



## DISTRICT BOARD RETREAT/MEETING NOTICE AND AGENDA

Friday, October 20, 2023

Southwest Tech Campus, Room 430, 1800 Bronson Blvd., Fennimore, WI 53809

and remote Zoom:

<https://swtc.zoom.us/j/91410497880?pwd=ZVRqTkFwOVhKWlJlJmVpFY3F3WTd5UT09>

Meeting ID: 914 1049 7880

Passcode: 994259

11:00 a.m.	Upland Hills Room Dedication (Health Science Building, Room 3604)
11:30 a.m.	Welcoming Social (Lenz Center)
12:00 p.m.	Foundation Donor Appreciation Luncheon & Program (Lenz Center)
1:00 p.m. – 1:30 p.m.	Joint Meeting – Open Session: District, SWTC Foundation & SWTC Real Estate Foundation Boards (Room 430)
1:30 p.m. – 2:30 p.m.	Joint Meeting – Closed Session: District, SWTC Foundation & SWTC Real Estate Foundation Boards (Room 430)
2:45 p.m. – 4:15 p.m.	District Board Retreat (Room 430)
4:30 p.m. – 5:00 p.m.	District Board Meeting - Closed Session (Room 430)
5:00 p.m. – 5:30 p.m.	District Board Dinner
5:30 p.m.	District Board Regular Meeting (Room 430)

## AMENDED AGENDA

### 1:00 – 1:30 p.m.

***Joint Meeting – Open Session: District, SWTC Foundation & SWTC Real Estate Foundation Boards  
Room 430***

### **OPEN MEETING**

The following statement will be read: “The October 20, 2023, retreat and regular meeting of the Southwest Wisconsin Technical College District Board is called to order. This meeting is open to the public and in compliance with State Statutes. Notice of the meeting has been sent to the press, posted on the College’s website at [www.swtc.edu/about/board/meetings](http://www.swtc.edu/about/board/meetings), posted on campus, CESA 3, and at the Fennimore City Office in an attempt to make the general public aware of the time, place and agenda of the meeting.”

- A. Roll Call
- B. Welcome and Introduction – Jason Wood, SWTC President (5 minutes)
- C. Fundraising Planning and Board Feedback – Dennis Cooley, Executive Director of Advancement, and Krista Weber, Chief Human Resources Officer (25 minutes)

**1:30 - 2:30 p.m.**

***Closed Session – District, SWTC Foundation & SWTC Real Estate Foundation Boards  
Room 430***

**ADJOURN TO CLOSED SESSION**

- A. Consideration of adjourning to a closed session for the purpose of
1. Discussing property acquisition per Wis. Statutes 19.85(1)(e) {Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.}

**RECONVENE TO OPEN SESSION**

- A. Action, if necessary, on Closed Session Items

**2:45 – 4:15 p.m.**

***District Board Retreat  
Room 430***

**DISTRICT BOARD RETREAT**

- A. Board Governance Policy – Review of Section 4: Board Ends (15 minutes)  
B. Agriculture Programs Update (15 minutes)  
C. Child Care Center Update (15 minutes)  
D. Campus Safety Update (15 minutes)  
E. Ad Hoc: Executive Board Leadership Committee: Review Future State (15 minutes)

**4:30 – 5:00 p.m.**

***Closed Session – District Board  
Room 430***

**ADJOURN TO CLOSED SESSION**

- A. Consideration of adjourning to a closed session for the purpose of
1. Discussing property acquisition per Wis. Statutes 19.85(1)(e) {Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.}
  2. Discussing law enforcement service contract per Wis. Statutes 19.85(1)(e) {Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.}
  3. Discussing personnel issues per Wis. Stats. 19.85(1)(c) {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}
  4. Discussing the President's Evaluation and Contract per Wisconsin Statutes 19.85(1)(c) {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}
  5. Approval of Closed Session Minutes from September 21, 2023.

## **RECONVENE TO OPEN SESSION**

A. Action, if necessary, on Closed Session Items

**5:00 – 5:30 p.m.**

***District Board Dinner***

***Room 430***

**5:30 p.m.**

***Regular Meeting – District Board***

***Room 430***

## **OPEN MEETING**

A. Reports/Forums/Public Input

B. Student Senate Update

## **CONSENT AGENDA**

A. Approval of Agenda

B. Minutes of the Regular Meeting of September 21, 2023

C. Financial Reports

1. Purchases Greater than \$2,500

2. Treasurer's Cash Balance

3. Budget Control

D. Contract Revenue

E. Personnel Items

F. American Association of Community Colleges Membership

## **OTHER ITEMS REQUIRING BOARD ACTION**

A. Approval of College Health Indicators

B. Award RFP for Advertising, Marketing, & Digital Services

C. Resolution for Providing Tax Levy for the Year 2023

D. Resolution Authorizing the Issuance of Not to Exceed \$4,000,000 General Obligation Promissory Notes, Series 2023A; and Setting the Sale

E. Wisconsin Code of Ethics Resolution

F. Approval of Board Monitoring Report – Student Access and Success

## **BOARD MONITORING OF COLLEGE EFFECTIVENESS**

A. Review of Purchasing Activity

B. Staffing Update

## **INFORMATION AND CORRESPONDENCE**

A. Enrollment Report

1. FY 2024 FTE Comparison Report

2. Program Application Comparison 2023/24 vs. 2024/25

B. Chairperson's Report

1. Board Member Question: What does it mean to you to be a SWTC Board Trustee?

2. ACCT Leadership Congress Update

C. College President's Report

1. Project RISE ERP Update
  2. Adult Education Update
  3. Aspen: Unlocking Opportunities Update
  4. Guided Pathways Presentation Update
  5. College Happenings
- D. Other Informational Items

### **ESTABLISH BOARD AGENDA ITEMS FOR NEXT MEETING**

- A. Agenda
1. Fund & Account Transfers (2022-23 Budget Modifications)
  2. 2024-25 Budget Process
  3. Review of Alternative FTE Reporting
- B. Time and Place
1. Thursday, November 16, 2023, at 7:00 p.m. at Southwest Tech Campus

### **ADJOURNMENT**

{Facilities at Southwest Tech are handicap accessible. For all accommodations, call 608-822-2632 or e-mail [disabilityservices@swtc.edu](mailto:disabilityservices@swtc.edu).}