



Southwest Wisconsin Technical College

District Board Meeting

Regular Meeting

March 23, 2017

Held at

Southwest Tech
1800 Bronson Boulevard
Fennimore, WI

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Annotated Agenda

BOARD MEETING NOTICE/AGENDA

Thursday, March 22, 2017

5:45 p.m. – Tour of Mobile Health Unit Prototype

6:15 p.m. – Dinner in Room 490

7:00 p.m. – Board Meeting

Room 492-493 – College Connection

ANNOTATED AGENDA

OPEN MEETING

The following statement will be read: "The March 23, 2017, regular Board meeting of the Southwest Wisconsin Technical College Board is called to order. This meeting is open to the public and in compliance with State Statutes. Notice of the meeting has been sent to the press and posted on campus and in the City of Fennimore in an attempt to make the general public aware of the time, place and agenda of the meeting."

A. Roll Call

B. Reports/Forums/Public Input

CONSENT AGENDA

A. Approval of Agenda

A copy of the agenda is included with the electronic Board material.

B. Minutes of the Board Retreat/Regular Meeting of February 24-25, 2017

Minutes of the February 24-25, 2017, Board retreat/meeting are included with the electronic Board packet.

C. Financial Reports

1. Purchase Orders Greater than \$2,500

2. Treasurer's Cash Balance

3. Budget Control

Each report is available electronically with all other Board material. Caleb White, Vice President for Administrative Services, will be at the meeting and available for any questions.

D. Contract Revenue

There were 13 contracts totaling \$14,604.97 in February 2017 being presented for Board approval. The Contract Revenue Report is included with the electronic Board material.

E. Personnel Items

One employment recommendation and one resignation are being presented for approval in the Personnel Report.

OTHER ITEMS REQUIRING BOARD ACTION

A. TechHire Grant & Broadband Resolution

Southwest Tech is a member of the IMPACT Consortium along with Chippewa Valley Technical College and Wisconsin Indianhead Technical College, which is focused on increasing Broadband access in their respect districts. Craig Woodhouse, TechHire Grant Coordinator, will present an overview of the project and submit a resolution for Board approval. An overview of the grant activities and resolution are included in the electronic Board material.

Recommendation: Approve the Board Resolution for support of activities relating to increase Broadband access to rural Wisconsin residents.

B. Motor Vehicle License Line of Credit Resolution

Southwest Tech maintains a motor vehicle license and must maintain a \$50,000 line of credit for the license. With the changeover recently in banks, the College must enter into a letter of credit with Huntington National Bank for the motor vehicle license. A resolution will be presented at the Board meeting.

Recommendation: Approve the Board Resolution for the College to enter into a \$50,000 letter of credit with Huntington National Bank.

C. WTCS Request for Approval – Karen R. Knox Learning Center Patio Project

The College's 50th Anniversary celebration includes the development of a memorial patio allowing individuals/organizations to purchase bricks to honor or memorialize someone. This project will provide a more appealing and functional outdoor learning and study space for students and district residents.

1. Resolution Approving Contracting for the Design and Renovation of the Karen R. Knox Learning Center Patio Project

The resolution approving the renovation of the Karen R. Knox Learning Center Patio Project is available with the electronic Board material.

Recommendation: Approve the resolution contracting for the design and renovation of the Karen R. Knox Learning Center Patio area of the College campus.

2. Resolution Requesting State Board Approval of the Karen R. Knox Learning Center Patio Project

The resolution approving the Karen R. Knox Learning Center Patio Project is available with the electronic Board material.

Recommendation: Approve the submission to the State Board for their approval of the renovation of the Karen R. Knox Learning Center Patio.

D. Accreditation Update

The Board will be presented with an update on accreditation including resources identified to achieve compliance. Progress on our response plan will be reviewed and discussed.

Recommendation: (The recommendation will be available at the Board meeting.)

BOARD MONITORING OF COLLEGE EFFECTIVENESS

A. Public Safety Report

Kris Wubben, Public Safety Supervisor, will present a report on the department strengths and areas for improvement and major activities which help the College

achieve its strategic directions and college health indicators. Information will be available at the Board meeting.

B. Staffing Update

Krista Weber, Director of Human Resources, will provide an update on College staffing. A summary is available electronically with all other Board material.

INFORMATION AND CORRESPONDENCE

A. Enrollment Report

The 2016-17 Comparison FTE Report and Fall 2017 Application Report are available electronically with all other Board material.

B. Chairperson's Report

C. College President's Report

1. Student Success & Economic Development Feasibility Study Update
2. College Happenings

D. Other Information Items

ESTABLISH BOARD AGENDA ITEMS FOR NEXT MEETING

A. Agenda

1. Out-of-State Tuition Waivers
2. Bids for Bookstore Air Handling Unit Replacement
3. Bids for Bookstore Roof Replacement
4. Foundation Quarterly Report
5. Higher Learning Commission Update
6. Foundation Report

B. Time and Place

1. Thursday, April 27, 2017, at 7:00 p.m. in Rooms 492-493, College Connection, Fennimore, WI

ADJOURN TO CLOSED SESSION

A. Consideration of adjourning to closed session for the purpose of

1. Discussion of a personnel issue per Wis. Stats. 19.85 (1) (f) {Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.
2. Discussion of preliminary notices of non-renewal per Wis. Stats. 19.85(1)(c) {Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}
3. Discussion of compensation analysis per Wis. Stats. 19.85(1)(c) {Considering employment, promotion, compensation, or performance evaluation data of any

public employee over which the governmental body has jurisdiction or exercises responsibility.}

RECONVENE TO OPEN SESSION

A. Action, if necessary, on Closed Session Items

ADJOURNMENT

Open Meeting

The following statement will be read: "The March 23, 2017, regular meeting of the Southwest Wisconsin Technical College Board is called to order. This meeting is open to the public and in compliance with State Statutes. Notice of the meeting has been sent to the press and posted on campus and in the City of Fennimore in an attempt to make the general public aware of the time, place and agenda of the meeting."

A. Roll Call

B. Reports/Forums/Public Input

Consent Agenda

A. Approval of Agenda

BOARD MEETING NOTICE/AGENDA

Thursday, March 23, 2017

5:45 p.m. – Tour of Mobile Health Unit Prototype

6:15 p.m. – Board Dinner

7:00 p.m. – Board Meeting

Room 492-493 – College Connection

AGENDA

OPEN MEETING

The following statement will be read: “The March 23, 2017, regular meeting of the Southwest Wisconsin Technical College Board is called to order. This meeting is open to the public and in compliance with State Statutes. Notice of the meeting has been sent to the press and posted on campus and in the City of Fennimore in an attempt to make the general public aware of the time, place and agenda of the meeting.”

- A. Roll Call
- B. Reports/Forums/Public Input

CONSENT AGENDA

- A. Approval of Agenda
- B. Minutes of the Board Retreat/Regular Meeting of February 24-25, 2017
- C. Financial Reports
 - 1. Purchases Greater than \$2,500
 - 2. Treasurer’s Cash Balance
 - 3. Budget Control
- D. Contract Revenue
- E. Personnel Items

OTHER ITEMS REQUIRING BOARD ACTION

- A. TechHire Grant & Broadband Resolution
- B. Motor Vehicle License Line of Credit Resolution
- C. WTCS Request for Approval – Karen R. Knox Learning Center Patio Project
 - 1. Resolution Approving Karen R. Knox Learning Center Patio Project
 - 2. Resolution Requesting State Board Approval of Karen R. Knox Learning Center Patio Project
- D. Accreditation Update

BOARD MONITORING OF COLLEGE EFFECTIVENESS

- A. Public Safety Report
- B. Staffing Update

INFORMATION AND CORRESPONDENCE

- A. Enrollment Report
- B. Chairperson's Report
- C. College President's Report
- D. Other Information Items

ESTABLISH BOARD AGENDA ITEMS FOR NEXT MEETING

- A. Agenda
- B. Time and Place

ADJOURN TO CLOSED SESSION

- A. Consideration of adjourning to closed session for the purpose of
 - 1. Discussion of a personnel issue per Wis. Stats. 19.85 (1) (f) {Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.
 - 2. Discussion of preliminary notices of non-renewal per Wis. Stats. 19.85(1)(c) {Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}
 - 3. Discussion of compensation analysis per Wis. Stats. 19.85(1)(c) {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}

RECONVENE TO OPEN SESSION

- A. Action, if necessary, on Closed Session Items

ADJOURNMENT

{Facilities at Southwest Tech are handicap accessible. For all accommodations call 608-822-2400 or 608-822-2401 to reach the Director of Facilities, or e-mail accom@swtc.edu}

B. Minutes of the Board Retreat/Regular Meeting of February 24-25, 2017



MINUTES OF THE BOARD RETREAT/REGULAR MEETING OF THE BOARD OF DIRECTORS OF SOUTHWEST WISCONSIN TECHNICAL COLLEGE FEBRUARY 24-25, 2017

The Board of Southwest Wisconsin Technical College met in open session of a Board retreat/regular meeting commencing at 1:03 p.m. on February 24, 2017, in the classroom at the Southwest Health Center EMS Station, 1400 Eastside Road, Platteville, WI located in Grant County, WI. The following members were present:

Charles Bolstad, Linda Erickson (1:10 p.m.), Melissa Fitzsimons, James Kohlenberg, Darlene Mickelson, Eileen Nickels, Chris Prange, and Donald Tuescher

Absent: Russell Moyer

Others present for all or a portion of the meeting included Dr. Jason S. Wood, College President; College Staff: Karen Campbell, Holly Clendenen, Katie Garrity, Holly Miller, Barb Tucker, Krista Weber, and Caleb White. Guests present included Dan Rohrbach, Southwest Health Center; Senator Howard Marklein; and Layla Merrifield, WTC District Boards Association.

