



Southwest Wisconsin Technical College

District Board Meeting

Regular Meeting

February 24, 2022

Southwest Tech
1800 Bronson Boulevard
Fennimore, WI 53809
Conference Room 430

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Annotated Agenda



BOARD MEETING NOTICE/AGENDA

Thursday, February 24, 2022

6:00 p.m. – Criterion Five: Institutional Effectiveness, Resources & Planning

6:30 p.m. – Dinner

7:00 p.m. – Regular Board Meeting

Southwest Tech
1800 Bronson Boulevard
Fennimore, WI 53809
Conference Room 430

ANNOTATED AGENDA

OPEN MEETING

The following statement will be read: "The February 24, 2022, regular meeting of the Southwest Wisconsin Technical College Board is called to order. This meeting is open to the public and in compliance with State Statutes. Notice of the meeting has been sent to the press, posted on the College's website at www.swtc.edu/about/board/meetings, and posted on campus and at the City of Fennimore in an attempt to make the general public aware of the time, place and agenda of the meeting."

A. Roll Call

B. Reports/Forums/Public Input

1. Student Senate Legislative Priorities

Members of the Student Senate officer team will be present to discuss the Legislative Priorities Wisconsin Student Government presented to the legislators at the Legislative Seminar. The legislative priorities are included in the electronic Board material.

CONSENT AGENDA

A. Approval of Agenda

A copy of the agenda is included with the electronic Board material.

B. Minutes of the Regular Board Meeting of January 20, 2022

Minutes of the January 20, 2022, Board meeting are included with the electronic Board packet.

C. Financial Reports

- 1. Purchases Greater than \$2,500**
- 2. Treasurer's Cash Balance**
- 3. Budget Control**

Each report is available electronically with all other Board material. Caleb White, Vice President for Administrative Services, will be at the meeting and available for any questions.

D. Contract Revenue

There were 28 contracts totaling \$131,101.62 in January 2022 being presented for Board approval. The Contract Revenue Report is included with the electronic Board material.

E. Personnel Items

The Personnel Report includes one employment recommendation and four resignations being presented for approval. The report is included with the Board material.

Recommendation – *Approve the Consent Agenda as presented.*

OTHER ITEMS REQUIRING BOARD ACTION

A. First Reading of Governance Policy 4.5: College Strategic Directions

At the January 20, 2022, Board meeting, the proposed Strategic Directions for 2022-2025 were brought forth. This would be the first reading to change the Strategic Directions. Governance Policy 4.5: College Strategic Directions. The policy is included with the electronic Board material.

Recommendation – *Approve the first reading of Governance Policy 4.5: College Strategic Directions.*

BOARD MONITORING OF COLLEGE EFFECTIVENESS

A. Budget Priorities & Assumptions

Caleb White will present the 2022-23 Budget Priorities and Assumptions. Included in the electronic Board material are the Budget Priorities and Assumptions.

B. Foundation Quarterly Report

Kim Schmelz, Director of the Foundation, will present a quarterly Foundation report to the Board highlighting the activities and results of fundraising efforts and other initiatives. The FY22 Second Quarter report is available with the electronic Board material.

C. Real Estate Foundation Quarterly Report

Caleb White will provide an update on the Real Estate Foundation. The Real Estate Foundation Report is available with the electronic Board material.

D. Lenz Center Remodel

The Board reviewed the preliminary drawings and cost estimates for the Lenz Center Remodel at the December Board meeting when the resolution to

submit the project to the WTCS was approved by the Board. Included below are the resolution to approve contracting for the design and renovation of space in Building 300 at the Fennimore campus in order to update spaces to include the Lenz Conference Center, the cafeteria, Building 300 restrooms and adjacent corridors; construction documents; alignment with LEED scorecard; preliminary cost estimates; and a room usage spreadsheet for the Lenz Center. Dan Imhoff, Executive Director of Facilities, Safety & Security; Caleb White; and Dennis Cooley, Charger Leadership Director will present additional research and planning conducted to address concerns and opportunities related to the remodel.

E. Strategic Directions – Roadmap to the Future

Katie Glass will update the Board on the Strategic Directions document including the Roadmap to the Future. The document is included in the electronic board material.

F. Staffing Update

Krista Weber, Chief Human Resources Officer, will provide an update on College staffing. A summary is available electronically with all other Board material.

INFORMATION AND CORRESPONDENCE

A. Enrollment Report

- 1. FY 2022 Comparison FTE Report**
- 2. FY 2023 Application Report**

Caleb White will be available for any questions on the reports. The two reports are included in the electronic Board packet.

B. Chairperson's Report

- 1. Recognition of the WI Technical College District Boards Association Board Member of the Year**

Chairperson Tuescher will recognize the District Boards Association Board Member of the Year recipient. A Board resolution is included in the electronic Board material.

C. College President's Report

- 1. Review Governance Policy 1.11: Board Committees and Governance Policy 1.12: Board Planning & Agenda – The Board Governance Policies are included in the electronic Board material.**
- 2. Board Monitoring Report – Safety & Security Update**
- 3. 2023 Aspen Prize Update**
- 4. Facilities Naming – Included with the electronic Board material is the Naming of College Facilities or Property.**
- 5. Economic Development**
- 6. Renewable Energy Plan**
- 7. Board Appointment**
- 8. COVID Response**

9. College Happenings

D. Other Information Items

ESTABLISH BOARD AGENDA ITEMS FOR NEXT MEETING

A. Agenda

1. Quality Teaching & Learning Monitoring Report
2. Resolution Awarding the Sale of \$4,000,000 General Obligation Promissory Notes
3. Award the Buildings 300/400 Conference Center and Dining Remodel Bid
4. Award the Renewal Energy Master Plan Bid

E. Time and Place

Thursday, March 24, 2022, at 7:00 p.m. Building 400, Conference Room 430 at Southwest Tech's Campus

ADJOURN TO CLOSED SESSION

A. Consideration of adjourning to closed session for the purpose of

1. Discussing preliminary notices of non-renewal per Wis. Stats. 19.85(1)(c) {Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}
2. Discussing potential legal situations per Wisconsin Statutes 19.85(1)(g) {Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.}
3. Discussing property expansion per Wisconsin Statutes 19.85(1)(e) {Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.}
4. Discussing personnel issues per Wisconsin Statutes 19.85(1)(f) {Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.}

B. Approval of Closed Session Minutes from January 20, 2021

RECONVENE TO OPEN SESSION

A. Action, if necessary, on Closed Session Items

ADJOURNMENT

Open Meeting

The following statement will be read: "The February 24, 2022, regular Board meeting of the Southwest Wisconsin Technical College Board is called to order. This meeting is open to the public and in compliance with State Statutes. Notice of the meeting has been sent to the press, posted on the College's website at www.swtc.edu/about/board/meetings, and posted on campus and in the City of Fennimore in an attempt to make the general public aware of the time, place, and agenda of the meeting."

A. Roll Call

B. Reports/Forums/Public Input

1. Student Senate Legislative Priorities

Members of the Student Senate officer team will be present to discuss the Legislative Priorities Wisconsin Student Government presented to the legislators at the Legislative Seminar. The legislative priorities are included below.



Wisconsin Student Government
Wisconsin Technical College Advocacy Group
Established 1972
www.wsgtech.com

Wisconsin Student Government (WSG) is composed of the elected student representatives for over 286,000 students enrolled in the Wisconsin Technical College System (WTCS). Our mission is to advocate for expanded access to affordable education for the students we serve.

2022 Legislative Seminar Position Paper

WTCS Overview

The Wisconsin Technical College System has been providing Wisconsin with an educated workforce and keeping the state moving forward for decades. With over 248,000 students, the WTCS is the largest higher education system in the state. According to the responses received from the WTCS 2020 graduate survey, 91% of our students were employed within six months of graduation. The vast majority (90%) of those who were not employed within six months of graduating were continuing their education. Furthermore, 94% of graduates remained within the State of Wisconsin and 69% stayed within their own college district. Supporting WTCS students is a strong economic investment for Wisconsin. Many of today's most essential workers are educated in the technical college system, including police, EMTs, firefighters, nurses, and farmers.

Wisconsin Student Government Positions:

1. Invest in Open Educational Resources.
2. Allow technical colleges to offer Associate of Arts and Associate of Science degrees.
3. Improve Wisconsin Grants.

1. Investment in Open Education Resources (OER):

OER are teaching, learning, and research materials that reside in the public domain or have been released under an intellectual property license that permits sharing, accessing, repurposing, and collaborating with others.¹ OER may include everything from a single video or lesson plan to a complete course or curriculum.² These materials are exceedingly present in digital form, making them appropriate for any teaching situation, from the in-person classroom to a fully online learning environment.

The obvious beneficiaries of OER are students and instructors. A study recently commissioned by Achieving the Dream, a national leader in championing evidence-based institutional improvement, found that traditional textbooks create a financial barrier for students. Nationally, 53% of students said they had not purchased required materials for a course at least once and the most common reason was cost.³ Textbooks can account for up to 80% of the academic costs for Pell or other grant recipients, significantly impacting low-income students.⁴ Evidence also suggests that students who took OER-supported courses have benefited

¹ U.S. Department of Education. Office of Career, Technical, and Adult Education, *Open Educational Resources (OER): A Fact Sheet for Adult Education*. Accessed December 11, 2020. https://lincs.ed.gov/sites/default/files/OER_Fact_Sheet_508.pdf.

² Sparks, Sarah Dockery. *Open Educational Resources (OER): Overview and Definition*. Education Week. Education Week, October 13, 2020. <https://www.edweek.org/teaching-learning/open-educational-resources-oer-overview-and-definition/2017/04>.

³ Griffiths, Rebecca, Jessica Mislevy, Sam Wang, Linda Shear, Alexandra Ball, and Donna Desrochers. Rep. *OER at Scale: The Academic and Economic Outcomes of Achieving the Dream's OER Degree Initiative*. Menlo Park, CA: SRI International, 2020. 12.

⁴ See previous citation

from acquiring more course credits over time⁵, supporting the argument that OER has a positive impact on retention and completion.

WSG requests an investment of \$1 million over the next biennium to provide grants to each technical college to create OER that can be utilized by all colleges within the Wisconsin Technical College system.

This will reduce the cost of textbooks, defray student debt, and support student success. While each OER course takes approximately 180 hours to develop at a cost of about \$12,600⁶, this effort results in an average student savings of *at least* \$65 per student, per OER course.⁷ Using this analysis, the state would recoup its investment at approximately 15,385 students using OER (15,385 students is only about 8.8% of all students enrolled in a program). There will also be lasting returns as instructors use the materials in subsequent classes and as the OER are shared across colleges in the WTCS.

2. Allow WTCS Colleges to Offer Associate of Arts and Science Degrees:

WSG supports to amend Wisconsin law (Wis. Stat. 36.31) to readily allow all WTCS colleges to offer Associate of Arts/Associate of Science degrees. Currently, only 7 of the 16 WTCS colleges are allowed to offer these degrees because of Wis. Stat. 36.31, which became law in 1972. These seven colleges are: Chippewa Valley, Madison, Milwaukee, Nicolet, Gateway, Northwood, and Western. Removing this restriction on the other 9 colleges will expand educational opportunities for non-traditional students as well as persons of color throughout the state, combat declining enrollments in higher education, and enable more Wisconsin students and student veterans access to financial aid. As of 2020, the annual tuition and fees of attending a WTCS school was \$4,167⁸, while the cost of tuition at a four-year UW was as high as \$10,725.⁹ Permitting WTCS colleges to offer Associate of Arts or Associate of Science degrees, if they choose to, will allow many students to afford an education who otherwise would not be able to. It will also help to reduce future student loan debt and prepare students to succeed academically if and when they continue their educations at a four-year UW.

3. Improvements to Wisconsin Grants:

WSG supports the following three improvements to Wisconsin Grants:

- A. Increase Funding.** WSG supports an increase of \$11.8 million GPR in each year of the biennium to increase the average WTCS Wisconsin Grant award to \$1,100. The current average WTCS Wisconsin Grant award is less than \$1,000. Nearly half of all WTCS students are eligible to receive the maximum Wisconsin Grant award, which is more than twice the number of UW students who are eligible. Despite this much greater need, the WTCS system annually receives less than half of the UW System's Wisconsin Grant funding.¹⁰
- B. Remove the 6 credit minimum requirement.** In 2019, there were 3,058 technical college students who were enrolled with 3 credits and had sufficient financial need to receive a Wisconsin Grant, but could not receive one due to the 6 credit minimum requirement.¹¹ Many WTCS students can only take one course at a time and Wisconsin Grants should be open to all who need them. Opening Wisconsin Grants to students with only 3 credits would align them with the Federal Pell Grants.

⁵ Griffiths, et al. *OER at Scale*. 14.

⁶ Griffiths, et al. *OER at Scale*. 32.

⁷ Griffiths, et al. *OER at Scale*. 27.

⁸ WTCS Tuition Workgroup

⁹ UW HELP System Tuition Chart The College Board 2020, College Costs: Calculator

¹⁰ WTCS 2021-2023 Biennial Budget Initiative: WTCS Wisconsin Grants

¹¹ See previous citation

- C. Replace the 10 semester and six-year caps.** Currently, students are only eligible for Wisconsin Grants for a maximum of 10 semesters or six years. WSG supports replacing these caps with the same lifetime eligibility cap as the Federal Pell Grant. Many students of financial need have other life obligations which prevent them from attaining a credential within those time constraints. Switching to the federal lifetime eligibility cap would allow students of every background increased flexibility.

Consent Agenda

A. Approval of Agenda



BOARD MEETING NOTICE/AGENDA

Thursday, February 24, 2022

6:00 p.m. –Criterion Five: Institutional Effectiveness, Resources & Planning

6:30 p.m. – Dinner

7:00 p.m. – Regular Board Meeting

Southwest Tech
1800 Bronson Boulevard
Fennimore, WI 53809
Conference Room 430

AGENDA

OPEN MEETING

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- A. Roll Call
- B. Reports/Forums/Public Input
 - 1. Student Senate Legislative Priorities

CONSENT AGENDA

- A. Approval of Agenda
- B. Minutes of the Regular Board Meeting of January 20, 2022
- C. Financial Reports
 - 1. Purchases Greater than \$2,500
 - 2. Treasurer's Cash Balance
 - 3. Budget Control
- D. Contract Revenue
- E. Personnel Items

OTHER ITEMS REQUIRING BOARD ACTION

- A. First Reading of Governance Policy 4.5: College Strategic Directions

BOARD MONITORING OF COLLEGE EFFECTIVENESS

- A. Budget Priorities & Assumptions
- B. Foundation Quarterly Report
- C. Real Estate Foundation Quarterly Report
- D. Lenz Center Remodel
- E. Strategic Directions – Roadmap to the Future
- F. Staffing Update

INFORMATION AND CORRESPONDENCE

- A. Enrollment Report
 - 1. FY 2022 Comparison FTE Report
 - 2. FY 2023 Application Report
- B. Chairperson's Report
 - 1. Recognition of the WI Technical College District Boards Association Board Member of the Year
- C. College President's Report
 - 1. Review Governance Policy 1.11: Board Committees and Governance Policy 1.12: Board Planning & Agenda
 - 2. Board Monitoring Report – Safety & Security Update
 - 3. 2023 Aspen Prize Update
 - 4. Facilities Naming
 - 5. Economic Development
 - 6. Renewable Energy Plan
 - 7. Board Appointment
 - 8. COVID Response
 - 9. College Happenings
- D. Other Information Items

ESTABLISH BOARD AGENDA ITEMS FOR NEXT MEETING

- A. Agenda
- B. Time and Place

ADJOURN TO CLOSED SESSION

- A. Consideration of adjourning to closed session for the purpose of
 - 1. Discussing preliminary notices of non-renewal per Wis. Stats. 19.85(1)(c) {Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}
 - 2. Discussing potential legal situations per Wisconsin Statutes 19.85(1)(g) {Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.}

3. Discussing property expansion per Wisconsin Statutes 19.85(1)(e)
{Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.}
 4. Discussing personnel issues per Wisconsin Statutes 19.85(1)(f)
{Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.}
- B. Approval of Closed Session Minutes from January 20, 2021

RECONVENE TO OPEN SESSION

- A. Action, if necessary, on Closed Session Items

ADJOURNMENT

B. Minutes of the Regular Board Meeting of January 20, 2022

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF SOUTHWEST WISCONSIN TECHNICAL COLLEGE
JANUARY 20, 2022**



The Board of Southwest Wisconsin Technical College met in open session of the regular Board meeting commencing at 7:01 p.m. on January 20, 2022, in Conference Room 430 on the District Campus located at 1800 Bronson Boulevard in the City of Fennimore, Grant County, Wisconsin. The following members were present:

David Blume, Charles Bolstad, Kent Enright, Tracy Fillback (arrived at 7:15 p.m.), Jeanne Jordie, Chris Prange (joined via videoconference), Donald Tuescher, Jane Wonderling

Absent: Crystal Wallin

Others present for all or a portion of the meeting included Jason Wood and College Staff: Heath Ahnen, Karen Campbell, Holly Clendenen, Derek Dachelet, Katie Garrity, Katie Glass, Dan Imhoff, Kelly Kelly, Cynde Larsen, Kim Maier, and Krista Weber. Public included Jordan Boehm, Principal at CliftonLarsenAllen LLP (CLA).

