

**MINUTES OF REGULAR MEETING FOR THE
BOARD OF DIRECTORS OF SOUTHWEST WISCONSIN TECHNICAL COLLEGE
JUNE 19, 2025**

The Board of Southwest Wisconsin Technical College met in an open session of a regular meeting commencing at 6:00 p.m. on June 19, 2025, in Room 430 on the District Campus at 1800 Bronson Boulevard in the City of Fennimore, Grant County, Wisconsin. The College's Public Budget Hearing was also held.

The following members were present:

David Blume, Charles Bolstad, Kent Enright, Jeanne Jordie, Chris Prange, Don Tuescher (arrived at 6:27 p.m.), and Jane Wonderling. Absent: Tracy Fillback and Steve Williamson.

Others present for all, or a portion of the meeting, included:

Krista Weber, Chief Human Resources Officer and Acting President, and College Staff: Holly Clendenen, Katie Glass, Dan Imhoff, Lori Needham, Caleb White, and Kris Wubben

Dr. Doreen Larson, Southwest Tech's Aspen Unlocking Opportunity: The Post-Graduation Success and Equity Network Coach

Chairperson Bolstad called the meeting to order. Proof of notice was given as to the time, place, and purpose of the meeting. The following is the official agenda:



BOARD MEETING NOTICE/AGENDA

Thursday, June 19, 2025

6:00 p.m. – Budget Hearing

Regular Board Meeting - Immediately Following Budget Hearing

Southwest Tech Campus

1800 Bronson Boulevard, Fennimore, WI 53809

Conference Room 430

AGENDA

OPEN MEETING

The following statement will be read: "The June 19, 2025, Southwest Wisconsin Technical College Board regular meeting is called to order. This meeting is open to the public and in compliance with State Statutes. Notice of the meeting has been sent to the press, posted on the College's website at www.swtc.edu/about/board/meetings, posted on campus, at CESA 3, and the Fennimore City Office in an attempt to make the general public aware of the time, place, and agenda of the meeting."

- A. Roll Call
- B. Reports/Forums/Public Input

CONSENT AGENDA

- A. Approval of Agenda
- B. Minutes of the May 22, 2025, Regular Board Meeting
- C. Minutes of the May 29, 2025, Special Board Meeting
- D. Financial Reports
 - 1. Purchases Greater than \$2,500
 - 2. Treasurer's Cash Balance
 - 3. Budget Control
- E. Contract Revenue
- F. Personnel Items
- G. Association of Community College Trustees (ACCT) 2025-26 Membership Renewal

OTHER ITEMS REQUIRING BOARD ACTION

- A. Approval of 2025-26 Budget
- B. Approval of Bid: EPD Digger Derrick Truck
- C. Approval of Bid: Building 300 Roofing Project

BOARD MONITORING OF COLLEGE EFFECTIVENESS

- A. Aspen Unlocking Opportunities Summary and Update
- B. Staffing Update

INFORMATION AND CORRESPONDENCE

- A. Enrollment/FTE Comparison Report and Student Success Scoreboard
 - 1. Enrollment/FTE Comparison Report
 - 2. Student Success Scoreboard
- B. Chairperson's Report
 - 1. District Boards Association Update
- C. Acting College President's Report
 - 1. Southwest Tech Celebration & Open House – September 27, 2025
 - 2. College Happenings
- D. Other Information Items

ESTABLISH BOARD AGENDA ITEMS FOR NEXT MEETING (ANNUAL MEETING)

- A. Agenda
 - 1. Oath of Office
 - 2. Election of 2025-26 Board Officers
 - 3. Approval of 2025-26 Signatory Policy
 - 4. Designation of 2025-26 College Legal Counsel
 - 5. Approval of the College's Financial Institution
 - 6. Approval of 3-Year Facilities Plan
 - 7. Approval of 10-Year Facilities and Financing Plan
 - 8. Review 2025-2027 Strategic Directions (Draft)
 - 9. District Boards Association (DBA) 2025-26 Membership Renewal
 - 10. Designation of SWTC Foundation and Real Estate Foundation Representatives
- B. Time and Place
 - 1. 6:00 p.m., Monday, July 14, 2025, Southwest Tech's Room 430, 1800 Bronson Blvd., Fennimore, WI 53809

ADJOURN TO CLOSED SESSION

- A. Consideration of adjourning to a closed session for the purpose of
 - 1. Discussing a personnel issue per Wisconsin Statutes 19.85(1)(c) {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}

2. Discussing administrative contracts per Wisconsin Statutes 19.85(1)(c) {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}
- B. Approval of Closed Session Minutes from April 24, May 22, and May 29, 2025.

