



**MINUTES OF THE EXECUTIVE BOARD LEADERSHIP AD  
HOC COMMITTEE OF THE BOARD OF DIRECTORS OF  
SOUTHWEST WISCONSIN TECHNICAL COLLEGE  
NOVEMBER 3, 2021**

The Executive Board Leadership Ad Hoc Committee of the Board of Directors of Southwest Wisconsin Technical College met in open session commencing at 2:33 p.m. on November 3, 2021, in Conference Room 341 on the District Campus located at 1800 Bronson Boulevard in the City of Fennimore, Grant County, Wisconsin. The following members were present:

Charles Bolstad, Chris Prange, Donald Tuescher, Crystal Wallin

Others present for all or a portion of the meeting included President Jason Wood and College Staff: Krista Weber, Chief Human Resources Officer, and Caleb White, Vice President for Administrative Services.

Chairperson Tuescher called the meeting to order. Proof of notice was given as to the time, place, and purpose of the meeting. The following is the official agenda:

**DISTRICT BOARD  
EXECUTIVE BOARD LEADERSHIP AD HOC COMMITTEE  
Wednesday, November 3, 2021 - 2:30 p.m.**

Southwest Wisconsin Technical College  
1800 Bronson Boulevard  
Fennimore, WI 53809  
Room 341

**AGENDA/PUBLIC NOTICE**

**OPEN MEETING**

The following statement will be read: "The November 3, 2021, Southwest Wisconsin Technical College Board's Executive Board Leadership Ad Hoc Committee is called to order. This meeting is open to the public and in compliance with State Statutes. Notice of the meeting has been sent to the press, posted on the College's website at [www.swtc.edu/about/board/meetings](http://www.swtc.edu/about/board/meetings), and posted on campus, at the Fennimore City Office, and at CESA 3 in an attempt to make the general public aware of the time, place and agenda of the meeting."

A. Roll Call

**BOARD MONITORING OF COLLEGE EFFECTIVENESS**

A. Reach out to faculty, staff, and friends of the college to express condolences for the loss of loved ones, celebrate birthdays, or express gratitude for

- exemplary performance at work. Messages conveyed to faculty, staff, and friends of the college will emphasize our College Values whenever possible.
- B. Review potential Board agenda items and design ways for everyone to share their perspective or ask questions to learn more. Conduct deeper research on key policy initiatives related to long-term planning and report findings to the Board as a whole for deliberation and decisions.
  - C. Recommend people outside of the college who can help with specific projects based on their interest or expertise with a special focus on improving the success of our Special Populations as prescribed in our College Health Indicators.
  - D. Review District Board Association activities and design discussions to engage the full board in developing a platform or plan of action based on the topic.
  - E. Develop a Board self-evaluation process to be considered and implemented by amendment and/or approval of the full Board.

## **ADJOURNMENT**

**{Facilities at Southwest Tech are handicap accessible. For all accommodations, call 608-822-2632 or e-mail [disabilityservices@swtc.edu](mailto:disabilityservices@swtc.edu).}**

The Board members wrote and signed several cards acknowledging the positive contributions of several faculty and staff.

The Board agenda was discussed and the members brainstormed topics for future meetings through the end of the fiscal year. Emphasis was placed on finding ways for all members to participate on topics of high priority for policy and ends.

The ad hoc committee did not discuss the agenda item of recommendations of people outside of the college who can help with specific projects.

The board members appreciated the presentation at the District Boards Association quarterly meeting from the futurist and discussed similarities with the Sansdemic article from the Board retreat. The members reiterated the importance of remaining viable into the future through continued growth and development; discussed Diversity, Equity, and Inclusivity as it pertains to future needs and trends; and talked through implications for facilities and learning plans.

The Board reviewed the Community College League of California's Assessing Board Effectiveness – Resources for Boards of Trustees Self-Evaluation and discussed several options for Board assessment. Ms. Weber and Dr. Wood will share possibilities with the full board in December after they do more research.

With no further business to come before the Board, Mr. Prange moved to adjourn the meeting with Mr. Bolstad seconding the motion. The motion carried and the meeting adjourned at 3:55 p.m.

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Crystal Wallin, Secretary