Chairperson Tuescher called the meeting to order. Proof of notice was given as to the time, place, and purpose of the meeting. The following is the official agenda:



Thursday, January 20, 2022

6:00 p.m. –Criterion Four: Teaching & Learning: Evaluation & Improvement

6:30 p.m. – Dinner

7:00 p.m. – Regular Board Meeting

Southwest Tech
1800 Bronson Boulevard
Fennimore, WI 53809
Health Science Building Room 3608

AGENDA

OPEN MEETING

The following statement will be read: "The January 20, 2022, regular meeting of the Southwest Wisconsin Technical College Board is called to order. This meeting is open to the public and in compliance with State Statutes. Notice of the meeting has been sent to the press, posted on the College's website at www.swtc.edu/about/board/meetings, and posted on campus and in the City of Fennimore and at CESA 3 in an attempt to make the general public aware of the time, place and agenda of the meeting."

- A. Roll Call
- B. Reports/Forums/Public Input

CONSENT AGENDA

- A. Approval of Agenda
- B. Minutes of the Regular Board Meeting of December 16, 2021
- C. Financial Reports
 - 1. Purchases Greater than \$2,500
 - 2. Treasurer's Cash Balance
 - 3. Budget Control
- D. Contract Revenue
- E. Personnel Items

OTHER ITEMS REQUIRING BOARD ACTION

- A. 2020-21 Financial Audit
- B. Resolution Authorizing the Issuance of Not to Exceed \$4,000,000 General Obligation Promissory Notes; and Setting the Sale
- C. Boscobel Outreach Site Lease
- D. Child Care Center Employee Compensation
- E. Concept Review: Associate of Arts Degree
- F. Concept Review: Associate of Science Degree
- G. Concept Review: Renewable Energy Technologies

BOARD MONITORING OF COLLEGE EFFECTIVENESS

- A. COVID Response Update
- B. Board Monitoring Report - Safety & Security
- C. Strategic Directions
- D. Roadmap to the Future
- E. Staffing Update

INFORMATION AND CORRESPONDENCE

- A. Enrollment Report
 - 1. FY 2022 Comparison FTE Report
 - 2. FY 2023 Application Report
- B. Chairperson's Report
- C. College President's Report

1. Review Governance Policies 1.6: Board Officers, 1.7: Chairperson's Role, 1.8: Vice Chairperson's Role, 1.9: Secretary's Role, and 1.10: Treasurer's Role
 2. CPI & Budget Implications/Options
 3. College Happenings
- D. Other Information Items

ESTABLISH BOARD AGENDA ITEMS FOR NEXT MEETING

- A. Agenda
- B. Time and Place

ADJOURN TO CLOSED SESSION

- A. Consideration of adjourning to closed session for the purpose of
 1. Discussing potential legal situations per Wisconsin Statutes 19.85(1)(g) {Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.}
 2. Discussing property expansion per Wisconsin Statutes 19.85(1)(e) {Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.}
 3. Discussing personnel issues per Wisconsin Statutes 19.85(1)(f) {Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.}
 4. Discussing the President's contract per Wisconsin Statutes 19.85(1)(c) {Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}
- B. Approval of Closed Session Minutes from December 16, 2021

RECONVENE TO OPEN SESSION

- A. Action, if necessary, on Closed Session Items

ADJOURNMENT

{If you need an accommodation to attend, call 608-822-2632 (TDD: 608-822-2072) or email diabilityservices@swtc.edu.}

After a review of the Consent Agenda, including the January 20, 2022, agenda; December 16, 2021, Board meeting minutes; financial reports; nine contracts totaling \$121,559.00 in December 2021; one employment recommendation for Andrew Dal Santo – Agronomy Instructor; one resignation for Sasha Annan – Data Analytics Instructor/Data Analyst; and

one retirement for Annette Biggin – Driver Education Coordinator, Mr. Bolstad moved to approve the Consent Agenda, as presented, with Mr. Enright seconding the motion. The motion carried.

Kelly Kelly, Controller, introduced Jordan Boehm from CliftonLarsonAllen LLP. Mr. Boehm reported on the 2020-21 Financial Audit where there was an unmodified “clean” opinion with no findings related to compliance or internal control. Mr. Bolstad moved to approved the 2020-21 Financial Audit as presented, with Ms. Wonderling seconding the motion. The motion unanimously carried.

Ms. Kelly presented the resolution to borrow \$4,000,000 noting that up to \$1,500,000 will be for the public purpose of paying the cost of building remodeling and improvement projects; and up to the amount of \$2,500,000 for the public purpose of paying the cost of acquiring movable equipment are being requested. Ms. Kelly also noted the sale will be in March. Mr. Blume made a motion to approve the resolution authorizing the issuance of not to exceed \$4,000,000 general obligation promissory notes; and setting the sale. Ms. Jordie seconded the motion. Upon a roll call vote where all members present voted affirmatively, the motion carried.

Jason Wood presented a lease agreement for July 1, 2021, through June 30, 2022, for the Boscobel Outreach Site. The lease is an annual lease for the Hildebrand Library Community Clubroom, located at 1033 Wisconsin Avenue, Boscobel, WI. Mr. Enright moved to approve the lease agreement with the Hildebrand Library to lease the Community Clubroom to be used as the Boscobel Outreach Site, located at 1033 Wisconsin Avenue, Boscobel, WI. The annual lease will commence on July 1, 2021, at an annual rate of \$2,000. Ms. Fillback seconded the motion; motion carried.

The State of Wisconsin Division of Early Care and Education under the Child Care Counts Stabilization Payment Program awarded grant funds to recruit and retain childcare center staff. Jason Wood explained this grant would provide a monthly stipend to child care staff from November 2021 through July 2022. Mr. Bolstad made a motion to approve temporarily adjusting the College’s Compensation Guidelines to allow additional payments to childcare staff during the period covered by the grant. Ms. Jordie seconded the motion; motion carried.

Kim Maier, Executive Director of Innovative and Alternative Learning, presented Concept Reviews for three new programs. Two of the programs are for associate of science and an associate of arts degrees at the 20 level, which will allow for easier transfer to the university system. All WTCS colleges are submitting for these degrees. Previously only five of the 16 WTCS colleges could offer these programs. Southwest Tech currently has a shared agreement/partnership with Nicolet College to offer this level of programming. Mr. Enright moved to approve the Concept Review for an Associate of Arts Degree in General Studies-Associate of Arts, 20-800-1, with Ms. Fillback seconding the motion. Motion carried. Mr. Blume moved to approve the Concept Review for an Associate of Science Degree in General Studies-Associate of Science, 20-800-2. Ms. Jordie seconded the motion; motion carried

The third program Concept Review is for an associate degree in Renewable Energy Technologies. This program is included in the Academic Master Plan. An ad hoc advisory committee met to discuss the need for a renewable energy program, and the ad hoc committee included employers from around the district. A needs assessment was sent out with 9 of the 11 employers responding. The plan is to embed career pathways into the associate degree. Mr. Enright moved to approve the Concept Review for an Associate Degree in Renewable Energy Technologies, 10-482-X. Mr. Bolstad seconded the motion; motion carried.

Cynde Larsen, Executive Dean of Health Occupations, provided a COVID Response Update. Dr. Larsen noted the goal is to integrate COVID protocols into college policies and move to a face mask recommended stance by March 21, 2022. Three health care facilities have notified the college they will not accept exemptions from the COVID vaccine from our students. Three students out of 204 have stepped out of classes due to the vaccination requirements at the health care facilities the students would need to complete their clinicals.

Dan Imhoff, Executive Director of Facilities, Safety & Security, and Heath Ahnen, Executive Director of Information Technology Services, presented the Board monitoring report on Safety & Security. Mr. Imhoff explained that safety and security activities and campaigns will move to what was done before COVID. Mr. Ahnen shared information about the cybersecurity awareness training conducted in 2021.

Katie Glass, Executive Director of Marketing, shared the Strategic Directions document, which tells who we are and what we do. Dr. Wood reviewed the document and noted that job placement in industry is being added to the College Health Indicators, and it is proposed to add the word experiential to the direction of Engage Students in High-Quality Learning and to change the Strengthen a Culture of Accountability direction as well. The changes to the strategic directions will be presented as a first and second reading of Governance Policy 4.5 at future meetings. Data related to the College Health Indicators will be reported on at the April Board meeting.

Krista Weber, Chief Human Resources Officer, provided an update on College staffing noting current open positions in various stages of the hiring process including a Business Management Instructor/Experiential Learning Coordinator.

The Board reviewed the enrollment reports. Dr. Wood provided an update noting the FTE count shows a slight decline compared to this time last year. The application report is comparable to where it was last year at this time. Dr. Wood noted the 2022-23 budget is being built on a five percent decrease in FTEs as a starting point.

The College President's report included a review of Governance Policies 1.6: Board Officers, 1.7: Chairperson's Role, 1.8: Vice Chairperson's Role, 1.9: Secretary's Role, and 1.10: Treasurer's Role. A discussion on the 4.7% CPI (Consumer Price Index) and what that means monetarily for the 2022-23 budget impact, especially for wages and benefits,

was led by Dr. Wood. Board elections will take place on Thursday, March 10, 2022; those board members whose terms expire in June are Charles Bolstad, Tracy Fillback, and Jeanne Jordie.

Mr. Blume moved to adjourn to Closed Session to discuss potential legal issues per Wisconsin Statutes 19.85(1)(g), property expansion per Wisconsin Statutes 19.85(1)(e), personnel issues per Wisconsin Statutes 19.85(1)(f), and the President's contract per Wisconsin Statutes 19.85(1)(c). Ms. Wonderling seconded the motion. Upon a roll call vote with all members voting affirmatively, the motion carried and the meeting adjourned to closed session at 8:17 p.m.

The meeting reconvened to open session at 9:08 p.m. Mr. Bolstad moved to offer the President an additional year on his contract, through June 30, 2026; salary to be adjusted each year by the same adjustment given to all faculty and staff; and award a \$15,000 bonus for meritorious performance during the 2021-22 year. Ms. Jordie seconded the motion. Upon a roll call vote with all members present voting affirmatively, the motion carried.

With no further business to come before the Board, Mr. Bolstad moved to adjourn the meeting with Ms. Jordie seconding the motion. The motion carried and the meeting adjourned at 9:10 p.m.

Crystal Wallin, Secretary

C. Financial Reports

1. Purchases Greater than \$2,500

**PURCHASES GREATER THAN \$2,500
FOR THE PERIOD 1/01/2022 - 1/31/2022**

Expenditure				
Vendor	Invoice #	Description	Amount	
SWTC REF	FALL 2122 HSG	FALL 2122 HOUSING	110,722.49	
Herculift	PS0118584	HYUNDAI FORKLIFT	27,000.00	
PCARD - Jones	414735	EMR essential access	13,126.34	
PCARD - AES	31794	Diagnostic kits	11,451.00	
HSR	21051-3	ARCH/ENG FEES	11,102.80	
WE	3998104404	UTILITY BILL	10,660.82	
Garys Auto	2022-103	1G11Z5SA4KU14176 2019 IMPALA	7,400.00	
All Tire	22939 Order	PORTABLE LIFT	5,322.98	
SWTC REF	PREV TERM HSG	PREVIOUS TERM HSG FINAL	4,958.15	
PCARD - Rittenhouse	W174507049	Textbooks	4,912.40	
Gallagher Student	28942	STUDENTS ENROLLED FALL	4,644.00	
Landmark	1/26/22	1/26/22 COURSES	4,485.00	
CEC	374077	ANNUAL FIRE ALARM INSP	4,320.82	
PCARD - Nasco	2529	Healthcare capital budget	4,198.10	
Apple.Com	AH06880339	MacBookPro	3,628.00	
AACC	2022 Membership	2022 INSTITUTION/PRES FEES	3,538.00	
PCARD-Global Instrri	118560669	Salt Spreader	3,522.85	
WTA Properties	Feb 2022 rent	FEB RENT 2022	3,400.00	
PCARD - Cengage	76307227	Income tax books	2,820.00	
Carolina	51634223RI	MICROBIOLOGY	2,672.00	
Fennimore Utilities	1.3.22 Stmt	DECEMBER UTILITIES	25,500.67	
Total Invoices				\$269,386.42

Bank Withdrawals			
Vendor	Transaction Date	Audit Trail	Amount
ACH ITEMS WI TECHNICAL COL WTCEBC MONTHLY PULL	1/5/2022	GNJL001444	337,526.50
EMPLOYE TRUST FU WRS REMIT 4715000	1/31/2022	GNJL001748	73,087.87
EMPLOYE TRUST FU WRS REMIT 4715000	1/31/2022	GNJL001747	64,186.17
IRS USATAXPYMT 270242495956308	1/24/2022	GNJL001561	57,438.26
IRS USATAXPYMT 270241133561840	1/11/2022	GNJL001483	52,795.57
IRS USATAXPYMT 270242495956308	1/24/2022	GNJL001563	37,596.24
IRS USATAXPYMT 270241133561840	1/11/2022	GNJL001485	36,802.76
WI DEPT REVENUE TAXPAYMNT XXXXXX2496	1/24/2022	GNJL001567	18,918.61
HEALTH EQUITY INC HealthEqui 8942105	1/21/2022	GNJL001551	18,488.08
HEALTH EQUITY INC HealthEqui 8942105	1/12/2022	GNJL001527	18,034.28
WI DEPT REVENUE TAXPAYMNT 60822720	1/11/2022	GNJL001480	17,419.36

IRS USATAXPYMT 270242495956308	1/24/2022	GNJL001562	13,436.16
IRS USATAXPYMT 270241133561840	1/11/2022	GNJL001484	12,207.66
GREAT-WEST TRUST PAYMENTS 698850826466	1/11/2022	GNJL001477	8,868.02
Delta Dental WI ASO Pymt	1/5/2022	GNJL001443	8,591.65
GREAT-WEST TRUST PAYMENTS 700249440163	1/24/2022	GNJL001566	8,507.98
WAGEWORKS FSA RECEIVABLE INV3298358	1/6/2022	GNJL001456	8,231.87
Delta Dental WI ASO Pymt	1/12/2022	GNJL001492	7,248.29
State of Wiscons RMR*IV*FY22 January State Aid**143692\	1/19/2022	GNJL001534	6,400.00
HASLER ADVANCE ADVANCE XXXXXX7827	1/31/2022	GNJL001746	5,000.00
Delta Dental WI ASO Pymt	1/26/2022	GNJL001577	4,715.00
WAGEWORKS FSA RECEIVABLE INV3340450	1/21/2022	GNJL001552	3,695.64
IRS USATAXPYMT 270242403294052	1/24/2022	GNJL001564	3,492.57
Delta Dental WI ASO Pymt	1/19/2022	GNJL001539	3,201.00
NEWPORT TRUST CO PAYMENT 15523778	1/11/2022	GNJL001479	2,538.00
NEWPORT TRUST CO PAYMENT 15523777	1/11/2022	GNJL001478	2,538.00

Total Bank Withdrawals

\$830,965.54

Payroll			
01/07/2022 Payroll	1/7/2022		321,470.20
01/21/22 Payroll	1/21/2022		355,764.43

Total Payroll

677,234.63

Total Purchases >= \$2,500

\$1,777,586.59

2. Treasurer's Cash Balance

Southwest Wisconsin Technical College			
Report of Treasurers Cash Balance 1/31/2022			
Receipts			
Fund			
1 General	4,183,990.00		
2 Special Revenue			
3 Capital Projects	6,877.00		
4 Debt Service	2,937,455.00		
5 Enterprise	222,449.00		
6 Internal Service	330,974.00		
7 Financial Aid/Activities	185,775.00		
Total Receipts		7,867,520.00	
Expenses			
Fund			
1 General	1,503,486.00		
2 Special Revenue			
3 Capital Projects	95,286.00		
4 Debt Service	475.00		
5 Enterprise	95,741.00		
6 Internal Service	382,545.00		
7 Financial Aid/Activities	895,490.00		
Total Expenses		2,973,023.00	
Net cash change - month			4,894,497.00
EOM Cash Balances			
-Midwest One Operating 0356	3,063.94		
-Midwest One Investment 1324	9,310,965.12		
-Cash on Hand	2,940.00		
-Local Government Investment Pool	1,233,094.19		
Ending Cash/Investment Balance		10,550,063.25	

3. Budget Control

Southwest Wisconsin Technical College							
YTD Summary for Funds 1-7							
For 7 Months ended January 2022							
	2021-22	2021-22	2021-22	2020-21	2019-20	2018-19	2017-18
	<u>Budget</u>	<u>YTD Actual</u>	<u>Percent</u>	<u>Percent</u>	<u>Percent</u>	<u>Percent</u>	<u>Percent</u>
General Fund Revenue	25,822,200.00	10,406,932.75	40.30	46.96	44.63	43.16	46.38
General Fund Expenditures	26,558,800.00	13,214,037.69	49.75	55.96	52.90	54.92	52.72
Capital Projects Fund Revenue	4,335,000.00	103,981.30	2.40	2.62	0.69	99.25	103.56
Capital Projects Fund Expenditures	4,352,500.00	717,667.14	16.49	31.90	19.42	36.41	42.96
Debt Service Fund Revenue	6,090,500.00	2,937,454.56	48.23	29.17	28.30	29.15	32.46
Debt Service Fund Expenditures	7,080,000.00	1,157,475.00	16.35	17.77	8.03	10.85	12.27
Enterprise Fund Revenue	1,621,500.00	1,010,856.88	62.34	77.61	67.72	59.46	56.35
Enterprise Fund Expenditure	1,541,300.00	1,694,133.24	109.92	56.76	64.54	53.90	51.50
Internal Service Fund Revenue	4,425,000.00	2,308,035.84	52.16	51.68	48.99	51.39	54.02
Internal Service Fund Expenditures	4,435,000.00	2,381,477.16	53.70	55.25	52.48	54.74	55.61
Trust & Agency Fund Revenue	9,800,000.00	4,207,970.30	42.94	28.37	33.34	40.04	44.50
Trust & Agency Fund Expenditures	9,800,000.00	4,852,143.59	49.51	34.67	38.83	40.83	42.92
Grand Total Revenue	52,094,200.00	20,975,231.63	40.26	39.10	38.36	47.19	48.82
Grand Total Expenditures	53,767,600.00	24,016,933.82	44.67	44.65	42.23	45.95	45.92

D. Contract Revenue

There were 28 contracts totaling \$131,101.62 in January 2022 being presented for Board approval. The Contract Revenue Report is included below.