Chairperson Kohlenberg called the meeting to order. Proof of notice was given as to the time, place, and purpose of the meeting. The following is the official agenda:

BOARD RETREAT/MEETING NOTICE/AGENDA

**February 24-25, 2017
Southwest Health Center
1400 Eastside Road
Platteville, WI 53818**

**Friday, February 24, 2017
12:00 p.m. – Lunch
12:30 – Board Meeting/Retreat**

AGENDA

OPEN MEETING

The following statement will be read: "The February 24-25, 2017, Board Retreat/regular meeting of the Southwest Wisconsin Technical College District Board is called to order. This meeting is open to the public and in compliance with State Statutes. Notice of the meeting has been sent to the press and posted on campus and in the Cities of Fennimore and Platteville in an attempt to make the general public aware of the time, place and agenda of the meeting."

A. Roll Call

- B. Reports/Forums/Public Input
 - 1. Dan Rohrbach, CEO at Southwest Health Center
 - 2. Senator Howard Marklein and Layla Merrifield – Political Climate and Fiscal Responsibility

CONSENT AGENDA

- A. Approval of Agenda
- B. Minutes of the Regular Meeting of January 26, 2017
- C. Financial Reports
 - 1. Purchase Orders Greater than \$2,500
 - 2. Treasurer's Cash Balance
 - 3. Budget Control
- D. Contract Revenue
- E. Personnel Items

OTHER ITEMS REQUIRING BOARD ACTION

BOARD MONITORING OF COLLEGE EFFECTIVENESS

- A. Budget Priorities & Assumptions
- B. Staffing Update

INFORMATION AND CORRESPONDENCE

- A. Enrollment Report
- B. Chairperson's Report
- C. College President's Report
- D. Other Information Items

ESTABLISH BOARD AGENDA ITEMS FOR NEXT MEETING

- A. Agenda
- B. Time and Place

ADJOURN TO CLOSED SESSION

- A. Consideration of adjourning to closed session for the purpose of
 - 1. Discussing specific personnel issues per Wis. Statutes 19.85 (1)(f) {Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.}.
 - 2. Approval of Closed Session Minutes of December 16, 2016

RECONVENE TO OPEN SESSION

- A. Action, if necessary, on Closed Session Items

BOARD MONITORING OF COLLEGE EFFECTIVENESS

- A. Administrative Services Report
- B. Human Resources Trend Report

C. Future Board Monitoring Reports

1. College Health Indicators
2. Strategic Directions
3. Board Ends

The Board will adjourn until 8:15 a.m. on Saturday, February 25, 2017. The Board will have dinner and breakfast for social purposes only and no College business will be conducted.

**Saturday, February 25, 2017
8:15 a.m. – Board Retreat
Southwest Health Center
1400 Eastside Road
Platteville, WI 53818**

BOARD MONITORING OF COLLEGE EFFECTIVENESS

- A. Board Monitoring Reports
- B. Board Orientation
- C. President's Goals Update
- D. Review of Retreat

ADJOURNMENT

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Prior to the meeting Dan Rohrbach, CEO of Southwest Health Center, presented on Southwest Health's culture and five pillars of excellence including growth, service, quality, people, and finance.

Under Reports/Forums/Public Input, Wisconsin Senator Howard Marklein and Layla Merrifield, Executive Director of the Wisconsin Technical College District Boards Association, provided an update on the proposed Governor's budget and the budget process. Senator Marklein discussed the Department of Transportation's budget noting the Governor is standing firm on no new taxes to increase revenue for the department and that most of the budget is being directed toward rehabilitation transportation projects instead of work on roads in the southeast corner of the state. The new revenue estimates will be available in May, and the majority of the biennial state budget work will be completed after the revenue estimates are released. The Joint Finance Committee will be holding listening sessions during the next several months. Ms. Merrifield highlighted the Wisconsin Technical College System items in the proposed Governor's budget and impacts they could have on the 16 Technical Colleges.

After a review of the Consent Agenda, including the February 24-25, 2017, agenda; January 26, 2017, Board minutes; financial reports; six contracts totaling \$14,199.30 in January 2017; employment recommendations for Jaren Knight – Financial Aid Assistant/Accounting Bursar, April Vaassen and Shannon Williams – part-time LTE Academic Success Coaches, Nate Parker – Evening Custodian, and Brandon Wallin – Maintenance Technician; and the internal transfer of Josh Bedward, Lead Maintenance. Mr. Tuescher moved to approve the Consent Agenda with Ms. Nickels seconding the motion; motion carried.

Caleb White, Vice President for Administrative Services, presented information relevant to the budget assumptions and parameters for the FY2018 Operational Budget. Priority initiatives include the strategic priorities based on the three strategic directions vetted by the Board. The strategic directions include increase student access and improve student success, entrepreneurial sustainability, and service culture. Budget assumptions include a slight increase in district net new construction valuation, no increase in tuition, a slight increase in general state aid appropriation, an increase in health and dental coverage premiums, increase in utility rates, reduction of grants, salary adjustments pending the equity and market salary study, slight decrease in Wisconsin Retirement System contribution rate, and a projected 1300 FTEs.

Krista Weber, Director of Human Resources, updated the Board related to current staffing at the College. Open positions include Paramedic Tech Instructor/Clinical Coordinator, Electromechanical Instructor/Contract Trainer, Technology Support Specialist, part-time Child Care Assistant, and a Supervisory Management Instructor.

The 2016-17 Comparison FTE Report and Fall 2017 application report were reviewed. The comparison FTE report reflected a decrease in overall enrollment of five percent with program enrollment showing an increase. The application report indicated a two percent decrease in numbers as compared to the previous year.

Under the President's Report, Dr. Wood updated the Board on the feasibility study for the Student Success/Housing and Economic Development project, and provided kudos to the individuals who planned the February 7 Wellness Fair and February 4 Outdoor Skills Day. The Board asked that shout outs be sent to those individuals involved in the planning of those events.

A Board Resolution Recognizing College Employees for the Successful Employee Giving Campaign was read by Dr. Wood. Mr. Tuescher moved to approve the Board Resolution with Ms. Fitzsimons seconding the motion. The motion unanimously carried.

Board members Chuck Bolstad and Darlene Mickelson and President Wood provided an overview of the 2017 ACCT National Legislative Summit they attended February 13-16, 2017.

Ms. Fitzsimons moved to adjourn to closed session for the purpose of discussing specific personnel issues per Wis. Statutes 19.85(1)(f). Ms. Mickelson seconded the motion. Upon a roll call vote with all members voting affirmatively, the Board meeting adjourned to closed session at 3:25 p.m. The Board reconvened to open session at 4:01 p.m. with no action taken in open session.

Caleb White presented an update on the administrative services departments including Facilities, Information Technology Services, Fiscal Services / Financial Aid, and Charger Enterprise. A three-year Information Technology roadmap will be established and presented to the Board, the financial Board reports will be modified to include all expenditures and the treasurer's cash balance report will be an actual reflection of the cash balance, and modifications to Governance Policy 3.5 will be brought to the Board for a change on the operating fund balance reserves policy.

Krista Weber provided a report on Human Resources trends. Reviewed were the 2015-16 departures; culture, benefit, and wellness initiatives; and future activities including coaching sessions, automated application process, handbook updates, professional development, and faculty qualification procedures for adjuncts and dual credit faculty.

The Board recessed at 5:17 p.m. The Board had dinner together for social purposes only where no College business was conducted.

The Board reconvened at 8:21 a.m. on Saturday, February 25, 2017. The following Board members were present:

Chuck Bolstad, Melissa Fitzsimons, James Kohlenberg, Darlene Mickelson, Eileen Nickels, Chris Prange, and Donald Tuescher

Absent: Linda Erickson and Russell Moyer

Dr. Wood presented a detailed review of the College Health Indicators. Discussion continued on a new process for inclusion of the College Health Indicators, Strategic Directions, and Board Ends in future monitoring reports that are aligned with the Academic Council, College Council, Operations Council, and Leadership Council. The monitoring reports will be completed prior to the meeting and shared with the Board. At the meetings when reviewing the new monitoring reports, conversations on activities related to the councils will take place with an action item for approved, approved with changes, or not approved. The reports would include competitive position, strategic advantages, return on investment, key data points, an executive summary, raw data, and exhibits. The enrollment reports, staffing reports, and other monitoring reports will remain the same. The department monitoring reports will be incorporated into an interactive activity prior to the Board meeting.

