

**MINUTES OF REGULAR MEETING FOR THE
BOARD OF DIRECTORS OF SOUTHWEST WISCONSIN TECHNICAL COLLEGE
APRIL 24, 2025**

The Board of Southwest Wisconsin Technical College met in an open session of a regular meeting commencing at 6:05 p.m. on April 24, 2025, in Room 430 on the District Campus located at 1800 Bronson Boulevard in the City of Fennimore, Grant County, Wisconsin.

The following members were present:

David Blume, Charles Bolstad, Kent Enright, Jeanne Jordie, Chris Prange, Don Tuescher, Steve Williamson, and Jane Wonderling (arrived at 6:51 p.m.). Absent: Tracy Fillback

Others present for all, or a portion of the meeting included:

Krista Weber, Chief Human Resources Officer and Acting President, and College Staff: Heath Ahnen, Holly Clendenen, Dennis Cooley, Katie Glass, Cynde Larsen, Kim Maier, Lori Needham, Amy Seeboth-Wilson, Dan Wackershauser, and Caleb White

Student Senate Representatives: Kajal Patel and Megan Stauffacher

Chairperson Bolstad called the meeting to order. Proof of notice was given as to the time, place, and purpose of the meeting. The following is the official agenda:



DISTRICT BOARD MEETING NOTICE/AGENDA

Thursday, April 24, 2025

5:15 p.m. – Solar Panel Ribbon Cutting Ceremony and Dinner

6:00 p.m. – Regular Board Meeting

Southwest Tech ~ Room 430

1800 Bronson Boulevard, Fennimore, WI 53809

AGENDA

OPEN MEETING

The following statement will be read: “The Southwest Wisconsin Technical College District Board’s April 24, 2025, regular meeting is called to order. This meeting is open to the public and in compliance with State Statutes. Notice has been sent to the press, posted on campus, CESA 3, Fennimore’s City Office, and on the College’s website at www.swtc.edu/about/board/meetings in an attempt to make the general public aware of the time, place, and agenda.”

OPEN MEETING

- A. Roll Call
- B. Reports/Forums/Public Input
- C. Student Senate Update

CONSENT AGENDA

- A. Approval of Agenda
- B. Minutes of the March 27, 2025, Regular Board Meeting

- C. Financial Reports
 - 1. Purchases Greater than \$2,500
 - 2. Treasurer's Cash Balance
 - 3. Budget Control
- D. Contract Revenue
- E. Personnel Items
- F. Cash Farm Lease – 4.1 acres, SW Corner of County F & Hwy 18, Fennimore, WI

OTHER ITEMS REQUIRING BOARD ACTION

- A. Approval of Board Resolution – 2025 Aspen Prize for Community College Excellence
- B. Approval of Board Monitoring Report – Financial Sustainability
- C. Approval of 2025-26 Board Monitoring Schedule

BOARD MONITORING OF COLLEGE EFFECTIVENESS

- A. 2025-26 Budget Update
- B. Staffing Update

INFORMATION AND CORRESPONDENCE

- A. Enrollment Report and Student Success Scoreboard
 - 1. Enrollment Report
 - 2. Student Success Scoreboard
- B. Chairperson's Report
 - 1. District Boards Association Update
 - 2. 2025 – 2028 Board Appointment Update
- C. Acting College President's Report
 - 1. 2025 DMI Risk Impact Award Recipient – Connie Haberkorn
 - 2. Spring Graduation – May 17, 2025
 - 3. Aspen Prize Recognition – Celebration Planning & Board Input
 - 4. College Happenings
- D. Other Information Items

ESTABLISH BOARD AGENDA ITEMS FOR NEXT MEETING (REGULAR MEETING)

- A. Agenda
 - 1. Proposed Budget for 2025-26
 - 2. SWTC Foundation and Real Estate Foundation 3rd Quarter Reports
- B. Time and Place

6:00 p.m. on Thursday, May 22, 2025, at Southwest Tech, Room 430

ADJOURN TO CLOSED SESSION

- A. Consideration of adjourning to a closed session for the purpose of
 - 1. Discussing a lawsuit per Wis. Stats. 19.85(1)(a) {Deliberating concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body.}
 - 2. Discussing a contract provision in an administrative contract per Wis. Stats. 19.85(1)(c) {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}
- B. Approval of Closed Session Minutes from February 27, 2025, and March 27, 2025

RECONVENE TO OPEN SESSION

- A. Action, if necessary, on Closed Session Items

ADJOURNMENT

{FACILITIES AT SOUTHWEST TECH ARE HANDICAP ACCESSIBLE. FOR ALL ACCOMMODATIONS, CALL 608-822-2632 OR E-MAIL DISABILITYSERVICES@SWTC.EDU.}

Student Senate Representatives Kajal Patel and Megan Stauffacher updated the Board on the Senate's role in funding club initiatives and campus improvements. Ms. Patel summarized her experiences as the College's representative at the April 10, 2025, Wisconsin Technical College System's Ambassador Banquet. The Board expressed gratitude for the work the Senate does.