2021-2022 CONTRACTS 1/1/2022 to 1/31/2022								INDIRECT COST FACTOR		
Contract Holder	Contract #	Service Provided	Contract	Number Served	Price	Exchange of Services (Instructional Fees Waived)	On-Campus	Off-Campus	Waiver	
Platteville School District	03-2022-0027-1-11	Drivers Education Theory Courses	Annette Biggins	1	\$ 120.00	No		X		
Rockwell Automation	03-2022-0035-1-47	Leadership Academy - Emotional Intelligence	Dennis Cooley	48	\$ 1,670.28	No		X		
Rockwell Automation	03-2022-0035-1-47	Leadership Academy - Productive Conflict	Dennis Cooley	52	\$ 1,670.28	No		X		
Rockwell Automation	03-2022-0035-1-47	Leadership Academy - DiSC Work of Leaders	Dennis Cooley	26	\$ 835.14	No		X		
Rockwell Automation	03-2022-0035-1-47	Leadership Academy - Everything DiSC	Dennis Cooley	26	\$ 835.14	No		X		
3M	03-2022-0048-1-47	Safety NFPA 70E Arc Flash Training	Dennis Cooley	33	\$ 1,704.62	No		X		
Wisconsin Dept of Corrections	03-2022-0099-1-32	Equipment Safety	Dennis Cooley	8	\$ 7,714.29	No		X		
Wisconsin Dept of Corrections	03-2022-0099-1-32	Blueprint Reading (Welding)	Dennis Cooley	7	\$ 7,714.28	No		X		
Wisconsin Dept of Corrections	03-2022-0099-1-32	GMAW Equipment	Dennis Cooley	8	\$ 7,714.29	No		X		
Wisconsin Dept of Corrections	03-2022-0099-1-32	GMAW Carbon	Dennis Cooley	8	\$ 7,714.29	No		X		
Wisconsin Dept of Corrections	03-2022-0099-1-32	GMAW Carbon Spray	Dennis Cooley	6	\$ 7,714.28	No		X		
Wisconsin Dept of Corrections	03-2022-0099-1-32	FCAW Equipment	Dennis Cooley	8	\$ 7,714.29	No		X		
Wisconsin Dept of Corrections	03-2022-0099-1-32	FCAW Carbon	Dennis Cooley	6	\$ 7,714.28	No		X		
Queen of All Saints Parish	03-2022-0103-T-42	Strategic Planning	Dennis Cooley		\$ 600.00	No		X		
Sielaff Corporation	03-2022-0109-1-41	GMAW Stainless (1st of 6 installments)	Dennis Cooley	8	\$ 650.00	No		X		
Sielaff Corporation	03-2022-0109-1-41	GTAW Stainless (1st of 6 installments)	Dennis Cooley	8	\$ 650.00	No		X		
Sielaff Corporation	03-2022-0109-1-41	GMAW Stainless (2nd of 6 installments)	Dennis Cooley	8	\$ 650.00	No		X		
Sielaff Corporation	03-2022-0109-1-41	GTAW Stainless (2nd of 6 installments)	Dennis Cooley	8	\$ 650.00	No		X		
Dickeyville Fire Department	03-2022-0110-1-42	Heatsaver CPR/AED	Ken Bartz	20	\$ 1,392.00	Yes		X		
Ancor Flexibles-Lancaster	03-2022-0111-1-41	Heartsaver CPR/AED First Aid Training	Ken Bartz	14	\$ 1,800.00	Yes		X		
Shullsburg Ambulance	03-2022-0112-1-42	BLS for Healthcare Provider - CPR Recert	Ken Bartz	15	\$ 900.00	No		X		
WI DNR	03-2022-0116-1-21	Heartsaver CPR/AED with First Aid	Ken Bartz	16	\$ 730.40	Yes		X		
Dickeyville Rescue Squad	03-2022-0117-1-42	BLS for Healthcare Provider - CPR Recert	Ken Bartz	22	\$ 386.10	Yes		X		
Livingston Clifton First Responders	03-2022-0118-1-42	BLS for Healthcare Provider - CPR Recert	Ken Bartz	9	\$ 600.00	No		X		
Ancor Flexibles-Lancaster	03-2022-0124-1-41	Forklift Training	Dennis Cooley	10	\$ 680.00	No		X		
Necal Corporation	03-2022-0125-1-41	Communication & Perception Training	Dennis Cooley	18	\$ 760.00	No		X		
Southwest Wisconsin Technical College										

<u>Contract Holder</u>	<u>Contract #</u>	<u>Service Provided</u>	<u>Contact</u>	<u>Number Served</u>	<u>Price</u>	<u>Exchange of Services</u> (Instructional Fees Waived)	<u>On-Campus</u>	<u>Off-Campus</u>	<u>Waiver</u>
Boscobel School District	03-2022-0402-I-11	WI Statute 118.15	Mary Johannesen	1	\$ 1,152.40	No		X	
Dodgeville School District	03-2022-0406-I-11	WI Statute 118.15	Mary Johannesen	1	\$ 2,888.19	No		X	
Fennimore School District	03-2022-0408-I-11	WI Statute 118.15	Mary Johannesen	4	\$ 5,373.59	No		X	
Iowa Grant School District	03-2022-0410-I-11	WI Statute 118.15	Mary Johannesen	4	\$ 6,791.49	No		X	
Lancaster School District	03-2022-0412-I-11	WI Statute 118.15	Mary Johannesen	2	\$ 2,835.45	No		X	
Platteville School District	03-2022-0416-I-11	WI Statute 118.15	Mary Johannesen	7	\$ 14,992.80	No		X	
Weston School District	03-2022-0428-I-11	WI Statute 118.15	Mary Johannesen	1	\$ 691.00	No		X	
Ithaca School District	03-2022-0436-I-11	WI Statute 118.15	Mary Johannesen	2	\$ 4,715.15	No		X	
Pecatonica School District	03-2022-0440-I-11	WI Statute 118.15	Mary Johannesen	2	\$ 1,205.60	No		X	
Benton School District	03-2022-0442-I-11	WI Statute 118.15	Mary Johannesen	1	\$ 1,995.20	No		X	
River Ridge School District	03-2022-0444-I-11	WI Statute 118.15	Mary Johannesen	3	\$ 4,762.14	No		X	
River Valley School District	03-2022-0456-I-11	WI Statute 118.15	Mary Johannesen	1	\$ 2,300.95	No		X	
Barneveld School District	03-2022-0457-I-11	WI Statute 118.15	Mary Johannesen	1	\$ 1,152.40	No		X	
North Crawford School District	03-2022-0458-I-11	WI Statute 118.15	Mary Johannesen	3	\$ 8,961.30	No		X	
TOTAL of all Contracts				426	\$ 131,101.62				
Exchange of Services				77	\$ 4,308.50				
For Pay Service				354	\$ 126,793.12				

E. Personnel Report

One employment recommendation and four resignations are being presented for approval in the Personnel Report. The Personnel Report follows:

**PERSONNEL REPORT
February 24, 2022**

Employment: NEW HIRES

Name:	Seth Henkel
Title:	Business Management Instructor/Experiential Learning Coordinator
Number of Applicants & Interviewees:	5 applicants/3 interviews
Start Date:	2/7/2022
Salary/Wages:	\$64,000
Classification:	Full-Time
Education and/or Experience:	Master's in Business Administration and Bachelor's in Business Administration-Marketing & Supply Chain Management with 4 years of management experience.

PROMOTIONS / TRANSFERS

None	
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RETIREMENTS / RESIGNATIONS

Jen Taylor (Resignation – 1/28/2022)	Student Services Specialist
Jonna Schutte (Resignation – 2/4/2022)	Farm Business & Production Management Instructor
Camille Chappell (Resignation – 2/25/2022)	Data Analyst
Katie Snitker (Resignation – 3/18/2022)	Academic Services Supervisor

Recommendation – Approve the Consent Agenda as presented.

Other Items Requiring Board Action

A. First Reading of Governance Policy 4.5: College Strategic Directions

At the January 20, 2022, Board meeting, the proposed Strategic Directions for 2022-2025 were brought forth. This would be the first reading to change the Strategic Directions. Governance Policy 4.5: College Strategic Directions. The policy is included below.

Recommendation: Approve the first reading of Governance Policy 4.5: College Strategic Directions.

4.5 - COLLEGE STRATEGIC DIRECTIONS

➤ ~~2019-2022~~

- ~~1. Engage Students in High-Quality Learning~~
- ~~2. Strengthen a Culture of Accountability~~
- ~~3. Enhance the College's Economic Impact~~

➤ **2022-2025**

- 1. Engage Students in High-Quality Experiential Learning**
- 2. Strengthen a Culture of Caring and Success**
- 3. Enhance the College's Economic Impact**

Adopted: 1/24/02
Reviewed: 11/2/02, 6/19/08
Revised: 3/24/05, 7/14/08, 3/22/12, 3/26/15, 10/22/15, 1/24/19, 12/23/19

Board Monitoring of College Effectiveness

A. Budget Priorities & Assumptions

Caleb White will present the 2022-23 Budget Priorities and Assumptions. Included below are the Budget Priorities and Assumptions.



Priorities and Budget Assumptions for 2022-2023

1. Engage Students in High-Quality Experiential Learning
 - a. Academic Master Plan
 - b. Universal Design: Creating a learning environment where all people can succeed
 - c. Provide students with out-of-the classroom learning experiences
2. Strengthen a Culture of Caring and Success
 - a. Project Rise: Creating world class experiences through relationships and technology
 - b. Develop a Diversity, Equity, and Inclusion Plan
 - a. Prioritize in-district and in-industry job placement
 - b. Access and Improve Core Abilities
 - c. Renewable and Sustainable Investments

Budget Assumptions for 2022-2023

- Slight increase in district net new construction valuation
- Slight increase in tuition rates
- Slight increase in general state aid appropriation
- Partial effect of Project RISE cost shifting to operational budget will begin
- Health and dental coverage rates are estimated to remain flat and increase 5%, respectively
- Gas, electric and water/sewer utility rates are estimated to be flat to an increase of 6%
- Grant funding is estimated to decline significantly due to the lapse of pandemic federal relief funding.
- Wisconsin Retirement System contribution rate decreased 3.7% on January 1, 2022 from 6.75% to 6.50% (Southwest Tech's 50% share)
- Mileage rate increased 4.5% on January 1, 2022 from .56/mile to .585/mile
- Projecting 1,250 FTEs for 2021-22 and we will begin the 2022-23 budget with a target of 1,190 FTEs, an approximate 5% decrease
- 4.70% CPI base wage increase = \$675k
- Other supplies and services targeting to increase 5-20%

B. Foundation Quarterly Report

Kim Schmelz, Director of the Foundation, will present a quarterly Foundation report to the Board highlighting the activities and results of fundraising efforts and other initiatives. The FY22 Second Quarter report is available below.



Southwest Tech Foundation FY22 Second Quarter Report to District Board February 24, 2022

Fundraising Totals 7/1/21-12/31/2021

\$862,592.39 total gifts received (Goal \$1,500,000)

\$745,793.47 cash received

\$124,784.15 Gift In-Kind total

We received 3355 gifts from 651 donors

Southwest Tech Foundation Audit

We received an unmodified opinion

Overall FY21 was a great year for fundraising and investments

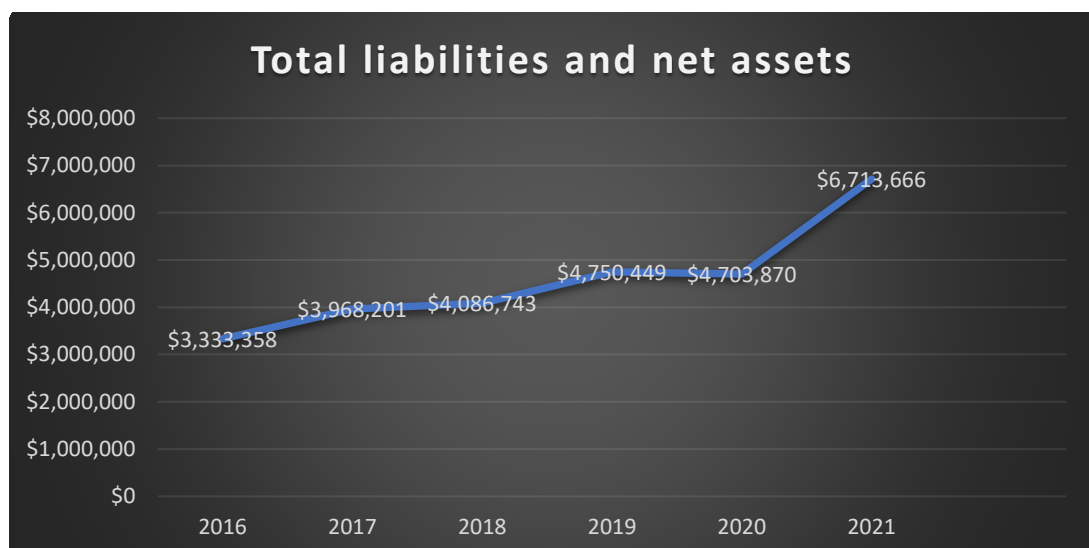
Net Assets Breakdown:

Unrestricted funds = \$206,198

Temporary Restricted funds = \$925,436.25

MGL = \$1,475,034

Totaling = \$6,706,928



Impact of student support on course completion

SCHOLARHIPS

2018-19 Student Received Scholarship	Count	Average of courses - % successfully completed
No	1408	81.76%
Yes	289	90.15%
2019-20 Student Received Scholarship	Count	Average of courses - % successfully completed
No	1342	81.46%
Yes	357	90.32%
2020-21 Student Received Scholarship	Count	Average of courses - % successfully completed
No	1428	81.37%
Yes	420	91.21%