RECONVENE TO OPEN SESSION

- A. Action, if necessary, on Closed Session Items

ADJOURNMENT

{Facilities at Southwest Tech are handicap accessible. For all accommodations, call 608-822-2632 or e-mail disabilityservices@swtc.edu.}

After a review of the Consent Agenda, including the June 19, 2025, agenda; May 22, 2025 and May 29, 2025, Board meeting minutes; financial reports; 229 contracts totaling \$1,111,410.72 in May 2025; employment recommendation for Austin Yager, Advanced Manufacturing Instructor; resignation of Karyl Nicholson, Business Management and Economics Instructor; and the Association of Community College Trustees (ACCT) 2025 Membership Renewal, Mr. Prange moved, seconded by Ms. Jordie, to approve the Consent Agenda, as presented. Motion adopted.

Caleb White, Vice President for Administrative Services, presented the 2025-26 Budget. The budget had been outlined at the public hearing. The FY2026 budget was built on a slight decrease (estimated .1 %) in revenue levels, estimated enrollments of 1,300 FTEs, and estimated expenditures of \$27,283,200. The estimated projected tax effect on a \$200,000 home is \$164.60. Mr. Blume moved, seconded by Ms. Jordie, to approve the 2025-26 Budget as presented. Upon roll call vote, all present members voted affirmatively: Ms. Wonderling, Mr. Tuescher, Mr. Prange, Ms. Jordie, Mr. Enright, Mr. Blume, and Mr. Bolstad. The motion was unanimously adopted.

Bids for a Digger Derrick Truck were summarized and examined. Mr. Enright moved, seconded by Ms. Jordie, to award the contract for a new Digger Derrick Truck to Utility Sales & Service of Appleton, WI, with a bid of \$314,615.50. Motion adopted.

Bids for the Building 300 Roofing Project were summarized and examined. Mr. Prange moved, seconded by Ms. Jordie, to award the contract for Building 300's Roofing Project to Jackson and Associates, LLC, of White Bear Lake, MN, with a bid of \$146,000. Motion adopted.

Dr. Doreen Larson, Southwest Tech's Aspen Unlocking Opportunity: The Post-Graduation Success and Equity Network Coach, summarized the College's participation in the program. The network is now in its third year, with a primary goal of helping students graduate into high-paying careers. Dr. Larson indicated that Southwest Tech has articulated clear goals and signified strong commitments to strengthening dual-credit, on-time graduation, and transfer opportunities.

Krista Weber, Chief Human Resources Officer and Acting President, delivered the monthly staff report. Current posted positions include a Manufacturing Outreach Coordinator and a Director of Human Resources.

Katie Glass, Chief Communications Officer, overviewed this month's FTE Comparison Report. A decrease in program degree-seeking students continues. An area of significant growth is within dual credit registration.

Holly Clendenen, Chief Student Services Officer, updated the Board on the advancements made in Student Success Plans. As of June 9, 2025, the following portions have been completed: 2,442 career assessments, 2,474 academic maps with supports and services, and 1,297 financial budgets. 1,221 students have a completed plan. The current average 2025-26 student financial gap is \$8,173.

Under the Chairperson's Report:

- The District Boards Association (DBA) Update:
 - A briefing about the insurance trust by committee member, Mr. Prange.
 - The 2025-26 assessment will not show an increase and will be brought to the July meeting.

Under the Acting College President's Report and College Happenings:

- The Southwest Tech Celebration & Open House is scheduled for Saturday, September 27, 2025. In recognition of faculty and staff participation on a weekend, there is discussion about closing the College on Wednesday, November 26, 2025. The Board responded with positive feedback and expressed full support should this decision be made.
- On June 18, the Wisconsin State Senate recognized Southwest Wisconsin Technical College as the #1 community college in the nation, celebrating our selection as the 2025 winner of the prestigious Aspen Prize for Community College Excellence.
- Aspen Award Fund Update: Proceeds will support the Student Success Endowment and seed money for strategic direction projects.
- The \$5000 checks were mailed to participating Dual Enrollment Success high schools this month.
- The SWTC Golf Team finished ninth out of 16 teams at the recent NJCAA national competition. The tournament was held June 3-6 at the Chautauqua Golf Club in New York.
- The SWTC Foundation was awarded a generous \$5,000 grant from the United Fund of Iowa County. These funds will directly support wraparound student success services for Iowa County students.

There was no discussion under the Other Information agenda item.

Mr. Tuescher moved, seconded by Mr. Blume, to enter into a closed session to discuss a personnel issue per Wis. Stats. 19.85(1)(c) {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.} and to discuss administrative contracts per Wis. Stats. 19.85(1)(c) {Considering employment, promotion, compensation, or performance evaluation data of any public employee over

which the governmental body has jurisdiction or exercises responsibility.} Upon roll call vote, all present members voted affirmatively to enter a closed session: Ms. Wonderling, Mr. Tuescher, Mr. Prange, Ms. Jordie, Mr. Enright, Mr. Blume, and Mr. Bolstad. The motion carried, and the meeting went into a closed session at 7:05 p.m.

Ms. Wonderling moved to adjourn the closed session, with Mr. Enright seconding the motion. The meeting adjourned from closed session at 8:36 p.m. There being no further business, the open session adjourned without further action.

Kent Enright, Secretary