Karen Campbell, Executive Assistant to the Board and President, led a discussion on Board member orientation. The Board would like a structured orientation including an overview of the College, the Wisconsin Technical College System, academics, finances, foundations, student services, governance, role of the Board member, and professional development for the Board members. The orientations will be done in several sessions led by the Board Chairperson, College President and Executive Team Members.

The status of the President's Goals was reviewed by the Board members and Dr. Wood. The goals are on target for completion and suggestions for FY2018 goals were discussed.

With no further business to come before the Board, Ms. Fitzsimons moved to adjourn the meeting with Mr. Prange seconding the motion. The motion carried and the meeting adjourned at 11:29 a.m.

Darlene Mickelson, Secretary

C. Financial Reports

1. Purchases Greater than \$2,500

SOUTHWEST WISCONSIN TECHNICAL COLLEGE					
PURCHASES GREATER THAN \$2,500					
FOR THE PERIOD 02/01/2017 TO 2/28/2017					
Invoices					
Vendor	Invoice #	Description	Amount		
FENNIMORE TIMES	6302016-B	Paper Combo Ad (13 weeks)	\$30,290.00		
CEA ADVISORS LLC	GR16-006	Growtainer	\$21,425.00		
LAMAR COMPANIES	107654564	December 2016 Billboard	\$4,555.00		
LAMAR COMPANIES	107490488	October Billboard	\$4,555.00		
LAMAR COMPANIES	107735025	January 2017 Billboard	\$4,555.00		
SW WI WORKFORCE DEVELOPMENT BD	DEC 2016-SPAYDE	Dec 2016-SPAYDE	\$4,140.95		
WESTERN TECHNICAL COLLEGE	IN04090	TechConnect Annual Fee	\$3,250.00		
ON MEDIA	115373	Pre-roll video ad (Display Ad)	\$3,000.00		
ON MEDIA	111262	Pre-rolled video ad (Display Ad)	\$3,000.00		
PEOPLES STATE BANK	BUYBACK 2.21.17	BUYBACK 2.21.17	\$2,800.00		
WISC NET	9528	Network access participation	\$2,750.00		
WOODWARD PRINTING SERVICES	43201	Foundation Annual Report 2016	\$2,510.12		
Total Invoices				\$86,831.07	
Purchase Orders					
Vendor	PO #	Description	Amount		
None this month					
Total Purchase Orders				\$0.00	
Bank Withdrawals					
Vendor	Transaction #	Audit Trail	Amount		
Sikich Feb 2017	WDL000004394	CMTRX00001662	\$283,334.00		
IRS 941 2.24.17 Payroll	WDL000004476	CMTRX00001693	\$105,895.79		
IRS 941 2.10.17 Payroll	WDL000004430	CMTRX00001673	\$105,860.21		
WDR WT6 1.27.17	WDL000004440	CMTRX00001679	\$23,104.53		
WDR WT6 2.10.17 Payroll	WDL000004481	CMTRX00001694	\$19,051.19		
WDR Jan Sales Tax	WDL000004444	CMTRX00001682	\$15,557.65		
The Hartford #589717881629	WDL000004445	CMTRX00001682	\$9,029.70		
Wells Fargo # 654117760	WDL000004420	CMTRX00001672	\$7,900.07		
Wells Fargo #654427368	WDL000004435	CMTRX00001677	\$7,900.07		
Hasler Postage	WDL000004395	CMTRX00001662	\$5,000.00		
Delta Dental # 92391	WDL000004462	CMTRX00001690	\$3,909.70		

Bank Withdrawals (Continued)				
Vendor	Transaction #	Audit Trail	Amount	
Delta Dental #87410	WDL000004396	CMTRX00001662	\$3,850.96	
Merchant Serv Jan 2017 6197	WDL000004401	CMTRX00001663	\$2,999.04	
Delta Dental #88498	WDL000004413	CMTRX00001669	\$2,978.89	
Delta Dental #89583	WDL000004446	CMTRX00001682	\$2,433.00	
Total Bank Withdrawals				\$598,804.80
Payroll				
Payroll Date	Transaciton #	Audit Trail	Amount	
Direct Deposit 2/10/2017	WDL000004409	UPRCC00000506	\$4,688.84	
Direct Deposit 2/10/2017	WDL000004414	UPRCC00000507	\$7,233.04	
Direct Deposit 2/10/2017	WDL000004415	UPRCC00000508	\$3,842.74	
Direct Deposit 2/10/2017	WDL000004417	UPRCC00000509	\$277,045.06	
Direct Deposit 2/10/2017	WDL000004418	UPRCC00000510	\$6,191.66	
Direct Deposit 2/24/2017	WDL000004460	UPRCC00000511	\$7,655.52	
Direct Deposit 2/24/2017	WDL000004461	UPRCC00000512	\$9,208.27	
Direct Deposit 2/24/2017	WDL000004464	UPRCC00000513	\$281,118.25	
Direct Deposit 2/24/2017	WDL000004465	UPRCC00000514	\$2,673.98	
Direct Deposit 2/24/2017	WDL000004466	UPRCC00000515	\$1,715.34	
Direct Deposit 2/24/2017	WDL000004467	UPRCC00000516	\$508.86	
Direct Deposit 2/24/2017	WDL000004470	UPRCC00000517	\$70.91	
Direct Deposit 2/24/2017	WDL000004474	UPRCC00000518	\$453.55	
Total Net Payroll				\$602,406.02
Purchase Cards				
Vendor	Transaction #	Audit Trail	Amount	
US Bank 2.7.17	WDL000004463	CMTRX00001690	\$70,712.59	
US Bank 1.24.17 Stmt	WDL000004410	CMTRX00001669	\$63,505.04	\$134,217.63
Total Purchases > \$2,500				\$1,422,259.52

2. Treasurer's Cash Balance

Southwest Wisconsin Technical College			
Report of Treasurers Cash Balance 02/28/2017			
Receipts			
Fund			
1 General	6,830,042.74		
2 Special Revenue	-		
3 Capital Projects	1,397.00		
4 Debt Service	-		
5 Enterprise	78,364.64		
6 Internal Service	162,159.80		
7 Financial Aid/Activities	2,085,627.95		
Total Receipts		9,157,592.13	
Expenses			
Fund			
1 General	1,537,098.68		
2 Special Revenue			
3 Capital Projects	129,023.83		
4 Debt Service	-		
5 Enterprise	75,612.88		
6 Internal Service	307,448.68		
7 Financial Aid/Activities	2,260,513.93		
Total Expenses		4,309,698.00	
Net cash change - month			4,847,894.13
-Main Checking 1176	1,745,230.07		
-Peoples State Bank 4187	17,103.23		
-Federal Funds checking 1192	29.39		
-Money Market 3915	19,179,084.99		
-Offset account 9653	850,000.00		
-Cash on Hand	2,940.00		
-Local Government Investment Pool	1,168,064.52		
Ending Cash/Investment Balance		22,962,452.20	

3. Budget Control

Southwest Wisconsin Technical College							
YTD Summary for Funds 1-7							
For 8 Months ended February 2017							
	2016-17	2016-17	2016-17	2015-16	2014-15	2013-14	2012-13
	<u>Budget</u>	<u>YTD Actual</u>	<u>Percent</u>	<u>Percent</u>	<u>Percent</u>	<u>Percent</u>	<u>Percent</u>
General Fund Revenue	23,388,000.00	18,716,777.17	80.03	93.42	89.06	82.49	85.49
General Fund Expenditures	23,916,000.00	14,028,823.24	58.66	61.76	58.49	60.94	59.54
Capital Projects Fund Revenue	2,520,000.00	2,547,568.39	101.09	99.59	100.52	100.13	101.99
Capital Projects Fund Expenditures	2,755,000.00	923,103.09	33.51	37.48	58.41	44.14	37.59
Debt Service Fund Revenue	5,288,000.00	3,364,229.39	63.62	4.18	3.47	3.62	-
Debt Service Fund Expenditures	5,356,000.00	673,316.01	12.57	12.68	14.03	13.74	11.40
Enterprise Fund Revenue	2,100,000.00	1,283,810.07	61.13	71.28	79.83	71.04	72.15
Enterprise Fund Expenditure	2,000,000.00	1,070,391.58	53.52	66.46	57.18	51.68	57.03
Internal Service Fund Revenue	4,200,000.00	2,533,171.22	60.31	69.23	62.45	65.10	64.26
Internal Service Fund Expenditures	4,200,000.00	2,596,884.90	61.83	75.55	74.63	63.41	63.80
Trust & Agency Fund Revenue	8,000,000.00	5,793,803.68	72.42	67.51	78.57	91.25	88.71
Trust & Agency Fund Expenditures	7,950,000.00	5,898,021.36	74.19	69.08	80.78	89.94	94.25
Grand Total Revenue	45,496,000.00	34,239,359.92	75.26	75.72	75.63	74.11	74.34
Grand Total Expenditures	46,177,000.00	25,190,540.18	54.55	57.68	58.93	60.07	58.92

D. Contract Revenue

There are 13 contracts totaling \$14,604.97 in February 2017 being presented for Board approval. The Contract Revenue Report follows.