Top 5 Highest Awarded Programs since 2016-17

Nursing – 253 students received a scholarship

Course Completion Rate for those students – 91.88%

Business Management – 99

Course Completion Rate for those students 79.3%

Welding – 74 students

Course Completion Rate for those students 88.41%

Electrical Power Distribution – 60 students

Course Completion Rate for those students 98.57%

Accounting – 62

Course Completion Rate for those students 93.47%

Top 5 Cities/Towns since 2016-17

Fennimore Students – 159 students – 90.65% course completion

Boscobel – 95 students – 89.70% course completion

Lancaster – 80 students – 92.09% course completion

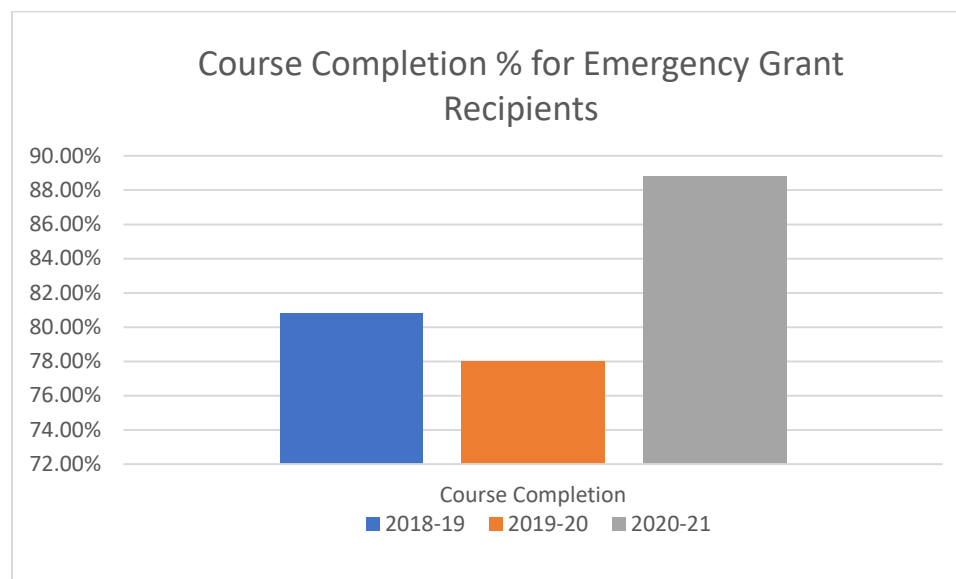
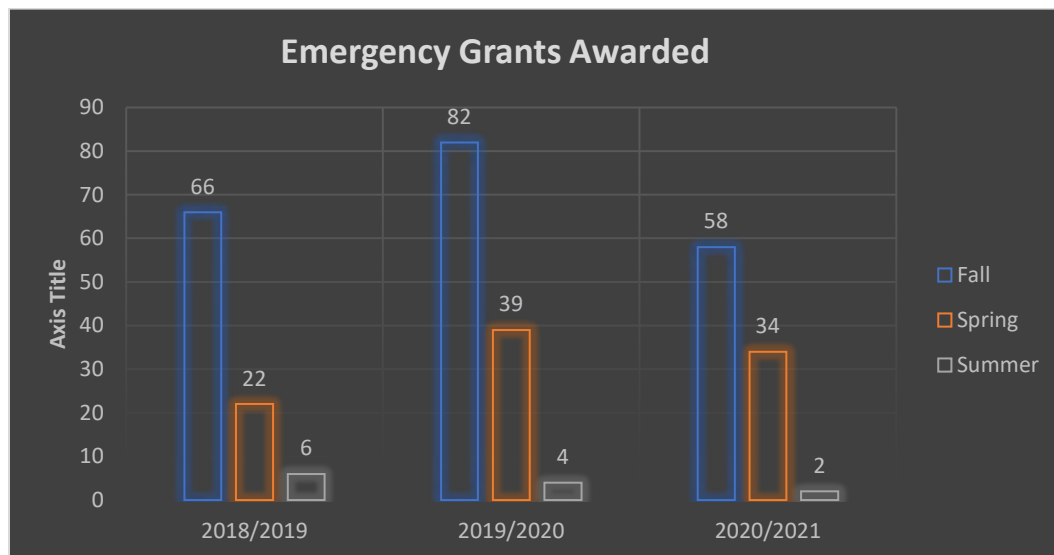
Platteville – 78 students – 92.01% course completion

Dodgeville – 69 students – 87.33% course completion

FUEL A CHARGER

Year	How many students received a gas card	% Retained in Program
2018-19	227	63%
2019-20	223	67%
2020-21	97	85%

Charger Dream/Emergency Grants



Gift Highlights

2nd Quarter Gift Highlights of \$2,500 +

- \$94,348 from Walmart for In-Kind Donation
- \$36,066 from Karen and Doug Knox for Knox Opportunity Scholarship
- \$23,940 from Sloan for In-Kind use for Agriculture Program
- \$25,000 from Elain Hermsen for W.F. Hermsen Plumbing and Heating Scholarship
- \$20,842 from Daryl Tresner for Daryl Tresner Scholarship

- \$11,865 from Brad and Peggy Biddick for Brady and Peggy Biddick Scholarship and Charger Dream Fund
- \$7,500 from 3M for 3M MAP Scholarships
- \$6,000 from Compeer Financial for Agriculture Development Fund
- \$5,140 from Jason Wood for Wood Family Diversity Scholarship, Agriculture Scholarship, Chargers Cupboard, Charger Dream, Helping Hands and SWTC Student Holiday Project Fund
- \$5,000 from Jean DeLaMater for Carla DeLaMater AAMA Assistance Award
- \$5,000 from Jean Rossard for Chargers Cupboard, Fuel a Charger, Charger Dream, Annual Fund and Dairy Goat Herd Management
- \$5,000 from Patrick Thiele for Fuel a Charger Fund
- \$3,600 from Joan Senn for Innovation of the Year Fund and Phi Theta Kappa Scholarship
- \$3,000 from Alleine Carl for Charger Dream fund and Fuel a Charger
- \$2,500 from Richard Wastlick for Betty Wastlick Memorial Scholarship
- \$2,500 from Connie Crippes for Ray “Big Al” & Connie Crippes Scholarship and Ray Crippes Commitment Award
- \$2,500 from Sielaff Corporation Charger Annual Fund

Giving Tuesday Campaign Success

Brianna Williamson and student, Madison Gallagher planned and executed a successful Giving Tuesday campaign. They set a goal of wanting to have 60 people donate on Giving Tuesday and exceeded that goal by having 66 people donate. The campaign raised \$8,262 to support the Charger Dream Fund, which will help fund 16 grants to students in need.

“My hours were reduced at my part-time job because the company decided to start closing earlier. I got behind on my water/sewer bill once my hours were reduced and since I have a Bachelor’s degree, I must pay for my schooling out of pocket.” Charger in Need who was helped with a Charger Dream grant==

Thank you Thursday Stewardship Events

We enjoyed a fun "Thank You Thursday" visit to **MidWestOne Bank** in Fennimore. We are so grateful for MidWestOne's support of the college and foundation. MidWestOne is one of the Foundation sponsors in addition to providing support for our Charger Dream Fund and student scholarships. Most recently, MidWestOne invested in our Farm Business and Production Management Tuition Assistance program. Pictured from left to right is Jaime Dorsey, Aaron Breuer, Nicole Hollen, Debbie Zimmerman, Pam Kreul, Rhonda Hubbard, Aaron Schnulle-Simons, Ron Roman and Brianna Williamson.



Our December "Thank You Thursday" was a combined effort with our Wellness Committee to show our appreciation for the faculty and staff here at Southwest Tech! We are so grateful for the ongoing support our faculty and staff give to our students in numerous ways. To show our appreciation we offered complimentary cookies from **Bakers Touch** as well as coffee, hot cider and hot chocolate from Southwest Tech's Dining Services.

Alumni and Foundation Related News Releases

[Southwest Tech Foundation awarded \\$2,500 from Dupaco](#)

[Southwest Tech students benefit from United Fund of Iowa County](#)

[Southwest Tech exceeds #GivingTuesday goal](#)

[Alumni Spotlight: Lydia Sigwarth](#)

[Tuition Assistance Fund established at Southwest Tech for Farm Business and Production Management classes](#)

New *Alumni Stories page: <https://www.swtc.edu/news/alumni-stories/>

C. Real Estate Foundation Quarterly Update

Caleb White will provide an update on the Real Estate Foundation. The Real Estate Foundation Report is available below.

Real Estate Foundation

- 112 leases for spring semester 2021-22, same number as spring 2020-21
- Board meeting held February 3. 6/30/21 audit, 22/23 lease prices and substitute collateral plan approved.
- Next board meeting scheduled for May 4. Agenda includes 21/22 budget, updated 5-year maintenance plan, consideration of new board members and finalizing strategic plan.

D. Lenz Center Remodel

The Board reviewed the preliminary drawings and cost estimates for the Lenz Center Remodel at the December Board meeting when the resolution to submit the project to the WTCS was approved by the Board. Included below are the resolution to approve contracting for the design and renovation of space in Building 300 at the Fennimore campus in order to update spaces to include the Lenz Conference Center, the cafeteria, Building 300 restrooms and adjacent corridors; construction documents; alignment with LEED scorecard; preliminary cost estimates; and a room usage spreadsheet for the Lenz Center. Dan Imhoff, Executive Director of Facilities, Safety & Security; Caleb White; and Dennis Cooley, Charger Leadership Director will present additional research and planning conducted to address concerns and opportunities related to the remodel.

Board resolution approved on 12.16.21

**RESOLUTION
OF THE
SOUTHWEST WISCONSIN TECHNICAL COLLEGE BOARD**

WHEREAS, Southwest Wisconsin Technical College has statutory authority to renovate an existing facility, and

WHEREAS, Southwest Wisconsin Technical College has recognized the need to renovate space in Building 300 at the Fennimore campus in order to update spaces to include the Lenz Conference Center, the cafeteria, Building 300 restrooms and adjacent corridors as part of the College's 10-year master facilities plan, and

WHEREAS, Southwest Wisconsin Technical College has recognized the need to renovate space near in Building 300 at the Fennimore campus in order to meet needed updates to existing finishes that exceeded useful life and to upgrade technology in meeting room and conference spaces as part of the College's 10-year master facilities plan, and

WHEREAS, Southwest Wisconsin Technical College has considered contracting the design and renovation of the proposed remodel areas of the college campus, Fennimore, Wisconsin, to HSR Associates, and

WHEREAS, Southwest Wisconsin Technical College has the ability to fund the renovation project via capital funds obtained through tax levy,

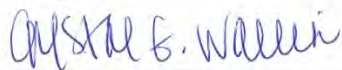
BE IT THEREFORE RESOLVED that the Southwest Wisconsin Technical College Board approves contracting for the design and renovation of space in Building 300 at the Fennimore campus in order to update spaces to include the Lenz Conference Center, the cafeteria, Building 300 restrooms and adjacent corridors.

Adopted and recorded this 16th day of December, 2021.



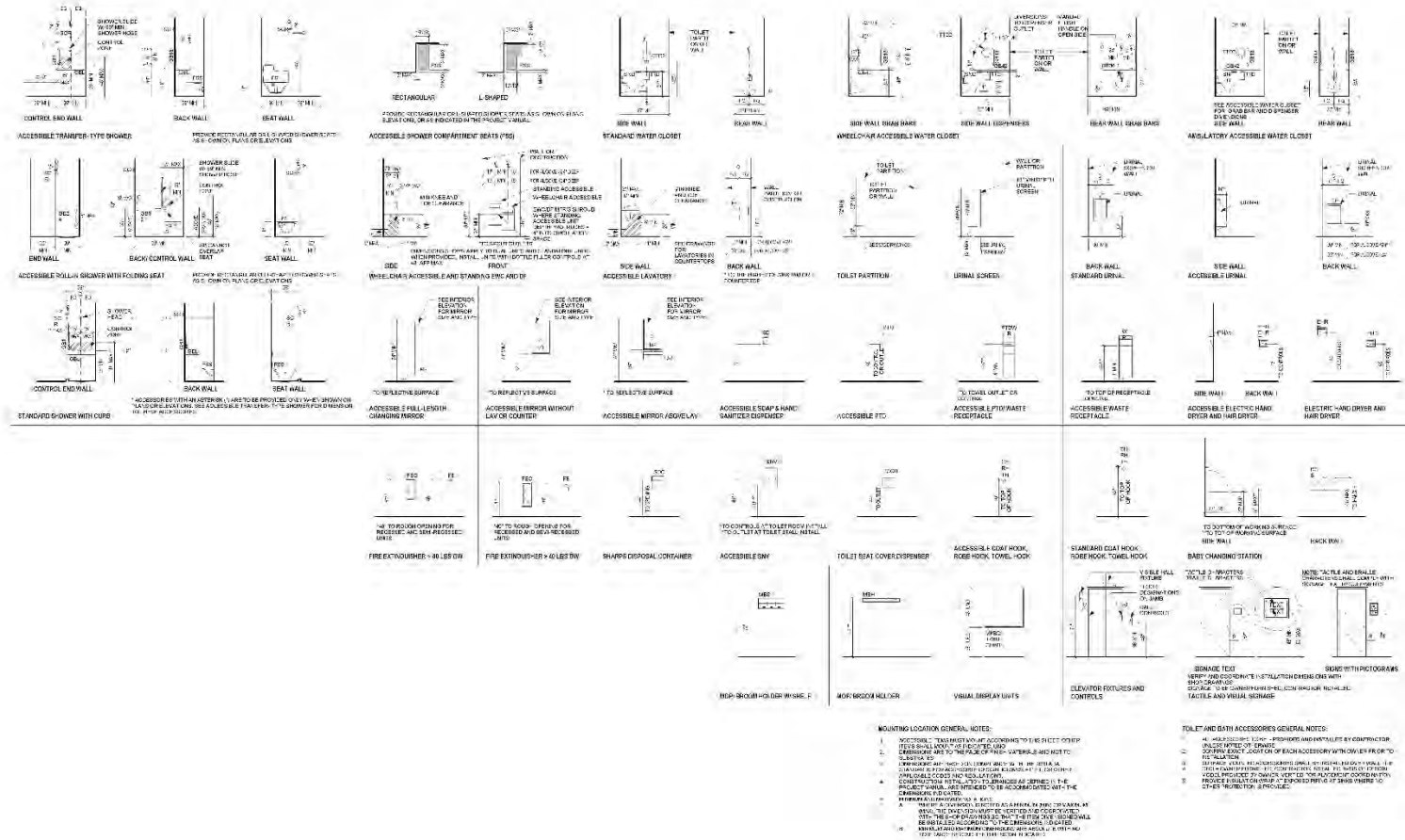
Donald L. Tuescher
Chairperson

ATTEST:




Crystal Wallin
Secretary





ARCHITECTURE
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INTERIOR DESIGN


HSR ASSOCIATES INC.
1000 BROWN BLVD
FARMINGTON, CT 06031
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Consultant:

SOUTHWEST WISCONSIN TECHNICAL COLLEGE
BLDG 300/400 CONF CENTER & DINING HALL

1000 BROWN BLVD
FARMINGTON, CT 06031
TEL: 860.274.4333
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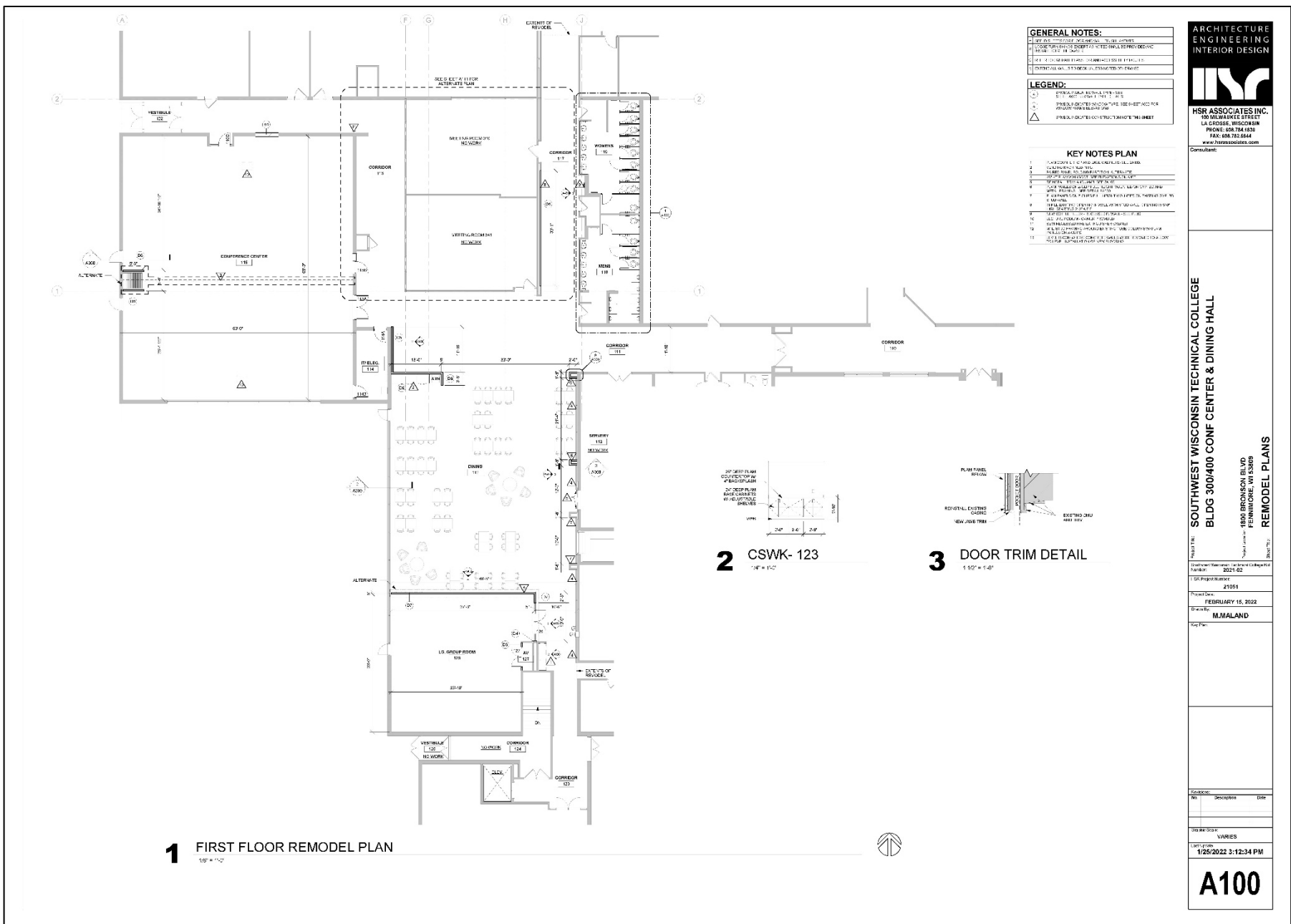
ADA MOUNTING HEIGHTS

