



**MINUTES OF THE EXECUTIVE BOARD LEADERSHIP AD  
HOC COMMITTEE OF THE BOARD OF DIRECTORS OF  
SOUTHWEST WISCONSIN TECHNICAL COLLEGE  
SEPTEMBER 22, 2022**

The Executive Board Leadership Ad Hoc Committee of the Board of Directors of Southwest Wisconsin Technical College met in open session commencing at 4:06 p.m. on September 22, in Conference Room 2614 on the District Campus located at 1800 Bronson Boulevard in the City of Fennimore, Grant County, Wisconsin. The following members were present:

Charles Bolstad, Chris Prange, Donald Tuescher, Crystal Wallin (4:20 p.m.)

Others present for all or a portion of the meeting included President Jason Wood and College Staff: Holly Clendenen, Chief Student Services Officer; Lori Needham, Executive Assistant; Krista Weber, Chief Human Resources Officer, and Caleb White, Vice President for Administrative Services.

Chairperson Tuescher called the meeting to order. Proof of notice was given as to the time, place, and purpose of the meeting. The following is the official agenda:

**DISTRICT BOARD  
EXECUTIVE BOARD LEADERSHIP AD HOC COMMITTEE**

Thursday, September 22, 2022 – 4:00 p.m.

Southwest Wisconsin Technical College  
1800 Bronson Boulevard  
Fennimore, WI 53809  
Room 2614

**AGENDA**

**OPEN MEETING**

The following statement will be read: “The September 22, 2022, Southwest Wisconsin Technical College Board’s Executive Board Leadership Ad Hoc Committee is called to order. This meeting is open to the public and in compliance with State Statutes. Notice of the meeting has been sent to the press, posted on the College’s website at [www.swtc.edu/about/board/meetings](http://www.swtc.edu/about/board/meetings), and posted on campus and at the Fennimore City Office in an attempt to make the general public aware of the time, place and agenda of the meeting.”

A. Roll Call

## **BOARD MONITORING OF COLLEGE EFFECTIVENESS**

- A. Reach out to faculty, staff, and friends of the college to express condolences for the loss of loved ones, celebrate birthdays, or express gratitude for exemplary performance at work. Messages conveyed to faculty, staff, and friends of the college will emphasize our College Values whenever possible.
- B. Review potential Board agenda items to focus on improving College Health Indicator #1 – Student Learning/Special Populations. Design ways for everyone to share their perspective or ask questions to learn more. Conduct deeper research on key policy initiatives related to long-term planning and report findings to the Board as a whole for deliberation and decisions.
- C. Develop a Board self-evaluation process to be considered and implemented by amendment and/or approval of the full Board.

## **ADJOURNMENT**

**{Facilities at Southwest Tech are handicap accessible. For all accommodations, call 608-822-2632 or e-mail [disabilityservices@swtc.edu](mailto:disabilityservices@swtc.edu).}**

The Board members wrote and signed cards acknowledging many faculty and staff. It was noted that there have been many positive comments from employees regarding the cards handmade for each staff member by Board trustee, Jeanne Jordie. These cards were sent to celebrate and congratulate staff for the College being selected as a finalist for the 2023 Aspen Prize for Community College Excellence Award.

The committee reviewed modifications to the August 2022 Ad Hoc Charter. Dr. Wood will take additional recommended updates to legal counsel for review and then to the full Board of Directors for their review.

There were discussions on future Board meeting agenda items and updates regarding key initiatives. Development of a Board self-evaluation process was not discussed.

With no further business to come before the Board, Mr. Prange moved to adjourn the meeting with Mr. Bolstad seconding the motion. The motion carried and the ad hoc meeting adjourned at 5:57 p.m.

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Crystal Wallin, Secretary