



# **Southwest Wisconsin Technical College**

## **District Board Meeting**

**Regular Meeting**

**May 25, 2017**

Held at

Southwest Tech  
1800 Bronson Boulevard  
Fennimore, WI

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## **Annotated Agenda**

### **BOARD MEETING NOTICE/AGENDA**

Thursday, May 25, 2017

6:15 p.m. - Dinner  
7:00 p.m. – Board Meeting  
Room 492-493 – College Connection

### **ANNOTATED AGENDA**

#### **OPEN MEETING**

The following statement will be read: “The May 25, 2017, regular meeting of the Southwest Wisconsin Technical College Board is called to order. This meeting is open to the public and in compliance with State Statutes. Notice of the meeting has been sent to the press and posted on campus and in the City of Fennimore and Village of Gays Mills in an attempt to make the general public aware of the time, place and agenda of the meeting.”

#### **A. Roll Call**

#### **B. Reports/Forums/Public Input**

#### **CONSENT AGENDA**

##### **A. Approval of Agenda**

A copy of the agenda is included with the electronic Board material.

##### **B. Minutes of the Regular Board Meeting of April 18, 2017**

Minutes of the April 18, 2017, Board meeting are included with the electronic Board packet.

##### **C. Financial Reports**

###### **1. Purchases Greater than \$2,500**

###### **2. Treasurer’s Cash Balance**

###### **3. Budget Control**

Each report is available electronically with all other Board material. Caleb White, Vice President for Administrative Services, will be at the meeting and available for any questions.

##### **D. Contract Revenue**

There were 18 contracts totaling \$45,286.39 in April 2017 being presented for Board approval. The Contract Revenue Report is included with the electronic Board material.

##### **E. Personnel Items**

Three employment recommendations, two resignations, and two retirements are being presented for approval in the Personnel Report.

**F. 2017-18 WTC District Boards Association Fee Assessment**

A copy of the letter from Layla Merrifield, as well as the Fee Assessment invoice in the amount of \$19,906.32, and increase of \$251.01, is available electronically with all other Board material.

**OTHER ITEMS REQUIRING BOARD ACTION**

**A. Bid: Bookstore HVAC Replacement**

Bids were solicited from vendors for an Air Handling Unit Replacement for the Bookstore. The physical unit is being purchased directly from Trane at a cost of \$59,485 (GSA contract pricing). One bid was received. The bid summary is included in the electronic Board material.

**B. Bid: Karen R. Knox Learning Center Patio Project**

Bids are being solicited for the Library Memorial Plaza project and are due by 10:00 a.m. May 24, 2017. The bid summary and recommendation will be provided at the Board meeting.

**C. Outreach Site Lease with Platteville School District**

Southwest Tech will continue the lease agreement with Platteville School District to lease two classroom at the OE Gray School Building. The agreement is for July 1, 2017, through June 30, 2018. Rent will be \$350 per month per rented room. The lease agreement is included with the other electronic Board material.

**BOARD MONITORING OF COLLEGE EFFECTIVENESS**

**A. FY2018 Budget Update**

Caleb White will present an update on the FY2018 budget. Included with the electronic Board material are the preliminary figures by fund.

**B. Foundation Report**

Holly Clendenen, Executive Director of the Foundation and Real Estate Foundation, will present a quarterly Foundation report to the Board highlighting the activities and results of fundraising efforts and other initiatives. The report is available with the electronic Board material.

**C. Year-End College Performance Review**

Included in the electronic Board material is data related to an institutional performance spotlight. Jason Wood will present the information as the 2016-17 College Performance Review.

**D. Staffing Update**

Krista Weber, Chief Human Resources Officer, will provide an update on College staffing at the Board meeting. A summary is available with the other electronic Board material.

**INFORMATION AND CORRESPONDENCE**

**A. Enrollment Report**

The 2016-17 Comparison FTE Report and Fall 2017 Application Report are available electronically with all other Board material.

**B. Chairperson's Report**

**C. College President's Report**

**1. Master Plan Update**

**D. Other Information Items**

**ESTABLISH BOARD AGENDA ITEMS FOR NEXT MEETING**

**A. Agenda**

1. Public Budget Hearing/Approval
2. Bid: Bookstore Roof Replacement
3. Information Technology Report
4. President's Performance Report

**B. Time and Place**

Thursday, June 22, 2017, at 7:00 p.m.; Southwest Tech Campus, Fennimore, WI

**ADJOURN TO CLOSED SESSION**

**A. Consideration of adjourning to closed session for the purpose of**

1. Discussing a student issue per Wis. Statutes 19.85(1)(f) {Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.}
2. Discussing personnel issues per Wis. Statutes 19.85(1)(c) {Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility}.
3. Discussing Presidential evaluation per Wis. Statutes 19.85(1)(c) {Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}

**B. Approval of Closed Session Minutes of April 18, 2017**

**RECONVENE TO OPEN SESSION**

**A. Action, if necessary, on Closed Session Items**

**ADJOURNMENT**

{Facilities at Southwest Tech are handicap accessible. For all accommodations call 608-822-2400 or 608-822-2401 to reach the Director of Facilities, or e-mail [accom@swtc.edu](mailto:accom@swtc.edu)}

### **Open Meeting**

The following statement will be read: "The May 25, 2017, regular meeting of the Southwest Wisconsin Technical College Board is called to order. This meeting is open to the public and in compliance with State Statutes. Notice of the meeting has been sent to the press and posted on campus and in the City of Fennimore in an attempt to make the general public aware of the time, place and agenda of the meeting."

#### ***A. Roll Call***

#### ***B. Reports/Forums/Public Input***

## **Consent Agenda**

### ***A. Approval of Agenda***

## **BOARD MEETING NOTICE/AGENDA**

Thursday, May 25, 2017

6:15 p.m. - Dinner

7:00 p.m. – Board Meeting

Room 492-493 – College Connection

## **AGENDA**

### **OPEN MEETING**

The following statement will be read: “The May 25, 2017, regular meeting of the Southwest Wisconsin Technical College Board is called to order. This meeting is open to the public and in compliance with State Statutes. Notice of the meeting has been sent to the press and posted on campus and in the City of Fennimore in an attempt to make the general public aware of the time, place and agenda of the meeting.”

- A. Roll Call
- B. Reports/Forums/Public Input

### **CONSENT AGENDA**

- A. Approval of Agenda
- B. Minutes of the Regular Board Meeting of April 18, 2017
- C. Financial Reports
  - 1. Purchases Greater than \$2,500
  - 2. Treasurer’s Cash Balance
  - 3. Budget Control
- D. Contract Revenue
- E. Personnel Items
- F. 2017-18 WTC District Boards Association Fee Assessment

### **OTHER ITEMS REQUIRING BOARD ACTION**

- A. Bid: Bookstore HVAC Replacement
- B. Bid: Karen R. Knox Learning Center Patio Project
- C. Outreach Site Lease with Platteville School District

### **BOARD MONITORING OF COLLEGE EFFECTIVENESS**

- A. FY2018 Budget Update
- B. Foundation Report
- C. Year-End College Performance Review
- D. Staffing Update

## **INFORMATION AND CORRESPONDENCE**

- A. Enrollment Report
- B. Chairperson's Report
- C. College President's Report
  - 1. Master Plan Update
- D. Other Information Items

## **ESTABLISH BOARD AGENDA ITEMS FOR NEXT MEETING**

- A. Agenda
- B. Time and Place

## **ADJOURN TO CLOSED SESSION**

- A. Consideration of adjourning to closed session for the purpose of
  - 1. Discussing a student issue per Wis. Statutes 19.85(1)(f) {Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.}
  - 2. Discussing personnel issues per Wis. Statutes 19.85(1)(c) {Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility}.
  - 3. Discussing Presidential evaluation per Wis. Statutes 19.85(1)(c) {Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}
- B. Approval of Closed Session Minutes of April 18, 2017

## **RECONVENE TO OPEN SESSION**

- A. Action, if necessary, on Closed Session Items

## **ADJOURNMENT**

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***B. Minutes of the Regular Board Meeting of April 18, 2017***



**MINUTES OF THE  
REGULAR MEETING OF THE BOARD OF  
DIRECTORS OF SOUTHWEST WISCONSIN TECHNICAL COLLEGE  
APRIL 18, 2017**

The Board of Southwest Wisconsin Technical College met in open session of a regular Board meeting commencing at 6:02 p.m. on April 18, 2017, in Rooms 492-493 on the District Campus located at 1800 Bronson Boulevard in the City of Fennimore, Grant County, Wisconsin. The following members were present:

Chuck Bolstad, Linda Erickson, Melissa Fitzsimons, James Kohlenberg, Darlene Mickelson, Russell Moyer, Chris Prange and Donald Tuescher (6:11 p.m.)

Absent: Eileen Nickels

Others present for all or a portion of the meeting included Dr. Jason S. Wood, College President; College Staff: Karen Campbell, Katie Garrity, Dan Imhoff, Barb Tucker, Krista Weber, and Caleb White. Guests present included Mike Verdoon, Fox Lawson Consultants, and Attorney Jon Anderson, Godfrey & Kahn, S.C.

Chairperson Kohlenberg called the meeting to order. Proof of notice was given as to the time, place, and purpose of the meeting. The following is the official agenda:

**BOARD MEETING NOTICE/AGENDA**

Tuesday, April 18, 2017

5:30 p.m. - Dinner

6:00 p.m. – Board Meeting

Room 492-493 – College Connection

**AGENDA**

**OPEN MEETING**

The following statement will be read: "The April 18, 2017, regular meeting of the Southwest Wisconsin Technical College Board is called to order. This meeting is open to the public and in compliance with State Statutes. Notice of the meeting has been sent to the press and posted on campus and in the City of Fennimore in an attempt to make the general public aware of the time, place and agenda of the meeting."

A. Roll Call

B. Reports/Forums/Public Input

**ADJOURN TO CLOSED SESSION**

A. Consideration of adjourning to closed session for the purpose of

1. Private Conferences with Individuals Receiving Preliminary Non-renewal Notices per Wis. Stats. 19.85(1)(c) {Considering employment, promotion, compensation or

- performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}
2. Final Notices of Non-renewal per Wis. Stats. 19.85(1)(c) {Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}
- B. Closed Session Minutes from February 24, 2017, and March 23, 2017

#### **RECONVENE TO OPEN SESSION**

- A. Action, if necessary, on Closed Session Items

#### **CONSENT AGENDA**

- A. Approval of Agenda
- B. Minutes of the Regular Board Meeting of March 23, 2017
- C. Financial Reports
  1. Purchase Orders Greater than \$2,500
  2. Treasurer's Cash Balance
  3. Budget Control
- D. Contract Revenue
- E. Personnel Items
- F. 2017-18 Out-of-State Tuition Waivers
- G. ACCT Membership Renewal

#### **OTHER ITEMS REQUIRING BOARD ACTION**

- A. Compensation Analysis Study
- B. Lease for Darlington Outreach Site

#### **BOARD MONITORING OF COLLEGE EFFECTIVENESS**

- A. Accreditation Update
- B. FY2017 Budget Update
- C. Staffing Update

#### **INFORMATION AND CORRESPONDENCE**

- A. Enrollment Report
- B. Chairperson's Report
- C. College President's Report
- D. Other Information Items

#### **ESTABLISH BOARD AGENDA ITEMS FOR NEXT MEETING**

- A. Agenda
- B. Time and Place

#### **ADJOURNMENT**

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Mr. Prange made a motion to move to closed session for the following:

1. Private Conferences with Individuals Receiving Preliminary Non-renewal Notices per Wis. Stats. 19.85(1)(c)
2. Final Notices of Non-renewal per Wis. Stats. 19.85(1)(c)
3. Closed Session Minutes from February 24, 2017, and March 23, 2017

Ms. Fitzsimons seconded the motion. Upon roll call vote with all members present voting affirmatively, the meeting adjourned to closed session at 6:02 p.m. The Board reconvened to open session at 7:52 p.m. with no action taken in open session.

Mr. Moyer moved to approve the Consent Agenda, including

- The April 18, 2017, agenda;
- The March 23, 2017, Board minutes;
- Financial reports;
- Seven contracts totaling \$21,009.36;
- The employment recommendations of Jaime Klein – Supervisory Management Instructor, Bentley Steilman – Electromechanical Instructor/Contract Trainer, and Christina Batchelder – Paramedic Instructor;
- The internal transfers of Sara Biese – CIM/HIT Instructor and Beth Cummins – Flexible Learning Coordinator;
- The resignation of Shannon Williams – Academic Success Coach (LTE);
- The remission of out-of-state tuition for 756 credits for needy and worthy students during the 2017-18 academic year; and
- The membership renewal for 2017-18 to the Association for Community College Trustees for \$3240.

Mr. Bolstad seconded the motion; motion unanimously carried.

In Fall 2015, the College Council identified “compensation” as the single most important issue to employees. This issue had previously been documented in climate surveys and with other consultants. During the Board Retreat in February 2016, the Board of Directors began a process to develop a Compensation Philosophy to guide future decisions. With the passage of the 2016-17 budget, the Board endorsed earmarking \$500,000 for implementation of the salary study results after making difficult decisions related to prioritization of resources. In early Fall 2016 and following Board approval, the College began working with Fox Lawson consultants who completed their study in early Spring 2017. During the March 2017 meeting, members of the Board received detailed information regarding the Compensation Equity and Market Study. The more than year-long process included a review of internal equity and a comparison of salary benchmarks in various local and national markets. Dr. Wood reviewed the recommendation presented to the Board. Mr. Verdoon answered questions of the Board. Mr. Tuescher moved to approve the recommendation including using the 50<sup>th</sup> percentile benchmarks; referring to unadjusted market data; capping adjustments at the midpoint; base salary of \$30,000; April 1, 2017, effective date to honor commitment to spring term implementation; investment in non-exempt and exempt staff equals \$175,000, investment in faculty equals \$174,000, for a total \$349,000; applying CPI of 1.26% to all staff and faculty before implementing the compensation analysis adjustments; continue to review “master craftsman” professional certification for faculty; and work on long-term sustainability connected to college performance indicators. Ms. Fitzsimons seconded the motion; the motion unanimously carried.

Mr. Tuescher moved to approve a one-year lease with the City of Darlington for space at 627 Main Street, Darlington, WI, in the amount of \$1200 per year for fiscal year 2016-17. Ms. Fitzsimons seconded the motion; motion unanimously carried.

Jason Wood provided an accreditation update noting that the response to the Higher Learning Commission’s Comprehensive Quality Review report has been submitted, thanking Barb

Tucker for writing the report. The hearing is scheduled for April 25. Dr. Wood thanked the faculty and staff for their outstanding working in response to the report.

Caleb White, Vice President for Administrative Services, apprised the Board of the FY2018 budget. He reviewed the preliminary General Fund overview and noted that a new actuarial study is in process related to the unfunded OPEB liability.

A staffing update was provided by Krista Weber, Director of Human Resources. Current open positions include part-time Child Care Assistant and part-time Midwife Clinical Site Coordinator.

The 2016-17 comparison FTE report and Fall 2017 application report were reviewed. Mr. White indicated the FTE report reflected a decrease in overall enrollment of five percent with Fall 2017 program enrollment showing an increase.

Under the College President's Report, Dr. Wood noted that 11 staff members recently attended the Higher Learning Commission Annual Conference. There is an economic development taskforce that has been put together in Platteville to examine workforce needs. Dan Imhoff, Director of Facilities, provided an update on the hail storm, noting the adjustor has been to campus and is still working on a final claim dollar amount.

With no further business to come before the Board, Ms. Fitzsimons moved to adjourn the meeting with Ms. Mickelson seconding the motion. The motion carried and the meeting adjourned at 8:39 a.m.

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Darlene Mickelson, Secretary

## C. Financial Reports

### 1. Purchases Greater than \$2,500

SOUTHWEST WISCONSIN TECHNICAL COLLEGE				
PURCHASES GREATER THAN \$2,500				
FOR THE PERIOD 04/01/2017 TO 04/30/2017				
Invoices				
Vendor	Invoice #	Description	Amount	
TIMETRADE SYSTEMS INC	INV8278	PS for DE/PS for disability sv	\$14,465.11	
TIMETRADE SYSTEMS INC	INV8257	Online tutors/academic success	\$10,520.00	
ELSEVIER	44888DC0	books	\$6,814.24	
GALLAGHER BENEFIT SERVICES, INC	111307	COMP CONSULTING FEES PO 6440	\$6,000.00	
BURKHALTER TRAVEL & CRUISE SHOPPE	G363-032717	final pmt for airline ticket	\$4,866.03	
MIDWEST BUILDERS, INC.	23-2017	Frosted Screen Wall-College Co	\$3,928.00	
SCHOOLS 4 HAITI	4.11.17 INVOICE	HOTELS AND MEALS FOR HAITI	\$3,716.00	
SW WI WORKFORCE DEVELOPMENT BD	MAR 2017 SPAYDE	MAR 2017-SPAYDE	\$3,683.38	
Laurice Reed	1379991	Opp Student Refund	\$3,668.27	
SPINDUSTRY	0098697-IN	Governance-best practices	\$3,500.00	
WOODWARD PRINTING SERVICES	44087	motorist handbook	\$3,134.05	
GREATER DUBUQUE DEVELOPMENT	5.14.17-5.13.18 INV	Advertising	\$3,125.00	
Ashley A Kirchner	1379979	Opp Student Refund	\$2,968.00	
Trina K Rear	1379988	Opp Student Refund	\$2,968.00	
Brittany M Koberstein	1381247	Opp Student Refund	\$2,968.00	
MUTUAL OF OMAHA COMPANIES	743072-91M E HAMPTON	E HAMPTON MEDICARE PREM	\$2,829.72	
WISC NET	9914	Network Access Participation	\$2,750.00	
Sophia Ann Hefel	1381249	Opp Student Refund	\$2,722.00	
WPS HEALTH INSURANCE	040317017924	E Bloyer Medicare Prem	\$2,642.52	
Cheyenne B Weigel	1382980	Opp Student Refund	\$2,544.00	
Total Invoices				\$89,812.32
Purchase Orders				
Vendor	PO #	Description	Amount	
FIBER INSTRUMENT SALES INC	6493	Grant # 184: IT Network Program	\$7,617.88	
BELL LUMBER & POLE CO	6495	EPD: Power Poles	\$6,200.00	
Total Purchase Orders				13,817.88