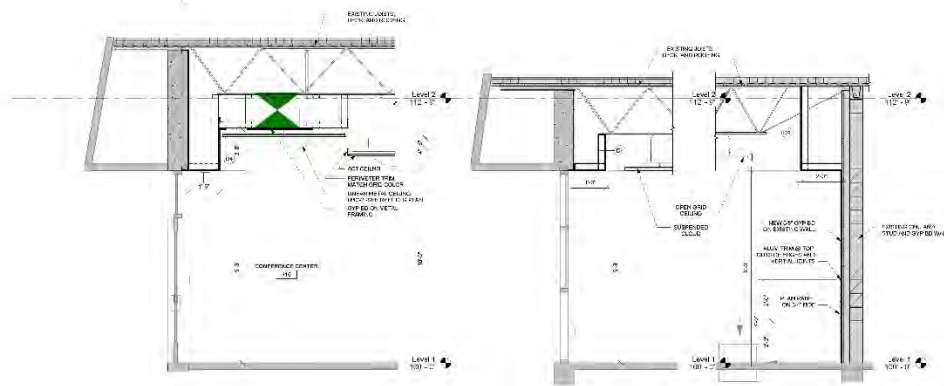
Project No.: 21051
Date: FEBRUARY 15, 2022
By: MPL
Title: 116

Revised:
By: _____
Date: _____

Drawn By:
Name: _____
Date: 1/26/2022 3:12:57 PM

G002

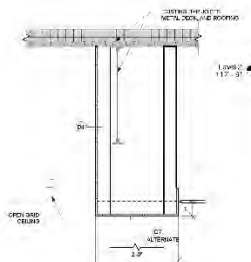




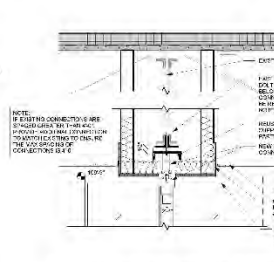
1 WALL SECTION 1
1/2" = 1'-0"

2 WALL SECTION 2
1/2" = 1'-0"

3 WALL SECTION 3
1/2" = 1'-0"



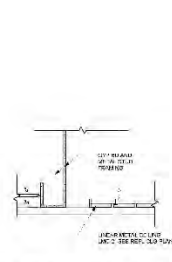
4 SOFFIT DETAIL
1" = 1'-0"



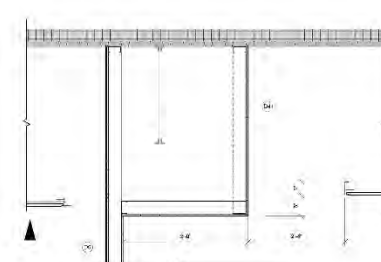
5 MOVABLE WALL DETAIL
1" = 1'-0"



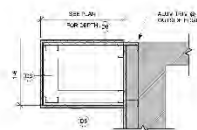
6 SOFFIT DETAIL
1" = 1'-0"



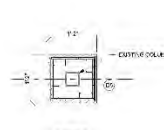
7 BULKHEAD DETAIL
1" = 1'-0"



8 SOFFIT DETAIL
1" = 1'-0"



9 COLUMN DETAIL
1" = 1'-0"



10 COLUMN DETAIL
1" = 1'-0"



11 CEILING DETAIL
1/2" = 1'-0"

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HSR

HSR ASSOCIATES INC.
307 MILLWAUKEE STREET
LA CROSSE, WISCONSIN
PHONE: 608.784.1820
FAX: 608.782.8844
www.hsrarchitect.com

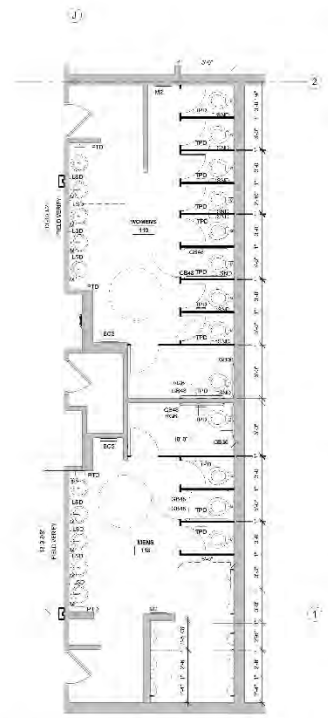
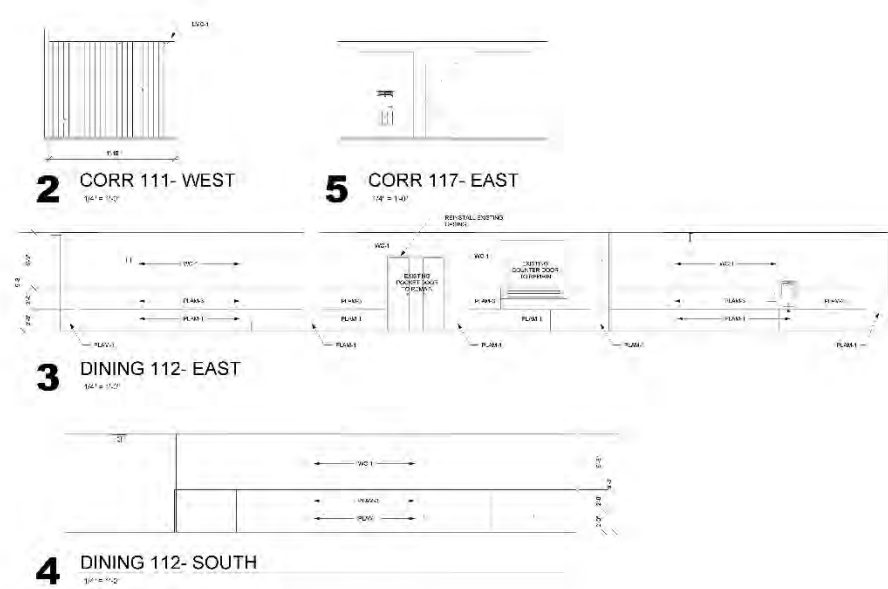
Consultant:

SOUTHWEST WISCONSIN TECHNICAL COLLEGE
BLDG 300/400 CONF CENTER & DINING HALL

Project: BLDG 300/400 CONF CENTER & DINING HALL
Revision: 2024-02
HSR Project Number: 210041
Project Date: FEBRUARY 15, 2022
Drawn By: MPLMM
Rev. No.

Project: BLDG 300/400 CONF CENTER & DINING HALL
Revision: 2024-02
HSR Project Number: 210041
Project Date: FEBRUARY 15, 2022
Drawn By: MPLMM
Rev. No.

A300



1 MENS 118 & WOMENS 119
14'0" x 10'0"

ACCESSORY SCHEDULE

ITEM NO.	DESCRIPTION	QTY	UNIT
001	WALL	1	SF
002	WALL	1	SF
003	WALL	1	SF
004	WALL	1	SF
005	WALL	1	SF
006	WALL	1	SF
007	WALL	1	SF
008	WALL	1	SF
009	WALL	1	SF
010	WALL	1	SF
011	WALL	1	SF
012	WALL	1	SF
013	WALL	1	SF
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097	WALL	1	SF
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099	WALL	1	SF
100	WALL	1	SF

ARCHITECTURE
ENGINEERING
INTERIOR DESIGN

HSR ASSOCIATES INC.
30 DELAWARE STREET
LA CROSSE, WISCONSIN
PHONE: 608.784.1225
FAX: 608.782.8844
WWW.HSRASSOCIATES.COM

Consultant:

SOUTHWEST WISCONSIN TECHNICAL COLLEGE
BLDG 300/400 CONF CENTER & DINING HALL

Project No.: 21061
Client: SOUTHWEST WISCONSIN TECHNICAL COLLEGE
Address: 1300 BROWN BLVD
FENWICK, WI 53009

ENLARGED PLANS & INTERIOR ELEVATIONS

Scale: 1/8" = 1'-0"

Customer Reference: Enclosure Page 14
Number: 21061-02

Not to be used in other projects

Revised: 21061
February 15, 2022

Drawn: MPL/MM

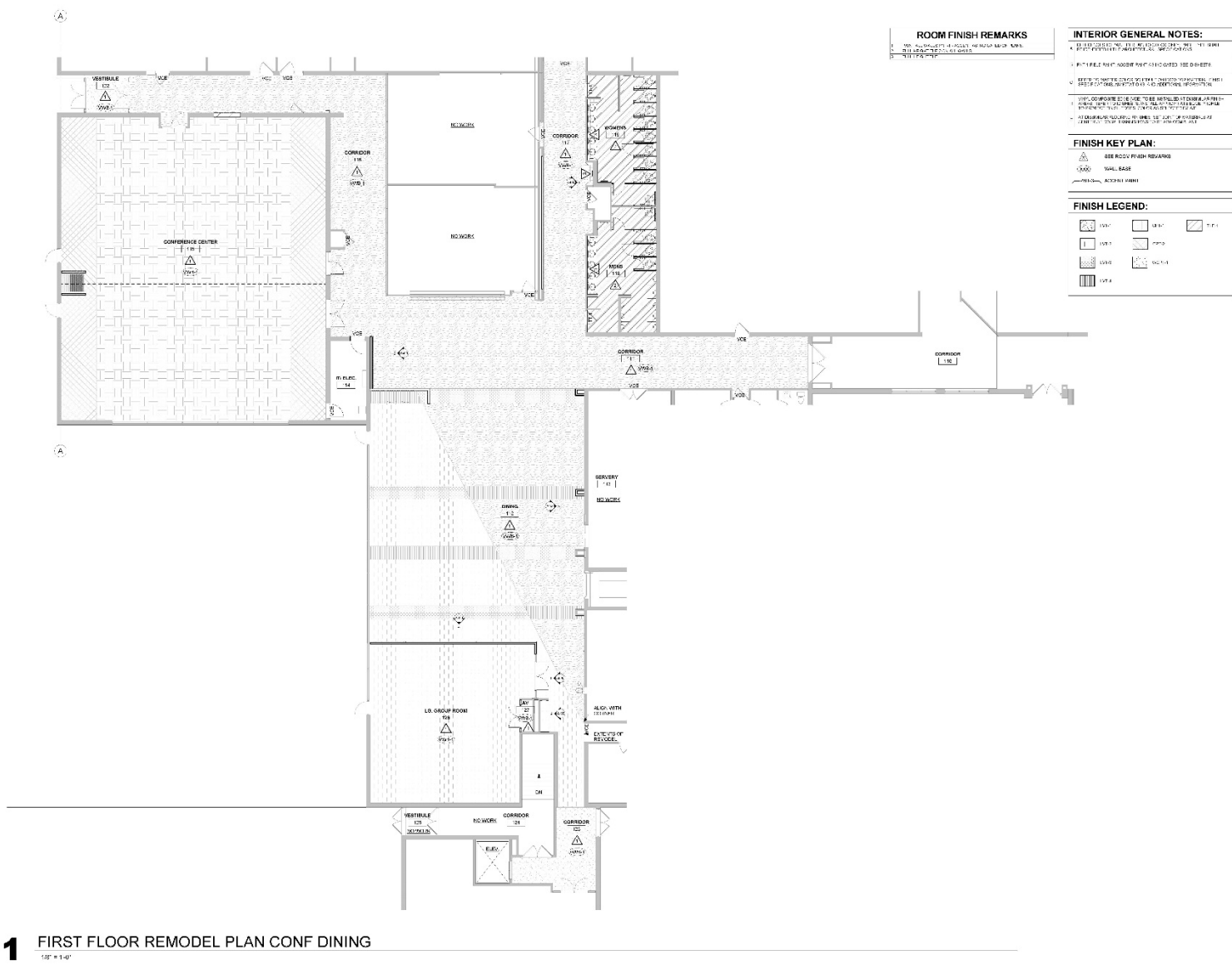
Checked:

Notes:

1. SEE SHEET 21061-01 FOR DETAILS.
2. SEE SHEET 21061-02 FOR DETAILS.
3. SEE SHEET 21061-03 FOR DETAILS.
4. SEE SHEET 21061-04 FOR DETAILS.
5. SEE SHEET 21061-05 FOR DETAILS.
6. SEE SHEET 21061-06 FOR DETAILS.
7. SEE SHEET 21061-07 FOR DETAILS.
8. SEE SHEET 21061-08 FOR DETAILS.
9. SEE SHEET 21061-09 FOR DETAILS.
10. SEE SHEET 21061-10 FOR DETAILS.

Drawn: MPL/MM
Checked: MPL/MM
Date: 1/25/2022 3:12:45 PM

A400



**ARCHITECTURE
ENGINEERING
INTERIOR DESIGN**

HSR ASSOCIATES INC.
100 HUNTER STREET
LA CROSSE, WISCONSIN
PHONE: 608.784.1500
FAX: 608.782.8844
www.hsrassociates.com

Consultant:

SOUTHWEST WISCONSIN TECHNICAL COLLEGE
BLDG 300/400 CONF CENTER & DINING HALL

Project Location: 1800 BRONSON BLVD
FENWICK, WI 53505

FINISH PLAN CONF DINING

Project No. 21051
Revision No. 001
Date: 02/15/22

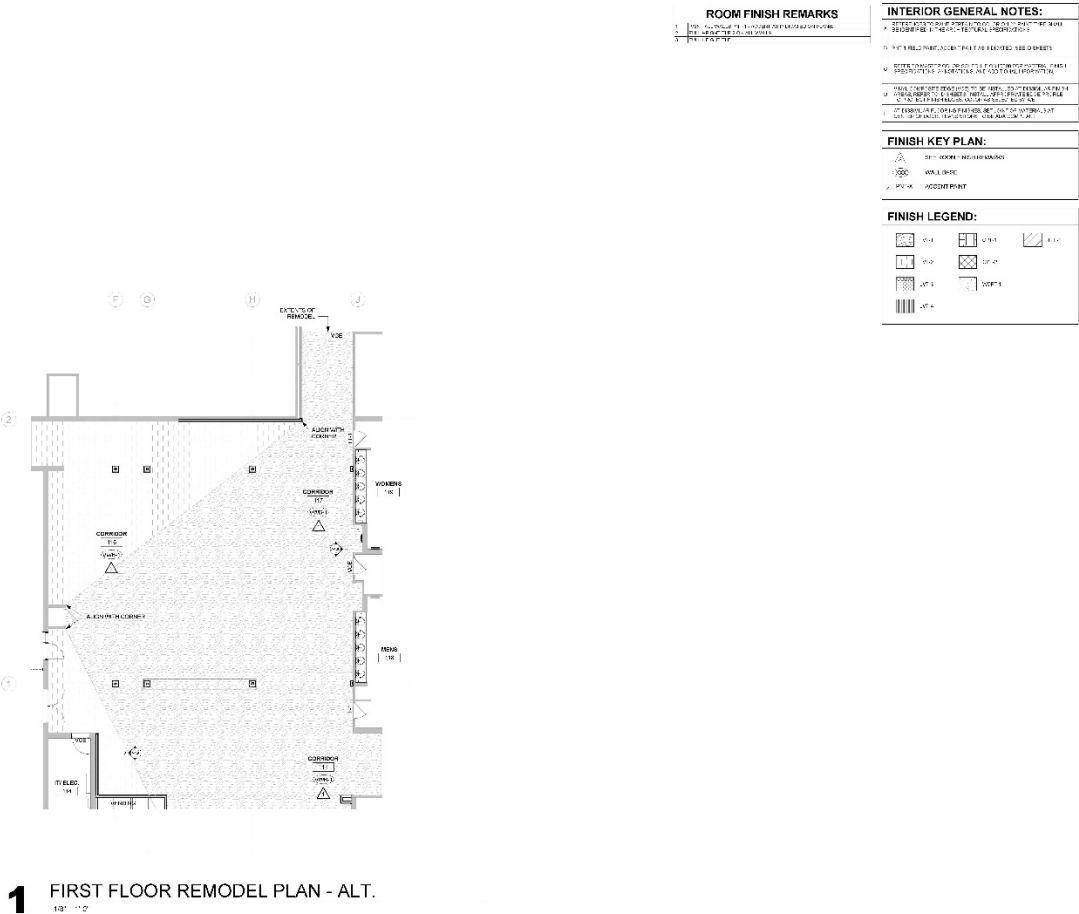
Project Name: 21051
Project Date: FEBRUARY 15, 2022
Client: S.B.