2016-2017 CONTRACTS

2/1/2017 through 2/28/17

Contract #	Service Provided	Contact	Number Served	Price	Exchange of Services (Instructional Fees Waived)	INDIRECT COST FACTOR		
						On-Campus	Off-Campus	Waiver
03-2017-0082-I-11 Cassville School District	Heartsaver CPR/AED Training	Kris Wubben	21	\$ 438.00	Yes		X	
03-2017-0120-F-23 Prosperity Southwest	Administrative and Fiscal Services	Amy Charles		\$ 2,708.33	No		X	
03-2017-0127-I-42 Glen Haven First Responders	First Responder Refresher	Kris Wubben	10	\$ 1,080.00	No		X	
03-2017-0132-I-11 Iowa Grant School District	Heartsaver CPR/AED Friends and Family CPR	Kris Wubben	15 28	\$ 1,020.00	Yes Yes		X	
03-2017-0140-I-41 Southwest Health Center	EMS Continuing Education-EMS and the Stork	Kris Wubben	36	\$ 358.07	Yes		X	
03-2017-0143-I-11 Prairie du Chien High School	Introduction to Criminal Justice Studies	Kris Wubben	9	\$ 1,813.68	No		X	
03-2017-0147-T-21 Richland County Sheriff's Department	Assist with Dispatch EMD A&P Training	Kris Wubben		\$ 316.09	No		X	
03-2017-0150-I-42 Cobb Fire Department	Heartsaver CPR/AED	Kris Wubben	7	\$ 600.00	No		X	
03-2017-0151-I-42 Hazel Green Rescue Squad	BLS for Healthcare Provider-CPR Recertification	Kris Wubben	14	\$ 700.00	No		X	
03-2017-0153-T-42 Blue River EMS	Equipment Rental	Kris Wubben		\$ 90.00	No		X	
03-2017-0156-I-21 Dodgeville Police Department	Police Update - Firearms	Kris Wubben	2	\$ 162.46	No		X	
03-2017-0158-I-21 Gratiot First Responders	EMS Continuing Education - Epi Draw	Kris Wubben	11	\$ 318.34	No		X	
03-2017-0159-F-23 Prosperity Southwest	Administrative & Financial Services for Inspire Promotion	Amy Charles		\$ 5,000.00	No		X	
TOTAL of all Contracts			153	\$ 14,604.97				
Exchange of Services			100	\$ 1,816.07				
For Pay Service			53	\$ 12,788.90				

Southwest Wisconsin Technical College

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E. Personnel Items

One employment recommendation and one resignation are being presented for approval in the Personnel Report. The report is available below.

PERSONNEL REPORT March 23, 2017

Employment: NEW HIRES

Name	John Troxel
Title	Technology Support Specialist
Number of Applicants and Number Interviewed	24 applicants / 3 interviewed
Start Date	March 13, 2017
Salary/Wages	\$25.00/ hour
Classification	Full Time
Education and/or Experience	Associate Degree in Computer Networking from Southwest Tech with 5 years of IT experience.

PROMOTIONS / TRANSFERS

RETIREMENTS / RESIGNATIONS

Heather Kramer (Resigned 3/4/2017)	Midwife Clinical Site Coordinator
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Recommendation: Approve the Consent Agenda.

Other Items Requiring Board Action

A. TechHire Grant & Broadband Resolution

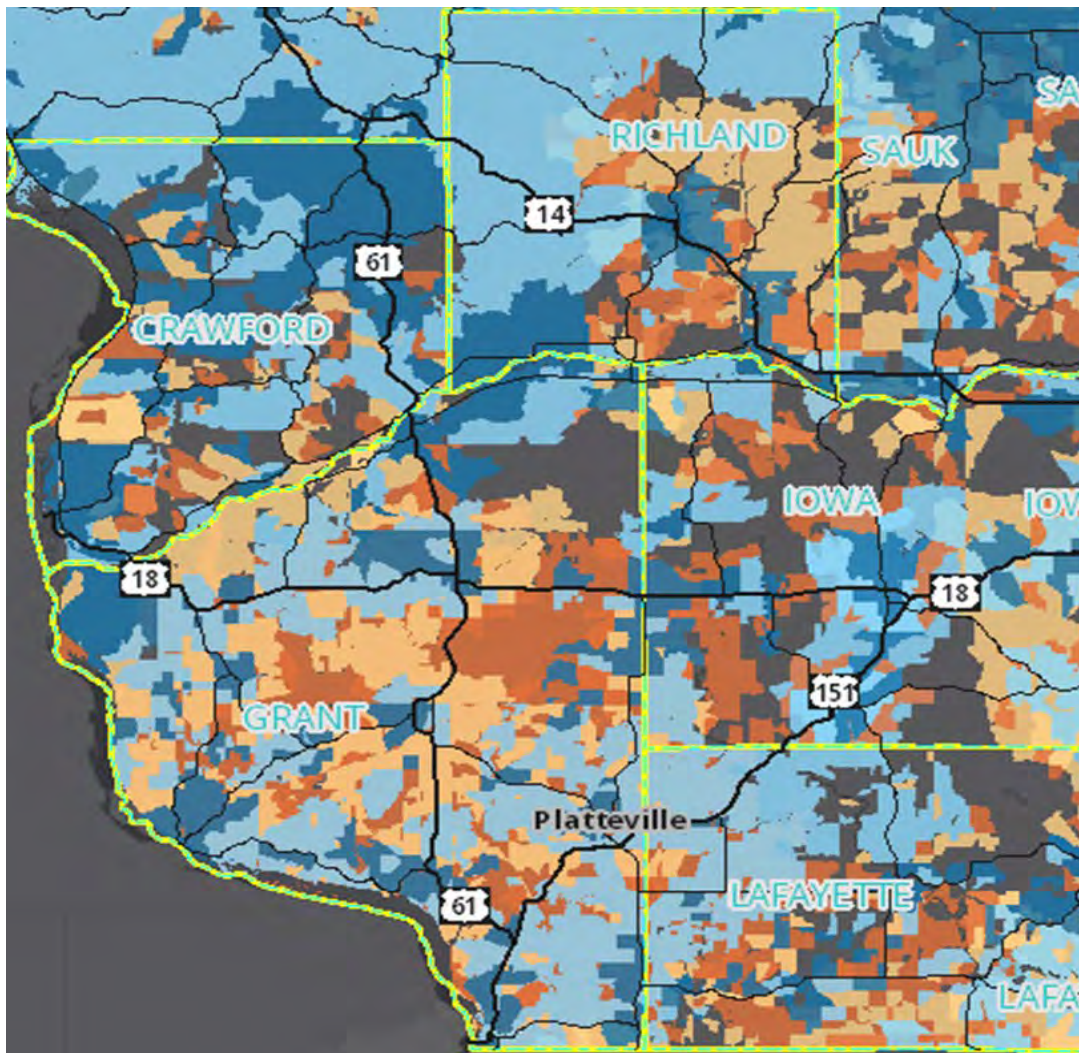
Southwest Tech is a member of the IMPACT Consortium along with Chippewa Valley Technical College and Wisconsin Indianhead Technical College, which is focused on increasing Broadband access in their respect districts. Craig Woodhouse, TechHire Grant Coordinator, will present an overview of the project and submit a resolution for Board approval. An overview of the grant activities and resolution are included below.

Recommendation: Approve the Board Resolution for support of activities relating to increase Broadband access to rural Wisconsin residents.

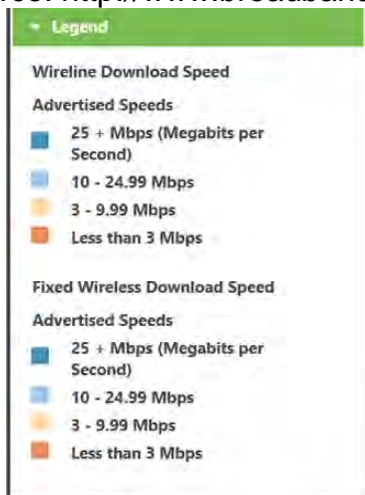
Increased access to broadband internet provides opportunities across a wide range of areas, including positive impacts to economies, education, health, and quality of life.