Bank Withdrawals				
Vendor	Transaction #	Audit Trail	Amount	
Sikich April 2017 H. Insuran	WDL000004576	CMTRX00001734	\$283,334.00	
ETF March 2017	WDL000004643	CMTRX00001755	\$111,862.43	
IRS 941 4.21.17 Payroll	WDL000004624	CMTRX00001748	\$111,005.01	
IRS 941 4.7.17 Payroll	WDL000004594	CMTRX00001738	\$107,023.30	
WDR 4.7.17 Payroll	WDL000004645	CMTRX00001755	\$19,390.27	
WDR WT-6 3.24.17 Payroll	WDL000004618	CMTRX00001745	\$18,879.97	
The Hartford #581217968454	WDL000004615	CMTRX00001744	\$9,278.64	
Wells Fargo/WDC #661989716	WDL000004632	CMTRX00001749	\$8,325.07	
Wells Fargo Rth/BEF #6607529	WDL000004604	CMTRX00001740	\$8,275.07	
Delta Dental #100647	WDL000004588	CMTRX00001736	\$5,915.93	
Delta Dental #105568	WDL000004637	CMTRX00001752	\$5,703.45	
Hasler-Postage for machine	WDL000004589	CMTRX00001736	\$5,000.00	
Delta Dental #104497	WDL000004619	CMTRX00001746	\$4,445.09	
Delta Dental #101727	WDL000004606	CMTRX00001741	\$3,841.32	
WDR SUI February 2017	WDL000004579	CMTRX00001734	\$2,948.85	
Total Bank Withdrawals				\$705,228.40
Payroll				
Payroll Date	Transaciton #	Audit Trail	Amount	
Direct Deposit 4/7/2017	WDL000004585	UPRCC00000530	\$8,032.23	
Direct Deposit 4/7/2017	WDL000004586	UPRCC00000531	\$9,081.34	
Direct Deposit 4/7/2017	WDL000004591	UPRCC00000532	\$282,043.19	
Direct Deposit 4/7/2017	WDL000004592	UPRCC00000533	\$5,831.74	
Direct Deposit 4/21/2017	WDL000004610	UPRCC00000534	\$8,664.73	
Direct Deposit 4/21/2017	WDL000004611	UPRCC00000535	\$7,789.65	
Direct Deposit 4/21/2017	WDL000004612	UPRCC00000536	\$290,307.18	
Direct Deposit 4/21/2017	WDL000004613	UPRCC00000537	\$7,207.48	
Total Payroll				\$618,957.54
Purchase Cards				
Vendor	Transaction #	Audit Trail	Amount	
US Bank 3.21.17 PCard	WDL000004590	CMTRX00001736	\$72,650.99	
US Bank PCard 4.4.17	WDL000004620	CMTRX00001746	\$73,578.91	
Total Purchase Cards				\$146,229.90
Total Purchases > \$2,500				\$1,574,046.04

## **2. Treasurer's Cash Balance**

### **Southwest Wisconsin Technical College Report of Treasurers Cash Balance 04/30/2017**

#### **Receipts**

Fund		
1 General	175,938.20	
2 Special Revenue	-	
3 Capital Projects	-	
4 Debt Service	-	
5 Enterprise	78,323.53	
6 Internal Service	324,057.80	
7 Financial Aid/Activities	176,824.24	
<b>Total Receipts</b>		<b>755,143.77</b>

#### **Expenses**

Fund		
1 General	1,610,247.36	
2 Special Revenue		
3 Capital Projects	71,524.72	
4 Debt Service	-	
5 Enterprise	99,969.55	
6 Internal Service	337,112.87	
7 Financial Aid/Activities	150,967.63	
<b>Total Expenses</b>		<b>2,269,822.13</b>

**Net cash change - month** (1,514,678.36)

#### **EOM Cash Balances**

-Main Checking 1176	556,112.14	
-Peoples State Bank 4187	23,411.90	
-Federal Funds checking 1192	29.39	
-Money Market 3915	18,205,387.75	
-Offset account 4011	850,000.00	
-Cash on Hand	2,940.00	
-Local Government Investment Pool	1,169,292.57	
<b>Ending Cash/Investment Balance</b>		<b>20,807,173.75</b>

### ***3. Budget Control***

**Southwest Wisconsin Technical College  
YTD Summary for Funds 1-7  
For 9 Months ended April 2017**

	<b><u>2016-17 Budget</u></b>	<b><u>2016-17 YTD Actual</u></b>	<b><u>2016-17 Percent</u></b>	<b><u>2015-16 Percent</u></b>	<b><u>2014-15 Percent</u></b>	<b><u>2013-14 Percent</u></b>	<b><u>2012-13 Percent</u></b>
General Fund Revenue	23,388,000.00	19,536,566.60	83.53	97.32	92.16	86.48	91.05
General Fund Expenditures	23,916,000.00	17,415,958.15	72.82	75.59	71.61	75.36	77.64
Capital Projects Fund Revenue	2,520,000.00	2,547,568.39	101.09	99.89	100.99	101.25	102.36
Capital Projects Fund Expenditures	2,755,000.00	1,096,300.60	39.79	47.05	68.98	52.75	54.00
Debt Service Fund Revenue	5,288,000.00	3,536,235.29	66.87	4.18	3.47	3.62	-
Debt Service Fund Expenditures	5,356,000.00	673,316.01	12.57	12.68	14.03	13.74	11.40
Enterprise Fund Revenue	2,100,000.00	1,446,104.81	68.86	91.92	87.34	78.90	87.24
Enterprise Fund Expenditure	2,000,000.00	1,248,283.76	62.41	78.53	75.04	58.66	64.28
Internal Service Fund Revenue	4,200,000.00	3,178,194.29	75.67	84.77	81.90	76.85	81.61
Internal Service Fund Expenditures	4,200,000.00	3,251,088.66	77.41	92.27	88.27	80.70	77.25
Trust & Agency Fund Revenue	8,000,000.00	6,843,994.51	85.55	81.02	83.39	91.01	96.58
Trust & Agency Fund Expenditures	7,950,000.00	6,852,756.54	86.20	80.62	83.98	91.74	96.18
Grand Total Revenue	45,496,000.00	37,088,663.89	81.52	82.57	80.18	77.57	80.86
Grand Total Expenditures	46,177,000.00	30,537,703.72	66.13	69.48	68.88	70.15	71.00



#### ***D. Contract Revenue***

There are 18 contracts totaling \$45,286.39 in April 2017 being presented for Board approval. The Contract Revenue Report follows.

# 2016-2017 CONTRACTS

4/1/17 - 4/30-17

<u>Contract #</u>	<u>Service Provided</u>	<u>Contact</u>	<u>Number Served</u>	<u>Price</u>	<u>Exchange of Services</u> (Instructional Fees Waived)	<u>INDIRECT COST FACTOR</u>		
						<u>On-Campus</u>	<u>Off-Campus</u>	<u>Waiver</u>
03-2017-0007-I-21 SW WI Workforce Development Board	Global Supply Chain Management	Amy Charles	4	\$ 5,786.00	No	X		
03-2017-0063-I-23 Community First Bank WAT Grant 03-126-124-177	Knowing Yourself Self-Leadership	Amy Charles Amy Charles	23 23	\$ 1,095.00 \$ 1,095.00	No No		X X	
03-2017-0065-I-23 Lands' End WAT Grant 03-162-124-177	Kaizen Blitz 5S/Visual Workplace	Amy Charles Amy Charles	35 30	\$ 3,430.00 \$ 2,325.00	No No		X X	
03-2017-0066-I-23 Schreiber Foods WAT Grant 03-163-124-177	Advanced Machining UE Airborne Basic Welding - TIG Stainless	Amy Charles Amy Charles Amy Charles	11 15 9	\$ 3,650.00 \$ 2,190.00 \$ 1,960.00	No No No		X X X	
03-2017-0083-I-18 University of WI Platteville	Phase I of the 720-Hour Law Enforcement Academy	Kris Wubben	6	\$ 7,843.14	No		X	
03-2017-0120-F-23 Prosperity Southwest	Administrative and Fiscal Services	Amy Charles		\$ 2,708.33	No		X	
03-2017-0137-I-19 St. Charles Borromeo School	Heartsaver CPR/AED	Kris Wubben	5	\$ 277.33	Yes		X	
03-2017-0144-T-18 University of WI Platteville	PLC Instructional Assistance	Amy Charles		\$ 2,900.00	No		X	
03-2017-0145-T-42 Eastman First Responders	Participant Guarantee	Kris Wubben		\$ 999.15	No		X	
03-2017-0146-I-32 WI Secure Program Facility	WI Medical First Responder Refresher-Advanced Skills	Kris Wubben	12	\$ 1,563.71	No		X	
03-2017-0148-I-21 Hazel Green Police Department	BLS for Healthcare Provider-Recert	Kris Wubben	6	\$ 221.27	Yes		X	
03-2017-0162-I-41 Southwest Health Center EMS	EMS Continuing Education-Amish Forum	Kris Wubben	29	\$ 415.28	Yes		X	

<u>Contract #</u>	<u>Service Provided</u>	<u>Contact</u>	<u>Number Served</u>	<u>Price</u>	<u>Exchange of Services</u> (Instructional Fees Waived)	<u>On-Campus</u>	<u>Off-Campus</u>	<u>Waiver</u>
03-2017-0163-T-41 Foremost Farms USA (Richland Center)	Electrical Safety- Lock Out/Tag Out Presentations	Amy Charles		\$ 4,700.00	No		X	
03-2017-0167-T-18 Western Technical College	Testing Evaluators for Fire Service	Kris Wubben		\$ 792.18	No		X	
03-2017-0168-I-41 Dillman Equipment	Heartsaver (Adult Only) with First Aid	Kris Wubben	10	\$ 600.00	No		X	
03-2017-0174-I-18 University of WI-Platteville	Driver Education - Van	Kris Wubben	2	\$ 180.00	No		X	
03-2017-0178-I-18 University of WI-Platteville	Driver Education - Van	Kris Wubben	2	\$ 180.00	No		X	
03-2017-0180-T-41 Emmi Roth USA	Forklift Train-the-Trainer	Amy Charles		\$ 375.00	No		X	
<b>TOTAL of all Contracts</b>			<b>222</b>	<b>\$ 45,286.39</b>				
Exchange of Services			40	\$ 913.88				
For Pay Service			182	\$ 44,372.51				

## ***E. Personnel Items***

Three employment recommendations, two resignations, and two retirements are being presented for approval in the Personnel Report. The report is available below.

### **PERSONNEL REPORT May 25, 2017**

#### **Employment: NEW HIRES**

Name	Kayla Mergen
Title	Child Care Assistant
Number of Applicants and Number Interviewed	4 applicants/ 3 interviewed
Start Date	August 2017
Salary/Wages	\$12.07/hour
Classification	Part-Time
Education and/or Experience	Associate Degree in Early Childhood Education (5/2017) from Southwest Tech with 2 years of experience at Southwest Tech Childcare Center as a work-study

Name	Colleen Donovan-Batson
Title	Midwife Clinical Site Coordinator
Number of Applicants and Number Interviewed	3 applicants/ 2 interviewed
Start Date	April 18, 2017
Salary/Wages	\$21.00/hour
Classification	Part-Time
Education and/or Experience	Masters in Midwifery from Philadelphia University with over 25 years of experience in midwifery field

Name	Dionne Corcoran
Title	Midwife Clinical Site Coordinator
Number of Applicants and Number Interviewed	3 applicants/ 2 interviewed
Start Date	April 18, 2017
Salary/Wages	\$21.00/hour
Classification	Part-Time
Education and/or Experience	Direct Entry Midwifery Degree from Southwest Tech with 6 years of experience in the midwifery field

#### **PROMOTIONS / TRANSFERS**

#### **RETIREMENTS / RESIGNATIONS**

Marlene Klein (5/12/2017)	Academic Success Coach (LTE)
Ed Edwards (5/12/2017)	Academic Success Coach (LTE)
Bonnie O'Brien (Retirement 6/29/2017)	Senior Data Analyst
Jean Hennessey (Retirement 6/29/2017)	Administrative Assistant

***F. 2017-18 Wisconsin Technical College District Boards Association Fee Assessment***

A copy of the letter from Layla Merrifield, as well as the Fee Assessment invoice in the amount of \$19,906.32 is available below.

**Recommendation:** Approve the Consent Agenda as presented.



WISCONSIN TECHNICAL COLLEGE  
DISTRICT BOARDS ASSOCIATION

April 20, 2017

President Jason Wood  
Southwest Wisconsin Technical College  
1800 Bronson Boulevard  
Fennimore, WI 53809

**Attention: Invoice enclosed**

Dear President Wood:

The Association's board of directors has unanimously approved a 2017-18 operating budget for the year beginning July 1, 2017. The new operating budget represents a 0.6% decrease from the current year. However, last year's operating budget was partly subsidized with a one-time use of fund balance, in order to hold assessments flat. Therefore, next year's member assessments increase 0.6% compared to the current year.

Each district's dues are based on a formula with  $\frac{1}{2}$  of the budget assessed as a flat fee and  $\frac{1}{2}$  assessed *pro rata* by FTE enrollment. Each district's dues vary, based on the relative change in district enrollments for last year. For 2017-18, 14 districts have dues increases, and two districts have dues decreases.

We have worked hard to minimize operational costs to the extent practicable, and we will continue to be as fiscally prudent as possible. Your district's membership in this Association is greatly appreciated, and we look forward to a very positive year serving statewide, district, and individual members' interests. Please feel free to contact me if you would like additional information about the budget, dues, or the Association.

Sincerely,

Layla Merrifield  
Executive Director

encl. Invoice

cc: Board of Director Member  
District Board Chairperson



**WISCONSIN TECHNICAL COLLEGE  
DISTRICT BOARDS ASSOCIATION**

April 19, 2017

**INVOICE**

**2017-18 FEE ASSESSMENT**

(July 1, 2017 - June 30, 2018)

**SOUTHWEST WISCONSIN**

**\$19,906.32**

Payment due upon receipt and no later than August 1, 2017.

Please make check payable to:  
Wisconsin Technical College District Boards Association

*We value your membership! Thank you.*

## ***Other Items Requiring Board Action***

### ***A. Bid: Bookstore HVAC Replacement***

Bids were solicited from vendors for an Air Handling Unit Replacement for the Bookstore. The physical unit is being purchased directly from Trane at a cost of \$59,485 (GSA contract pricing). One bid was received. Below is the bid summary.

**Recommendation:** Award the bid for the Bookstore Air Handling Unit Replacement Project in the amount of \$22,000 to H&N Plumbing & Heating, Fennimore, Wisconsin.

#### **Bid # 1617-06 Bookstore Air Handling Unit Replacement** **April 27, 2017 @ 2:00 p.m., Room 492**

Invitations to bid on the Bookstore Air Handling Unit Replacement were solicited of vendors. A pre-bid meeting was held on April 6 for interested bidders.

The public opening of bids was held on Thursday, April 27, 2017 at 2:00 p.m. in Room 492 of the College Campus. One vendor responded to the bid request and the results are as follows:

<u>Bidder</u>		<u>Base Bid</u>
H & N Plumbing & Heating	Fennimore, WI	22,000

In addition, the College will purchase the physical unit directly from Trane as a cost of \$59,485 (GSA contract pricing) bringing the total cost of the project to \$81,485.

**RECOMMENDATION:** Award the bid for the Bookstore Air Handling Unit Replacement Project in the amount of \$22,000 to H&N Plumbing and Heating, Fennimore, Wisconsin.



### ***B. Bid: Library Memorial Plaza***

Bids are being solicited for the Library Memorial Plaza project and are due by 10:00 a.m. May 24, 2017. The bid summary and recommendation will be provided at the Board meeting.

### ***C. Outreach Site Lease with Platteville School District***

Southwest Tech will continue the lease agreement with Platteville School District to lease two classroom at the OE Gray School Building. The agreement is for July 1, 2017, through June 30, 2018. Rent will be \$350 per month per rented room. The lease agreement is below.

**Recommendation:** Approve the lease with Platteville School district for two classrooms at the OE Gray School Building for July 1, 2017, through June 30, 2018 at \$350 per month per rented room.

**Rental Agreement**  
**Between the Platteville School District and Southwest Technical College**  
**July 1, 2017 - June 30, 2018**

This Memorandum of Understanding is between the Platteville School District and Southwest Wisconsin Technical College. It serves as a rental agreement to establish the terms and conditions by which the Platteville School District, hereinafter referred to as the District will rent space to Southwest Wisconsin Technical College, hereinafter referred to as the tenant at the OE Gray School Building. This agreement will begin July 1<sup>st</sup>, 2017 and end June 30<sup>th</sup>, 2018. The rent will be \$350 a month per rented room.

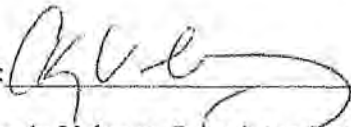
Under this rental agreement the following spaces will be provided for the tenant:

- Classroom 7 and 8.

Under this rental agreement it is understood that:

1. The District will provide general maintenance, heating, air conditioning and electricity and will provide for routine weekly cleaning of specific rooms. The tenant is expected to keep order on a daily basis of their rented spaces.
2. Occasional use of the gym when unoccupied will be permitted without additional rent. Special Events scheduled for the gym need to be scheduled in advance at normal gym rental rates.
3. The tenant must obtain permission from Kristoffer Brown, Business Administrator or Connie Valenza, Superintendent to use any other portion of the OE Gray facility.
4. The tenant's employees will be provided with building key cards and keys as necessary to access their rented rooms.
5. The tenant may not make structural alterations or additions to the premises without prior consent of Kristoffer Brown, Business Administrator or Connie Valenza, Superintendent of the Platteville School District.
6. The tenant may paint, erect, hang or place upon the interior or exterior of the building only such identification signs or other advertising displays as may be consented to by the District.
7. The tenant will provide furnishings for all their rental spaces.
8. The tenant will not sublet rented premises, or any part thereof, without prior consent of the District.
9. The District will provide networking equipment rental granting Wi-Fi and internet access to the continuous and daily use areas during its occupancy at \$25/month per room. This agreement covers maintenance/support of District equipment, but not support for the tenant's owned equipment.

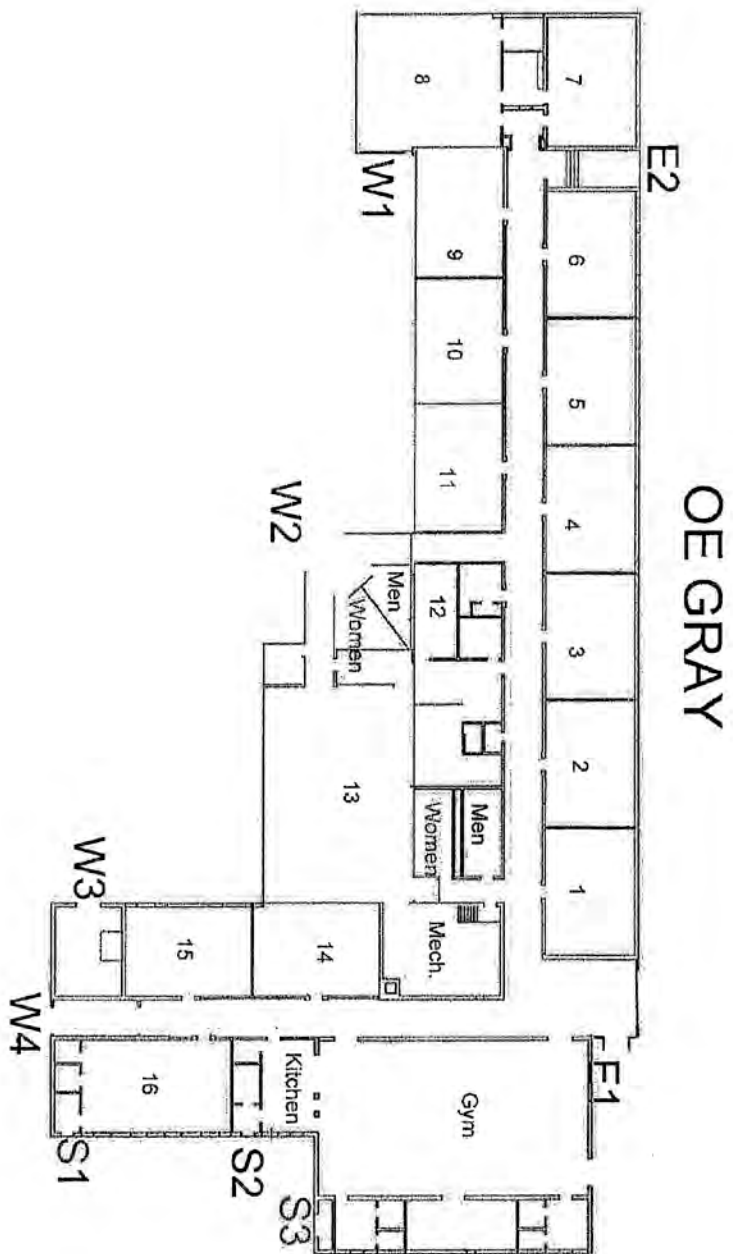
10. The District will provide connections to the District's telephone network provided the tenant pays the monthly line service and any extra charges attributable to each line provided.
11. The tenant shall carry comprehensive public liability insurance on the leased portion of the premises with limits no less than \$1,000,000/\$5,000,000 bodily injury and \$250,000 property damage.
12. At the termination of this rental agreement, the tenant shall leave the rented premises in as good condition as at the beginning of the rental term - ordinary wear and tear and damage by the elements excluded; however, the tenant shall not be required to replace or repair any damage covered by the District's insurance.
13. This memorandum may be modified to address unanticipated circumstances by mutual agreement of the District and the tenant.
14. This agreement may be terminated without prejudice by either party with a 90-day written notice.
15. The tenant agrees to this rental agreement and related understandings and agrees to pay rent in the amount \$700.00 per month for twelve months (\$8,400 annually) to the District in addition to the monthly cost of telephone service and networking equipment rental. Termination of this agreement will be allowed if the tenant's funding is terminated during the contract period. This agreement contains the option to renew for one year following the expiration of this term.

