



## INDEPENDENT STUDY

1. Open enrollment courses will last 16 "school weeks" beginning with the official registration date of the student. (Your instructor will inform you of the exact ending date for the course.)
2. If you register within the first two weeks of the Fall or Spring semester, the course will finish at the end of that semester. If you have not completed the course, you could get an incomplete (I) only if you have completed 80% of the course material and if you have put forth significant effort as determined by the instructor of record.
3. If you register more than two weeks into the semester, you will receive an in-progress (IP) and be given appropriate time in the following semester or summer session to finish the course. For example, if you register at the 8-week mark (halfway through the Fall semester), you would then be given 8 weeks in the Spring semester to complete the course. Late registration will mean a diminished or no refund period.
4. Registration for a given semester stops when the registration for the following semester begins. For example, if you enroll in a course on December 1<sup>st</sup>, you will be registered for the Spring semester. Your course officially begins on the first day of the Spring semester (early January) and ends at the time of the last class meeting in the Spring semester. (Your instructor will inform you of the exact ending date for the course.)

In a situation like the one described above, you are free to get the course materials (textbook, etc) and begin to review them. However, your instructor will not begin grading any tests or assignments until the semester officially begins.

For purposes of this open enrollment option the following applies:

Registration for Spring semester begins in early November

Registration for Summer session begins in early April

Registration for Fall semester begins the first day of Summer session (early June)

5. You can expect to have contact with your instructor during the official Fall and Spring semesters and during the 6-week Summer session. Do not expect to have contact with your instructor when SWTC is not in session.

## TIPS AND POLICIES FOR SUCCESSFUL PERFORMANCE:

1. Get started immediately after your initial meeting with your instructor. Procrastination is the single biggest reason for poor performance in independent study courses. Be aware of the deadline for completing the course.
2. Set a pace for yourself that will allow you to finish the course on time. If you have 10 lessons to complete and 16 weeks to get them done, then you should be completing a chapter every week-and-a-half. Even if it only takes you one day to do a chapter, don't wait until the last 10 days to start working.
3. Ask questions when you don't understand. Take advantage of the communication resources: answer keys, instructor email and whiteboard contact, discussion with other students, ASC instructors.
4. Be honest with yourself. If you do a problem and check your answer and you find you got it right then you probably understand that problem. However, if you get a problem wrong, don't just say "Oh I know how to do it now." Find out why you got it wrong.
5. Spend a reasonable amount of time on each question. Some problems will be easy for you and you will finish them quickly. Other problems may take a little more effort. Don't give up too soon. On the other hand, don't spend hours on a single question. If you have given it your best effort, move on to another problem and come back to it later or ask your instructor for help.
6. If you feel you need special accommodations to complete this course contact...

Alan Propst

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## EVALUATION:

Students will be evaluated based on the following criteria:

Written Summary – These are nine of these. Each is worth 10 points each, for a total possible of 90 points. This will be 15% of your final grade.

Problem Sets – These are the homework problems presented by Boxer at the end of most tutorial lessons. These will be 10% of your final grade.

Practice Tests – Lesson Test #1's are treated as practice tests. Review your answers when done. It will not be counted toward your grade.

Lesson Test – The **Dynamically Generated Test** is the official lesson test. You may retake this test up to two times. If you do two attempts, your lesson test score will be the average of the two attempts. The average of the seven lesson tests will be 75% of your final grade

Course Grade -  $(\text{Written summary average} \times 15\%) + (\text{Problem Set average} \times 10\%) + (\text{Test average} \times 75\%) = \text{Final Average}$ . The course grade determined according to the scale below:

### Grading Scale

100% - 90%	=	A
89% - 80%	=	B
79% - 70%	=	C
69% - 60%	=	D
Below 60%	=	F

If you have any question about any part of this course PLEASE ASK!

**Technical Mathematics Mod C – Geometry  
Grade Record**

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Lesson 1: **“Introduction”**

Lesson 2: **“Foundations of Geometry”** Summary = \_\_\_\_\_

Lesson 3: **“Points, Lines and Angles”** Summary = \_\_\_\_\_ Practice Test = \_\_\_\_\_ Ave Test = \_\_\_\_\_

Lesson 4: **“Triangles”** Summary = \_\_\_\_\_ Practice Test = \_\_\_\_\_ Ave Test = \_\_\_\_\_

Lesson 5: **“Right Triangles”** Summary = \_\_\_\_\_ Practice Test = \_\_\_\_\_ Ave Test = \_\_\_\_\_

Lesson 6: **“Quadrilaterals & Polygons”** Summary = \_\_\_\_\_ Practice Test = \_\_\_\_\_ Ave Test = \_\_\_\_\_

Lesson 7: **“Circles”** Summary = \_\_\_\_\_ Practice Test = \_\_\_\_\_ Ave Test = \_\_\_\_\_

Lesson 8: **“Coordinate Geometry”** Summary = \_\_\_\_\_ Practice Test = \_\_\_\_\_ Ave Test = \_\_\_\_\_

Lesson 9: **“Three Dimensional Solids”** Summary = \_\_\_\_\_ Practice Test = \_\_\_\_\_ Ave Test = \_\_\_\_\_

Lesson 10: **“Topics in Geometry”** Summary = \_\_\_\_\_