The FCC updated their definition of high-speed internet in January 2015 to **25 Mbps** for downloads and 3 Mbps for uploads; over half of rural Americans lack internet access at these speeds, according to the FCC. Previously the FCC definition was 4 Mbps down/3 Mbps up, set in 2010.

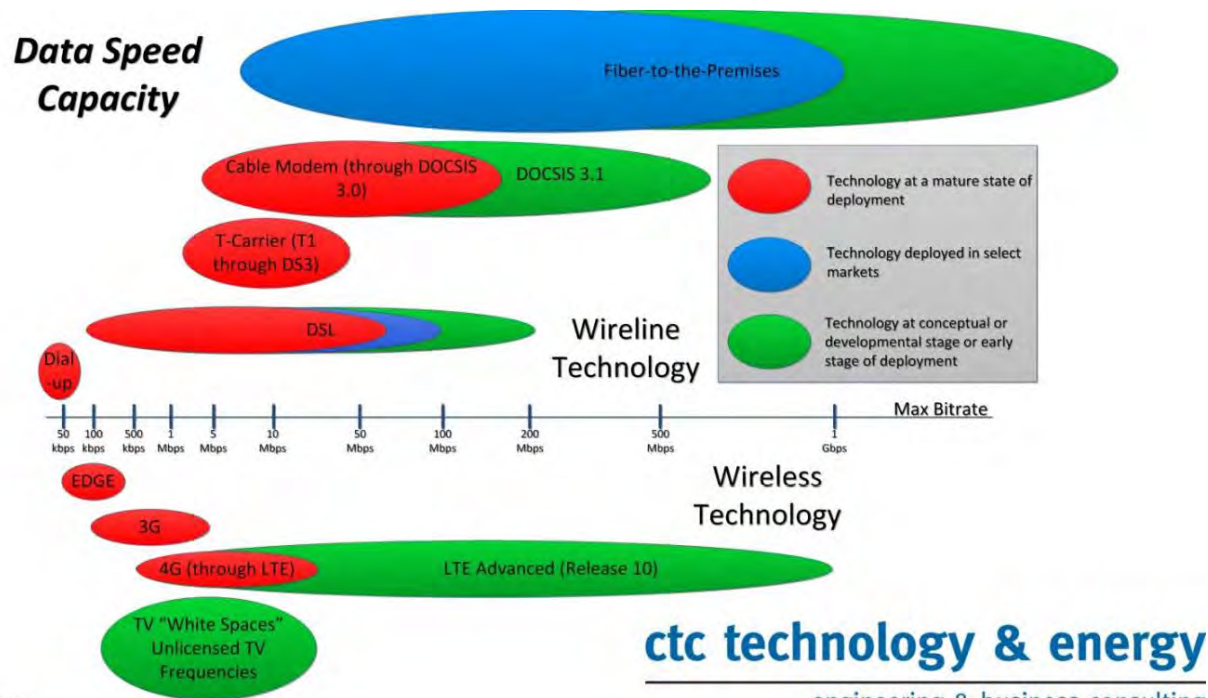
Current State of Broadband Access for the SWTC District



*Source: <http://www.broadbandmap.wisconsin.gov/>



Infrastructure Capabilities



V.2 10/29/2013

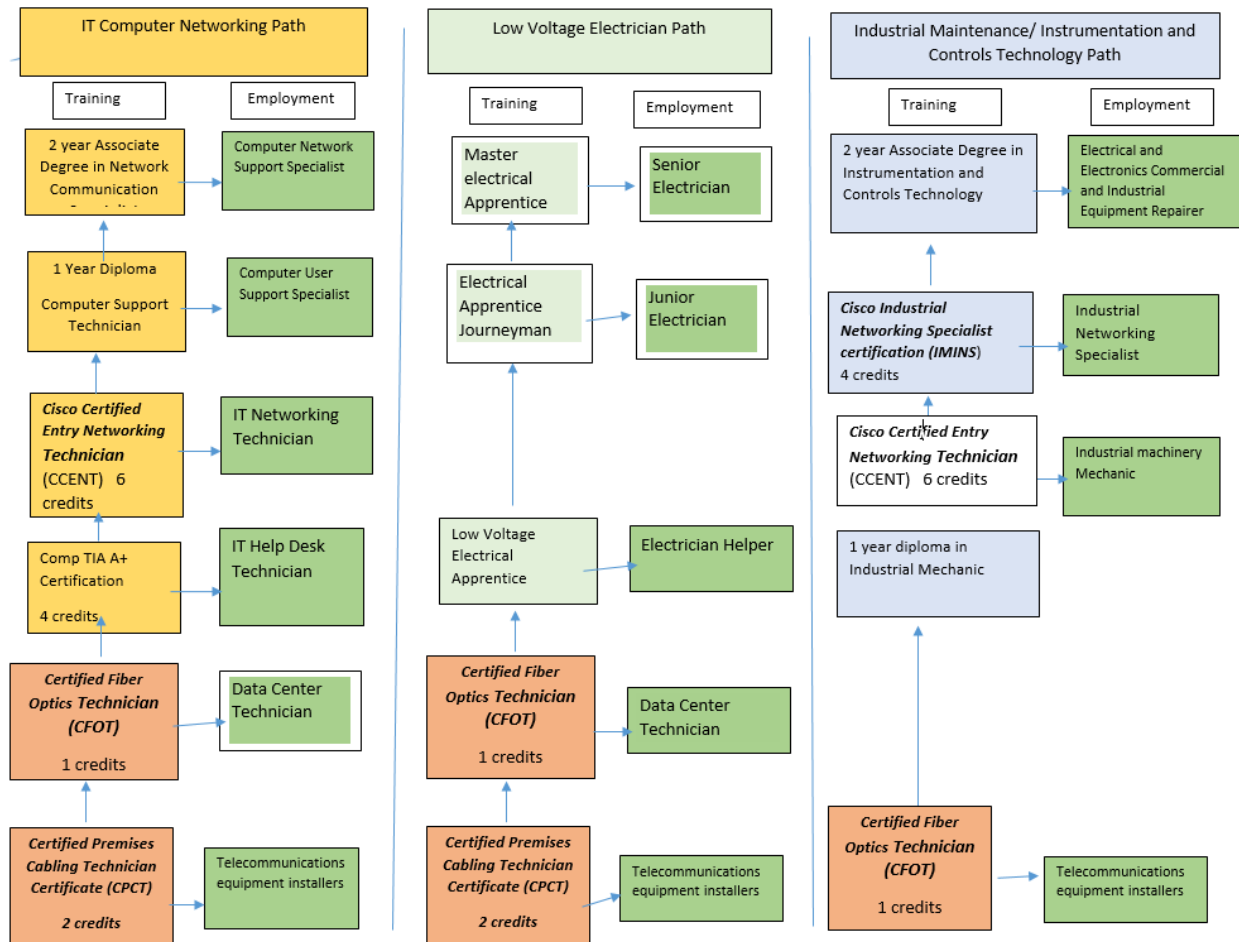
<http://dev-broadband.pantheonsite.io/wp-content/uploads/2014/07/007.010.2014-Broadband-Reference-Guide.pdf>

Why did we choose the following certificates and training programs for this grant?

Certified Fiber Optic Technician (Fiber Optic Association)
 Certified Premise Cabling Technician (Fiber Optic Association)
 Cisco Certified Entry Networking Technician (Cisco)
 Certified Computer Support Technician (CompTIA A+)
 Cisco Industrial Networking Specialist Certification (IMINS)

- Growing public demand for improved internet access in the SWTC district
- Declining cost for Fiber Optic Cable
- Employer demand for Fiber Optic Technicians
- High performance, low line loss over distance in Fiber Optic Cable
- Growing demand for networking technicians in industrial applications
- Crossover technologies: i.e. increase in fiber optic cabling installations in our manufacturing plants, hospitals, schools, homes

Tech Hire Grant Career Pathways





PREPARE FOR YOUR HIGH-TECH CAREER!

All households should have access to stream movies and quickly check online for information and news. Manufacturing is becoming more automated and uses those same technologies. Over the next three years, Southwest Tech will provide technical certifications in fiber optics, broadband technologies, and industrial networking to meet the needs of local employers. Through TechHire, a Department of Labor grant, Southwest Tech will be able to increase course offerings in areas of in-demand, high tech jobs. Southwest Tech is slated to become a Certified Fiber Optic Association training site in April 2017.

UPCOMING COURSE OFFERINGS:

- Certified Fiber Optic Technician (CFOT)- 24 hours
 - **First dates for open enrollment courses are April 7,14, 21**
- Certified Premise Cabling Technician (CPCT) 24 hours
- Cisco Certified Entry Networking Technician (CCENT)
- Comp TIA a+ Certification Computer Support Technician
- Cisco Industrial Networking Specialist Certification (IMINS)

HIGHLIGHTS:

- Tuition assistance available, contact us for qualification
- Earn "preferred hire status" from our employer partners
- Employer and Community Partners: Mount Horeb Telephone Company, Richland Grant Telephone Cooperative, Schreiber Foods, Southwest Wisconsin Workforce Development Board

CREDITS CAN COUNT TOWARD ASSOCIATE DEGREES

Credits earned can transfer into the following Southwest Tech associate degree programs:

- Network Specialist
- Electro-Mechanical Technology
- Instrumentation and Controls Technology

Fiber optic communication systems are quickly becoming an important part of our infrastructure. Southwest Tech is thrilled to be offering nationally recognized certifications in fiber optic cabling, broadband technologies, and advanced networking."