Signature:   
Connie Valenza, Superintendent  
School District of Platteville

Date: 5/3/17

Signature: \_\_\_\_\_  
Southwest Wisconsin Technical College

Date: \_\_\_\_\_



## **Board Monitoring of College Effectiveness**

### ***A. FY2018 Budget Update***

Caleb White will present an update on the FY2018 budget. Included below are the preliminary figures by fund.

Southwest Wisconsin Technical College				
General Fund				
2017-2018 Budgetary Statement of				
Resources, Uses, and Changes in Fund Balance				
	2015-16	2016-17	2016-17	2017-18
	<u>Actual*</u>	<u>Budget</u>	<u>Estimate**</u>	<u>Budget</u>
<b>REVENUES</b>				
Local Government	4,745,952	4,775,000	5,013,000	5,050,000
State Aids	10,750,750	10,844,000	10,334,000	10,643,000
Program Fees	4,185,348	4,390,000	4,423,000	4,376,000
Material Fees	339,803	333,000	338,000	335,000
Other Student Fees	467,328	423,000	438,000	400,000
Institutional	1,931,787	1,972,000	1,284,000	1,450,000
Federal	<u>1,404,653</u>	<u>651,000</u>	<u>728,000</u>	<u>774,000</u>
Total Revenues	23,825,621	23,388,000	22,558,000	23,028,000
<b>EXPENDITURES</b>				
Instruction	15,438,114	15,082,200		14,781,400
Instructional Resources	349,695	299,000		211,400
Student Services	1,751,756	1,900,000		1,821,800
General Institutional	3,673,642	4,442,800		4,763,000
Physical Plant	<u>1,928,771</u>	<u>2,192,000</u>		<u>2,035,400</u>
Total Expenditures	23,141,978	23,916,000	22,595,000	23,613,000
Net Revenue (Expenditures)	683,643	(528,000)	(37,000)	(585,000)
<b>OTHER SOURCES (USES)</b>				
Operating Transfer In (Out)	<u>386,510</u>	<u>528,000</u>	<u>206,000</u>	<u>470,000</u>
Total Resources (Uses)	1,070,153	-	169,000	(115,000)
<b>TRANSFERS TO (FROM) FUND BALANCES</b>				
Reserve for Prepaids & Inventories	-	-	-	-
Reserve for Operations	1,070,153	-	169,000	(115,000)
Designated for Subsequent Years	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Transfers To (From) Fund Balance	1,070,153	-	169,000	(115,000)
Beginning Fund Balance	<u>7,280,152</u>	<u>7,901,152</u>	<u>8,350,305</u>	<u>8,519,305</u>
Ending Fund Balance	<u>8,350,305</u>	<u>7,901,152</u>	<u>8,519,305</u>	<u>8,404,305</u>
The General Fund is used to account for all financial activities except those required to be accounted for in another fund.				
*Actual is presented on a budgetary basis.				
**Estimate is based upon 10 months of actual and 2 months of estimate.				

Southwest Wisconsin Technical College				
Special Revenue - Non-Aidable Fund				
2017-2018 Budgetary Statement of				
Resources, Uses, and Changes in Fund Balance				
	2015-16	2016-17	2016-17	2017-18
	<u>Actual*</u>	<u>Budget</u>	<u>Estimate**</u>	<u>Budget</u>
REVENUES				
State Aids	485,607	500,000	486,000	500,000
Other Student Fees	247,681	250,000	249,000	250,000
Institutional	264,770	250,000	263,000	250,000
Federal	<u>5,923,885</u>	<u>7,000,000</u>	<u>5,895,000</u>	<u>7,000,000</u>
Total Revenues	6,921,943	8,000,000	6,893,000	8,000,000
EXPENDITURES				
Student Services	<u>6,846,758</u>	<u>7,950,000</u>	<u>6,843,000</u>	<u>8,030,000</u>
Total Expenditures	6,846,758	7,950,000	6,843,000	8,030,000
Net Revenue (Expenditures)	75,185	50,000	50,000	(30,000)
OTHER SOURCES (USES)				
Operating Transfer In (Out)	<u>(26,375)</u>	<u>(50,000)</u>	<u>(50,000)</u>	<u>30,000</u>
Total Resources (Uses)	48,810	-	-	-
TRANSFERS TO (FROM) FUND BALANCES				
Reserve for Student Organizations	<u>48,810</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Transfers To (From) Fund Balance	48,810	-	-	-
Beginning Fund Balance	<u>250,662</u>	<u>250,662</u>	<u>299,472</u>	<u>299,472</u>
Ending Fund Balance	<u>299,472</u>	<u>250,662</u>	<u>299,472</u>	<u>299,472</u>
Special Revenue - Non-Aidable Fund is used to account for assets held by a district in a trustee capacity or as an agent for individuals, private organizations, other government units, or other funds.				
*Actual is presented on a budgetary basis.				
**Estimate is based upon 10 months of actual and 2 months of estimate.				

Southwest Wisconsin Technical College				
Capital Projects Fund				
2017-2018 Budgetary Statement of				
Resources, Uses, and Changes in Fund Balance				
	2015-16	2016-17	2016-17	2017-18
	<u>Actual*</u>	<u>Budget</u>	<u>Estimate**</u>	<u>Budget</u>
<b>REVENUES</b>				
Institutional	<u>30,395</u>	<u>20,000</u>	<u>50,000</u>	<u>20,000</u>
Total Revenues	30,395	20,000	50,000	20,000
<b>EXPENDITURES</b>				
Instruction	763,897	1,285,000	1,124,000	950,000
Instructional Resources	44,487	75,000	75,000	75,000
Student Services	1,599	-	-	-
General Institutional	540,105	443,000	271,000	763,000
Physical Plant	<u>583,935</u>	<u>952,000</u>	<u>550,000</u>	<u>1,319,000</u>
Total Expenditures	1,934,023	2,755,000	2,020,000	3,107,000
Net Revenue (Expenditures)	(1,903,628)	(2,735,000)	(1,970,000)	(3,087,000)
<b>OTHER SOURCES (USES)</b>				
Proceeds from Debt	2,500,000	2,500,000	2,500,000	2,500,000
Operating Transfer In (Out)	<u>(360,135)</u>	<u>(78,000)</u>	<u>(156,000)</u>	<u>(100,000)</u>
Total Resources (Uses)	236,237	(313,000)	374,000	(687,000)
<b>TRANSFERS TO (FROM) FUND BALANCES</b>				
Reserve for Capital Projects	<u>236,237</u>	<u>(313,000)</u>	<u>374,000</u>	<u>(687,000)</u>
Total Transfers To (From) Fund Balance	236,237	(313,000)	374,000	(687,000)
Beginning Fund Balance	<u>371,793</u>	<u>678,793</u>	<u>608,030</u>	<u>982,030</u>
Ending Fund Balance	<u>608,030</u>	<u>365,793</u>	<u>982,030</u>	<u>295,030</u>
Capital Projects Funds are used to account for financial resources and related financial activity for the acquisition and improvement of sites and for the acquisition, construction, equipping, and renovation of buildings.				
*Actual is presented on a budgetary basis.				
**Estimate is based upon 10 months of actual and 2 months of estimate.				



Southwest Wisconsin Technical College				
Debt Service Fund				
2017-2018 Budgetary Statement of				
Resources, Uses, and Changes in Fund Balance				
	2015-16	2016-17	2016-17	2017-18
	<u>Actual*</u>	<u>Budget</u>	<u>Estimate**</u>	<u>Budget</u>
<b>REVENUES</b>				
Local Government	4,840,000	4,950,000	4,950,000	4,950,000
State Aids	17,160	8,000	8,000	8,000
Institutional	4,012	1,000	68,000	1,000
Federal	<u>344,848</u>	<u>329,000</u>	<u>323,000</u>	<u>313,000</u>
Total Revenues	5,206,020	5,288,000	5,349,000	5,272,000
<b>EXPENDITURES</b>				
Physical Plant	<u>5,255,416</u>	<u>5,356,000</u>	<u>5,305,000</u>	<u>5,324,000</u>
Total Expenditures	5,255,416	5,356,000	5,305,000	5,324,000
Net Revenue (Expenditures)	(49,396)	(68,000)	44,000	(52,000)
<b>OTHER SOURCES (USES)</b>				
Operating Transfer In (Out)	<u>44,575</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Resources (Uses)	(4,821)	(68,000)	44,000	(52,000)
<b>TRANSFERS TO (FROM) FUND BALANCES</b>				
Reserve for Debt Service	<u>(4,821)</u>	<u>(68,000)</u>	<u>44,000</u>	<u>(52,000)</u>
Total Transfers To (From) Fund Balance	(4,821)	(68,000)	44,000	(52,000)
Beginning Fund Balance	<u>1,338,721</u>	<u>1,295,721</u>	<u>1,333,900</u>	<u>1,377,900</u>
Ending Fund Balance	<u>1,333,900</u>	<u>1,227,721</u>	<u>1,377,900</u>	<u>1,325,900</u>
Debt Service Funds are used to account for the accumulation of resources for, and payment of, general long-term debt and long-term lease purchase principal and interest.				
*Actual is presented on a budgetary basis.				
**Estimate is based upon 10 months of actual and 2 months of estimate.				

Southwest Wisconsin Technical College				
Enterprise Fund				
2017-2018 Budgetary Statement of				
Resources, Uses, and Changes in Fund Balance				
	2015-16	2016-17	2016-17	2017-18
	<u>Actual*</u>	<u>Budget</u>	<u>Estimate**</u>	<u>Budget</u>
REVENUES				
Institutional	<u>2,213,087</u>	<u>2,100,000</u>	<u>1,760,000</u>	<u>2,100,000</u>
Total Revenues	2,213,087	2,100,000	1,760,000	2,100,000
EXPENDITURES				
Auxiliary Services	<u>2,009,018</u>	<u>2,000,000</u>	<u>1,580,000</u>	<u>2,000,000</u>
Total Expenditures	2,009,018	2,000,000	1,580,000	2,000,000
Net Revenue (Expenditures)	204,069	100,000	180,000	100,000
OTHER SOURCES (USES)				
Residual Equity Transfer In (Out)	-	-	-	-
Operating Transfer In (Out)	<u>-</u>	<u>(400,000)</u>	<u>-</u>	<u>(400,000)</u>
Total Resources (Uses)	204,069	(300,000)	180,000	(300,000)
TRANSFERS TO (FROM) FUND BALANCES				
Retained Earnings	<u>204,069</u>	<u>(300,000)</u>	<u>180,000</u>	<u>(300,000)</u>
Total Transfers To (From) Fund Balance	204,069	(300,000)	180,000	(300,000)
Beginning Fund Balance	<u>3,222,804</u>	<u>3,402,804</u>	<u>3,426,873</u>	<u>3,606,873</u>
Ending Fund Balance	<u>3,426,873</u>	<u>3,102,804</u>	<u>3,606,873</u>	<u>3,306,873</u>
Enterprise Funds are used to account for operations where the costs of providing goods or services to the student body, faculty and staff, or the general public are financed primarily through user fees.				
*Actual is presented on a budgetary basis.				
**Estimate is based upon 10 months of actual and 2 months of estimate.				

Southwest Wisconsin Technical College				
Internal Service Fund***				
2017-2018 Budgetary Statement of				
Resources, Uses, and Changes in Fund Balance				
	2015-16	2016-17	2016-17	2017-18
	<u>Actual*</u>	<u>Budget</u>	<u>Estimate**</u>	<u>Budget</u>
REVENUES				
Institutional	<u>4,103,321</u>	<u>4,200,000</u>	<u>4,100,000</u>	<u>4,350,000</u>
Total Revenues	4,103,321	4,200,000	4,100,000	4,350,000
EXPENDITURES				
Auxiliary Services	<u>4,358,860</u>	<u>4,200,000</u>	<u>4,200,000</u>	<u>4,350,000</u>
Total Expenditures	4,358,860	4,200,000	4,200,000	4,350,000
Net Revenue (Expenditures)	(255,539)	-	(100,000)	-
OTHER SOURCES (USES)				
Residual Equity Transfer In (Out)	-	-	-	-
Operating Transfer In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Resources (Uses)	(255,539)	-	(100,000)	-
TRANSFERS TO (FROM) FUND BALANCES				
Retained Earnings	<u>(255,539)</u>	<u>-</u>	<u>(100,000)</u>	<u>-</u>
Total Transfers To (From) Fund Balance	(255,539)	-	(100,000)	-
Beginning Fund Balance	<u>380,088</u>	<u>380,088</u>	<u>124,549</u>	<u>24,549</u>
Ending Fund Balance	<u>124,549</u>	<u>380,088</u>	<u>24,549</u>	<u>24,549</u>
Internal Service Funds are used to account for the financing and related financial activity of goods and services provided by one department to other departments of the District on a cost reimbursement basis.				
*Actual is presented on a budgetary basis.				
**Estimate is based upon 10 months of actual and 2 months of estimate.				

## ***B. Foundation Report***

Holly Clendenen, Executive Director of the Foundation and Real Estate Foundation, will present a quarterly Foundation report to the Board highlighting the activities and results of fundraising efforts and other initiatives. The report is available below.



### **Southwest Tech Foundation and SWTC Real Estate Foundation (REF) FY17 Third Quarter Report to District Board May 25, 2017**

- **FY17 Fundraising Totals up to March 31, 2017**
  - \$418,853.58 total gifts received (*FY16 total was \$331,413.35; FY17 goal is \$360,000*)
    - \$216,987.62 cash received (*FY16 total was \$264,818.93*)
    - \$201,865.96 Gift In-Kind total (*FY16 total was \$66,594.42*)
    - \$16,158.69 received from retirees (*FY16 total was \$18,912.00*)
    - \$32,502.79 received from current employees, 174 employee donors including 79 ongoing payroll deductions (*FY16 total was \$29,927.35, 91 employee donors; FY17 goal is \$35,000 received*)
  - 2,536 total gifts (*FY16 total was 1,750*)
  - 868 total donors (*FY16 total was 452 including 157 new*)
- **Gift Highlights – Thank you!**
  - \$55,620 GIK from Finney Implement for farm equipment for Industry, Trades and Agriculture Division
  - \$10,000 pledge from American Bank for the Charger Dream endowment
  - \$9,000 GIK from Cabela's for Network Communication Specialists
  - \$5,000 from Peoples State Bank for 50<sup>th</sup> Anniversary sponsorship
  - \$5,000 from Fennimore Chamber, Fennimore Industrial & Economic Development Corp, and Fennimore Utilities for 50<sup>th</sup> Anniversary sponsorship
  - \$5,000 from Alan Wagoner for Midwifery Development Fund
  - \$4,000 GIK from Habitat for Humanity for Industry, Trades and Agriculture Division
  - \$3,000 pledge from Design Homes for 50<sup>th</sup> Anniversary sponsorship
  - \$3,000 pledge from Sielaff Corp for Mobile Welding Lab
  - \$3,000 pledge from Tom Sigwarth for Sigwarth Family Scholarship endowment
  - \$2,587 from Platteville Regional Chamber for Culinary Scholarship in appreciation of Culinary Program's work at the Platteville Chamber Fall Harvest Table Dinner

- **Scholarships**

- [2017-18 Scholarships](#): notifications have been sent to students; student must accept scholarships by June 15; scholarship reception is scheduled for October 26 before the District Board meeting
- 21 new scholarship funds for 2017-18, including 3 endowed funds, totaling \$9,280:

Allen Eck Endowed Scholarship Fund\*

Catfish Bob's Fish Market Gas Scholarship

Daniel Glass and Katie (Friar) Glass Scholarship

Farm Business & Production Management Program  
Scholarship

Farm Operations & Management Program Scholarship

Fennimore 50 for the 50th Scholarship

Finding Your Way Scholarship

Gina Udelhofen Family Scholarship

Health Information Technology Management (HIT)  
Scholarship

John and Sandy Richter Scholarship

Julie A. Antonson Human Services Scholarship\*

Lory Fordney Memorial Scholarship

Miller Scholarship

Physical Therapist Assistant Scholarship Agreement

Ralph C. Hauri Auto Tech Scholarship

Scott Swan Scholarship

Thomas Garvey Memorial Scholarship

Tracy and Mandy Henkel Family Scholarship

Trap Shooting Club Scholarship

Tri-State Auto Body Association Scholarship

Wood Family Student Diversity Scholarship\*

- **Appeals**

- Spring phonathon went from Feb 6 and through April 20. Focus of calling will be Community Scholarship Program (CSP) and program scholarships. As of 3.31.17, \$21,063.77 received and \$3,626.88 outstanding pledges. Goal for FY17 is \$30,000 total.
- 50<sup>th</sup> Anniversary Patio Paver project was announced in the 50<sup>th</sup> Anniversary Magazine and sponsorships are coming back in. These sponsorships range from \$50 student discount to \$2,500 to sponsor a table on the patio.

