

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF SOUTHWEST WISCONSIN TECHNICAL COLLEGE  
APRIL 25, 2022**

The Board of Southwest Wisconsin Technical College met in open session of the regular Board meeting commencing at 5:05 p.m. on April 25, 2022, in Conference Room 430 on the District Campus located at 1800 Bronson Boulevard in the City of Fennimore, Grant County, Wisconsin. The following members were present:

David Blume, Charles Bolstad, Kent Enright, Tracy Fillback, Chris Prange, Donald Tuescher, Crystal Wallin, Jane Wonderling (left at 6:02 p.m.)

Absent: Jeanne Jordie

Others present for all or a portion of the meeting included Jason Wood and College Staff: Heath Ahnen, Karen Campbell, Holly Clendenen, Derek Dachelet, Katie Garrity, Katie Glass, Kim Maier, CoraBeth Schmitz, Krista Weber, and Caleb White.

Chairperson Tuescher called the meeting to order. Proof of notice was given as to the time, place, and purpose of the meeting. The following is the official agenda:

**BOARD MEETING NOTICE/AGENDA**

Monday, April 25, 2022

5:00 – Board Meeting  
Southwest Tech  
1800 Bronson Boulevard  
Fennimore, WI 53809  
Conference Room 430

**AGENDA**

**OPEN MEETING**

The following statement will be read: “The April 25, 2022, regular Board meeting of the Southwest Wisconsin Technical College Board is called to order. This meeting is open to the public and in compliance with State Statutes. Notice of the meeting has been sent to the press, posted on the College’s website at [www.swtc.edu/about/board/meetings](http://www.swtc.edu/about/board/meetings), and posted on campus and in the City of Fennimore in an attempt to make the general public aware of the time, place and agenda of the meeting.”

- A. Roll Call
- B. Reports/Forums/Public Input

**BOARD MONITORING OF COLLEGE EFFECTIVENESS**

- A. Board Members meet with Higher Learning Commission Review Team

## **6:00 p.m. – Dinner**

(The Board will meet for dinner for social purposes and no college business will be discussed.)

### **CONSENT AGENDA**

- A. Approval of Agenda
- B. Minutes of the Regular Meeting of March 24, 2022
- C. Financial Reports
  - 1. Purchases Greater than \$2,500
  - 2. Treasurer's Cash Balance
  - 3. Budget Control
- D. Contract Revenue
- E. Personnel Items

### **BOARD MONITORING OF COLLEGE EFFECTIVENESS**

- A. Strategic Directions: Priority Projects
- B. 2022-23 Budget Update
- C. Staffing Update

### **INFORMATION AND CORRESPONDENCE**

- A. Enrollment Report
  - 1. 2021-22 FTE Comparison YOY Report
  - 2. 2022-23 FTE Comparison YOY Report
- B. Chairperson's Report
- C. College President's Report
  - 1. Review Governance Policies 2.1: President's Responsibilities and 2.2: Delegation to the President
  - 2. 2022-23 Out-of-State Tuition Waivers
  - 3. RFP for Renewable Energy
  - 4. College Happenings
- D. Other Information Items

### **ESTABLISH BOARD AGENDA ITEMS FOR NEXT MEETING**

- A. Agenda
- B. Time and Place

### **ADJOURN TO CLOSED SESSION**

- A. Consideration of adjourning to closed session for the purpose of
  - 1. Discussing personnel per Wis. Stats. 19.85(1)(c) {Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}
- B. Approval of Closed Session Minutes from February 22, 2022

### **RECONVENE TO OPEN SESSION**

- A. Action, if necessary, on Closed Session Items

### **ADJOURNMENT**

{Facilities at Southwest Tech are handicap accessible. For all accommodations, call 608-822-2632 or e-mail [disabilityservices@swtc.edu](mailto:disabilityservices@swtc.edu).}

Board Members met with the Higher Learning Commission Review Team as part of the Higher Learning Commission Comprehensive Quality Review. The Board recessed for dinner for social purposes and no college business was discussed. The Board reconvened at 6:34 p.m.

After a review of the Consent Agenda, including the April 25, 2022, agenda; March 24, 2022, Board meeting minutes; financial reports; 13 contracts totaling \$176,380.90 in March 2022; two employment recommendations for Logan Prochaska – Driver Education Coordinator and Tyler Platz – Data Analyst; and one resignation from Stephen Goss – Instrumental/Controls Technician Instructor, Mr. Bolstad moved to approve the Consent Agenda, as presented, with Mr. Enright seconding the motion. The motion carried.

The Strategic Directions/Priority Projects 2022-2025 document was shared with the Board at the April 22, 2022, Board retreat. No questions or concerns were brought forth.

The Board had received an update on the 2022-23 budget status at the April 22, 2022, Board retreat and had no further questions.

A College staffing report was presented by Krista Weber, Chief Human Resources Officer. Ms. Weber noted the Mental Health Counselor position has been offered, but not accepted and the Institutional Research Analyst, MLT Instructor/Program Director, and the 50% MLT Instructor positions have been posted.

The Board reviewed the enrollment reports. Caleb White provided an update noting the FY21-22 FTE count is trending flat compared to last year at the same time. The FY22-23 FTE count is 8% higher this year as compared to last year at the same time.

Chairperson Tuescher, on behalf of the board of directors, thanked all faculty and staff for their work on the Assurance Review for accreditation.

Under the College President's Report, the Board reviewed Governance Policies 2.1: President's Responsibilities and 2.2: Delegation to the President with no noted changes needed. Dr. Wood explained that in the past the College has requested out-of-state tuition waivers for needy and worthy students, which has been increasing. Administration will do an evaluation of the out-of-state tuition waivers and bring an update back to the board. There were delays in finalizing the recommendation for the RFP for Renewable Energy. The RFP will be brought to the Board in May.

Board Chairperson Don Tuescher appointed Chris Prange to vote in the elections on behalf of the Southwest Wisconsin Technical College District Board at the upcoming District Boards Association officer elections.

Ms. Fillback moved to adjourn to Closed Session to discuss personnel per Wisconsin Statutes 19.85(1)(c). Mr. Enright seconded the motion. Upon a roll call vote with all members voting affirmatively, the motion carried and the meeting adjourned to closed session at 7:07 p.m.

The meeting reconvened to open session at 7:58 p.m. With no further business to come before the Board, Mr. Prange moved to adjourn the meeting with Mr. Bolstad seconding the motion. The motion carried and the meeting adjourned at 7:59 p.m.

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Crystal Wallin, Secretary