Craig Woodhouse, TechHire Grant Case/Project Manager

LEARN MORE TODAY!

Contact Craig Woodhouse
608.822.2371 or toll free 800.362.3322, extension 2371
cwoodhouse@swtc.edu

If you need an accommodation to visit campus, call 608.822.2631 (tdd: 608.822.2072) or email accom@swtc.edu.



This IMPACT program is 100% funded with an H-1B TechHire Partnership \$5 million grant awarded by the U.S. Department of Labor's Employment and Training Administration. Southwest Tech is committed to legal affirmative action, equal opportunity access, and diversity of its campus community, www.swtc.edu/equality. This workforce product was funded by a grant awarded by the U.S. Department of Labor's Employment and Training Administration. The products was created by the grantee and does not necessarily reflect the official position of the U.S. Department of Labor. The U.S. Department of Labor makes no guarantees, warranties or assurances of any kind, express or implied, with respect to such information, including any information on linked sites and including, but not limited to, accuracy of the information or its completeness, timeliness, usefulness, adequacy, continued availability or ownership. Except where otherwise noted, this work is licensed under the Creative Commons Attribution 4.0 International License.

**RESOLUTION
OF THE
SOUTHWEST WISCONSIN TECHNICAL COLLEGE BOARD**

WHEREAS, the Impact Consortium includes Chippewa Valley Technical College, Wisconsin Indianhead Technical College, and Southwest Wisconsin Technical College and oversees the Tech-Hire Federal Grant offered through the U.S. Department of Labor's Employment and Training Administration; and

WHEREAS, the Tech-Hire Federal Grant will provide the opportunity for Southwest Wisconsin Technical College to provide technical certifications in fiber optics, broadband technologies, and industrial networking to meet the needs of local employers; and

WHEREAS, Southwest Wisconsin Technical College will increase course offerings in areas of in-demand, high-tech jobs and will become a Certified Fiber Optic Association training site in April 2017; and

WHEREAS, Southwest Wisconsin Technical District Board of Directors, believes that the residents of the district and student will benefit from increased access to services available through the expansion of Broadband access.

BE IT THEREFORE RESOLVED that the Southwest Wisconsin Technical College Board of Directors fully supports the collaboration between municipal, city, county governments, higher educational institutions, and service providers to increase access in our rural areas.

Adopted and recorded this 23rd day of March, 2017.

James D. Kohlenberg
Chairperson

ATTEST:

Darlene Mickelson
Secretary

B. Motor Vehicle License Line of Credit Resolution

Southwest Tech maintains a motor vehicle license and must maintain a \$50,000 line of credit for the license. With the changeover recently in banks, the College must enter into a letter of credit with Huntington National Bank for the motor vehicle license. A resolution will be presented at the Board meeting.

Recommendation: Approve the Board Resolution for the College to enter into a \$50,000 letter of credit with Huntington National Bank.

C. WTCS Request for Approval – Karen R. Knox Learning Center Patio Project

The College's 50th Anniversary celebration includes the development of a memorial patio allowing individuals/organizations to purchase bricks to honor or memorialize someone. This project will provide a more appealing and functional outdoor learning and study space for students and district residents.

1. Resolution Approving Karen R. Knox Learning Center Patio Project

The resolution approving the renovation of the Karen R. Knox Learning Center Patio Project is available below.

Recommendation: Approve the resolution contracting for the design and renovation of the Karen R. Knox Learning Center Patio area of the College campus.

**RESOLUTION
OF THE
SOUTHWEST WISCONSIN TECHNICAL COLLEGE BOARD**

WHEREAS, Southwest Wisconsin Technical College has statutory authority to renovate an existing facility, and

WHEREAS, Southwest Wisconsin Technical College has recognized the need to renovate the Karen R. Knox Learning Center patio area to provide a more appealing and functional outdoor learning and study space, and

WHEREAS, Southwest Wisconsin Technical College has considered contracting the design and renovation of the Karen R. Knox Learning Center patio area of the college campus, Fennimore, Wisconsin, to Design Studios Etc., and

WHEREAS, Southwest Wisconsin Technical College has the ability to fund the renovation project via capital funds obtained through tax levy,

BE IT THEREFORE RESOLVED that the Southwest Wisconsin Technical College Board approves contracting for the design and renovation of the Karen R. Knox Learning Center patio area of the college campus, Fennimore, Wisconsin, to provide a more appealing and functional outdoor learning and study space.

Adopted and recorded this 23th day of March, 2017.

James Kohlenberg
Chairperson

ATTEST:

Darlene Mickelson
Secretary

2. Resolution Requesting State Board Approval of Karen R. Knox Learning Center Patio Project

The resolution approving the Karen R. Knox Learning Center Patio Project is available below.

Recommendation: Approve the submission to the State Board for their approval of the renovation of the Karen R. Knox Learning Center Patio.

RESOLUTION OF THE SOUTHWEST WISCONSIN TECHNICAL COLLEGE BOARD

WHEREAS, the Southwest Wisconsin Technical College Board has approved the renovation of the Karen R. Knox Learning Center patio area to provide a more appealing and functional outdoor learning and study space,

BE IT THEREFORE RESOLVED that the Southwest Wisconsin Technical College Board submits for State Board approval the renovation of the Karen R. Knox Learning Center patio area located on the college campus in Fennimore, Wisconsin.

Adopted and recorded this 23th day of March, 2017.

Jim Kohlenberg
Chairperson

ATTEST:

Darlene Mickelson
Secretary

D. Accreditation Update

The Board will be presented with an update on accreditation including resources identified to achieve compliance. Progress on our response plan will be reviewed and discussed.

Recommendation: (The recommendation will be available at the Board meeting.)

Board Monitoring of College Effectiveness

A. Public Safety Report

Kris Wubben, Public Safety Supervisor, will present a report on the department strengths and areas for improvement and major activities which help the College achieve its strategic directions and college health indicators. Information will be available at the Board meeting.

B. Staffing Update

Krista Weber will provide an update on College staffing at the Board meeting. A summary is available below.

Staffing Update 2016-17 Fiscal Year

	Name	Title	Status and/or Additional Info	Effective Date	Funding Source &/or Estimated Wage Range/Hired Salary
1	New Position	Software Developer	Hold	July 2016	Grade 6, Salaried Professional \$59,604 - \$80,641
2	Replacement- Patty Hartline (retirement 5/2016)	Communications Instructor	Betsy Ralph-Tollefson	8/10/2016	BS \$40,974-\$69,248 MS \$44,821-\$75,554 Hired at \$57,000
3	Replacement - Kirsten Reichmann	Academic Success Coach Lead Full-time/LTE	Melissa Klinkhammer	7/18/2016	Grade 7, Support Staff \$23.38-\$36.20 Hired at \$27.00/hour
4	Replacement- Yasmin Rioux	Communications Instructor	Snehal Shirke	8/15/2016	BS \$40,974-\$69,248 MS \$44,821-\$75,554 Hired at \$57,000
5	Replacement- Garry Kirk	Accounting Instructor	Melinda Nicely	8/11/2016	BS \$40,974-\$69,248 MS \$44,821-\$75,554 Hired at \$57,000
6	Replacement - Colleen Watters	Associate Degree Nursing Instructor	Vicky Rundle	8/8/2016	MS \$44,821-\$75,554 Hired at \$59,000
7	Replacement - Nicole Schopf	Associate Degree Nursing Instructor	Jenna Taylor	8/8/2016	MS \$44,821-\$75,554 Hired at \$58,000

Staffing Update 2016-17 Fiscal Year

	Name	Title	Status and/or Additional Info	Effective Date	Funding Source &/or Estimated Wage Range/Hired Salary
8	Replacement - Dana O'Brien	Associate Degree Nursing Instructor	Justine Sparrgrove	8/8/2016	MS \$44,821-\$75,554 Hired at \$58,000
9	Replacement - Denise Joahanning	Nursing Assistant Instructor	Angela Starkey	8/15/2016	BS \$40,974-\$69,248 Hired at \$53,000
10	Replacement - Randy Leibfried	Evening Custodian	Michael Mann	7/12/2016	Grade 1 Support Staff \$12.07-\$15.59 Hired at \$13.50/hour
11	Replacement - Amy Poteet	Instructional Design Specialist	Joshua Krohn	9/21/2016	Grade 7, Salaried Professional \$52,190 - \$70,611 Hired at \$60,000
12	Replacement - David Wright	Academic Success Coach Part-time/LTE/Grant Funded	Ed Edwards	8/17/2016	Grade 6 Support Staff \$21.05-\$27.24 Hired at \$25.00/hour
13	Replacement - Christal Foreyt	Associate Degree Nursing Instructor	Emily Vogt	12/1/2016	MS \$44,821-\$75,554 Hired at \$57,000