- **Events – Foundation and 50<sup>th</sup> Anniversary**

- May 19 Southwest Tech Alumni and Retiree Awards and Donor Appreciation Dinner, campus, 5:30 pm

- May 23 [Ladies Leadership Luncheon](#), Mineral Point, 11:15 am
- June 3 50<sup>th</sup> Anniversary Community Outreach Event – Crawford County Dairy Breakfast, Prairie du Chien, 6:00 am
- June 3 50<sup>th</sup> Anniversary Community Outreach Event – Iowa County Dairy Breakfast, Dodgeville, 7:00 am
- June 8 Seafood Cooking Class, campus, 6:00
- June 10 50<sup>th</sup> Anniversary Community Outreach Event – Lafayette County Dairy Breakfast, TBA
- June 11 50<sup>th</sup> Anniversary Community Outreach Event – Richland County Dairy Breakfast, Richland Center, 7:00 am
- June 11 50<sup>th</sup> Anniversary Community Outreach Event – Grant County Dairy Breakfast, Lancaster, 7:00 am
- July 10 District, Foundation and REF Boards Joint Meeting, campus
- July 12 [Welding Yard Art](#) with BIS, campus, 5:00
- July 20 Southwest Tech Night at the Madison Mallards, Madison
- August 11 Charger Golf Classic, Prairie du Chien Country Club, 12:00 pm registration, 1:00 Shot Gun Start
- August 26 50<sup>th</sup> Anniversary Corn Maze at Vesperman Farms Sneak Peek, Lancaster
- Sept 23 50<sup>th</sup> Anniversary Homecoming Reunion and Celebration Concert, campus, 12:00 pm
- Oct 26 23<sup>rd</sup> Annual Scholarship Reception, campus, 5:30 pm

- **Real Estate Foundation**

- Property was transferred from the Foundation to REF. Now the REF owns the property and holds the loans on the properties.
- REF board agreed to follow the recommendation of Dan Imhoff and take 1915 Brownwood Ave (four-plex) offline after summer 2017. The building will be demolished. The REF board also plans to take 1920 Brownwood offline after summer 2018 following Dan's recommendation in his maintenance report he presented to the board in January 2017.
- 1935 and 1955 Brownwood will be inspected for rental weatherization requirements and likely brought up to these standards and kept operating for 3-5 more years, pending any changes from the feasibility study and/or campus master plan.
- Duplex under construction on schedule for fall 2017 opening. Recently held a ribbon cutting so that the class could participate. Heard many good comments about the buildings.
- REF board met in May to start strategic planning process including writing a mission statement and vision statement. Will provide more of an update on this at the joint board meeting in July.

### ***C. Year-End College Performance Review***

Included below is data related to an institutional performance spotlight. Jason Wood will present the information as the 2016-17 College Performance Review.

#### **2016-17 Institutional Performance Spotlight**

1. Enrollment
  - a. The Integrated Postsecondary Education Data System (IPEDS) Data Feedback Report 2016 – Wisconsin Technical College System Comparator Data (Exhibit A)
    - i. 3,950 unduplicated headcount
    - ii. 1,418 full time equivalents
  - b. Distance Education
    - i. Exclusively: SWTC 13% versus WTCS 11%
    - ii. Mixed: SWTC 12% versus WTCS 26%
    - iii. No Distance Courses: SWTC 76% versus WTCS 66%
  - c. Approximately 25% of district high school seniors enroll at Southwest Tech
2. Student Success
  - a. Graduate Summary Report – 2016 (Exhibit B)
    - i. 95% of graduates employed
    - ii. 98% satisfied or very satisfied with training
  - b. IPEDS Data Feedback Report – WTCS Comparison – 2016
    - i. 200% Graduation Rate – SWTC 60% versus WTCS 38%
    - ii. Full-Time Retention Rate – SWTC 74% versus WTCS 66%
    - iii. Part-Time Retention Rate – SWTC 64% versus WTCS 55%
3. Financial
  - a. Performance compared to WTCS for Outcomes Based Funding (Exhibit C)
  - b. Unqualified audit
  - c. Average annual cost of attendance: SWTC \$8,121 versus WTCS \$8,934
  - d. Students receiving financial support: SWTC 61% versus WTCS 56%



# NATIONAL CENTER FOR EDUCATION STATISTICS

## ***Customized*** **IPEDS** **DATA** **FEEDBACK** **REPORT** **2016**

### What Is IPEDS?

The Integrated Postsecondary Education Data System (IPEDS) is a system of survey components that collects data from about 7,500 institutions that provide postsecondary education across the United States. IPEDS collects institution-level data on student enrollment, graduation rates, student charges, program completions, faculty, staff, and finances.

These data are used at the federal and state level for policy analysis and development; at the institutional level for benchmarking and peer analysis; and by students and parents, through the College Navigator (<http://collegenavigator.ed.gov>), an online tool to aid in the college search process. For more information about IPEDS, see <http://nces.ed.gov/ipeds>.

### What Is the Purpose of This Report?

The Data Feedback Report is intended to provide institutions a context for examining the data they submitted to IPEDS. The purpose of this report is to provide institutional executives a useful resource and to help improve the quality and comparability of IPEDS data.

### What Is in This Report?

As suggested by the IPEDS Technical Review Panel, the figures in this report provide selected indicators for your institution and a comparison group of institutions. The figures are based on data collected during the 2015-16 IPEDS collection cycle and are the most recent data available. This report provides a list of pre-selected comparison group institutions and the criteria used for their selection. Additional information about these indicators and the pre-selected comparison group are provided in the Methodological Notes at the end of the report.

### Where Can I Do More with IPEDS Data?

Each institution can access previous Data Feedback Reports as far back as 2005 and customize this latest report by using a different comparison group and IPEDS variables of its choosing. To download archived reports or customize the current Data Feedback Report (DFR), please visit our web site at <http://nces.ed.gov/ipeds/Home/UseTheData>.



**Southwest Wisconsin Technical College**  
**Fennimore, WI**





## COMPARISON GROUP

Comparison group data are included to provide a context for interpreting your institution's statistics. For this report, you specified a custom comparison group.

You described this custom comparison group as follows: SWTC vs Other WTCS

The custom comparison group chosen by Southwest Wisconsin Technical College includes the following 15 institutions:

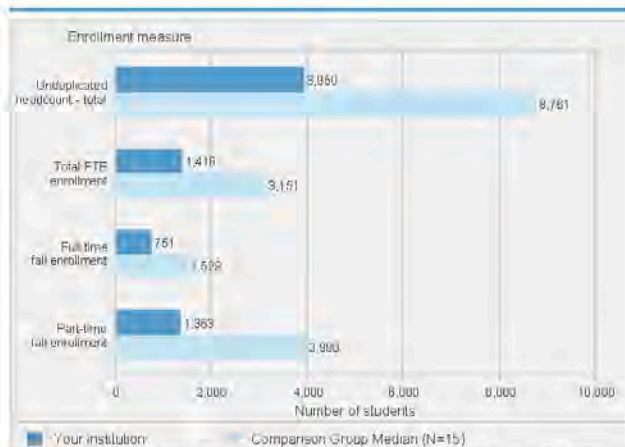
- ▶ Blackhawk Technical College (Janesville, WI)
- ▶ Chippewa Valley Technical College (Eau Claire, WI)
- ▶ Fox Valley Technical College (Appleton, WI)
- ▶ Gateway Technical College (Kenosha, WI)
- ▶ Lakeshore Technical College (Cleveland, WI)
- ▶ Madison Area Technical College (Madison, WI)
- ▶ Mid-State Technical College (Wisconsin Rapids, WI)
- ▶ Milwaukee Area Technical College (Milwaukee, WI)
- ▶ Moraine Park Technical College (Fond du Lac, WI)
- ▶ Nicolet Area Technical College (Rhinelander, WI)
- ▶ Northcentral Technical College (Wausau, WI)
- ▶ Northeast Wisconsin Technical College (Green Bay, WI)
- ▶ Waukesha County Technical College (Pewaukee, WI)
- ▶ Western Technical College (La Crosse, WI)
- ▶ Wisconsin Indianhead Technical College (Shell Lake, WI)

The figures in this report have been organized and ordered into the following topic areas:

1) Admissions (only for non-open-admissions schools)	[No charts applicable]	
2) Student Enrollment	Fig. 1, 2, 3 and 4	Pg. 3
3) Awards	Fig. 5 and 6	Pg. 4
4) Charges and Net Price	Fig. 7	Pg. 4
5) Student Financial Aid	Fig. 8, 9, 10 and 11	Pg. 4 and 5
6) Military Benefits*	[No charts applicable]	
7) Retention and Graduation Rates	Fig. 12 and 13	Pg. 5 and 6
8) Finance	Fig. 14	Pg. 6
9) Staff	Fig. 15 and 16	Pg. 6
10) Libraries*	[No charts applicable]	

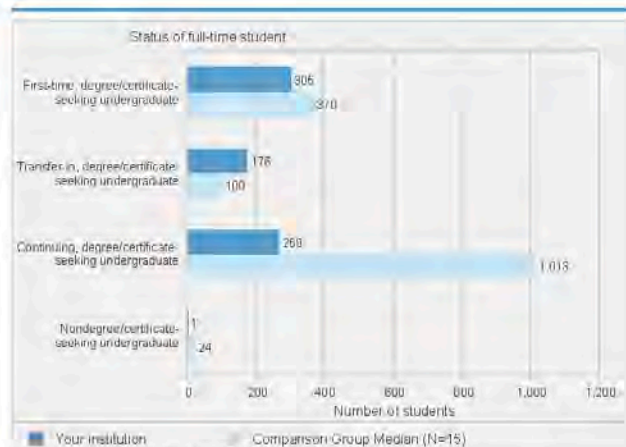
\*These figures only appear in customized Data Feedback Reports (DFR), which are available through Use the Data portal on the IPEDS website

**Figure 1. Unduplicated 12-month headcount (2014-15), total FTE enrollment (2014-15), and full- and part-time fall enrollment (Fall 2015)**



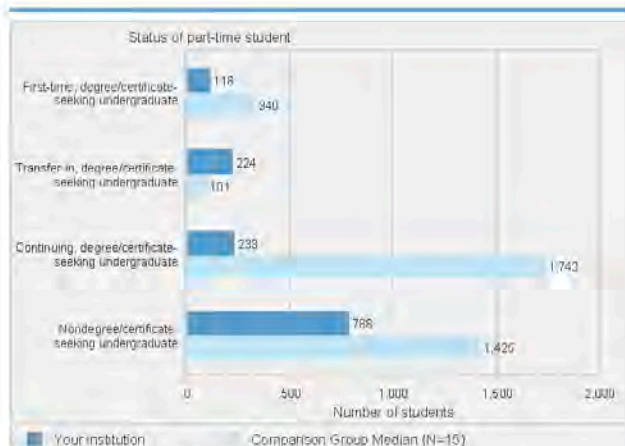
NOTE: For details on calculating full-time equivalent (FTE) enrollment, see Calculating FTE in the Methodological Notes. N is the number of institutions in the comparison group.  
SOURCE: U.S. Department of Education, National Center for Education Statistics, Integrated Postsecondary Education Data System (IPEDS): Fall 2015, 12-month Enrollment component and Spring 2016, Fall Enrollment component.

**Figure 2. Full-time enrollment, by degree/certificate-seeking status: Fall 2015**



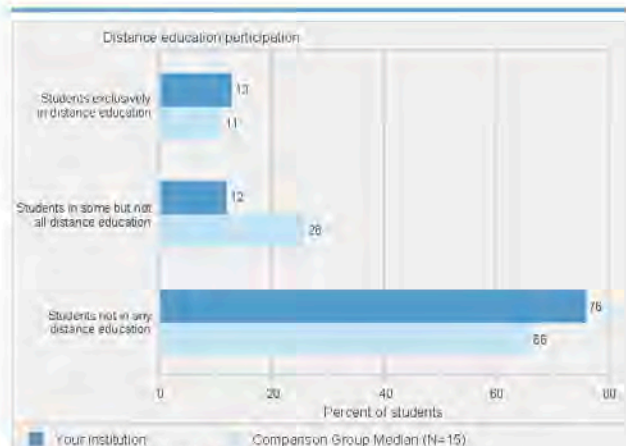
NOTE: N is the number of institutions in the comparison group.  
SOURCE: U.S. Department of Education, National Center for Education Statistics, Integrated Postsecondary Education Data System (IPEDS): Spring 2016, Fall Enrollment component.

**Figure 3. Part-time enrollment, by degree/certificate-seeking status: Fall 2015**



NOTE: N is the number of institutions in the comparison group.  
SOURCE: U.S. Department of Education, National Center for Education Statistics, Integrated Postsecondary Education Data System (IPEDS): Spring 2016, Fall Enrollment component.

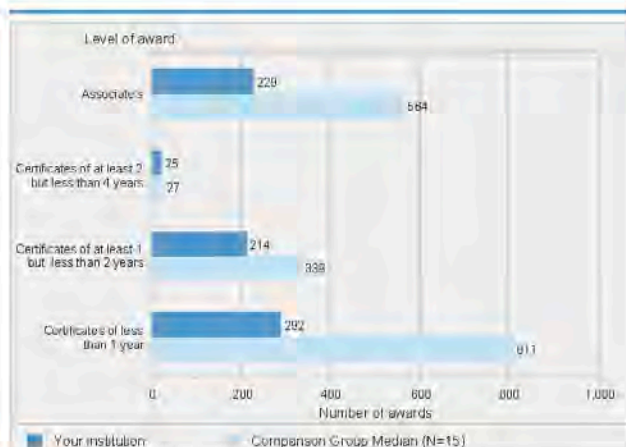
**Figure 4. Percent of students taking distance education courses, by amount of distance education: Fall 2015**



NOTE: N is the number of institutions in the comparison group.  
SOURCE: U.S. Department of Education, National Center for Education Statistics, Integrated Postsecondary Education Data System (IPEDS): Spring 2016, Fall Enrollment component.

## Southwest Wisconsin Technical College

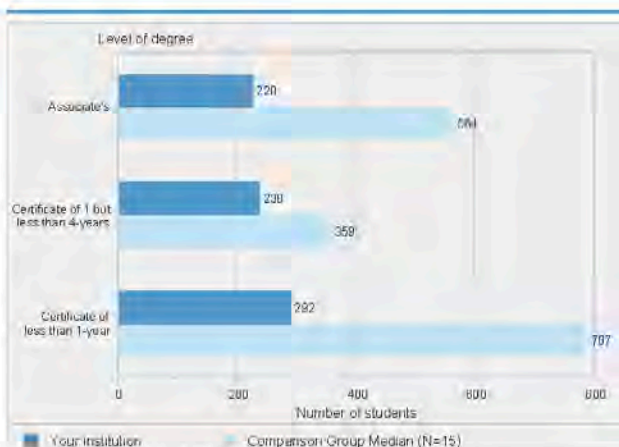
**Figure 5. Number of subbaccalaureate degrees and certificates awarded, by level: 2014-15**



NOTE: N is the number of institutions in the comparison group.

SOURCE: U.S. Department of Education, National Center for Education Statistics, Integrated Postsecondary Education Data System (IPEDS): Fall 2015, Completions component.

**Figure 6. Number of students completing a degree/certificate, by level: 2014-15**



NOTE: N is the number of institutions in the comparison group.

SOURCE: U.S. Department of Education, National Center for Education Statistics, Integrated Postsecondary Education Data System (IPEDS): Fall 2015, Completions component.

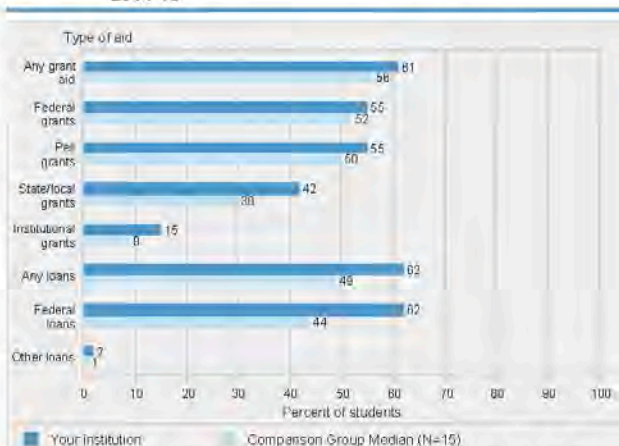
**Figure 7. Average net price of attendance for full-time, first-time degree/certificate-seeking undergraduate students, who were awarded grant or scholarship aid: 2012-13 to 2014-15**



NOTE: Average net price is for full-time, first-time degree/certificate-seeking undergraduate students and is generated by subtracting the average amount of federal, state/local government, and institutional grant and scholarship awarded aid from the total cost of attendance. Total cost of attendance is the sum of published tuition and required fees, books and supplies, and the average room and board and other expenses. For details, see the Methodological Notes. N is the number of institutions in the comparison group.

SOURCE: U.S. Department of Education, National Center for Education Statistics, Integrated Postsecondary Education Data System (IPEDS): Fall 2015, Institutional Characteristics component and Winter 2015-16, Student Financial Aid component.

**Figure 8. Percent of full-time, first-time degree/certificate-seeking undergraduate students who were awarded grant or scholarship aid from the federal government, state/local government, or the institution, or loans, by type of aid: 2014-15**

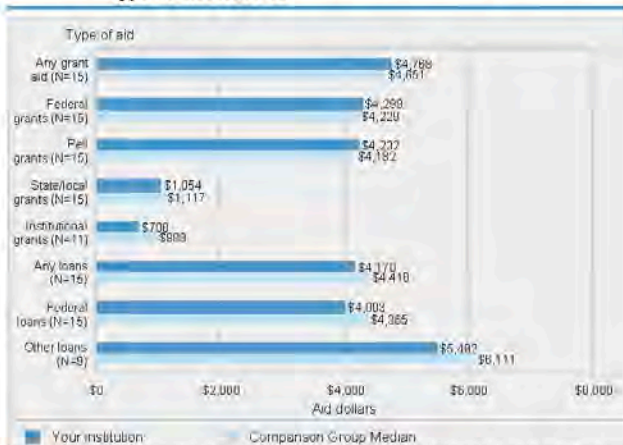


NOTE: Any grant aid above includes grant or scholarship aid awarded from the federal government, state/local government, or the institution. Federal grants includes Pell grants and other federal grants. Any loans includes federal loans and other loans awarded to students. For details on how students are counted for financial aid reporting, see Cohort Determination in the Methodological Notes. N is the number of institutions in the comparison group.

SOURCE: U.S. Department of Education, National Center for Education Statistics, Integrated Postsecondary Education Data System (IPEDS): Winter 2015-16, Student Financial Aid component.

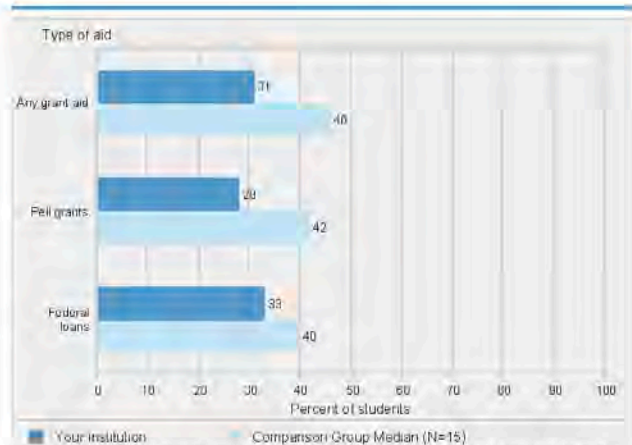


**Figure 9. Average amounts of grant or scholarship aid from the federal government, state/local government, or the institution, or loans awarded to full-time, first-time degree/certificate-seeking undergraduate students, by type of aid: 2014-15**



NOTE: Any grant aid above includes grant or scholarship aid awarded from the federal government, state/local government, or the institution. Federal grants includes Pell grants and other federal grants. Any loans includes federal loans and other loans awarded to students. Average amounts of aid were calculated by dividing the total aid awarded by the total number of recipients in each institution. N is the number of institutions in the comparison group.  
SOURCE: U.S. Department of Education, National Center for Education Statistics, Integrated Postsecondary Education Data System (IPEDS): Winter 2015-16, Student Financial Aid component.