Key Plan:

No.	Description	Date
1	101	02/15/22
2	102	02/15/22
3	103	02/15/22
4	104	02/15/22
5	105	02/15/22
6	106	02/15/22
7	107	02/15/22
8	108	02/15/22
9	109	02/15/22
10	110	02/15/22
11	111	02/15/22
12	112	02/15/22
13	113	02/15/22
14	114	02/15/22
15	115	02/15/22
16	116	02/15/22

1/25/2022 3:12:59 PM

ID100



**ARCHITECTURE
ENGINEERING
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PHONE: 608.783.8844
FAX: 608.783.8844
www.hsrassociates.com

Consultant:

**SOUTHWEST WISCONSIN TECHNICAL COLLEGE
BLDG 300/400 CONF CENTER & DINING HALL**

1800 BRUNSON BLVD
PERMANOCE, WI 53501

FINISH PLAN - ALTERNATE

Project No.: 2021-02
Client: Southwest Wisconsin Technical College
Date: 2/15/22
Project Manager: S.B.
Date: 2/15/22
Project Engineer: S.B.
Date: 2/15/22

Scale: 1/8" = 1'-0"

Notes: 1. SEE FINISH SCHEDULE FOR FINISHES TO BE REMOVED AND REFINISHED
2. SEE FINISH SCHEDULE FOR FINISHES TO BE REMOVED AND REFINISHED
3. SEE FINISH SCHEDULE FOR FINISHES TO BE REMOVED AND REFINISHED
4. SEE FINISH SCHEDULE FOR FINISHES TO BE REMOVED AND REFINISHED
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10. SEE FINISH SCHEDULE FOR FINISHES TO BE REMOVED AND REFINISHED

ID101

Alignment with LEED scorecard



January 26, 2022

Southwest Wisconsin Technical College
1800 Bronson Boulevard
Fennimore, WI 53809

Attention: Dan Imhoff, Director of Facilities

Reference: Conference Center & Dining Renovation
Building 300-400 Renovation Design
to Align with LEED Scorecard

Dear Dan,

The Conference Center & Dining Renovation Project – Building 300-400 Renovation project's design, construction and commissioning will align with the LEED scorecard which identified only 26 points in the "Yes" category. We know that this project will not try to attain the "silver" LEED rating of 50 points; but will adhere to the LEED standards identified in the "yes" category.

Sincerely,

A handwritten signature in black ink, appearing to read 'Doug', is placed below the 'Sincerely,' text.

Douglas J. Ramsey, AIA, LEED AP
Director, HSR Board of Directors



LEED v4 for BD+C: New Construction and Major Renovation **Project Checklist**

Project Name: SWTC New Bookstore – Building 400 Renovation
Date: 10.10.19

Y ? N

0	0	1	Credit	Integrative Process	1
---	---	---	--------	---------------------	---

0	0	16	Location and Transportation		16
		16	Credit	LEED for Neighborhood Development Location	16
			Credit	Sensitive Land Protection	1
			Credit	High Priority Site	2
			Credit	Surrounding Density and Diverse Uses	5
			Credit	Access to Quality Transit	5
			Credit	Bicycle Facilities	1
			Credit	Reduced Parking Footprint	1
			Credit	Green Vehicles	1

0	0	10	Sustainable Sites		10
Y			Prereq	Construction Activity Pollution Prevention	Required
		1	Credit	Site Assessment	1
		2	Credit	Site Development - Protect or Restore Habitat	2
		1	Credit	Open Space	1
		3	Credit	Rainwater Management	3
		2	Credit	Heat Island Reduction	2
		1	Credit	Light Pollution Reduction	1

2	2	5			
Y			Prereq	Outdoor Water Use Reduction	Required
Y			Prereq	Indoor Water Use Reduction	Required
Y			Prereq	Building-Level Water Metering	Required
		2	Credit	Outdoor Water Use Reduction	2
2	2		Credit	Indoor Water Use Reduction	6
		2	Credit	Cooling Tower Water Use	2
		1	Credit	Water Metering	1

13	6	14	Energy and Atmosphere		33
Y			Prereq	Fundamental Commissioning and Verification	Required
Y			Prereq	Minimum Energy Performance	Required
Y			Prereq	Building-Level Energy Metering	Required
Y			Prereq	Fundamental Refrigerant Management	Required
		6	Credit		Enhanced Commissioning
12	6		Credit		Enhanced Refrigerant Management
		1	Credit		
		2	Credit		
		3	Credit		
1			Credit		
		2			

2	0	11	Materials and Resources		13
Y			Prereq	Storage and Collection of Recyclables	Required
Y			Prereq	Construction and Demolition Waste Management Planning	Required
		5	Credit	Building Life-Cycle Impact Reduction	5
		2	Credit	Building Product Disclosure and Optimization - Environmental Product Declarations	2
		2	Credit	Building Product Disclosure and Optimization - Sourcing of Raw Materials	2
		2			
2			Credit	Building Product Disclosure and Optimization - Material Ingredients	2
			Credit	Construction and Demolition Waste Management	2
			Credit	Enhanced Indoor Air Quality Strategies	2
			Credit	Low-Emitting Materials	3
			Credit	Construction Indoor Air Quality Management Plan	1
			Credit	Indoor Air Quality Assessment	2
			Credit	Thermal Comfort	1
			Credit	Interior Lighting	2
			Credit	Daylight	3
			Credit	Quality Views	1
			Credit	Acoustic Performance	1
			Credit	Innovation	5
			Credit	LEED Accredited Professional	1
			Credit	Regional Priority: Specific Credit	1
			Credit	Regional Priority: Specific Credit	1
			Credit	Regional Priority: Specific Credit	1
			Credit	Regional Priority: Specific Credit	1

16		0	50 to 59	Indoor Environmental Quality		16
Y			Gold: 60 points	Minimum Indoor Air Quality Performance	Required	
Y			to 79 (Preferred)	Environmental Tobacco Smoke Control	Required	
2			points			
3			Platinum:			
1			80 to 110			
2			18			
1			1			
2			2			
3			3			
1			1			
1			2			
1		0	5	Innovation		6
			5			
1						
0		0	4	Regional Priority		4
			1			
			1			
			1			
			1			
34	8	66	TOTALS		Possible Points:	110

6

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Preliminary cost estimates**Preliminary Cost Estimate**

Date: December 8, 2021

 Project: Building 300-400 Conference Center & Dining Renovation
 Southwest Wisconsin Technical College - Fennimore, WI
 HSR 21051

	Square Footage/Unit	Unit Price/ Line Item	Unit	Total
Building 300-400 Conference Center & Dining Renovation				
Lenz Center Renovation - Rms. 365 / 366 / 367	4,467	\$101.00	SF	\$451,167
Demolition	4,467	\$2.00	SF	\$8,934
General Constr - walls/doors/glass	4,467	\$55.00	SF	\$245,685
New Flooring - Carpet	4,467	\$7.50	SF	\$33,503
New Painting / Acoustical Diffuser Panels	4,467	\$5.50	SF	\$24,569
New Ceiling / Drywall Acoustical Panels	4,467	\$7.50	SF	\$33,503
New Lighting	4,467	\$5.50	SF	\$24,569
New HVAC - diffusers/ductwork/zone control	4,467	\$15.00	SF	\$67,005
Fire Protection Upgrades	4,467	\$3.00	SF	\$13,401
Dining Room Renovation - Rm. 444	3,811	\$72.25	SF	\$275,345
Demolition	3,811	\$1.25	SF	\$4,764
General Constr - walls/doors/glass	3,811	\$30.00	SF	\$114,330
New Flooring - LVT	3,811	\$7.50	SF	\$28,583
New Painting / Acoustical Diffuser Panels	3,811	\$3.50	SF	\$13,339
New Ceiling / Drywall Acoustical Panels	3,811	\$6.50	SF	\$24,772
New Lighting	3,811	\$5.50	SF	\$20,961
New HVAC - diffusers/ductwork/zone control	3,811	\$15.00	SF	\$57,165
Fire Protection Upgrades	3,811	\$3.00	SF	\$11,433
Toilet Rooms Remodeling - Rms. 339W / 339M / 342 Jan	1,022	\$235.00	SF	\$240,170
Demolition	1,022	\$5.50	SF	\$5,621
General Construction - walls/doors/glass	1,022	\$100.00	SF	\$102,200
New Flooring - Porcelain Tile	1,022	\$25.00	SF	\$25,550
New Painting / Wall Tile	1,022	\$15.00	SF	\$15,330
New Ceiling/Grid - soffits	1,022	\$12.00	SF	\$12,264
New Electrical / Lighting	1,022	\$7.50	SF	\$7,665
New HVAC - diffusers/ductwork/zone control	1,022	\$15.00	SF	\$15,330
New Plumbing/Fire Protection Upgrades	1,022	\$55.00	SF	\$56,210
AV / Elect Rm Renovation	178	\$31.50	SF	\$5,607
Demolition	178	\$1.25	SF	\$223
General Constr - walls/doors/glass	178	\$10.00	SF	\$1,780
New Flooring - LVT	178	\$7.50	SF	\$1,335
New Painting	178	\$2.50	SF	\$445
New Lighting	178	\$4.00	SF	\$712
New HVAC - diffusers/ductwork/zone control	178	\$5.00	SF	\$890
Fire Protection Upgrades	178	\$1.25	SF	\$223
Corridor Renovation - Rm. 450A	1,404	\$58.00	SF	\$81,432
Demolition	1,404	\$1.25	SF	\$1,755
General Constr - walls/doors/glass	1,404	\$30.00	SF	\$42,120

	New Flooring - LVT	1,404	\$7.50	SF	\$10,530
	New Painting / Acoustical Diffuser Panels	1,404	\$3.50	SF	\$4,914
	New Ceiling / Drywall Acoustical Panels	1,404	\$6.50	SF	\$9,126
	New Lighting	1,404	\$5.50	SF	\$7,722
	New HVAC - diffusers/ductwork/zone control	1,404	\$2.50	SF	\$3,510
	Fire Protection Upgrades	1,404	\$1.25	SF	\$1,755
	Corridor Renovation - Rm. 450	730	\$17.00	SF	\$12,410
	Demolition	730	\$1.25	SF	\$913
	New Ceiling / Drywall Acoustical Panels	730	\$6.50	SF	\$4,745
	New Lighting	730	\$5.50	SF	\$4,015
	New HVAC - diffusers/ductwork/zone control	730	\$2.50	SF	\$1,825
	Fire Protection Upgrades	730	\$1.25	SF	\$913
	Corridor Renovation - Rm. 455	480	\$58.00	SF	\$27,840
	Demolition	480	\$1.25	SF	\$600
	General Constr - walls/doors/glass	480	\$30.00	SF	\$14,400
	New Flooring - LVT	480	\$7.50	SF	\$3,600
	New Painting / Acoustical Diffuser Panels	480	\$3.50	SF	\$1,680
	New Ceiling / Drywall Acoustical Panels	480	\$6.50	SF	\$3,120
	New Lighting	480	\$5.50	SF	\$2,640
	New HVAC - diffusers/ductwork/zone control	480	\$2.50	SF	\$1,200
	Fire Protection Upgrades	480	\$1.25	SF	\$600
	Corridor Renovation - Rm. 349	1,138	\$58.00	SF	\$66,004
	Demolition	1,138	\$1.25	SF	\$1,423
	General Constr - walls/doors/glass	1,138	\$30.00	SF	\$34,140
	New Flooring - LVT	1,138	\$7.50	SF	\$8,535
	New Painting / Acoustical Diffuser Panels	1,138	\$3.50	SF	\$3,983
	New Ceiling / Drywall Acoustical Panels	1,138	\$6.50	SF	\$7,397
	New Lighting	1,138	\$5.50	SF	\$6,259
	New HVAC - diffusers/ductwork/zone control	1,138	\$2.50	SF	\$2,845
	Fire Protection Upgrades	1,138	\$1.25	SF	\$1,423
	Corridor Renovation - next to old bookstore	235	\$58.00	SF	\$13,630
	Demolition	235	\$1.25	SF	\$294
	General Constr - walls/doors/glass	235	\$30.00	SF	\$7,050
	New Flooring - LVT	235	\$7.50	SF	\$1,763
	New Painting / Acoustical Diffuser Panels	235	\$3.50	SF	\$823
	New Ceiling / Drywall Acoustical Panels	235	\$6.50	SF	\$1,528
	New Lighting	235	\$5.50	SF	\$1,293
	New HVAC - diffusers/ductwork/zone control	235	\$2.50	SF	\$588
	Fire Protection Upgrades	235	\$1.25	SF	\$294
	SUBTOTAL				\$1,173,605
	Contingency @ 15.00%				\$176,041
	TOTAL				\$1,349,645
	A/E Fees @ 7.50%				\$101,223
	Miscellaneous Costs				\$1,300
	Printing	\$250			
	Agency Review	\$1,050			
	CONSTRUCTION TOTAL				\$1,452,169

AE Fees

\$1,349,645 Construction + Contingency

Architecture	3.25%	\$43,863
Interior Design	0.50%	\$6,748
Construction Administration	0.75%	\$10,122
Electrical	1.25%	\$16,871
Plumbing	0.50%	\$6,748
HVAC	1.00%	\$13,496
Structural	0.25%	\$3,374

TOTAL	7.50%	\$101,223
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AV Systems Allowance + Furniture

1	\$300,000.00	EA	\$300,000
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ALTERNATE BID #1

Meeting Room Renovation - Partial Rm. 444	1,134	\$100.25	SF	\$113,684
Demolition	1,134	\$1.25	SF	\$1,418
General Constr - walls/doors/glass	1,134	\$55.00	SF	\$62,370
New Flooring - Carpet	1,134	\$7.50	SF	\$8,505
New Painting / Acoustical Diffuser Panels	1,134	\$5.50	SF	\$6,237
New Ceiling / Drywall Acoustical Panels	1,134	\$7.50	SF	\$8,505
New Lighting	1,134	\$5.50	SF	\$6,237
New HVAC - diffusers/ductwork/zone control	1,134	\$15.00	SF	\$17,010
Fire Protection Upgrades	1,134	\$3.00	SF	\$3,402
SUBTOTAL				\$113,684
Contingency @ 15.00%				\$17,053
TOTAL				\$130,736
A/E Fees @ 7.50%				\$9,805
CONSTRUCTION TOTAL				\$140,541

ALTERNATE BID #2

Reception Area Renovation - Rms. 341 / 340	1,791	\$59.00	SF	\$105,669
Demolition	1,791	\$3.00	SF	\$5,373
General Constr - opening up space - structural	1,791	\$12.00	SF	\$21,492
New Flooring - Carpet	1,791	\$7.50	SF	\$13,433
New Painting / Acoustical Diffuser Panels	1,791	\$5.50	SF	\$9,951
New Ceiling / Drywall Acoustical Panels	1,791	\$7.50	SF	\$13,433
New Lighting	1,791	\$5.50	SF	\$9,951
New HVAC - diffusers/ductwork/zone control	1,791	\$15.00	SF	\$26,865
Fire Protection Upgrades	1,791	\$3.00	SF	\$5,373

Room usage spreadsheet for the Lenz Center in Fall 2019

Conference Room Usage - Fall Semester 2019

Conference room is the proposed conference room at the south end of the current cafeteria.

EventTitle	StartDateTime	Location	Potential Future	Number of Attendees
Open House Planning	08/28/2019	Room 490	Conference Room	8
Child Care Orientation	08/28/2019	Room 493	Divided Lenz	25
Kelsey Wagner	09/03/2019	Room 490	Conference Room	10
Orange Frog	09/03/2019	Room 493	Conference Room	25
Program Meeting	09/04/2019	Room 492	Conference Room	10
Fennimore Chamber of Commerce	09/04/2019	Room 493	Divided Lenz	15
Alliance Meeting HR	09/05/2019	Room 490	Conference Room	10
Data Team	09/05/2019	Room 492	Conference Room	10
Fiscal Services Department	09/06/2019	Room 490	Divided Lenz	10
Data Governance Team	09/09/2019	Room 493	Conference Room	15
Fennimore Community Scholarship Foundation	09/10/2019	Room 490	Divided Lenz	15
Outreach and Economic Impact	09/12/2019	Room 490	Conference Room	10
Homecoming and Open House 2020 Planning	09/19/2019	Room 490	Conference Room	10
OF Run Through	09/19/2019	Room 493	Conference Room	5
Trap Team Meeting	09/25/2019	Room 490	Divided Lenz	30
Open House Planning Meeting	09/26/2019	room 490	Conference Room	8
SWTC Bookstore Desgin Meeting	09/26/2019	Room 490	Conference Room	10
Trap Shoot Meeting	10/02/2019	Room 490	Divided Lenz	30
Dental Assistant Advisory Committee Meeting	10/03/2019	Room 490	Divided Lenz	8
ERP System RFP Opening	10/04/2019	Room 490	Conference Room	5
Mock Interview	10/04/2019	490, 492, 493	Divided Lenz	20
Maintanence Staff Meeting	10/07/2019	490	Conference Room	18
Academic Council	10/08/2019	490	Divided Lenz	8
FQAS Meeting	10/09/2019	490	Conference Room	6
Public Safety Meeting	10/10/2019	492	Conference Room	8
CERT	10/10/2019	490	Divided Lenz	12
Facilities Meeting	10/10/2019	490	Divided Lenz	18