Staffing Update 2016-17 Fiscal Year

	Name	Title	Status and/or Additional Info	Effective Date	Funding Source &/or Estimated Wage Range/Hired Salary
14	Replacement - Stephanie Foster	Student Success Coach	Kelsey Wagner	10/17/2016	Grade 8, Salaried Professional \$44,817 - \$60,580 Hired at \$45,000
15	New Position	Agriculture Instructor	Jamie Horsfall	11/14/2016	BS \$40,974-\$69,248 MS \$44,821-\$75,554 Hired at \$66,000
16	Replacement Barb Kennedy	Basic Education Instructor - Full-time, Limited Term	Cynthia Rasmussen	10/3/2016	BS \$40,974-\$69,248 MS \$44,821-\$75,554
17	New Position	Tech Hire Grant Case/Project Manager - Limited Term	Craig Woodhouse	10/15/2016	Grade 8, Salaried Professional \$44,817 - \$60,580
18	New Position	Academic Success Coach Part-time/LTE/Grant Funded (Nursing)	Brooke Mitchell	1/9/2017	Grade 6 Support Staff \$21.05-\$27.24 Hired at \$25.00/hour
19	New Position	Academic Success Coach Part-time/LTE/Grant Funded	Marlene Klein	11/2/2016	Grade 6 Support Staff \$21.05-\$27.24 Hired at \$25.00/hour

Staffing Update 2016-17 Fiscal Year

	Name	Title	Status and/or Additional Info	Effective Date	Funding Source &/or Estimated Wage Range/Hired Salary
20	Replacement Murray Heitzer	Mathematics Instructor	Michael Madsen	1/9/2017	MS \$44,821-\$75,554 Hired at \$58,000
21	New Position	Paramedic Tech Instructor/Clinical Coordinator	Offer pending	Spring 2017	BS \$40,974-\$69,248 MS \$44,821-\$75,554
22	Replacement - Tammie Engelke	Administrative Assistant	Haylee Freymiller	12/5/2016	Grade 5 Support Staff \$17.40-22.42 Hired at \$17.75
23	Replacement - Jason Kolbe	Electromech Instructor/Contract Trainer	Interviewing on 3/20/17	4/15/2017	BS \$40,974-\$69,248 MS \$44,821-\$75,554
24	Replacement - Judy Gosse	Network Administrator	Dave Friesen	11/28/2016	Grade 7 Support Staff \$23.38-\$36.20 Hired at \$29.00
25	Replacement - Lori Wiest	Financial Aid Assistant/Accounting Bursar	Jaren Knight	1/2/2016	Grade 4 Support Staff \$16.00-\$21.09 Hired at \$16.33

Staffing Update 2016-17 Fiscal Year

	Name	Title	Status and/or Additional Info	Effective Date	Funding Source &/or Estimated Wage Range/Hired Salary
26	Replacement - Scott Swan	Academic Success Coach, Part-time/LTE/Grant Funded	Shannon Williams	1/17/2017	Grade 6 Support Staff \$21.05-\$27.24 Hired at \$25.00
27	Replacement - Edwin Edwards	Academic Success Coach, Part-time/LTE/Grant Funded	April Vaaseen	1/17/2017	Grade 6 Support Staff \$21.05-\$27.24 Hired at \$25.00
28	Replacement - Derek Kruempel	TAACCCT 4 Grant Coordinator- Full-time LTE/Grant Funded	Not filling	2/15/2017	Grade 8, Salaried Professional \$44,817 - \$60,580
29	Replacement - Richard Goss	Evening Custodian	Nate Parker	2/1/2017	Grade 1 Support Staff \$12.07-\$15.59 Hired at 13.50
30	Replacement - Dave Friesen	Technology Support Specialist	John Troxel	3/13/2017	Grade 7 Support Staff \$23.38-\$36.20 Hired at \$25.00
31	Replacement - Kurt Hampton	Maintenance Technician	Brandon Wallin	2/27/2017	Grade 5 Support Staff \$17.40-\$22.42 Hired at \$20.50


Staffing Update 2016-17 Fiscal Year

	Name	Title	Status and/or Additional Info	Effective Date	Funding Source &/or Estimated Wage Range/Hired Salary
32	Replacement	Child Care Assistant	Interviewing on 3/24/17	2/15/2017	Grade 1 Support Staff \$12.07-\$15.59
33	New Position	Supervisory Management Instructor	Posted	2/26/2017	BS \$40,974-\$69,248 MS \$44,821-\$75,554
33	Replacement - Heather Kramer	Midwife Clinical Site Coordinator	Posted	4/1/2017	BS \$40,974-\$69,248 MS \$44,821-\$75,554

Information and Correspondence

A. Enrollment Report

The 2016-17 Comparison FTE Report is available below.

		2015-2016 and 2016-2017 FTE Comparison					
Program Code	Program Title	03-11-16 Students	03-13-17 Students	Student Change	03-11-16 FTE	03-13-17 FTE	FTE Change
10-101-1	Accounting	32	40	8	19.37	28.90	9.53
10-106-6	Administrative Professional	15	9	(6)	12.47	7.90	(4.57)
10-006-2	Agri-Business/Science Technology (OLD)	69	35	(34)	62.80	34.13	(28.67)
10-006-7	Agribusiness Science & Technology - AgBus Mgmt (NEW)		7	7		6.30	6.30
10-006-5	Agribusiness Science & Technology - Agronomy (NEW)		16	16		15.77	15.77
10-006-6	Agribusiness Science & Technology - Animal Science (NEW)		16	16		12.97	12.97
10-102-3	Business Management	86	88	2	60.43	61.50	1.07
10-530-5	Cancer Information Management	21	36	15	12.83	20.87	8.03
10-504-X	Criminal Justice Studies	54	51	(3)	48.50	46.70	(1.80)
10-316-1	Culinary Arts	22	12	(10)	17.50	9.70	(7.80)
10-317-1	Culinary Management	7	8	1	4.83	7.30	2.47
10-510-6	Direct Entry Midwife	53	60	7	24.20	22.40	(1.80)
10-307-1	Early Childhood Education	40	36	(4)	29.07	29.00	(0.07)
10-620-1	Electromechanical Technology	39	39	-	31.97	35.23	3.27
10-325-1	Golf Course Management	21	14	(7)	20.27	14.10	(6.17)
10-201-2	Graphic And Web Design	36	41	5	30.80	35.40	4.60
10-530-1	Health Information Technology	46	47	1	23.67	28.60	4.93
10-520-3	Human Services Associate	58	55	(3)	43.87	39.13	(4.73)
10-825-1	Individualized Technical Studies	5	9	4	3.73	8.13	4.40
10-620-3	Instrumentation and Controls Technology (NEW)		2	2		0.43	0.43
10-150-1	IT-Network Communications Specialist	43	39	(4)	35.83	33.53	(2.30)
10-513-1	Medical Laboratory Technician	18	19	1	15.87	12.83	(3.03)
10-543-1	Nursing - Associate Degree	214	223	9	106.97	121.83	14.86
10-531-1	Paramedic Technician (NEW)		3	3		0.57	0.57