**Figure 10. Percent of all undergraduates awarded aid, by type of aid: 2014-15**



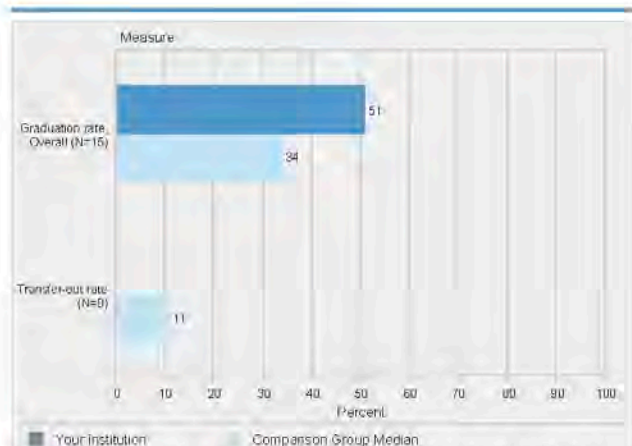
NOTE: Any grant aid above includes grant or scholarship aid awarded from the federal government, state/local government, the institution, or other sources. Federal loans includes only federal loans awarded to students. N is the number of institutions in the comparison group.  
SOURCE: U.S. Department of Education, National Center for Education Statistics, Integrated Postsecondary Education Data System (IPEDS): Winter 2015-16, Student Financial Aid component.

**Figure 11. Average amount of aid awarded to all undergraduates, by type of aid: 2014-15**



NOTE: Any grant aid above includes grant or scholarship aid from the federal government, state/local government, the institution, or other sources. Federal loans includes federal loans to students. Average amounts of aid were calculated by dividing the total aid awarded by the total number of recipients in each institution. N is the number of institutions in the comparison group.  
SOURCE: U.S. Department of Education, National Center for Education Statistics, Integrated Postsecondary Education Data System (IPEDS): Winter 2015-16, Student Financial Aid component.

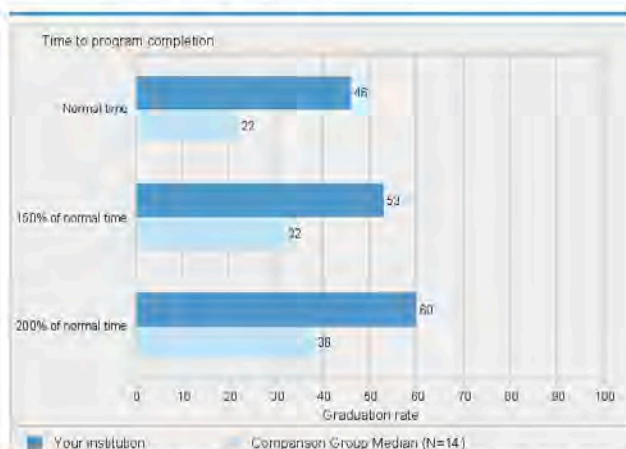
**Figure 12. Graduation and transfer-out rates of full-time, first-time degree/certificate-seeking undergraduates within 150% of normal time to program completion (2012 cohort)**



NOTE: Graduation rate cohort includes all full-time, first-time degree/certificate-seeking undergraduate students. Graduation and transfer-out rates are the Student Right-to-Know rates. Only institutions with mission to prepare students to transfer are required to report transfer out. For more details, see the Methodological Notes. N is the number of institutions in the comparison group.  
SOURCE: U.S. Department of Education, National Center for Education Statistics, Integrated Postsecondary Education Data System (IPEDS): Winter 2015-16, Graduation Rates component.

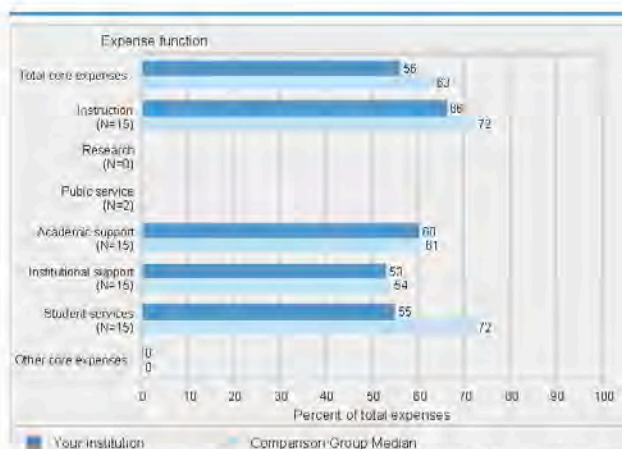
## Southwest Wisconsin Technical College

**Figure 13. Graduation rates of full-time, first-time degree/certificate-seeking undergraduates within normal time, and 150% and 200% of normal time to completion: 2011 cohort**



NOTE: The 150% graduation rate is the Student Right-to-Know (SRK) rates; the Normal time and 200% rates are calculated using the same methodology. For details, see the Methodological Notes. N is the number of institutions in the comparison group.  
SOURCE: U.S. Department of Education, National Center for Education Statistics, Integrated Postsecondary Education Data System (IPEDS): Winter 2015-16, 200% Graduation Rates component.

**Figure 14. Expenses for salaries, wages, and benefits as a percent of total expenses, by function: Fiscal year 2015**



NOTE: The comparison group median is based on those members of the comparison group that report finance data using the same accounting standards as the comparison institution. For more information, see the Methodological Notes. N is the number of institutions in the comparison group. Medians are not reported for comparison groups with less than three values.

SOURCE: U.S. Department of Education, National Center for Education Statistics, Integrated Postsecondary Education Data System (IPEDS): Spring 2016, Finance component.

**Figure 15. Full-time equivalent staff, by occupational category: Fall 2015**



NOTE: Graduate assistants are not included. For calculation details, see the Methodological Notes. N is the number of institutions in the comparison group.  
SOURCE: U.S. Department of Education, National Center for Education Statistics, Integrated Postsecondary Education Data System (IPEDS): Spring 2016, Human Resources component.

**Figure 16. Average salaries of full-time instructional non-medical staff equated to 9-month contracts, by academic rank: Academic year 2015-16**



NOTE: Average salaries of full-time instructional non-medical staff equated to 9-month contracts was calculated by multiplying the average monthly salary by 9. The average monthly salary was calculated by dividing the total salary outlays by the total number of months covered by staff on 9, 10, 11 and 12-month contracts. Medians are not reported for comparison groups with less than three values.

SOURCE: U.S. Department of Education, National Center for Education Statistics, Integrated Postsecondary Education Data System (IPEDS): Spring 2016, Human Resources component.



## METHODOLOGICAL NOTES

### Overview

This report is based on data supplied by institutions to IPEDS during the 2015-16 data collection year. Response rates exceeded 99% for most surveys. Detailed response tables are included in IPEDS First Look reports at <http://nces.ed.gov/pubsearch/getpubcats.asp?sid=010>.

### Use of Median Values for Comparison Group

The value for the comparison institution is compared to the median value for the comparison group for each statistic included in the figure. If more than one statistic is presented in a figure, the median values are determined separately for each indicator or statistic. Medians are not reported for comparison groups with fewer than three values. Where percentage distributions are presented, median values may not add to 100%. To access all the data used to create the figures included in this report, go to 'Use the Data' portal on the IPEDS website (<http://nces.ed.gov/ipeds>).

### Missing Statistics

If a statistic is not reported for your institution, the omission indicates that the statistic is not relevant to your institution and the data were not collected. Not all notes may be applicable to your report.

### Use of Imputed Data

All IPEDS data are subject to imputation for total (institutional) and partial (item) nonresponse. If necessary, imputed values were used to prepare your report.

### Data Confidentiality

IPEDS data are not collected under a pledge of confidentiality.

### Disaggregation of Data by Race/Ethnicity

When applicable, some statistics are disaggregated by race/ethnicity. Data disaggregated by race/ethnicity have been reported using the 1997 Office of Management and Budget categories. Detailed information about the race/ethnicity categories can be found at <http://nces.ed.gov/ipeds/reic/resource.asp>.

### Cohort Determination for Reporting Student Financial Aid and Graduation Rates

Student cohorts for reporting Student Financial Aid and Graduation Rates data are based on the reporting type of the institution. For institutions that report based on an academic year (those operating on standard academic terms), student counts and cohorts are based on fall term data. Student counts and cohorts for program reporters (those that do not operate on standard academic terms) are based on unduplicated counts of students enrolled during a full 12-month period.

## DESCRIPTION OF STATISTICS USED IN THE FIGURES

### Admissions (only for non-open-admissions schools)

#### *Admissions and Test Score Data*

Admissions and test score data are presented only for institutions that do not have an open admission policy, and apply to first-time, degree/certificate-seeking undergraduate students only. Applicants include only those students who fulfilled all requirements for consideration for admission and who were notified of one of the following actions: admission, non-admission, placement on a wait list, or application withdrawn (by applicant or institution). Admitted applicants (admissions) include wait-listed students who were subsequently offered admission. Early decision, early action, and students who began studies during the summer prior to the fall reporting period are included. For customized Data Feedback Reports, test scores are presented only if they are required for admission.

## Southwest Wisconsin Technical College

### Student Enrollment

#### FTE Enrollment

The full-time equivalent (FTE) enrollment used in this report is the sum of the institution's FTE undergraduate enrollment and FTE graduate enrollment (as calculated from or reported on the 12-month Enrollment component). Undergraduate and graduate FTE are estimated using 12-month instructional activity (credit and/or contact hours). See "Calculation of FTE Students (using instructional activity)" in the IPEDS Glossary at <http://nces.ed.gov/ipeds/glossary/>.

#### Total Entering Undergraduate Students

Total entering students are students at the undergraduate level, both full- and part-time, new to the institution in the fall term (or the prior summer term who returned in the fall). This includes all first-time undergraduate students, students transferring into the institution at the undergraduate level, and non-degree/certificate-seeking undergraduates entering in the fall. Only degree-granting, academic year reporting institutions provide total entering student data.

### Charges and Net Price

#### Average Institutional Net Price

Average net price is calculated for full-time, first-time degree/certificate-seeking undergraduates who were awarded grant or scholarship aid from the federal government, state/local government, or the institution anytime during the full aid year. For public institutions, this includes only students who paid the in-state or in-district tuition rate. Other sources of grant aid are excluded. Average net price is generated by subtracting the average amount of federal, state/local government, and institutional grant and scholarship aid from the total cost of attendance. Total cost of attendance is the sum of published tuition and required fees, books and supplies, and the average room and board and other expenses.

For the purpose of the IPEDS reporting, aid awarded refers to financial aid that was awarded to, and accepted by, a student. This amount may differ from the aid amount that is disbursed to a student.

### Military Benefits

#### Military Benefits

IPEDS collects data on two military educational benefit programs – Post 9/11 GI Bill and Tuition Assistance.

The Post 9/11 GI Bill is a federal education benefit for veterans, who served on active duty after September 1, 2001. This benefit provides up to 36 months of education benefits for the following college costs: tuition and fees, books and supplies and housing. The tuition and fees benefit payment is made directly to the postsecondary institution; whereas, payments for books, supplies, and housing are sent to the student.

The Tuition Assistance Program covers the tuition and course-specific fees of active, eligible service members. The benefit is directly paid to the institution by the service member's Armed service.

### Retention and Graduation Rates

#### Graduation Rates and Transfer-out Rate

Graduation rates are those developed to satisfy the requirements of the Student Right-to-Know Act and Higher Education Act, as amended, and are defined as the total number of individuals from a given cohort of full-time, first-time degree/certificate-seeking undergraduates who completed a degree or certificate within a given percent of normal time to complete all requirements of the degree or certificate program before the ending status date of August 31, 2014; divided by the total number of students in the cohort of full-time, first-time degree/certificate-seeking undergraduates minus any allowable exclusions. Institutions are permitted to exclude from the cohort students who died or were totally and permanently disabled; those who left school to serve in the armed forces or were called up to active duty; those who left to serve with a foreign aid service of the federal government, such as the Peace Corps; and those who left to serve on an official church mission.

Transfer-out rate is the total number of students from the cohort who are known to have transferred out of the reporting institution (without earning a degree/award) and subsequently re-enrolled at another institution within the same time period; divided by the same adjusted cohort (initial cohort minus allowable exclusions) as described above. Only institutions with a mission that includes providing substantial preparation for students to enroll in another eligible institution are required to report transfers out.



## Retention Rates

Retention rates are measures at which students persist in their educational program at an institution, expressed as a percentage. For four-year institutions, this is the percentage of first-time bachelors (or equivalent) degree-seeking undergraduates from the previous fall who are again enrolled in the current fall. For all other institutions this is the percentage of first-time degree/certificate-seeking students from the previous fall who either re-enrolled or successfully completed their program by the current fall. The full-time retention rate is calculated using the percentage of full-time, first-time degree/certificate-seeking undergraduates, while the part-time rate is calculated using the percentage of part-time, first-time degree/certificate-seeking undergraduates.

## Finance

### Core Revenues

Core revenues for public institutions reporting under GASB standards include tuition and fees; state and local appropriations; government grants and contracts; private gifts, grants, and contracts; sales and services of educational activities; investment income; other operating and non-operating sources; and other revenues and additions (federal and capital appropriations and grants and additions to permanent endowments). Core revenues for private, not-for-profit institutions (and a small number of public institutions) reporting under FASB standards include tuition and fees; government appropriations (federal, state, and local); government grants and contracts; private gifts, grants, and contracts (including contributions from affiliated entities); investment return; sales and services of educational activities; and other sources. Core revenues for private, for-profit institutions reporting under FASB standards include tuition and fees; government appropriations, grants, and contracts (federal, state, and local); private grants and contracts; investment income; sales and services of educational activities; and other sources. At degree-granting institutions, core revenues exclude revenues from auxiliary enterprises (e.g., bookstores, dormitories), hospitals, and independent operations. Nondegree-granting institutions do not report revenue from auxiliary enterprises in a separate category. These amounts may be included in the core revenues from other sources.

### Core Expenses

Core expenses include expenses for instruction, research, public service, academic support, institutional support, student services, scholarships and fellowships (net of discounts and allowances), and other expenses. Expenses for operation and maintenance of plant, depreciation, and interest are allocated to each of the other functions. Core expenses at degree-granting institutions exclude expenses for auxiliary enterprises (e.g., bookstores, dormitories), hospitals, and independent operations. Nondegree-granting institutions do not report expenses for auxiliary enterprises in a separate category. These amounts may be included in the core expenses as other expenses.

### Endowment Assets

Endowment assets, for public institutions under GASB standards, and private, not-for-profit institutions under FASB standards, include gross investments of endowment funds, term endowment funds, and funds functioning as endowment for the institution and any of its foundations and other affiliated organizations. Private, for-profit institutions under FASB do not hold or report endowment assets.

### Salaries, Wages, and Benefits

Salaries, wages, and benefits, for public institutions under GASB standards, and private, not-for-profit institutions under FASB standards, include amounts paid as compensation for services to all employees regardless of the duration of service, and amounts made to or on behalf of an individual over and above that received in the form of a salary or wage. Frequently, benefits are associated with an insurance payment. Private, for-profit institutions under FASB standards do not report salaries.

## Staff

### FTE Staff

The full-time-equivalent (FTE) of staff is calculated by summing the total number of full-time staff and adding one-third of the total number of part-time staff. Graduate assistants are not included.

### Equated Instructional Non-Medical Staff Salaries

Institutions reported total salary outlays by academic rank and gender, and the number of staff by academic rank, contract length (9-, 10-, 11-, and 12-month contracts), and gender. The total number of months covered by salary outlays was calculated by multiplying the number of staff reported for each contract length period by the number of months of the contract, and summing across all contract length periods. The weighted average monthly salary for each academic rank and gender was calculated by dividing the total salary outlays by the total number of months covered. The weighted average monthly salary was then multiplied by 9 to determine an equated 9-month salary for each rank.



## Southwest Wisconsin Technical College

### *Student-to-Faculty Ratio*

The guidance provided to institutions for calculating their student-to-faculty ratio is as follows: the number of FTE students (using Fall Enrollment data) divided by the total FTE instructional staff (using the total Primarily instruction + Instruction/research/public service staff reported on the EAP section of the Human Resources component and adding any not primarily instructional staff that are teaching a credit course). For this calculation, FTE for students is equal to the number of full-time students plus one-third the number of part-time students; FTE for instructional staff is similarly calculated. Students enrolled in "stand-alone" graduate or professional programs (such as medicine, law, veterinary, dentistry, social work, or public health) and instructional staff teaching in these programs are excluded from the FTE calculations.

### **Libraries**

#### *Library Collections*

Collections comprise of documents held locally and remote resources for which permanent or temporary access rights have been acquired. Degree-granting institutions with total library expenditures greater than zero reported their physical books and media collections and their digital/electronic books, media, and database collections. Institutions that indicate that their library is entirely electronic reported only their digital/electronic books, media, and database collection.

Digital/electronic books and media are reported by the number of units, which is defined as "units of acquisition or purchase". The "unit" is determined by considering whether the item is restricted to a finite number of simultaneous users or an unlimited number of simultaneous users. Digital/electronic books and media that are considered part of databases were not included.

Counts in each category (i.e., physical books and media; digital/electronic books, media, and databases) are the number held at the end of the most recent fiscal year. The percent distribution of each resource is derived by dividing the counts in each category by the total of all categories.

#### *Library Expenditures*

Library expenditures are funds expended by the library (regardless of when received) from its regular budget and from all other sources, reported for the most recent fiscal year. Salaries and wages and benefits are reported only if paid from the library budget. Degree-granting institutions with total library expenditures less than \$100,000 were not required to report their expenditures to IPEDS. The percent distribution of each category of expense is derived by dividing each expense category by the sum of total library expenditures.

### **Additional Methodological Information**

Additional methodological information on the IPEDS components can be found in the publications available at <http://nces.ed.gov/pubsearch/getpubcats.asp?sid=010>.

Additional definitions of variables used in this report can be found in the IPEDS online glossary available at <http://nces.ed.gov/ipeds/glossary/>.



## Three Year Graduate Trend Summary Report

### ALL Graduates

\* Includes duplicates to include those graduating from more than one program.