Bid 1920-03 Opening	10/11/2019	492	Divided Lenz	15
Early Childhood Education Advisory Meeting	10/14/2019	492/493	Conference Room	12
Open House Bag Preg	10/15/2019	490	Conference Room	12
RESEA	10/15/2019	490	Conference Room	12
Grant County Outdoor Sports Alliance	10/15/2019	490	Divided Lenz	25
ERP Steering Committee	10/15/2019	493	Divided Lenz	12
PTA Advisory Committee Meeting	10/16/2019	490	Divided Lenz	12
Homecoming Planning Meeting	10/17/2019	490	Conference Room	10
Interviews	10/17/2019	490	Conference Room	12
Julie Pluemer	10/17/2019	490	Conference Room	6
Meeting Advantage	10/17/2019	490	Divided Lenz	15
HSR Meeting	10/21/2019	490	Conference Room	6
Leadership Development Meeting	10/21/2019	341	Divided Lenz	12
ERP Vendor Discovery Session	10/22/2019	366	Lenz	26
Health Career Fair Planning	10/23/2019	490	Conference Room	10
Facilities Master Plan Year 2	10/23/2019	490	Divided Lenz	18
Remedial Teaching and Learning	10/24/2019	367	Conference Room	15
Accounting Advisory Committee Meeting	10/28/2019	341	Divided Lenz	12
Leadership Council	10/28/2019	493	Divided Lenz	24
REF Board Meeting	10/30/2019	490	Divided Lenz	10
Supply Chain Advisory	10/30/2019	490	Divided Lenz	12
Girls in Manufacturing Discussion	11/04/2019	490	Conference Room	10
Welder Bid Opening	11/04/2019	492	Divided Lenz	5
Culinary and Golf Course Management Advisory Meeting	11/05/2019	492/493	Conference Room	12
Found Board Orientation/Meeting	11/06/2019	492/493	Divided Lenz	12
Culture Committee	11/07/2019	492	Conference Room	12
Fennimore Community Scholarship Fdtn Mtg	11/12/2019	490	Divided Lenz	12
Marketing Tent Production	11/13/2019	Lenz	Lenz	10
Bell, Moore & Richter SC	11/14/2019	490	Conference Room	8
CERT Debrief	11/14/2019	490	Conference Room	15
CESA #3 Youth Apprenticeship Advisory Meeting	11/14/2019	492	Conference Room	10
STW Advisory Meeting	11/14/2019	492	Conference Room	15
MLT Clinical Interviews	11/18/2019	341	Conference Room	6

Planning Meeting for Dual Credit Student Day	11/18/2019	365	Conference Room	15
Human Services Advisory Committee Meeting	11/18/2019	490	Divided Lenz	12
Community Leadership Alliance	11/19/2019	492/493	Lenz	10
Student Services Meeting	11/19/2019	490	Divided Lenz	12
Richland Cneter HS Lab Science Tour and Lunch	11/19/2019	492/493	Divided Lenz	25
Advisors Meeting	11/20/2019	490	Conference Room	6
Ag Department Meeting	11/20/2019	490	Divided Lenz	12
Pre Bid Meeting	11/21/2019	493	Conference Room	18
Professional Dairy Producers	11/21/2019	117, 413, Lenz	Lenz, Lecture Hall	25
CERT Team	11/21/2019	490	Divided Lenz	12
Compeer Financial Fund	11/26/2019	493	Conference Room	12
Bid Opening	12/03/2019	492	Divided Lenz	16
Cookie Exchange	12/04/2019	492/493	Lenz	30
Gunderson Boscobel Leadership Development	12/05/2019	493	Divided Lenz	40
Basic Education Advisory Meeting	12/06/2019	368	Divided Lenz	12
HP Proliant Sever Bid Opening	12/06/2019	492	Divided Lenz	10
Grant County Sports Alliance	12/10/2019	490	Divided Lenz	12
Job Center Staff Meeting	12/11/2019	490	Conference Room	5
CERT Meeting	12/12/2019	490	Divided Lenz	12
Student Ambassador Meeting	12/12/2019	492	Divided Lenz	12
Economic Impact and Outreach	12/17/2019	341	Conference Room	12
BIT Team Meeting	12/18/2019	341	Divided Lenz	5
Fast Track (10:00 am and 2:00 pm)	2019-01-03 10:00:00.000	Room 493	Lecture, Lenz	20
FBPM Advisory Committee Meeting	2019-01-09 10:00:00.000	Room 492	Divided Lenz	15
RFP Opening for the Property Acquisition	2019-01-15 13:30:00.000	Room 492	Conference Room	6
RFP Opening for the Economic Impact Study	2019-01-15 15:00:00.000	Room 492	Conference Room	8
Young Authors Workshop (CESA 3)	2019-01-17 09:30:00.000	Lenz Center	Lenz	25
SkillsUSA Regional	2019-01-24 18:00:00.000	Lenz Center and rooms to be determined	Lenz , Auditorium	300
Student Senate Meeting	2019-02-06 11:30:00.000	Lenz Center	Divided Lenz	50
REF Board	2019-02-06 15:00:00.000	Room 490	Divided Lenz	12
Democratic Party Meeting	2019-02-07 18:30:00.000	Room 490	Divided Lenz	20

Young Entrepreneur Event (CESA 3) CANCELLED DUE TO WEATHER PREDICTION	2019-02-12 09:00:00.000	Lenz Center	Lenz	-- (expected 50)
United Cooperative Calf Training	2019-02-13 09:00:00.000	Room 413	Lenz	25
Foundation Board	2019-02-13 16:00:00.000	Room 493	Divided Lenz	25
Outdoor Shooting Range Bullet Catch Bid Opening	2019-02-14 10:00:00.000	Room 490	Conference Room	8
You Be the Chemist (CESA 3)	2019-02-19 09:00:00.000	Lenz Center	Lenz	75
Blood Drive	2019-02-25 10:00:00.000	Lenz Center	Lenz	50
Unified Community Services	2019-02-27 08:00:00.000	Room 365	Divided Lenz	50
Non-Violent Crisis Intervention (CESA 3)	2019-02-27 08:00:00.000	Rooms 366, 367	Divided Lenz	35
Lit Wars (CESA 3)	2019-03-01 09:00:00.000	Lenz Center	Lenz	120
Teaching Emergent and Early Guided Reading with Jan Richardson	2019-03-07 09:00:00.000	Lenz Center	Lenz	100
CESA 3 Teen Conference	2019-03-12 09:00:00.000	Lenz Center	Lenz	120
Annual Understanding Alzheimer's Disease, Dementia and Memory Loss Workshop	2019-03-14 08:30:00.000	Lenz Center; Rooms 492, 493	Lenz & Bookstore	100
Business and Education Summit Planning Meeting	2019-03-14 13:30:00.000	Room 340	Conference Room	20
Chamber Training	2019-03-14 16:30:00.000	Room 492	Divided Lenz	20
Job Olympics	2019-03-15 09:00:00.000	Lenz Center, 340, 341	Lenz	75
W-2 Appointment	2019-03-19 10:00:00.000	Room 490	Conference Room	5
Nicolet Visit	2019-03-19 13:00:00.000	Room 492	Divided Lenz	6
District Board Appointment Meeting	2019-03-21 19:00:00.000	Room 341	Divided Lenz	12
Trap Team Spring Season Meeting/ ALL ARE WELCOME	2019-03-27 11:30:00.000	RM 341	Divided Lenz	30
Preview Day	2019-03-29 09:30:00.000	Lenz Center, Room 492, 493, Cafeteria	Lecture, Lenz	100
Leadership Training - Fennimore	2019-04-01 11:30:00.000	Room 493	Divided Lenz	25
EPD Advisory Committee Meeting	2019-04-03 08:00:00.000	Room 490	Divided Lenz	15
CESA 3 Youth Apprenticeship Advisory Meeting	2019-04-04 09:00:00.000	Room 490	Divided Lenz	15
SWTC School to Work Advisory Council Meeting	2019-04-04 11:30:00.000	Room 490	Divided Lenz	12
Developing Leaders	2019-04-05 07:30:00.000	Rooms 492, 493	Divided Lenz	50
CIT Training	2019-04-08 08:00:00.000	Room 493	Divided Lenz	25

New Student Registration	2019-04-09 08:00:00.000	Room 365 (Lenz Center)	Lenz	100
CIT Simulation	2019-04-10 07:00:00.000	Room 492	Divided Lenz	15
I-Forward Testing	2019-04-11 08:00:00.000	Room 366	Divided Lenz	30
Spring Counselor Conference	2019-04-12 08:30:00.000	Room 365	Divided Lenz	50
SWIFLE	2019-04-17 09:00:00.000	Lenz Center	Lenz	100
W-2 Meeting	2019-04-23 10:00:00.000	Room 490	Conference Room	12
ADRC Volunteer Recognition	2019-04-29 17:00:00.000	Lenz Center	Lenz	50
Co-Curricular Planning and Assessment (meet with HLC Team)	2019-04-30 09:00:00.000	Room 3612	Conference Room	25
Retention and Completion (meet with HLC Team)	2019-04-30 10:00:00.000	Room 3608	Divided Lenz	25
Lunch with Faculty (HLC Team)	2019-04-30 11:30:00.000	Lenz Center	Lenz	35
UWP Ag Education and Tech Education Meeting	2019-05-02 11:00:00.000	Room 493	Divided Lenz	12
Fennimore Wrestling Association Meeting	2019-05-06 18:00:00.000	Room 365	Divided Lenz	120
ETF Sessions (Retirement)	2019-05-08 08:00:00.000	Room 492	Divided Lenz	25
Portfolio Show	2019-05-08 16:00:00.000	Lenz Center	Lenz	20
External Partnership Meeting	2019-05-10 11:30:00.000	Room 490	Conference Room	12
RFP Opening	2019-05-15 11:00:00.000	Room 490	Conference Room	12
District Board Appointment	2019-05-16 19:00:00.000	Room 341	Divided Lenz	8
Donor Appreciation and Alumni Recognition Event	2019-05-17 17:30:00.000	Lenz Center	Lenz	150
Learning Academy - Strengths Finder	2019-05-21 12:30:00.000	Room 493	Divided Lenz	50
Kids Career Exploration (CESA 3)	2019-05-22 09:00:00.000	Lenz Center, Room 493 (additional rooms to be determined)	Lecture, Lenz	75
Learning Academy - Speed of Trust	2019-05-23 08:00:00.000	Room 492	Divided Lenz	12
RESEAS	2019-05-29 12:30:00.000	Room 492	Conference Room	25
Carpentry Interviews	2019-06-05 10:00:00.000	Room 492	Divided Lenz	8
Job Center	2019-06-11 08:30:00.000	Room 490	Conference Room	4
Charger Tech Academy	2019-06-18 09:00:00.000	Room 365	Divided Lenz	50
Fennimore Community Scholarship Foundation Board	2019-06-25 07:30:00.000	Room 490	Divided Lenz	12
Tech Trek	2019-07-15 08:30:00.000	Room 365	Lenz	50
Fast Track	2019-07-23 09:00:00.000	Room 365	Lecture, Lenz	20

Girls in STEM Brainstorm	2019-07-29 10:00:00.000	Room 490	Conference Room	8
IVP	2019-08-12 08:00:00.000	Lenz Center	Lenz	100
Learning Academy	2019-08-14 08:00:00.000	Rooms 492, 493 and others	Lenz	75
457 Deferred Comp (Learning Academy)	2019-08-14 09:00:00.000	TBD	Lenz	40
Data Summits (Learning Academy)	2019-08-14 10:00:00.000	Room 492	Divided Lenz	25
PLC Workshop - CESA 3	2019-08-19 09:00:00.000	Room 490	Divided Lenz	50
Blood Drive	2019-08-26 10:00:00.000	Lenz Center	Lenz	50
Midwife Advisory Meeting	2019-08-26 18:00:00.000	Lenz Center	Lenz	12
Statewide WTED Group	2019-09-18 08:00:00.000	Room 3617	Conference Room	80
WRS Employer Training	2019-09-18 09:00:00.000	Room 365	Lenz	25
Student Senate Meeting	2019-09-18 11:30:00.000	Room 493	Divided Lenz	50
Happiness Advantage/Orange Frog Workshop	2019-09-18 11:30:00.000	Room 365 (Lenz Center)	Divided Lenz	50
Business Management Advisory Meeting	2019-09-23 08:00:00.000	Room 492, 493	Lenz	12
Open House	2019-10-15 16:30:00.000	Room 490	Divided Lenz	75
	2019-10-16 15:00:00.000		All Campus	
Fennimore Dream Bigger Career Fair	2019-10-18 09:00:00.000			
	2019-10-18 09:00:00.000	Lenz Center, Room 492, 493	Lenz, Bookstore	10
Southwest Wisconsin Business and Education Summit	2019-10-25 08:00:00.000	Lenz Center	Lenz	12
Physical Therapist Assistant Advisory Committee Meeting	2019-10-30 11:30:00.000	Lenz Center	Lenz	12
	2019-10-30 11:30:00.000	Room 490	Divided Lenz	80
Dairy Goat Academy	2019-11-02 08:00:00.000	Lenz Center, Rooms 492, 493, south end of cafeteria	Lecture, Lenz	25
ERP 1 Vendor Demo OPEN TO STUDENTS	2019-11-04 08:30:00.000	Lenz Center	Lenz	25
ERP 1 Vendor Demo OPEN TO STUDENTS	2019-11-05 16:00:00.000	Lenz Center	Lenz	25
LGBTQ Safe Zone Training	2019-11-08 09:00:00.000	RM 493	Divided Lenz	50
ERP Vendor 3 Demo	2019-11-11 08:30:00.000	Lenz Center	Lenz	50
ERP Vendor 3 Demo	2019-11-12 16:00:00.000	Lenz Center	Lenz	25
WAAE DPI Fall In-service Training	2019-11-15 08:00:00.000	Room 493	Divided Lenz	60
Quiz Bowl (CESA 3)	2019-11-19 09:00:00.000	Lenz Center	Lenz	15
District Board Meeting	2019-12-19 19:00:00.000	365	Conference Room	
Total Participants				4821

E. Strategic Directions – Roadmap to the Future

Katie Glass, Executive Director of Marketing, will update the Board on the Strategic Directions document including the Roadmap to the Future. The document is included below.



STRATEGIC DIRECTIONS

2022–2025



For five years in a row, Southwest Tech ranks among the best two-year colleges in the nation!

THIS IS WHERE
Everyone Belongs

DRAFT: 02-17-22

Who We Are

Mission

Southwest Wisconsin Technical College provides education and training opportunities responsive to students, employers, and communities.

Vision

Southwest Wisconsin Technical College will be a preferred provider of education, source of talent, and place of employment in the region. We at the College change lives by providing opportunities for success.

Values

Integrity

We promote a cohesive culture that is based on honesty, professionalism, trust, kindness, and respect. We work collaboratively to maintain a healthy environment of clear communication, transparency, and dedication to the mission of Southwest Tech.



Electrical Power Distribution instructor Joe Randall teaches his students integrity by volunteering in Richland Center to hang holiday lights in the park for the southwest Wisconsin community to enjoy.

Learning

We work together to make high-quality, affordable education accessible to our diverse population. We help students develop the knowledge, skills, and attitudes needed to contribute to an inclusive workforce and community success. Through partnerships, we seek opportunities to improve lives.

Medical Assistant instructor Tonia Breuer assists a student with essential hands-on education that helps them succeed in the workplace.



Continuous Improvement

We leverage our rural perspective and progressive entrepreneurial spirit to attract people who strive for excellence in student success through innovation in technology, services, and strategies. We support and promote personal and professional development to



exceed industry standards and produce competent and skilled graduates in high-quality, relevant programs essential to our sustainability as a college.

IT Support Specialist Jake Mootz assists students with enrolling in Charger Tech 360 at New Student Orientation. Charger Tech 360 is

more than just a laptop, it's support, software, and service when you need it providing a successful learning experience.

Accountability

We hold ourselves and our teams responsible for achieving academic and fiscal College goals as established by the District Board. We practice self-awareness and hold each other accountable to recognize and confront biases that impact our thinking, behavior, and performance to realize positive and equitable results.

Criminal Justice instructor Tom Kretschman prepares students to take a leadership role in campus safety.



Inclusivity

We provide a welcoming environment that promotes respect for all members of the college community. We commit to learning about our differences and commonalities to better appreciate the value of each person. We empower the college community to cultivate connections and defend the dignity and humanity of all. We expect all members of our college community to live our Charger Respect Pledge.

Christena Bowers, Disability and Support Services Manager, took students to a conference in Wisconsin Dells. They presented to



high school educators on their experiences transitioning from high school to college and how teachers can better prepare their students for that transition.



Building relationships with prospective students, current students, and employers is what we do best. At Southwest Tech, we care.

The front cover shows a recruiter meeting with students from Darlington High School, Nursing-Associate Degree students celebrating their last day of clinical at Boscobel Care and Rehab, and State Student Ambassador and Criminal Justice Studies student Hannah Masters serving in her campus security role.

What We Do

We provide
**affordable
education.**

Jenna graduated with
zero debt.

Average debt is \$4,370
and many students
receive scholarships to
further reduce costs.



ANNUAL COST OF COLLEGE TUITION



Sources: U.S. Department of Education-Net Price Calculator Center;
UW HELP System Tuition Chart, The College Board 2021,
College Costs Calculator

We help
**our students
get good jobs.**

Blake was hired locally in
the agriculture industry
before graduation.



94%

**Were Employed
Within the First
Year of Graduation.**



\$48,000

**Median Salary
6 Months After
Graduating
With an Associate
Degree.**

Source: 2020 Graduate Outcomes Report

We promote
lifelong learning.

Transfer credits helped
Tory build his career.

- Benton High School, 2008
- UW-Platteville, Biology, 2012
- Southwest Tech, Nursing-
Associate Degree, 2015
- UW-Madison, Bachelor of
Science-Nursing, 2017
- Clarke University, Doctor of
Nursing Practice, 2021



Transfer Credits to Southwest Tech

You may be able to
transfer credits,
utilize existing credits,
or earn new credits
for skills and knowledge
you gained at another
college, in the military,
or on the job.