Program Code	Program Title	03-11-16 Students	03-13-17 Students	Student Change	03-11-16 FTE	03-13-17 FTE	FTE Change
10-196-1	Supervisory Management	25	32	7	13.67	16.17	2.50
10-182-1	Supply Chain Management	13	30	17	7.23	12.90	5.67
10-499-5	Technical Studies-Journey Worker	1	1	-	0.50	0.20	(0.30)
	Total Associate Degree	960	1,013	53	656.37	694.73	38.36
31-101-1	Accounting Assistant	5	3	(2)	4.50	1.97	(2.53)
30-531-6	Advanced EMT	6	8	2	0.80	1.07	0.27
32-070-1	Agricultural Power & Equipment Technician	43	34	(9)	40.43	35.87	(4.57)
31-405-1	Auto Collision Repair & Refinishing Technician	19	17	(2)	14.47	13.77	(0.70)
32-404-2	Automotive Technician	36	35	(1)	33.10	27.70	(5.40)
31-408-1	Bricklaying & Masonry-PDC Correctional		1	1		0.57	0.57
31-475-1	Building Trades - Carpentry	11	14	3	9.83	12.87	3.03
31-307-1	Child Care Services (ETD)	21	12	(9)	16.60	8.60	(8.00)
30-420-2	CNC Setup/Operation (ETD)	4	2	(2)	2.13	0.70	(1.43)
31-502-1	Cosmetology	41	23	(18)	33.97	14.70	(19.27)
30-504-2	Criminal Justice-Law Enforcement 720 Academy (NEW)	18	17	(1)	9.60	7.10	(2.50)
31-317-1	Culinary Specialist (ETD)	8	4	(4)	5.60	3.50	(2.10)
31-091-1	Dairy Herd Management	20	19	(1)	20.30	19.53	(0.77)
30-508-2	Dental Assistant - Short Term	13	17	4	7.30	9.57	2.27
30-812-1	Driver and Safety Education Certification (NEW)		9	9		2.30	2.30
31-413-2	Electrical Power Distribution	24	24	-	23.23	22.87	(0.37)
50-413-2	Electricity (Construction) Apprentice	22	24	2	3.23	3.50	0.27
30-531-3	Emergency Medical Technician	18	58	40	4.10	15.33	11.23
32-080-3	Farm Operations & Management - Dairy (NEW)		1	1		0.43	0.43
31-080-3	Farm Operations & Management - Dairy Technician(ETD)(NEW)		1	1		0.40	0.40
32-080-6	Farm Operations & Management - Livestock (NEW)		1	1		0.33	0.33
50-413-1	Industrial Electrician Apprentice	12	11	(1)	2.07	1.60	(0.47)
31-620-1	Industrial Mechanic (ETD)	9	7	(2)	8.20	5.17	(3.03)
31-154-6	IT-Computer Support Technician	16	21	5	12.10	14.47	2.37
31-513-1	Laboratory Science Technician	5	6	1	3.63	3.47	(0.17)
31-509-1	Medical Assistant	40	35	(5)	31.53	28.90	(2.63)
31-530-2	Medical Coding Specialist (ETD) (NEW)	46	48	2	16.17	22.93	6.76
30-543-1	Nursing Assistant	197	210	13	24.83	26.10	1.27

Program Code	Program Title	03-11-16 Students	03-13-17 Students	Student Change	03-11-16 FTE	03-13-17 FTE	FTE Change
31-106-8	Office Support Specialist	6	6	-	5.60	5.73	0.13
50-427-5	Plumbing Apprentice	21	22	1	3.57	3.06	(0.51)
31-420-7	Precision Machining Technology (NEW)		1	1		1.03	1.03
31-182-1	Supply Chain Assistant (ETD)	1	1	-	0.50	0.43	(0.07)
31-442-1	Welding	60	72	12	47.03	53.40	6.37
	Total Technical Diploma	722	764	42	384.43	368.96	(15.48)
20-800-1	Liberal Arts - Associate of Arts	12	16	4	4.00	6.83	2.83
20-800-2	Liberal Arts - Associate of Science	10	15	5	2.13	5.57	3.43
	Undeclared Majors *	895	297	(598)	122.07	43.43	(78.64)
	Total	2,599	2,105	(494)	1,169.01	1,119.52	(49.49)
	Percent of Change						-4.23%
	Vocational Adult (Aid Codes 42-47)	3,966	3,368	(598)	74.16	63.96	(10.21)
	Community Services (Aid Code 60)	70	53	(17)	0.20	0.26	0.06
	Basic Skills (Aid Codes 73,74,75,76)	341	342	1	32.37	32.37	-
	Basic Skills (Aid Codes 77 & 78)	1,398	831	(567)	70.50	51.40	(19.10)
	Grand Total	8,374	6,699	(1,675)	1,346.23	1,267.50	(78.73)
	Total Percent of Change						-5.85%
	(ETD= Embedded Technical Diploma)						

Program Application Comparison 2017/18 vs. 2016/17

PROGRAM	CAP	03/14/17			03/14/16			YOY
		IP	ACCEPT	TOTAL	IP	ACCEPT	TOTAL	
Accounting			24	24	8	24	32	-8
Accounting Assistant			2	2	2	1	3	-1
Administrative Professional			4	4	3	4	7	-3
Agribusiness Science & Technology	36				13	18	31	-31
Agribusiness Science & Technology - Agbus Mgmt	20		10	10	0	2	2	8
Agribusiness Science & Technology - Agronomy	20		7	7	0	1	1	6
Agribusiness Science & Technology - Animal Science	20		17	17	0	3	3	14
Agricultural Power & Equipment Technician	22		31	31	10	28	38	-7
Auto Collision Repair & Refinish Technician	22		4	4	5	6	11	-7
Automotive Technician	22		22	22	13	9	22	0
Building Trades-Carpentry	20		15	15	5	9	14	1
Business Management			24	24	16	13	29	-5
Cancer Information Management	30		32	32	7	6	13	19
Child Care Services	13		4	4	3	10	13	-9
CNC Setup/Operation	5		4	4	1	0	1	3
Cosmetology	24		19	19	10	6	16	3
Criminal Justice Studies	70		66	66	17	23	40	26
Culinary Arts			18	18	1	8	9	9
Culinary Management			1	1	0	2	2	-1
Culinary Specialist			0	0	1	1	2	-2
Dairy Herd Management	24				7	15	22	-22
Dental Assistant	18		24	24	9	21	30	-6
Early Childhood Education	28		20	20	6	15	21	-1
Electrical Power Distribution	24		77	77	12	32	44	33
Electro-Mechanical Technology	24		14	14	7	16	23	-9
Farm Operations & Management - Ag Mechanics	20		7	7				7
Farm Operations & Management - Crops Operations	20		1	1				1
Farm Operations & Management - Crops	20		1	1				1
Farm Operations & Management - Dairy	20		6	6				6
Farm Operations & Management - Dairy Technician	20		2	2				2
Farm Operations & Management - Farm Ag Maintenance	20		1	1				1
Farm Operations & Management - Livestock	20		4	4				4
Farm Operations & Management - Livestock Tech	20		2	2				2
Golf Course Management			7	7	3	5	8	-1
Graphic and Web Design	25		20	20	11	13	24	-4
Health Information Technology	22		29	29	9	26	35	-6
Human Services Associate	31		22	22	10	13	23	-1
Industrial Mechanic	6		3	3	0	1	1	2
Instrumentation and Controls Technology	6		1	1	1	1	2	-1
IT-Computer Support Technician			7	7	4	3	7	0
IT-Network Specialist			12	12	7	11	18	-6
Laboratory Science Technician	15		3	3	1	1	2	1

		03/14/17			03/14/16				
PROGRAM	CAP	IP	ACCEPT	TOTAL	IP	ACCEPT	TOTAL	YOY	
Liberal Arts - Associate of Arts		9	3	12	8	1	9	3	
Liberal Arts - Associate of Science		18	1	19	15	2	17	2	
Medical Assistant	32		35	35	12	23	35	0	
Medical Coding Specialist	23		53	53	19	35	54	-1	
Medical Laboratory Technician	16	5	5	10	11	1	12	-2	
Nursing-Associate Degree	54	115	62	177	124	54	178	-1	
Nursing-Associate Degree-Part-time	28	1	21	22	0	17	17	5	
Office Support Specialist			1	1	3	2	5	-4	
Paramedic Technician			7	7	0	0	0	7	
Physical Therapist Assistant	18	24	18	42	38	9	47	-5	
Precision Machining Technology	15		5	5	1	3	4	1	
Security Operations			2	2				2	
Supervisory Management			2	2	2	3	5	-3	
Supply Chain Assistant			0	0	2	0	2	-2	
Supply Chain Management			8	8	1	3	4	4	
Undecided		24	0	24	39	0	39	-15	
Welding	40		43	43	15	20	35	8	
TOTAL		43004	833	1029	42935	520	1012	17	
SPRING 17/18 PROGRAMS	CAP	IP	ACCEPT	TOTAL	IP	ACCEPT	TOTAL	YOY	
Direct Entry Midwife	32	9	14	23	27	14	41	-18	
Welding	20	0	0	0	0	0	0	0	
TOTAL		9	14	23	27	14	41	-18	

B. Chairperson's Report

E. College President's Report

1. Student Success & Economic Development Feasibility Study Update
2. College Happenings

D. Other Information Items

Establish Board Agenda Items for Next Meeting

A. Agenda for Next Board Meeting

1. Out-of-State Tuition Waivers
2. Bids for Bookstore Air Handling Unit Replacement
3. Bids for Bookstore Roof Replacement
4. Foundation Quarterly Report
5. Higher Learning Commission Update
6. Foundation Report

B. Time and Place

1. Thursday, April 27, 2017, at 7:00 p.m. in Rooms 492-493, College Connection, Fennimore, WI

Adjourn to Closed Session

A. Consideration of adjourning to closed session for the purpose of

4. Discussion of a personnel issue per Wis. Stats. 19.85 (1) (f) {Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.
5. Discussion of preliminary notices of non-renewal per Wis. Stats. 19.85(1)(c) {Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}
6. Discussion of compensation analysis per Wis. Stats. 19.85(1)(c) {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}

Reconvene to Open Session

A. Action, if necessary, on Closed Session Items

Adjournment