<u>3 Year Trend Summary</u>	<u>Number</u>			<u>Percent</u>		
	<u>2016*</u>	<u>2015*</u>	<u>2014*</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Total Graduates	725	776	757			
Associate degree	223	243	200			
1-2 year technical diploma	216	245	250			
Short term	286	288	307			
Graduate Responses	474	589	537	65%	76%	71%
Available for Employment (employed & seeking)	375	479	420	79%	81%	78%
Graduates Employed	355	455	396	95%	95%	94%
Employed in Related Occupation	307	372	310	86%	82%	78%
Employed in Unrelated occupation	35	73	85	10%	16%	21%
Employed - No response	13	10	1	4%	2%	0%
Seeking Employment	20	24	24	5%	5%	6%
Not in the Labor Market	99	110	117	21%	19%	22%

#### Reaction to Training at Southwest Tech

Number of Responses	435	548	508			
Very Satisfied	280	330	298	64%	60%	59%
Satisfied	148	200	196	34%	36%	39%
Unsatisfied	4	13	8	1%	2%	2%
Very Unsatisfied	3	5	6	1%	1%	1%

#### Primary Reason for Attending Southwest Tech

Number of Responses	438	552	509			
Preparation for Getting a Job	171	213	187	39%	39%	37%
Career Change	73	108	116	17%	20%	23%
Improvement of Existing Job Skills	49	45	42	11%	8%	8%
Preparation for Further Education	75	102	83	17%	18%	16%
Personal Interest	49	68	58	11%	12%	11%
Other	21	16	23	5%	3%	5%

#### Employment Location (related and unrelated)

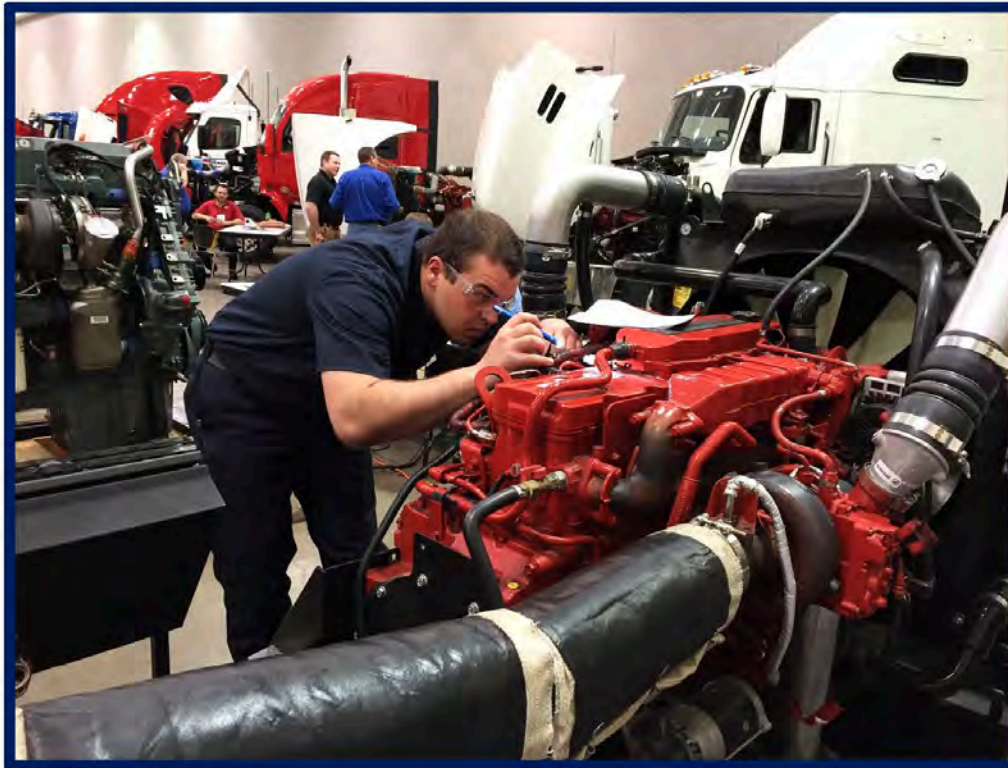
Number of Responses	355	455	396			
In Southwest Tech district	190	250	224	54%	55%	57%
In Wisconsin, not in Southwest Tech district	82	100	91	23%	22%	23%
Outside of Wisconsin	24	52	53	7%	11%	13%
Employer Location Unknown	59	53	28	17%	12%	7%

#### Wage Information (related only)

	<u>2016</u>	<u>2015</u>	<u>2014</u>
Hourly Wage Range	\$8.01-\$36.00	\$7.25-\$48.08	\$5.13-\$52.63
Median Hourly Wage	\$15.00	\$15.00	\$14.50
Median Hourly Wage - related (as reported by WTCs)	\$17.00	\$16.50	\$15.75

\*Data notes: All calculations obtained from frequencies ran on Graduate Follow-Up survey data.

All data as reported. % subject to rounding errors. Care should be taken when interpreting unusually high/low salary information due to volunteer or self/previous employment reporting.



# Outcomes-Based Funding

2015-16 report of the  
Wisconsin Technical College System

May 2016





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May 2016



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## BACKGROUND

As authorized under 2013 Act 20 (the 2013-15 biennial budget), the Wisconsin Technical College System (WTCS) Board established a new funding model for allocating a portion of general state aid to technical colleges.



### Statutory Criteria

The funding model is based on nine criteria as established in statute:

- 1) job placement rates;
- 2) degrees and certificates awarded in high demand fields;
- 3) programs or courses with industry-validated curriculum;
- 4) the transition of adult basic education students to skills training;
- 5) the success rate of adults in basic education courses;
- 6) participation in dual enrollment programs;
- 7) workforce training provided to businesses and individuals;
- 8) participation in collaboration or efficiency initiatives; and
- 9) training provided to special populations or demographic groups unique to the district.

Act 20 further specified that:

- the funding model be used to distribute 10 percent of appropriated general state aid funding in 2014-15, 20 percent in 2015-16, and 30 percent in 2016-17;
- the remainder of general state aid be distributed based on the enrollment and cost-based statutory aid formula;
- the model use data from the three previous fiscal years; and
- each college designate seven of nine statutory criteria for use in the funding allocations.

Both the WTCS Board and the Joint Committee on Finance of the Wisconsin Legislature subsequently approved an outcomes-based funding model for implementation beginning in 2014-15.

**Stakeholder Input**

A variety of statewide partners and stakeholders provided input into the choice of data sources and planning of the funding model's design, including:

- college presidents and leadership at the WTCS Outcomes-Based Funding Summit;
- all interested stakeholders through an on-line survey to gather comments and feedback;
- an ad hoc subcommittee of the WTCS Presidents' Association;
- college staff;
- legislators and legislative staff; and
- external stakeholder groups.

The online survey gathered information from 1,656 participants, including educators and educational administrators, employers, lawmakers, taxpayers, students, and other stakeholders and partners.

WTCS also engaged HCM Strategists to assist with the process of developing an outcomes-based funding model. HCM is a nationally-recognized consulting firm based in Washington, D.C., with expertise and experience working with states that are considering or implementing outcomes-based funding for higher education. The Lumina and Gates Foundations, among others, provide support for HCM's work in this area. WTCS leaders also attended meetings with representatives of other states to share best practices and assess the most effective measurement techniques.

**College Selection of Criteria**

The statute provides that outcomes-based funding be based on a college's performance with respect to seven of nine statutory outcomes criteria. Annually, each college designates which of the seven criteria are to be used for its funding allocation, using preliminary funding calculations. Final funding distribution calculations are then completed using each college's seven chosen criteria each fiscal year.

**Data**

The statute requires that the outcomes-based formula utilize data from the three previous fiscal years. To avoid having to make adjustments to funding amounts after the fiscal year has begun, the model uses data from the three most recent fiscal years for which data is available.



**Allocation of Funds among Criteria**

Each year, 25 percent of the total outcomes-based funding is divided equally among the nine statutorily-defined outcomes criteria as the base allocation for each criteria. If a criteria(s) is not selected by any of the colleges, then its base allocation is redistributed among the other criteria. The remaining 75 percent of outcomes-based funding is then distributed among all criteria proportionately, based on the number of colleges selecting each criteria.

**Twenty Percent of State Aid in 2015-16**

Now in its second year of implementation, the outcomes-based funding model — through the distribution of 20 percent of state aid — has already successfully:

- demonstrated the link between college outcomes and the funding provided by the State of Wisconsin;
- encouraged continuous improvement by the colleges in areas of strategic importance; and
- struck a balance in the distribution of state funding between accountability and innovation (i.e., outcomes-based funding at 20 percent) and the need to maintain a continuous, predictable source of funding to address on-going educational and workforce needs (i.e., formula funding at 80 percent).

**Ongoing Assessment and the Addition of a Tenth Criteria**

System leadership will conduct an ongoing assessment of the outcomes-based funding formula to ensure that it continues to:

- be efficient, making use of existing data sources to the greatest extent possible;
- reflect the colleges' complex missions, which are tied to regional needs and economies;
- be reasonably simple;
- be responsive to the potential need for revision based on experience;
- improve student outcomes; and
- clearly document high-value outcomes that support future investment.

In 2015, Wisconsin Act 55 added a tenth outcomes-based criteria, credit for prior learning. Subsequent reports will include this tenth criteria as it is incorporated into the outcomes-based funding model.



## 2015-16 OUTCOMES FUNDING

**TABLE 1: Distribution of 2015-16 Outcomes-Based Funding, by College and Criteria**

	Criteria 1: Job Placement	Criteria 2: High Demand Fields	Criteria 3: Industry Validated Curriculum	Criteria 4: ABE Transition	Criteria 5: ABE Success	Criteria 6: Dual Enrollment	Criteria 7: Workforce Training	Criteria 8: Collaboration	Criteria 9: Special Populations	College Total
Blackhawk	\$ 117,592	\$ 74,776	\$ 103,800	\$ 69,752	\$ 116,257	\$ -	\$ -	\$ 114,178	\$ 129,329	\$ 725,684
Chippewa Valley	\$ 171,987	\$ 158,031	\$ 109,426	\$ -	\$ 91,603	\$ 91,267	\$ -	\$ 147,096	\$ 95,321	\$ 864,732
Fox Valley	\$ 225,120	\$ 246,314	\$ 298,887	\$ -	\$ -	\$ 142,621	\$ 255,057	\$ 196,143	\$ 143,305	\$ 1,507,447
Gateway	\$ 178,108	\$ 223,519	\$ -	\$ 227,803	\$ 226,534	\$ 197,144	\$ 178,903	\$ -	\$ 215,380	\$ 1,447,391
Lakeshore	\$ 120,694	\$ 85,939	\$ 151,718	\$ -	\$ 121,594	\$ -	\$ 68,186	\$ 111,926	\$ 118,968	\$ 779,025
Madison Area	\$ 208,602	\$ 277,545	\$ -	\$ 287,092	\$ 225,712	\$ -	\$ 159,676	\$ 247,765	\$ 231,291	\$ 1,637,683
Mid-State	\$ 120,726	\$ 88,027	\$ 129,411	\$ -	\$ 131,374	\$ 60,852	\$ -	\$ 112,703	\$ 140,062	\$ 783,156
Milwaukee Area	\$ -	\$ 200,085	\$ 270,822	\$ 446,015	\$ 382,465	\$ -	\$ 212,722	\$ 293,589	\$ 270,206	\$ 2,075,904
Moraine Park	\$ 126,980	\$ -	\$ 163,572	\$ -	\$ 150,404	\$ 263,995	\$ 225,701	\$ 127,047	\$ 174,679	\$ 1,232,377
Nicolet Area	\$ 78,337	\$ 48,615	\$ 59,723	\$ 42,881	\$ 91,519	\$ -	\$ -	\$ 94,684	\$ 73,523	\$ 489,283
Northcentral	\$ 151,940	\$ -	\$ 165,781	\$ 151,631	\$ 151,597	\$ 153,994	\$ 117,645	\$ -	\$ 182,461	\$ 1,075,050
Northeast Wisconsin	\$ 184,987	\$ 216,489	\$ 194,912	\$ -	\$ -	\$ 200,054	\$ 190,897	\$ 194,409	\$ 167,897	\$ 1,349,644
Southwest Tech	\$ 118,623	\$ 72,646	\$ 85,635	\$ -	\$ 86,038	\$ -	\$ 175,197	\$ 103,889	\$ 101,691	\$ 743,718
Waukesha	\$ 143,641	\$ 168,470	\$ 156,317	\$ -	\$ 161,969	\$ 359,404	\$ 111,284	\$ 150,974	\$ -	\$ 1,252,059
Western	\$ 145,708	\$ 129,995	\$ 139,780	\$ 96,701	\$ -	\$ -	\$ 100,901	\$ 136,306	\$ 144,601	\$ 893,994
Wisconsin Indianhead	\$ 177,416	\$ 161,440	\$ 122,106	\$ -	\$ 96,251	\$ 89,690	\$ -	\$ 121,181	\$ 81,750	\$ 849,833
<b>Total</b>	<b>\$2,270,463</b>	<b>\$2,151,890</b>	<b>\$2,151,890</b>	<b>\$1,321,875</b>	<b>\$2,033,316</b>	<b>\$1,559,022</b>	<b>\$1,796,169</b>	<b>\$2,151,890</b>	<b>\$2,270,463</b>	<b>\$17,706,980</b>

## JOB PLACEMENT

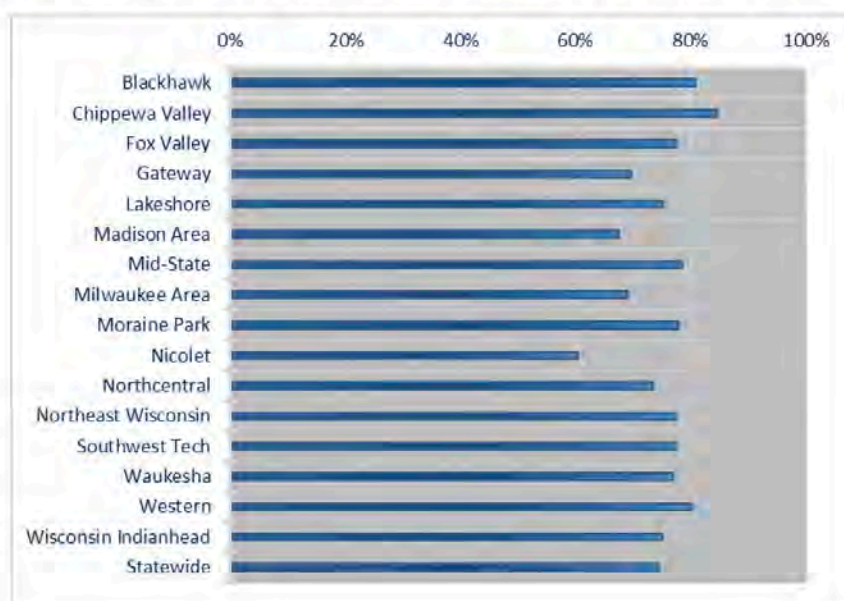
WTCS gathers job placement data by surveying all credential completers six months after graduation. Among 2013-14 graduates, 92 percent of respondents in the workforce were employed, of which 76 percent reported that their job was related to their training.

The percentage of graduates employed within 6 months has been 86 percent or higher for each of the past 16 years. Technical college graduates overwhelmingly stay to live and work in Wisconsin, with 88 percent of 2013-14 graduates employed in the state.

*92% of graduates in the workforce were employed within 6 months*

As Figure 1 shows, the percentage of WTCS graduates who are in the workforce and employed in jobs related to their training ranged from 61 to 85 percent, depending upon the college.

**FIGURE 1: 3-Year Average Percentage Rate, Graduates Employed in Related Fields**



Each year the colleges attempt to reach every program graduate. While not all graduates choose to answer the survey, approximately two-thirds of all graduates do respond to the survey's standardized questions.



2015 graduates of Wisconsin's technical colleges enjoy strong job placement.

As shown in Table 2, between 60.5 and 84.6 percent of employed graduates report being employed in jobs related to their education, within six months of completing a technical college program. These averages have been shown to be consistent over time, regardless of the state's unemployment rate or the overall state of the economy.

**TABLE 2: 3-Year Total, Graduates in Related Fields**

	<b>Graduates Employed</b>	<b>Graduates Employed in Related Fields</b>	<b>Percentage Employed in Related Fields</b>
Blackhawk	986	797	80.8%
Chippewa Valley	2,241	1,897	84.6%
Fox Valley	4,127	3,205	77.7%
Gateway	3,388	2,358	69.6%
Lakeshore	1,306	984	75.3%
Madison Area	4,530	3,064	67.6%
Mid-State	1,163	914	78.6%
Milwaukee Area	3,794	2,624	69.2%
Moraine Park	1,365	1,064	77.9%
Nicolet	638	386	60.5%
Northcentral	2,313	1,702	73.6%
Northeast Wisconsin	3,012	2,335	77.5%
Southwest Tech	1,149	891	77.5%
Waukesha	1,884	1,449	76.9%
Western	1,775	1,423	80.2%
Wisconsin Indianhead	2,963	2,224	75.1%
<b>Statewide</b>	<b>36,634</b>	<b>27,317</b>	<b>74.6%</b>

Fifty percent of the funds are distributed based on a college's job placement rate and fifty percent based on a college's proportionate share of statewide graduates that report they are working in jobs related to their programs of study.



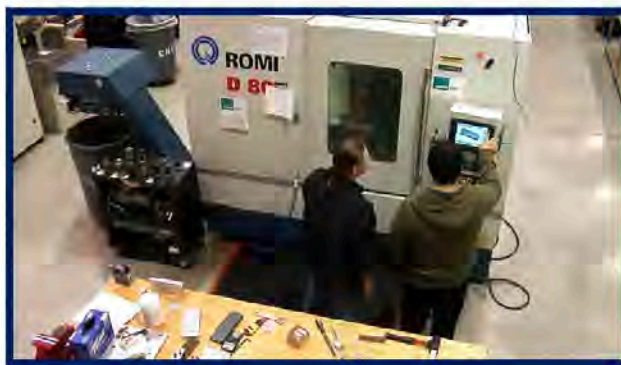
## GRADUATES IN HIGH-DEMAND FIELDS

High-demand fields are defined as the top 50 occupations in Wisconsin with heavy employer demand for qualified workers for both new jobs as well as replacements created by turnover or retirements. Occupations are identified by comparing the Wisconsin Department of Workforce Development's (DWD) statewide, long-term occupational projections with the occupational training provided by the technical colleges.

*Two-thirds of WTCS graduates are entering high-demand occupations according to labor market projections*

The initial group of high-demand occupations is based on DWD's labor market projections for 2010 through 2020 and included occupations such as: nurses and related health professionals, truck drivers, welders, machinists, carpenters, plumbers, accountants and auditors, and computer systems analysts.

Wisconsin technical college programs in high-demand occupations produced two-thirds of total technical college graduates statewide over the past three years. This outcome is the product of the longstanding practice of technical colleges to participate in meaningful, ongoing engagement with local employers, regional economies, and labor market analyses. Such efforts influence and inform every technical college program, including its capacity, curriculum, equipment and skillsets.



Graduates in Computer-Numeric Control (CNC) machining are consistently in high demand.

As shown in Table 3, technical colleges produced more than 84,000 degrees and credentials for Wisconsin's workforce in the past three years, including more than 56,000 credentials in fields with the most acute talent needs in the state.

