

**MINUTES OF THE EXECUTIVE BOARD LEADERSHIP AD
HOC COMMITTEE OF THE BOARD OF DIRECTORS OF
SOUTHWEST WISCONSIN TECHNICAL COLLEGE
MARCH 2, 2023**

The Executive Board Leadership Ad Hoc Committee of the Board of Directors of Southwest Wisconsin Technical College met in an open session commencing at 4:12 p.m. on March 2, 2023, in room 307 on the District Campus located at 1800 Bronson Boulevard in the City of Fennimore, Grant County, Wisconsin. The following members were present:

Charles Bolstad, Chris Prange, Donald Tuescher, Crystal Wallin

Absent: Chris Prange

Others present for all, or a portion of the meeting included President Jason Wood and College Staff: Holly Clendenen, Chief Student Services Officer; Lori Needham, Executive Assistant; and Caleb White, Vice President for Administrative Services.

Chairperson Tuescher called the meeting to order. Proof of notice was given as to the time, place, and purpose of the meeting. The following is the official agenda:

**DISTRICT BOARD
EXECUTIVE BOARD LEADERSHIP AD HOC COMMITTEE**

Thursday, March 2, 2023, 4:00 – 6:00 p.m.

Southwest Wisconsin Technical College
1800 Bronson Boulevard
Fennimore, WI 53809
Room 307

AGENDA

OPEN MEETING

The following statement will be read: “March 2, 2023, Southwest Wisconsin Technical College Board’s Executive Board Leadership Ad Hoc Committee is called to order. This meeting is open to the public and in compliance with State Statutes. Notice of the meeting has been sent to the press, posted on the College’s website at www.swtc.edu/about/board/meetings, posted on campus, CESA3, and at the Fennimore City Office in an attempt to make the general public aware of the time, place and agenda of the meeting.”

A. Roll Call

BOARD MONITORING OF COLLEGE EFFECTIVENESS

- A. Reach out to faculty, staff, and friends of the college to express condolences for the loss of loved ones, celebrate birthdays, or express gratitude for exemplary performance at work. Messages conveyed to faculty, staff, and friends of the college will emphasize our College Values whenever possible.
- B. Review potential agenda items for the April 28 & 29, 2023, Board Retreat to focus on improving College Health Indicator #1 – Student Learning/Special Populations. Design ways for everyone to share their perspective or ask questions to learn more. Conduct more profound research on key policy

initiatives related to long-term planning and report findings to the Board for deliberation and decisions.

- a. Master Facilities Plan
- b. Budget Priorities
- c. Future Options for the Executive Board Leadership Ad Hoc Committee

C. Discuss the District Board Association Election – April 21 and 22, 2023

ADJOURNMENT

{Facilities at Southwest Tech are handicap accessible. For all accommodations, call 608-822-2632 or e-mail disabilityservices@swtc.edu.}

The Board members wrote and signed cards acknowledging many faculty and staff.

The upcoming April 28 & 29, 2023, Board Meeting/Retreat was discussed and planned:

We will hold our Regular Board Meeting. The Board suggested the following as ideas to help with the planning of the retreat:

- ✓ Master Facilities Plan
- ✓ Dodgeville Outreach Update
- ✓ Energy Plan
- ✓ Budget Priorities
- ✓ Board Education Budget 101, Mr. White will include the Fiscal Sustainability Monitoring Report.
- ✓ Salary, Benefits, Culture
 - Review/Discuss the results of the recent employee benefits survey and listening session results.
 - Invite some faculty and staff for engaging activities that are willing to share their personal experiences and opinions.

Future options for the Executive Board Leadership Ad Hoc Committee were also reviewed. If the structure of the membership changes, Mr. Tuescher will stay on (will move to the past chair); Mr. Bolstad will step off (as the past chair); Mr. Prange will step off (as the vice-chair); and Ms. Wallin will step off (because her term as a Board member will be concluded).

The District Boards Association (DBA) will hold its spring meeting on April 21 and 22, 2023. The election of their Board will take place. Our Chuck Bolstad is running for the DBA's Board President. In addition, there will be an awards ceremony honoring the DBA's Board Member of the Year. This year, the recipient will be our very own Don Tuescher.

There was no further business to come before the committee. Ms. Wallin moved to adjourn the meeting, with Mr. Bolstad seconding the motion. The motion carried, and the ad hoc meeting adjourned at 5:58 p.m.