After a review of the Consent Agenda, including the April 24, 2025, agenda; March 27, 2025, Board meeting minutes; financial reports; eight contracts totaling \$11,190.66 in March 2025; recommendations to hire Kasey Budack as Radiography Instructor/Clinical Coordinator and promote/transfer Jessica Guevara to Fiscal Services Assistant; and a five-month (June 1, 2025 – November 1, 2025) agreement for the College to lease for 4.1 acres of farmland on the southwest corner of County Road F and Highway 18 to Winch's Pine Grove Farms, LP, Fennimore, WI for \$125 per acre for a total amount of \$512.50; Mr. Blume moved, seconded by Ms. Enright, to approve the Consent Agenda, as presented. Motion adopted.

Chairperson Bolstad read the Board's Resolution: 2025 Aspen Prize for Community College Excellence. This resolution proudly proclaims the College's recent win of the national award. Mr. Tuescher moved, seconded by Mr. Prange, to approve, as presented, the Resolution recognizing Southwest Wisconsin Technical College as the Recipient of the 2025 Aspen Prize for Community College Excellence. Motion adopted.

The April 2025 Board Monitoring Report – Financial Sustainability was presented by Caleb White, Vice President for Administrative Services. Accomplishments linking finances to student learning were reviewed. Additional highlights include Moody's Investor Service Rating of Aa2 and a strong HLC Composite Financial Index of 4.6. A decline in FTEs was identified as a possible fiscal risk. Ms. Jordie moved, seconded by Mr. Williamson, to approve the April 2025 Board Monitoring Report – Financial Sustainability. The motion was adopted.

It was noted that the Board reviewed the draft of the 2025-26 Board Monitoring Schedule at their March 27, 2025, meeting. No further updates are recommended at this time. Mr. Prange moved, seconded by Ms. Jordie, to approve, as presented, the 2025-26 Board Monitoring Schedule. The motion carried.

Mr. White provided an update on the College's 2025-26 operational budget. The proposed budget is being built to include a 2% wage increase for regular employees with an opportunity for a mid-year addition. The Board will review the proposed budget again next month, with the final adoption in June.

Krista Weber, Chief Human Resources Officer, delivered the monthly staff report. Current open positions include an Advanced Manufacturing Instructor, a temporary Digital Accessibility Project Assistant, and a Financial Aid Assistant/Accounting Bursar. The Instructional Designer position has been filled, with the new hire scheduled to begin in early May.

Ms. Glass summarized the College's projected Enrollment/FTE report. FY 2025-26 FTE's are reported to be 273.40 as of April 14, 2025. Registering new students continues. Dual enrollment registration opens on May 5, 2025.

Holly Clendenen, Chief Student Services Officer, updated the Board on the advancements made in Student Success Plans. As of April 14, 2025, the following portions have been completed: 2,121 career assessments, 2,152 academic maps with supports and services, and 1,132 financial budgets. 1,078 students have a completed plan. The current average 2024-25 student financial gap is \$6,485.

Under the Chairperson's Report:

- The District Boards Association (DBA) held Board elections last month. The association is exploring staffing a lobbyist.
- The Board Appointment Committee's annual hearing and meeting were held on April 2, 2025. The meeting determined the appointments for upcoming vacancies effective June 30, 2025. Chuck Bolstad and Jeanne Jordie were reappointed for another term. Theresa Braudt will be a new member (replacing Tracy Fillback.) They will be sworn in in July.

Under the Acting College President's Report:

- College staff Dan Imhoff and Joleen Oyen are attending the District Mutual Insurance awards ceremony in Rice Lake this evening with retiree Connie Haberkorn. Ms. Haberkorn is being awarded the 2025 DMU Risk Impact Award.
- Spring Graduation will be held on Saturday, May 17, 2025.
- The Board shared input on the Aspen Prize Recognition: Celebration and Planning. A "homecoming" event may be considered involving alumni, employers, and partners.
- College Happenings:
 - ✓ The Foundation Retiree Luncheon was held on April 4, 2025.
 - ✓ The Real Estate Foundation successfully closed on an outreach property in Dodgeville. Development planning in partnership with the REF is underway.
 - ✓ The Child Care Center and the Early Childhood Education Program celebrated the Week of the Young Child the week of April 7, 2025.
 - ✓ Upcoming Aspen: Unlocking Opportunities site visit will be next week, April 29-30. A short celebratory reception is being planned.

Mr. Tuescher moved, seconded by Mr. Blume, to adjourn to a closed session to discuss a lawsuit per Wis. Stats. 19.85(1)(a) {Deliberating concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body.} and 2) a

contract provision in an administrative contract per Wis. Stats. 19.85(1)(c) {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.} Upon roll call vote, all present members voted affirmatively to move to closed session: Ms. Wonderling, Mr. Williamson, Mr. Tuescher, Mr. Prange, Ms. Jordie, Mr. Enright, Mr. Blume, and Mr. Bolstad. The motion carried, and the meeting went into closed session at 7:31. With no further business to discuss in closed or open sessions, Ms. Wonderling moved to adjourn the meeting, with Mr. Enright seconding the motion. The motion carried, and the meeting adjourned at 9:35 p.m.

Kent Enright, Secretary