**TABLE 3: 3-Year Credential Totals, by Category and College**

	<b>High-Demand Fields</b>	<b>All Fields</b>	<b>Percentage</b>
Blackhawk	1,755	2,537	69.2%
Chippewa Valley	3,709	5,359	69.2%
Fox Valley	5,781	8,358	69.2%
Gateway	5,246	6,882	76.2%
Lakeshore	2,017	3,104	65.0%
Madison Area	6,514	11,002	65.0%
Mid-State	2,066	2,813	73.4%
Milwaukee Area	4,696	9,084	51.7%
Moraine Park	2,238	3,465	64.6%
Nicolet	1,141	1,424	80.1%
Northcentral	3,279	4,863	67.4%
Northeast Wisconsin	5,081	7,796	65.2%
Southwest Tech	1,705	2,364	72.1%
Waukesha	3,954	5,416	73.0%
Western	3,051	4,511	67.6%
Wisconsin Indianhead	3,789	5,274	71.8%
<b>Statewide</b>	<b>56,022</b>	<b>84,252</b>	<b>66.5%</b>

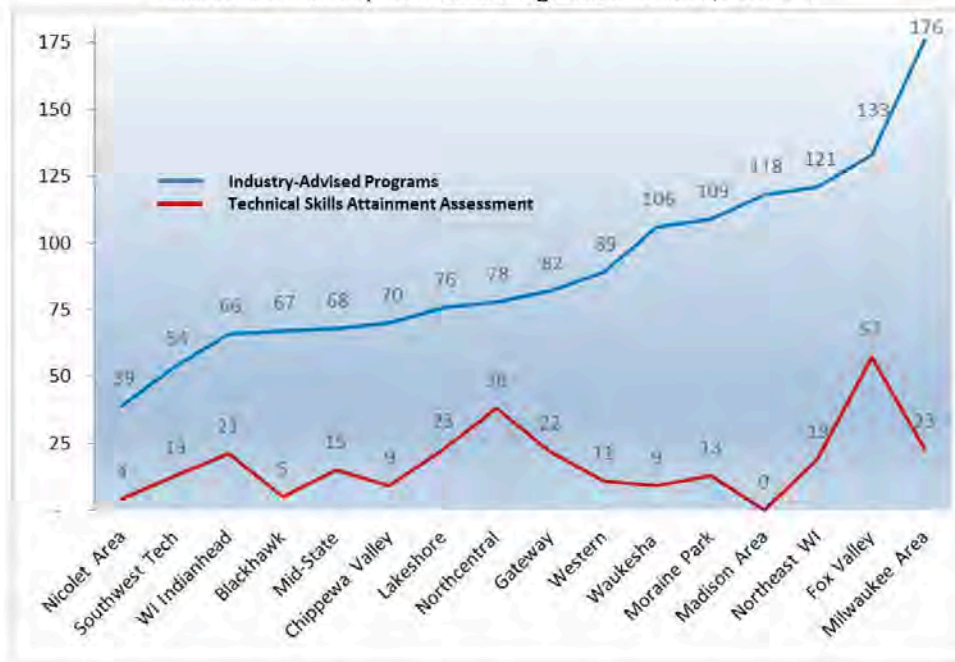
Funds are distributed based on each college's proportionate share of the total number of degrees and certificates awarded in high-demand fields statewide.

## INDUSTRY-VALIDATED CURRICULUM

Industry-validated curriculum is defined as active technical college degree and certificate programs having advisory committees comprised of local employers and employees in the relevant occupation, who provide input on equipment, course materials, instructional methods and career guidance counseling.

Technical Skill Attainment (TSA) assessments are formal, direct measurements that provide evidence that students have achieved intended program outcomes or skills. TSAs may include third-party exams, performance-based assessments, portfolios, capstone projects, clinical evaluations or other measures. TSAs measure student achievement on core industry-relevant program outcomes, while ensuring that those outcomes derive directly from valid industry standards. First introduced to Wisconsin's technical college system in 2011-12, TSAs have not yet been implemented at every college or for every program. It is anticipated that TSA implementation at the colleges will accelerate in the coming years, in part due to the incentives available under outcomes-based funding.

FIGURE 2: Industry-Validated Programs and TSAs, 2013-14



Seventy five percent of the funds are distributed based on each college's proportionate share of active programs (i.e., having enrolled students) and the remaining 25 percent is distributed based on each college's proportionate share of programs with TSA assessments.



## ABE TRANSITIONS

Adult Basic Education (ABE) helps adults with reading, writing, mathematics skills and career education at levels ranging from first through twelfth grade. English Language Learning (ELL) provides instruction for those whose native or dominant language is other than English. ELL helps these learners to read, write and communicate in English in order to achieve high school completion, entry into occupational programs and work placement.



Students in some program areas can advance basic skills while enrolled in occupational training.

A primary mission of Wisconsin technical colleges is to enable full participation in the workforce, regardless of an individual's prior educational background. Over the past three years, technical colleges helped more than 21,000 students transition out of basic education.

Table 4 shows the number of adults over a three year period transitioning from ABE to postsecondary coursework in the same year, or in the following year.

**TABLE 4:** Transitions from Adult Basic to Postsecondary Education

	3-Year Total
Blackhawk	880
Chippewa Valley	270
Fox Valley	651
Gateway	2,874
Lakeshore	519
Madison Area	3,622
Mid-State	497
Milwaukee Area	5,627
Moraine Park	832
Nicolet	541
Northcentral	1,913
Northeast Wisconsin	1,085
Southwest Tech	127
Waukesha	659
Western	1,220
Wisconsin Indianhead	355
<b>Statewide</b>	<b>21,672</b>

Funds are distributed based on each college's share of the number of adult students who: (a) were enrolled in at least 12 hours of adult basic education, adult high school, or ELL courses; and then (b) successfully completed a postsecondary course, in either the year of their ABE enrollment or in the following academic year.

## ABE SERVICES AND SUCCESS

This criteria relates both to proportionate share of students enrolled in at least 12 hours of adult basic education and to each college's student success in those courses. Student success is measured by the educational gains the student demonstrates on standardized pre- and post-tests.

A core function of Wisconsin's technical colleges is to provide basic skills education, which promotes a fully literate society, enables students to fully participate in the Wisconsin's workforce, and helps ensure that all state residents have an opportunity to better themselves economically.

More than 95,000 students took advantage of ABE services at technical colleges over the past three years. To facilitate access to Wisconsin's technical colleges and to promote these statewide interests, ABE services by law must be provided tuition-free.



Students who experience success in ABE often can continue to build on it.

TABLE 5: 3-Year Total, Adult Basic Education Students

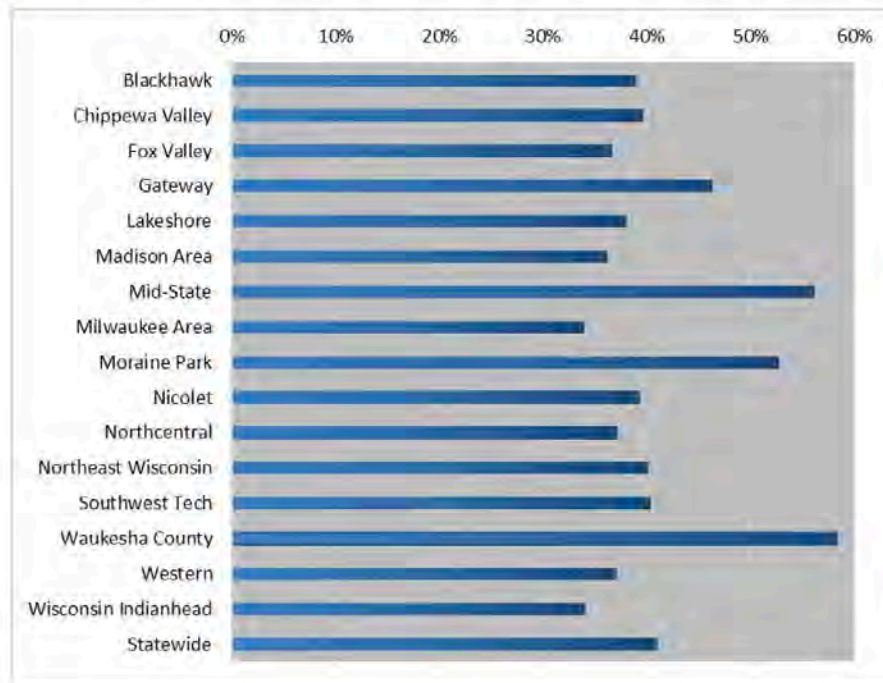
	Number of Students
Blackhawk	3,515
Chippewa Valley	1,477
Fox Valley	4,220
Gateway	11,195
Lakeshore	4,076
Madison Area	12,600
Mid-State	2,210
Milwaukee Area	25,371
Moraine Park	4,210
Nicolet	1,515
Northcentral	6,581
Northeast Wisconsin	6,264
Southwest Tech	916
Waukesha County	4,325
Western	4,279
Wisconsin Indianhead	2,648
<b>Statewide</b>	<b>95,402</b>



Student success in ABE courses is defined as demonstrated educational gains on standardized national tests, which are administered and reported as a condition of the colleges' receiving federal adult basic education grants.

As shown in Figure 3, the average success rates varied by college on this measure, from 34.0 to 56.2 percent.

**FIGURE 3: 3-Year Success Rate: ABE Students Demonstrating Educational Gains**



Funds are distributed based on two factors: 50 percent of funding is based on each college's proportionate share of the number of adult students who were enrolled in at least 12 hours of adult basic education, adult high school or ELL courses. The other 50 percent of funding is based on each college's "success rate," which is defined as the percentage of adult basic education, adult high school or ELL students who have demonstrated educational gains under standardized pre- and post-testing regimens.

## DUAL ENROLLMENT

Wisconsin's technical colleges have provided college credit to high school students for more than 20 years, under a variety of programs designed to maximize access and minimize costs to students and their school districts.

The most popular and fastest growing of these is known as "transcripted credit." It permits students to study technical college curricula at their high school — taught by qualified high school instructors — under agreements that are revenue-neutral to both the college and the school district.

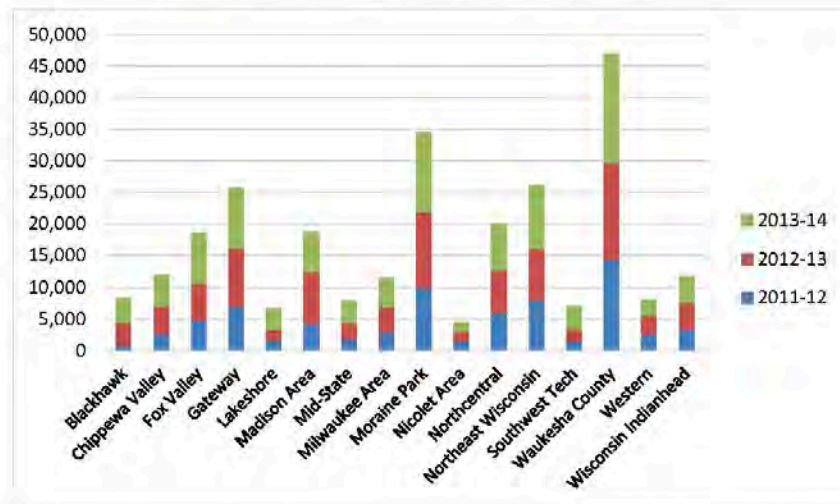
Figure 4 shows the number of dual enrollment credits issued by college, over the three years, used to calculate outcomes-based funding for 2015-16.

Each college works to establish and continually grow participation in these programs, even in those districts that are sparsely populated, cover a large geographical area, or have other challenges to participation. Over the past three years, Moraine Park and Waukesha County have particularly strong dual enrollment programs offering more than 34,000 and 46,000 dual enrollment credits, respectively.



Dual credit high school students.

*30,000 high school students annually get a head start on college with WTCS dual enrollment*

**FIGURE 4: Credits Awarded Under Dual Enrollment**

Total statewide dual enrollment credits earned by high school students at Wisconsin's technical colleges increased from 72,629 in 2011-12, to 92,619 in 2012-13 and 103,222 in 2013-14—an increase of over 36 percent in just three years. Thanks to WTCS dual enrollment programs, more than 30,000 high school students get a head start on college each year.

Funds are distributed based on each college's proportionate share of statewide credits earned in all types of dual enrollment offerings, which include transcribed credit, advanced standing (reported once the student enrolls at a technical college, post-high school), and Youth Apprenticeship, Youth Options and Course Options programs.



High school students start planning for their future at a career exploration event at their local technical college.



## WORKFORCE TRAINING

Wisconsin technical colleges are an integral component of employer success across the state, as the premiere providers of customized business solutions; apprenticeship-related classroom instruction; on-site training; and professional development, including Lean Six Sigma, sustainability, process improvement, occupational safety, and other specialized training.



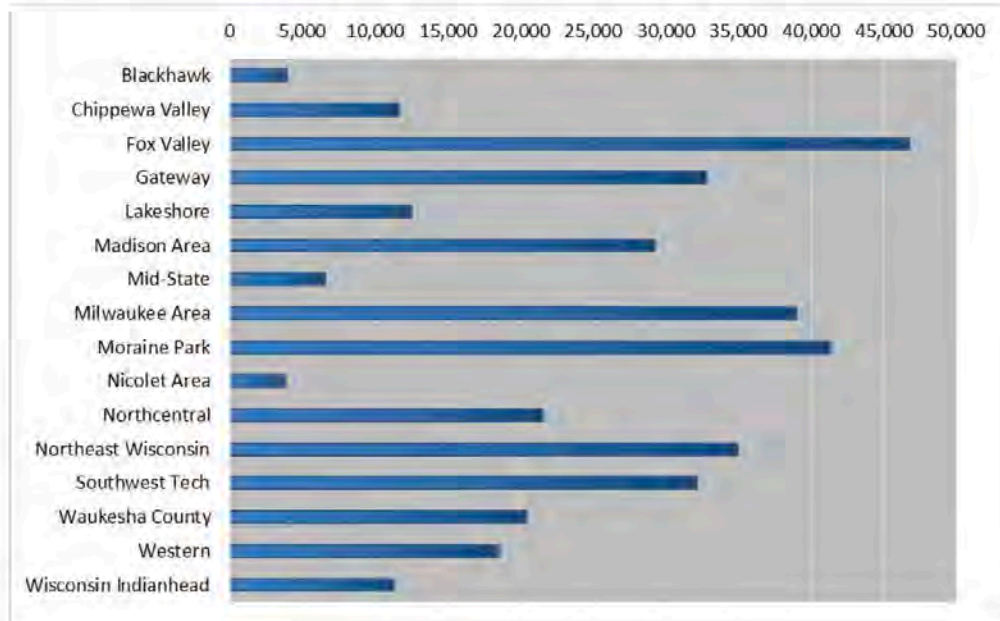
Technical colleges partner with local area businesses to provide customized training.

WTCS-delivered customized training helps business to increase their efficiency, productivity and worker safety. For employees, it allows them to improve their employability and earning potential. Technical colleges provide over 128,000 credits of workforce training to more than 5,000 employers each year, including businesses of every size and representing every industry in the state.

*96% of employers say  
their local technical  
college is important  
to the overall success  
of their business*

As shown in Figure 5, the level of activity in this area varies widely by college: from 3,700 up to 46,700 credits earned over the three years of data incorporated in this year's calculation.

**FIGURE 5: 3-Year Total, Workforce Training Credits**



Workforce training funds are distributed based on each college's proportionate share of credits generated in each of the following areas:

- contracts to provide customized instruction to public and private employers,
- employer-paid tuition and training,
- apprenticeship education, and
- professional development seminars.

## COLLABORATION

Wisconsin's technical colleges participate in a variety of local and regional collaborations and partnerships aimed at increasing efficiencies, maximizing student success and opportunities, and making the most of instructional resources. The six statewide partnerships in which all 16 technical colleges participate were chosen as standard measures for the purposes of the collaboration criteria.

Districts Mutual Insurance (DMI), for example, was formed by the colleges for the purposes of insuring property, automobile, liability, workers' compensation and other risk. Since its establishment more than 10 years ago, DMI has saved taxpayers over \$13 million in insurance premiums, through the collective buying power of all 16 institutions and lowered administrative overhead. Similarly, the WTCS Purchasing Consortium takes advantage of the colleges' combined purchasing power to save on supplies and services common across all 16 colleges.

Funds are distributed based 50 percent on each college's proportionate share of full-time equivalent students and 50 percent as an amount equally divided among the colleges. To be eligible under this criteria, a college must maintain membership in the following WTCS statewide partnerships:

- Districts Mutual Insurance,
- District Boards Association,
- Purchasing Consortium,
- Marketing Consortium,
- Wisconsin Student Government, and
- Worldwide Instructional Design System (WIDS).



May 2016



## SPECIAL POPULATIONS

The final criteria recognizes special student populations or demographic groups that may be considered unique to certain technical college districts, such as older dislocated workers and returning veterans. These groups may require specialized support services in order to reach their academic and career goals.

Table 6 summarizes three years of data on the student populations recognized under this criteria.



Graduation day celebration.

**TABLE 6:** 3-Year Total, Special Populations Served by Wisconsin Technical Colleges

	All Students	Pell Recipients (Low Income)	Students of Color	Veterans	Incarcerated	Dislocated Workers	Students with Disabilities
Blackhawk	28,452	6,086	4,837	352	440	403	958
Chippewa Valley	44,763	8,842	3,343	560	58	126	1,387
Fox Valley	141,536	12,762	15,225	1,222	1,267	1,172	1,683
Gateway	63,961	16,565	21,392	920	1,011	784	2,964
Lakeshore	39,201	3,536	4,348	262	676	1,214	783
Madison Area	113,707	16,397	24,485	1,689	1,448	1,702	3,595
Mid-State	23,633	5,751	1,798	331	308	586	2,016
Milwaukee Area	119,930	18,866	63,091	1,590	1,425	859	5,065
Moraine Park	49,734	4,538	5,643	343	4,429	753	1,745
Nicolet Area	21,662	2,927	1,801	142	151	180	532
Northcentral	53,837	7,983	5,639	501	2,824	1,541	1,314
Northeast WI	123,415	13,991	13,847	977	1,618	1,012	2,340
Southwest Tech	32,761	2,407	1,840	105	1,085	333	1,523
Waukesha County	69,679	7,410	10,269	761	733	433	2,276
Western	41,882	6,601	4,652	647	1,270	392	1,569
WI Indianhead	62,812	5,211	3,944	366	514	596	1,340
<b>Statewide</b>	<b>1,030,965</b>	<b>139,873</b>	<b>186,154</b>	<b>10,768</b>	<b>19,257</b>	<b>12,086</b>	<b>31,090</b>

Half of available funds for this criteria are distributed based on each college's proportionate share (i.e., headcount) of the six special populations: students of color, Pell Grant recipients, military veterans, incarcerated individuals, dislocated workers and persons with disabilities. The remainder is distributed based on each college's percentage of special population students, relative to their total student population.

#### ***D. Staffing Update***

Krista Weber will provide an update on College staffing at the Board meeting. A summary is available below.



### Staffing Update 2016-17 Fiscal Year

	Name	Title	Status and/or Additional Info	Effective Date	Funding Source &/or Estimated Wage Range/Hired Salary
1	New Position	Software Developer	Hold	July 2016	Grade 6, Salaried Professional \$59,604 - \$80,641
2	Replacement- Patty Hartline (retirement 5/2016)	Communications Instructor	Betsy Ralph-Tollefson	8/10/2016	BS \$40,974-\$69,248 MS \$44,821-\$75,554 Hired at \$57,000
3	Replacement - Kirsten Reichmann	Academic Success Coach Lead Full-time/LTE	Melissa Klinkhammer	7/18/2016	Grade 7, Support Staff \$23.38-\$36.20 Hired at \$27.00/hour
4	Replacement- Yasmin Rioux	Communications Instructor	Snehal Shirke	8/15/2016	BS \$40,974-\$69,248 MS \$44,821-\$75,554 Hired at \$57,000
5	Replacement- Garry Kirk	Accounting Instructor	Melinda Nicely	8/11/2016	BS \$40,974-\$69,248 MS \$44,821-\$75,554 Hired at \$57,000
6	Replacement - Colleen Watters	Associate Degree Nursing Instructor	Vicky Rundle	8/8/2016	MS \$44,821-\$75,554 Hired at \$59,000
7	Replacement - Nicole Schopf	Associate Degree Nursing Instructor	Jenna Taylor	8/8/2016	MS \$44,821-\$75,554 Hired at \$58,000

### Staffing Update 2016-17 Fiscal Year

	Name	Title	Status and/or Additional Info	Effective Date	Funding Source &/or Estimated Wage Range/Hired Salary
8	Replacement - Dana O'Brien	Associate Degree Nursing Instructor	Justine Sparrgrove	8/8/2016	MS \$44,821-\$75,554 Hired at \$58,000
9	Replacement - Denise Joahanning	Nursing Assistant Instructor	Angela Starkey	8/15/2016	BS \$40,974-\$69,248 Hired at \$53,000
10	Replacement - Randy Leibfried	Evening Custodian	Michael Mann	7/12/2016	Grade 1 Support Staff \$12.07-\$15.59 Hired at \$13.50/hour
11	Replacement - Amy Poteet	Instructional Design Specialist	Joshua Krohn	9/21/2016	Grade 7, Salaried Professional \$52,190 - \$70,611 Hired at \$60,000
12	Replacement - David Wright	Academic Success Coach Part time/LTE/Grant Funded	Ed Edwards	8/17/2016	Grade 6 Support Staff \$21.05-\$27.24 Hired at \$25.00/hour
13	Replacement - Christal Foreyt	Associate Degree Nursing Instructor	Emily Vogt	12/1/2016	MS \$44,821-\$75,554 Hired at \$57,000

### Staffing Update 2016-17 Fiscal Year

	Name	Title	Status and/or Additional Info	Effective Date	Funding Source &/or Estimated Wage Range/Hired Salary
14	Replacement - Stephanie Foster	Student Success Coach	Kelsey Wagner	10/17/2016	Grade 8, Salaried Professional \$44,817 - \$60,580 Hired at \$45,000
15	New Position	Agriculture Instructor	Jamie Horsfall	11/14/2016	BS \$40,974-\$69,248 MS \$44,821-\$75,554 Hired at \$66,000
16	Replacement Barb Kennedy	Basic Education Instructor - Full-time, Limited Term	Cynthia Rasmussen	10/3/2016	BS \$40,974-\$69,248 MS \$44,821-\$75,554
17	New Position	Tech Hire Grant Case/Project Manager - Limited Term	Craig Woodhouse	10/15/2016	Grade 8, Salaried Professional \$44,817 - \$60,580
18	New Position	Academic Success Coach Part time/LTE/Grant Funded (Nursing)	Brooke Mitchell	1/9/2017	Grade 6 Support Staff \$21.05-\$27.24 Hired at \$25.00/hour
19	New Position	Academic Success Coach Part time/LTE/Grant Funded	Marlene Klein	11/2/2016	Grade 6 Support Staff \$21.05-\$27.24 Hired at \$25.00/hour

### Staffing Update 2016-17 Fiscal Year

	Name	Title	Status and/or Additional Info	Effective Date	Funding Source &/or Estimated Wage Range/Hired Salary
20	Replacement Murray Heitzer	Mathematics Instructor	Michael Madsen	1/9/2017	MS \$44,821-\$75,554 Hired at \$58,000
21	New Position	Paramedic Tech Instructor/Clinical Coordinator	Christine Batchelder	5/1/2017	BS \$40,974-\$69,248 MS \$44,821-\$75,554 Hired at \$60,000
22	Replacement - Tammie Engelke	Administrative Assistant	Haylee Freymiller	12/5/2016	Grade 5 Support Staff \$17.40-22.42 Hired at \$17.75
23	Replacement - Jason Kolbe	Electromech Instructor/Contract Trainer	Bentley Steilman	4/10/2017	BS \$40,974-\$69,248 MS \$44,821-\$75,554 Hired at \$62,000
24	Replacement - Judy Gosse	Network Administrator	Dave Friesen	11/28/2016	Grade 7 Support Staff \$23.38-\$36.20 Hired at \$29.00
25	Replacement - Lori Wiest	Financial Aid Assistant/Accounting Bursar	Jaren Knight	1/2/2016	Grade 4 Support Staff \$16.00-\$21.09 Hired at \$16.33

### Staffing Update 2016-17 Fiscal Year

	Name	Title	Status and/or Additional Info	Effective Date	Funding Source &/or Estimated Wage Range/Hired Salary
26	Replacement - Scott Swan	Academic Success Coach, Part-time/LTE/Grant Funded	Shannon Williams	1/17/2017	Grade 6 Support Staff \$21.05-\$27.24 Hired at \$25.00
27	Replacement - Edwin Edwards	Academic Success Coach, Part-time/LTE/Grant Funded	April Vaaseen	1/17/2017	Grade 6 Support Staff \$21.05-\$27.24 Hired at \$25.00
28	Replacement - Derek Kruempel	TAACCCT 4 Grant Coordinator- Full-time LTE/Grant Funded	Not filling	2/15/2017	Grade 8, Salaried Professional \$44,817 - \$60,580
29	Replacement - Richard Goss	Evening Custodian	Nate Parker	2/1/2017	Grade 1 Support Staff \$12.07-\$15.59 Hired at 13.50
30	Replacement - Dave Friesen	Technology Support Specialist	John Troxel	3/13/2017	Grade 7 Support Staff \$23.38-\$36.20 Hired at \$25.00
31	Replacement - Kurt Hampton	Maintenance Technician	Brandon Wallin	2/27/2017	Grade 5 Support Staff \$17.40-\$22.42 Hired at \$20.50



### Staffing Update 2016-17 Fiscal Year

	Name	Title	Status and/or Additional Info	Effective Date	Funding Source &/or Estimated Wage Range/Hired Salary
32	Replacement	Child Care Assistant	Kayla Mergen	8/1/2017	Grade 1 Support Staff \$12.07-\$15.59 Hired at \$12.07
33	New Position	Supervisory Management Instructor	Jaime Klein	3/20/2017	BS \$40,974-\$69,248 MS \$44,821-\$75,554 Hired at \$61,000
33	Replacement - Heather Kramer	Midwife Clinical Site Coordinator	Colleen Donovan-Batson Dionne Corcoran	4/18/2017	Grade 4 Support Staff \$16.33-\$21.09 Hired at \$21.00
33	Replacement - Sara Biese	Health Information Technology Instructor (HIT) Part-time	Posted	8/1/2017	BS \$47,297-\$75,203 MS \$52,202-\$83,000

## **Information and Correspondence**

### ***A. Enrollment Report***

The 2016-17 Comparison FTE Report is available below.

## 2015-2016 and 2016-2017 FTE Comparison

Program Code	Program Title	05-13-16 Students	05-15-17 Students	Student Change	05-13-16 FTE	05-15-17 FTE	FTE Change
10-101-1	Accounting	30	40	10	17.20	28.87	11.67
10-106-6	Administrative Professional	14	9	(5)	11.50	7.90	(3.60)
10-006-2	Agri-Business/Science Technology (OLD)	69	36	(33)	62.80	34.23	(28.57)
10-006-7	Agribusiness Science & Technology - AgBus Mgmt (NEW)		7	7		6.30	6.30
10-006-5	Agribusiness Science & Technology - Agronomy (NEW)		16	16		15.77	15.77
10-006-6	Agribusiness Science & Technology - Animal Science (NEW)		16	16		13.07	13.07
10-102-3	Business Management	88	88	-	61.70	61.47	(0.23)
10-530-5	Cancer Information Management	21	36	15	12.83	20.87	8.03
10-504-X	Criminal Justice - Law Enforcement	54	51	(3)	48.53	46.70	(1.83)
10-316-1	Culinary Arts	22	12	(10)	17.50	9.70	(7.80)
10-317-1	Culinary Management	7	8	1	4.83	7.30	2.47
10-510-6	Direct Entry Midwife	52	60	8	23.43	22.60	(0.83)
10-307-1	Early Childhood Education	40	36	(4)	29.07	29.00	(0.07)
10-620-1	Electromechanical Technology	39	39	-	31.97	35.23	3.27
10-325-1	Golf Course Management	21	14	(7)	20.27	14.10	(6.17)
10-201-2	Graphic And Web Design	36	41	5	30.90	35.40	4.50
10-530-1	Health Information Technology	45	46	1	23.23	27.83	4.60
10-520-3	Human Services Associate	58	55	(3)	43.87	39.13	(4.73)
10-825-1	Individualized Technical Studies	4	9	5	3.33	8.13	4.80
10-620-3	Instrumentation and Controls Technology (NEW)		2	2		0.43	0.43
10-150-1	IT-Network Communications Specialist	42	39	(3)	34.33	33.77	(0.56)
10-513-1	Medical Laboratory Technician	18	19	1	15.87	12.83	(3.03)
10-543-1	Nursing - Associate Degree	214	224	10	106.97	122.17	15.20
10-531-1	Paramedic Technician (NEW)		3	3		0.57	0.57
10-524-1	Physical Therapist Assistant	42	45	3	30.00	32.10	2.10
10-196-1	Supervisory Management	25	33	8	14.00	16.17	2.17
10-182-1	Supply Chain Management	13	30	17	7.20	12.77	5.57
10-499-5	Technical Studies-Journey Worker	1	1	-	0.50	0.20	(0.30)
	<b>Total Associate Degree</b>	<b>955</b>	<b>1,015</b>	<b>60</b>	<b>651.83</b>	<b>694.60</b>	<b>42.77</b>
31-101-1	Accounting Assistant	7	3	(4)	6.67	1.97	(4.70)
30-531-6	Advanced EMT	6	8	2	0.80	1.07	0.27
32-070-1	Agricultural Power & Equipment Technician	44	34	(10)	40.47	36.03	(4.43)

Program Code	Program Title	05-13-16 Students	05-15-17 Students	Student Change	05-13-16 FTE	05-15-17 FTE	FTE Change
31-405-1	Auto Collision Repair & Refinishing Technician	19	17	(2)	14.57	13.77	(0.80)
32-404-2	Automotive Technician	36	35	(1)	33.10	27.70	(5.40)
31-408-1	Bricklaying & Masonry-PDC Correctional		1	1		0.57	0.57
31-475-1	Building Trades - Carpentry	10	14	4	8.70	12.87	4.17
31-307-1	Child Care Services (ETD)	21	12	(9)	16.60	8.60	(8.00)
30-420-2	CNC Setup/Operation (ETD)	4	2	(2)	2.13	0.70	(1.43)
31-502-1	Cosmetology	41	25	(16)	33.83	17.67	(16.17)
30-504-2	Criminal Justice-Law Enforcement 720 Academy (NEW)	18	17	(1)	9.60	7.10	(2.50)
31-317-1	Culinary Specialist (ETD)	8	4	(4)	5.60	3.50	(2.10)
31-091-1	Dairy Herd Management	21	19	(2)	20.70	19.53	(1.17)
30-508-2	Dental Assistant - Short Term	13	17	4	7.30	9.57	2.27
30-812-1	Driver and Safety Education Certification (NEW)		9	9		2.30	2.30
31-413-2	Electrical Power Distribution	24	24	-	23.23	22.73	(0.50)
50-413-2	Electricity (Construction) Apprentice	22	24	2	3.23	3.50	0.27
30-531-3	Emergency Medical Technician	39	58	19	8.20	15.33	7.13
32-080-3	Farm Operations & Management - Dairy (NEW)		1	1		0.43	0.43
31-080-3	Farm Operations & Management - Dairy Technician(ETD)(NEW)		1	1		0.40	0.40
32-080-6	Farm Operations & Management - Livestock (NEW)		1	1		0.33	0.33
50-413-1	Industrial Electrician Apprentice	12	11	(1)	2.07	1.60	(0.47)
31-620-1	Industrial Mechanic (ETD)	9	7	(2)	8.20	5.17	(3.03)
31-154-6	IT-Computer Support Technician	18	21	3	14.20	14.57	0.37
31-513-1	Laboratory Science Technician	5	5	-	3.63	3.27	(0.37)
31-509-1	Medical Assistant	40	35	(5)	31.53	28.90	(2.63)
31-530-2	Medical Coding Specialist (ETD) (NEW)	47	49	2	16.67	23.70	7.03
30-543-1	Nursing Assistant	209	222	13	27.07	26.70	(0.37)
31-106-8	Office Support Specialist	7	6	(1)	6.57	5.73	(0.83)
50-427-5	Plumbing Apprentice	21	22	1	3.57	3.06	(0.51)
31-420-7	Precision Machining Technology (NEW)		1	1		1.03	1.03
31-182-1	Supply Chain Assistant (ETD)	1	1	-	0.50	0.43	(0.07)
31-442-1	Welding	60	72	12	47.03	53.40	6.37
	<b>Total Technical Diploma</b>	<b>762</b>	<b>778</b>	<b>16</b>	<b>395.77</b>	<b>373.22</b>	<b>(22.54)</b>

Program Code	Program Title	05-13-16 Students	05-15-17 Students	Student Change	05-13-16 FTE	05-15-17 FTE	FTE Change
20-800-1	Liberal Arts - Associate of Arts	12	16	4	4.00	6.83	2.83
20-800-2	Liberal Arts - Associate of Science	9	15	6	1.83	5.57	3.73
	Undeclared Majors *	923	322	(601)	125.02	44.90	(80.12)
	<b>Total</b>	<b>2,661</b>	<b>2,146</b>	<b>(515)</b>	<b>1,178.45</b>	<b>1,125.12</b>	<b>(53.33)</b>
	<b>Percent of Change</b>						<b>-4.53%</b>
	Vocational Adult (Aid Codes 42-47)	4,608	3,716	(892)	84.53	68.94	(15.59)
	Community Services (Aid Code 60)	78	60	(18)	0.25	0.32	0.08
	Basic Skills (Aid Codes 73,74,75,76)	405	397	(8)	44.27	42.53	(1.73)
	Basic Skills (Aid Codes 77 & 78)	1,586	833	(753)	83.63	51.23	(32.40)
	<b>Grand Total</b>	<b>9,338</b>	<b>7,152</b>	<b>(2,186)</b>	<b>1,391.13</b>	<b>1,288.15</b>	<b>(102.98)</b>
	<b>Total Percent of Change</b>						<b>-7.40%</b>
	(ETD= Embedded Technical Diploma)						



## Program Application Comparison 2017/18 vs. 2016/17

		05/15/17				05/16/16				
PROGRAM	CAP	IP	ACCEPT	TOTAL	REG	IP	ACCEPT	TOTAL	YOY	
Accounting			25	25	10	11	25	36	-11	
Accounting Assistant			5	5	4	2	1	3	2	
Administrative Professional						3	5	8	-8	
Agribusiness Science & Technology	36					10	2	12	-12	
Agribusiness Science & Technology - Agbus Mgmt	20		11	11	7	1	6	7	4	
Agribusiness Science & Technology - Agronomy	20		11	11	9	1	7	8	3	
Agribusiness Science & Technology - Animal Science	20		16	16	11	2	15	17	-1	
Agricultural Power & Equipment Technician	22		29	29	22	10	28	38	-9	
Auto Collision Repair & Refinish Technician	22		9	9	6	4	7	11	-2	
Automotive Technician	22		29	29	16	9	19	28	1	
Building Trades-Carpentry	20		14	14	4	1	16	17	-3	
Business Management			39	39	26	16	21	37	2	
Cancer Information Management	30		46	46	29	9	7	16	30	
Child Care Services	13		7	7	4	3	13	16	-9	
CNC Setup/Operation	5					0	1	1	-1	
Cosmetology	24		25	25	13	15	10	25	0	
Criminal Justice Studies	70		58	58	26	12	33	45	13	
Culinary Arts			19	19	7	0	10	10	9	
Culinary Management			2	2	1	0	3	3	-1	
Culinary Specialist			1	1	1	1	2	3	-2	
Dairy Herd Management	24					5	20	25	-25	
Dental Assistant	18		26	26	18	6	26	32	-6	
Early Childhood Education	28		22	22	14	8	18	26	-4	
Electrical Power Distribution	24		83	83	24	14	37	51	32	
Electro-Mechanical Technology	24		18	18	9	4	24	28	-10	
Farm Operations & Management - Ag Mechanics	20		7	7	4				7	
Farm Operations & Management - Crops Operations	20		1	1	1				1	
Farm Operations & Management - Crops	20		1	1	0				1	
Farm Operations & Management - Dairy	20		9	9	4		1	1	8	
Farm Operations & Management - Dairy Technician	20		5	5	2				5	
Farm Operations & Management - Farm Ag Mntc	20		2	2	2				2	
Farm Operations & Management - Livestock	20		3	3	0				3	
Farm Operations & Management - Livestock Tech	20		2	2	1				2	
Food Production Assistant			0	0	0	0	1	1	-1	
Golf Course Management			10	10	6	2	8	10	0	
Graphic and Web Design	25		25	25	10	11	23	34	-9	
Health Information Technology	22		38	38	22	8	31	39	-1	
Human Services Associate	31		25	25	13	5	22	27	-2	
Individualized Technical Studies			5	5	5	1	6	7	-2	
Industrial Mechanic	6		3	3	1	0	2	2	1	
Instrumentation and Controls Technology	6		1	1	0	1	1	2	-1	
IT-Computer Support Technician			10	10	3	7	5	12	-2	
IT-Network Specialist			16	16	11	4	18	22	-6	
Laboratory Science Technician	15		3	3	1	0	3	3	0	
Liberal Arts - Associate of Arts		11	5	16	3	5	4	9	7	
Liberal Arts - Associate of Science		18	7	25	4	16	4	20	5	

		05/15/17				05/16/16				
PROGRAM	CAP	IP	ACCEPT	TOTAL	REG	IP	ACCEPT	TOTAL	YOY	
Medical Assistant	32		49	49	31	16	37	53	-4	
Medical Coding Specialist	23		62	62	17	19	44	63	-1	
Medical Laboratory Technician	16	9	7	16	5	12	1	13	3	
Nursing-Associate Degree	54	177	60	237	53	163	61	224	13	
Nursing-Associate Degree-Part-time	28	1	25	26	23	1	23	24	2	
Office Support Specialist						4	3	7	-7	
Paramedic Technician			9	9	4	3	1	4	5	
Physical Therapist Assistant	18	21	28	49	15	34	13	47	2	
Precision Machining Technology	15		9	9	7	1	3	4	5	
Security Operations			2	2	1				2	
Supervisory Management			8	8	3	2	8	10	-2	
Supply Chain Assistant			1	1	1	1	1	2	-1	
Supply Chain Management			9	9	3	2	5	7	2	
Undecided		25	0	25	0	38	0	38	-13	
Welding	40		48	48	38	20	28	48	0	
TOTAL		262	990	1252	555	523	713	1236	16	
SPRING 17/18 PROGRAMS	CAP	IP	ACCEPT	TOTAL		IP	ACCEPT	TOTAL	YOY	
Direct Entry Midwife	32	18	27	45		38	29	67	-22	
Welding	20	0	2	2		0	0	0	2	
TOTAL		18	29	47		38	29	67	-20	

## ***B. Chairperson's Report***

## ***C. College President's Report***

1. Master Plan Update
2. College Happenings

## ***D. Other Information Items***

## **Establish Board Agenda Items for Next Meeting**

### ***A. Agenda for Next Board Meeting***

1. Public Budget Hearing/Approval
2. Bid: Bookstore Roof Replacement
3. Information Technology Report
4. President's Performance Report

### ***B. Time and Place***

Thursday, June 22, 2017, at 7:00 p.m.; Southwest Tech Campus, Fennimore, WI

## **Adjourn to Closed Session**

### **A. Consideration of adjourning to closed session for the purpose of**

1. Discussing a student issue per Wis. Statutes 19.85(1)(f) {Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.}
2. Discussing personnel issues per Wis. Statutes 19.85(1)(c) {Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility}.
3. Discussing Presidential evaluation per Wis. Statutes 19.85(1)(c) {Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}

### **B. Approval of Closed Session Minutes of April 18, 2017**

## **Reconvene to Open Session**

### **A. Action, if necessary, on Closed Session Items**

## **Adjournment**