Transfer Credits from Southwest Tech

Southwest Tech has
transfer agreements
with private colleges,
universities, and the
University of
Wisconsin System.

DRAFT: 02-17-22

College Health Indicators

The District Board of Directors reviews College Health Indicators (CHI) semi-annually. The CHI are metrics that provide a trend of performance year-over-year with benchmarks that compare Southwest Tech to other Wisconsin Technical College System colleges or national performance standards.

GOAL

To achieve after implementing activities/initiatives. Targets are determined and approved by the Executive Team.

ACTUAL

Current or most recent measure available.

Strategic Direction: Engage Students in High Quality Experiential Learning

COLLEGE HEALTH INDICATOR (CHI)	ACTUAL	GOAL
1. Equity in Student Learning	51%	61%
2. Enrollment Headcount	6553	6900
3. Retention Rate	71%	80%
4. Graduation Rate	55%	65%
5. Job Placement	94%	97%
6. Student Satisfaction (7-point scale)	5.63	6.00
7. Employer Satisfaction	96%	98%

Strategic Direction: Strengthen a Culture of Caring and Success

COLLEGE HEALTH INDICATOR (CHI)	ACTUAL	GOAL
8. Employee Satisfaction (5-point scale)	4.44	4.50
9. Employee Retention	94.79%	95%

Strategic Direction: Enhance the College's Economic Impact

COLLEGE HEALTH INDICATOR (CHI)	ACTUAL	GOAL
10. Full Time Equivalent (FTE) Count	1258.34	1275.00
11. Economic Impact:		
11 a. Job Placement In-District	50%	56%
11 b. Five-Year Graduate Wage Growth	47%	55%
11 c. Job Placement in Industry	TBD	TBD

College Governance

• Executive Team

Leads the college to achieve excellence with integrity through learning and service.

• Leadership Council

Creates mutual understanding among all supervisors to consistently communicate with and engage all faculty and staff.

• Academic Council

Leads efforts to ensure all students learn, progress, and achieve their goals, especially our Special Populations.

• College Council

Cultivates College Values as core behaviors of a positive, caring culture of wellness and trust.

• Operations Council

Leads the achievement of sustainable college operations.

**PRIORITY
PROJECT**
1

Academic Plan

Access to high-quality academic programming helps students succeed in the workforce. The Academic Plan focuses on emerging industries and revitalizing existing programs.


★ GOOD

More students in relevant programs

★★ BETTER

Students graduating and being recruited into high-wage/high-demand jobs

★★★ BEST

Dynamic programming provides life-long learning opportunities responsive to workforce and individuals

PERFORMANCE

We know we will be successful when all academic programs to achieve high-wage/high-demand status. We also start new programs when an industry sector aligns with our mission as a technical college.

GOALS

1. Revitalize at least three new programs per year to increase enrollments leading to high-wage/high-demand careers.
2. Start up to five new programs over the next three years that lead to high-wage/high-demand careers.
3. Each high school increases dual credit enrollments by 5%.
4. More students come to SWTC with college credits.

SPECIFIC ACTIONS

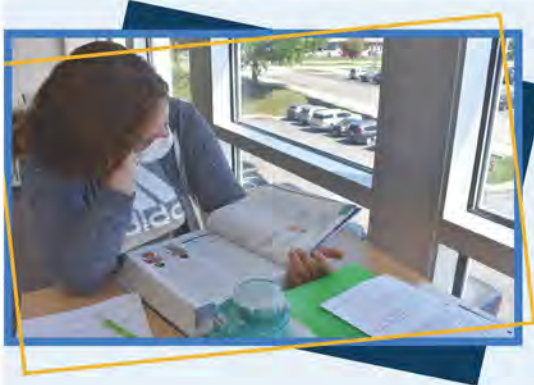
1. In 2022, the nursing program is planning to add a January start for new students. By working with industry partners and creatively realigning internal structures, students would be able to graduate in less time. This effort will be successful if we can find new sources of revenue.
2. Each high school increases dual credit enrollments by 5%.
3. More students come to SWTC with college credits.
4. Surgical Tech will start in the fall of 2022. This program will provide access to well-paying jobs in high-demand by our local healthcare employers.
5. During 2022, we will develop the curriculum for renewable energies, an emerging field with high-wage jobs.
6. Cyber security is a new program opportunity planned for fall 2023
7. Latinx Supported: Spanish CNA, Spanish Midwifery, Spanish Lab Science
8. Associate of Arts/Science transfer

DRAFT 02-17-22

PRIORITY
PROJECT
2

Universal Design

This project creates a learning environment where all people can succeed. Through this initiative, we seek to ensure all products, environments, and learning experiences are valuable to all people to the greatest extent possible.



★ GOOD

Faculty and staff experiment with new designs

★★ BETTER

Take successful projects to broader audiences

★★★ BEST

All our students are more successful

PERFORMANCE

We know we will be successful if all students improve learning inside and outside of the classroom, with a focus on achievement gaps between our special populations and our non-special populations.

GOALS

1. We want to increase our College Health Indicator #1: equity in student graduation rates for specials populations from 51% to 61% by 2025.

SPECIFIC ACTIONS

1. Recruit 20 faculty and staff each year to participate in a cohort training. All participants will design, implement, and assess a Universal Design project on campus during the following semester.
2. Create a Universal Design resource repository for staff and faculty.
3. Provide year-round training opportunities through learning academy and lunch and learn sessions.
4. Incorporate Universal Design into TAP and professional development planning.
5. Incorporate Universal Design principles into FQAS courses.
6. Annually review the outcomes for each project and determine at least one opportunity to expand to more students in general and two projects to improve the success of the most in need student populations.

PRIORITY
PROJECT
3

Assess and Improve Core Abilities

Promoting core employability skills permeates every program at Southwest Tech. When we focus deliberately on developing the CORE Abilities of the future, faculty and staff can prepare agile thinkers capable of both powering the workforce and tackling our district's most important challenges.



★ GOOD

Have a small group dialogue about the results of the Charger Vision interviews and how the employer feedback relates to the CORE Abilities.

★★ BETTER

Widely disseminate and gather internal feedback on the results of the Charger Vision interviews while paying particular attention to the CORE Abilities. Assess for gaps and adopt changes to the current CORE Abilities that meet current employer needs.

★★★ BEST

Assess for gaps and adopt changes to the current CORE Abilities that meet employer needs. Work with faculty to incorporate the adopted changes into program lesson plans. Collected success examples and report back to our campus community and employer partners.

PERFORMANCE

We know we will be successful when the six CORE Abilities have been reviewed against recently collected employer feedback and appropriate adjustments have been implemented.

GOALS

SPECIFIC ACTIONS

1. Conduct an initial small group analysis of the Charger Vision findings related to the CORE Abilities. Assimilate information into a presentable format.
2. Present findings to designated standing committees and gather feedback.
3. Designate a cross functional project team tasked with crafting needed updates to the CORE Abilities. Validate proposed adjustments with standing committees.
4. Present findings and adjustments campus-wide and to the District Board. Challenge faculty to start thinking of ways to incorporate CORE Abilities changes into their lesson plans and document in TAP plans.
5. Create a project team tasked with promoting adoption of the CORE Abilities changes and collect inspirational success stories to share with the campus community.
6. Steward employer partners by communicating the CORE Abilities updates and how their input has led to positive action.

DRAFT 02-17-22

PRIORITY
PROJECT
4

Enhance College-Wide Diversity, Equity, & Inclusion

The College will be intentional about empowering faculty and staff to be agents of change for the five-county district the college serves. By engaging the entire campus community and our partners we can secure a more equitable future for current and future students.



★ GOOD

Increase the number of employees of color so that students see representation within the college community.

★★ BETTER

Bringing the retention and graduation rates of special population students up to the graduation and retention rates of the non-special population students.

★★★ BEST

All students and employees will serve their communities, both on and off campus, with a commitment to respecting others' values and ideas and treating all with dignity and compassion.

PERFORMANCE

We know we will be successful when

GOALS

1. Develop and utilize a Diversity, Equity, and Inclusion Progress Report
2. Re-define Student Success and Set Equity Goals
3. Work externally to change the student experience
4. Work internally to build urgency and commitment to equity goals

SPECIFIC ACTIONS

1. Diversity, Equity, and Inclusion Progress Report will state the goals of the college in five areas and provide quantitative and qualitative data on the progress the college has made toward its DEI goals.
2. A three-year action plan will be developed to guide the college in its DEI initiatives outlining
3. A space will be created on campus where student groups and organizations based on identity, rather than program, can gather for meetings, comradery, support, and programming.
4. A college-wide diversity statement will be developed and included on all syllabi.
5. Offer college-wide trainings that give the opportunity to learn about different cultures.
6. Offer college-wide trainings that teach us how to better navigate those difficult conversations about diverse topics.

F. Staffing Update

Krista Weber, Chief Human Resources Officer, will provide an update on College staffing. A summary follows.

Staffing Update 2021-2022

	Name	Title	Status and/or Additional Info	Effective Date	Funding Source &/or Estimated Wage Range/Hired Salary
1	New Position	Medical Lab Tech Instructor-50%	JoAnn Wiederholt	7/1/2021	BS: \$48,898 - \$77,750 AS: \$51,434 - \$81,781 MS: \$53,969 - \$85,811 Hired at \$58,000
2	New Position	Day Custodian LTE ending 12/31/2021	Alecia Hach	7/19/2021	A12 - Hourly Range: \$15.61 - \$18.73 Hired at \$15.80
3	Replacement	Evening Custodian	Chuck Merten	7/12/2021	A12 - Hourly Range: \$15.61 - \$18.73 Hired at \$16.00
4	Replacement	Academic Success Coach-Part-time LTE	Vickie Udelhoven	8/6/2021	B24 - Hourly Range: \$21.01 - \$27.31 Hired at \$25.00
5	Replacement	Student Services Administrative Assistant	Wanda Ware	9/1/2021	A13, Hourly Range \$16.98- \$20.37 Hired at \$18.00
6	New Positon	Surgical Technology Instructor/Program Director	Rachel Huber	1/3/2022	BS: \$48,898 - \$77,750 AS: \$51,434 - \$81,781 MS: \$53,969 - \$85,811 Hired at \$64,000

Staffing Update 2021-2022

	Name	Title	Status and/or Additional Info	Effective Date	Funding Source &/or Estimated Wage Range/Hired Salary
7	Replacement	Director of Grants	Amy Seeboth-Wilson	11/8/2021	D62-Salary Band: \$64,304 - \$93,241 Hired at \$84,000
8	Replacement	Academic Success Coach- Full-Time LTE	Janine Schmitz	12/6/2021	B24 - Hourly Range: \$21.01 - \$27.31 Hired at \$25.00
9	Replacement	Electrical Power Distribution Lab Assistant	Todd Kasper	11/1/2021	B21 - Hourly Range: \$17.36 - \$22.57 Hired at \$20.50
10	Replacement	Grant Accountant	Crystal Brown	12/6/2021	C44-Salary Band: \$55,488 - \$77,683 Hired at \$57,000
11	Replacement	Agronomy Instructor	Andrew Dal Santo	1/3/2022	BS: \$48,898 - \$77,750 AS: \$51,434 - \$81,781 MS: \$53,969 - \$85,811 Hired at \$62,000
12	New	Business Management Instructor/Experiential Learning Coordinator	Seth Henkel	2/7/2022	C44-Salary Band: \$55,488 - \$77,683 Hired at \$64,000

Staffing Update 2021-2022


	Name	Title	Status and/or Additional Info	Effective Date	Funding Source &/or Estimated Wage Range/Hired Salary
13	Replacement	Data Analyst/Data Analytics Instructor	Posted	3/15/2022	C43-Salary Band: \$52,100 - \$72,941

Information and Correspondence

A. Enrollment Report

The 2021-22 FTE Comparison Enrollment Report and FY 2023 Application Report are below.

1. **2021-22 FTE Comparison YOY Report**
2. [FY 2023 Application Report](#)

		School Years 2019-20, 2020-21, and 2021-22 FTE Comparison									
Program Code	Program Title	SY 19-20 02/17/20 Students	SY 20-21 02/15/21 Students	SY 21-22 02/14/22 Students	20 to '22 Student Change	21 to '22 Student Change	SY 19-20 02/17/20 FTE	SY 20-21 02/15/21 FTE	SY 21-22 02/14/22 FTE	20 to '22 FTE Change	21 to '22 FTE Change
10-101-1	Accounting	52	69	60	8	(9)	38.93	45.30	39.83	0.90	(5.47)
10-006-7	Agribusiness Science & Technology - AgBus Mgmt	14	9	14	-	5	14.13	4.47	13.93	(0.20)	9.47
10-006-5	Agribusiness Science & Technology - Agronomy	16	19	12	(4)	(7)	17.57	18.27	9.77	(7.80)	(8.50)
10-006-6	Agribusiness Science & Technology - Animal Science	28	20	29	1	9	28.50	16.57	23.57	(4.93)	7.00
10-102-3	Business Management	134	132	114	(20)	(18)	84.83	83.30	71.40	(13.43)	(11.90)
10-530-5	Cancer Information Management	95	109	85	(10)	(24)	50.97	55.47	52.23	1.27	(3.23)
10-504-X	Criminal Justice	45	49	44	(1)	(5)	36.97	33.40	31.97	(5.00)	(1.43)
10-316-1	Culinary Arts	6	6	5	(1)	(1)	2.77	5.10	5.60	2.83	0.50
10-317-1	Culinary Management	5	2		(5)	(2)	4.80	1.53		(4.80)	(1.53)
10-102-1	Data Analytics			5	5	5			2.27	2.27	2.27
10-510-6	Direct Entry Midwife	77	122	137	60	15	31.73	48.47	65.23	33.50	16.77
10-307-1	Early Childhood Education	46	63	49	3	(14)	32.53	43.57	31.83	(0.70)	(11.73)
10-620-1	Electro-Mechanical Technology	33	34	27	(6)	(7)	31.03	31.17	23.13	(7.90)	(8.03)
10-325-1	Golf Course Management	18	10	13	(5)	3	14.53	9.37	12.17	(2.37)	2.80
10-201-2	Graphic And Web Design	26	19	23	(3)	4	18.63	15.00	17.97	(0.67)	2.97
10-530-1	Health Information Technology	53	56	52	(1)	(4)	25.17	25.93	27.03	1.87	1.10
10-520-3	Human Services Associate	42	32	39	(3)	7	31.53	26.07	29.27	(2.27)	3.20
10-825-1	Individualized Technical Studies	2	3		(2)	(3)	1.00	1.40		(1.00)	(1.40)
10-620-3	Instrumentation and Controls Technology	10	4		(10)	(4)	7.57	0.90		(7.57)	(0.90)
10-150-2	IT-Network Specialist	23	32	30	7	(2)	13.27	18.70	18.00	4.73	(0.70)
10-196-1	Leadership Development	24	11	12	(12)	1	11.23	3.47	6.33	(4.90)	2.87
10-513-1	Medical Laboratory Technician	21	21	20	(1)	(1)	16.37	14.57	14.93	(1.43)	0.37

Program Code	Program Title	SY 19-20 02/17/20 Students	SY 20-21 02/15/21 Students	SY 21-22 02/14/22 Students	20 to '22 Student Change	21 to '22 Student Change	SY 19-20 02/17/20 FTE	SY 20-21 02/15/21 FTE	SY 21-22 02/14/22 FTE	20 to '22 FTE Change	21 to '22 FTE Change
10-196-6	Nonprofit Leadership		1	9	9	8		0.40	5.10	5.10	4.70
10-543-1	Nursing-Associate Degree	209	226	205	(4)	(21)	107.77	126.97	104.83	(2.93)	(22.13)
10-524-1	Physical Therapist Assistant	40	31	22	(18)	(9)	24.07	18.87	14.07	(10.00)	(4.80)
10-182-1	Supply Chain Management	44	26	35	(9)	9	25.50	11.70	16.90	(8.60)	5.20
10-499-5	Technical Studies-Journeyworker			1	1	1			0.30	0.30	0.30
	Total Associate Degree	1,063	1,106	1,042	(21)	(64)	671.40	659.93	637.67	(33.73)	(22.27)
31-101-1	Accounting Assistant	5	13	9	4	(4)	1.60	5.83	3.77	2.17	(2.07)
30-531-6	EMT-IV (Advanced EMT)	10		12	2	12	1.33		2.03	0.70	2.03
31-006-3	Agribusiness Science & Technology - Agronomy Tech		1	1	1	-		1.13	0.10	0.10	(1.03)
32-070-1	Agricultural Power & Equipment Technician	34	35	36	2	1	32.30	33.10	34.47	2.17	1.37
31-405-1	Auto Collision Repair & Refinish Technician	11	11	9	(2)	(2)	5.87	8.07	9.07	3.20	1.00
32-404-2	Automotive Technician	26	34	19	(7)	(15)	24.13	23.17	15.07	(9.07)	(8.10)
31-408-1	Bricklaying & Masonry	3		4	1	4	1.33		2.23	0.90	2.23
30-443-1	Building Maintenance & Construction	3	1	1	(2)	-	0.70	0.07	0.07	(0.63)	-
31-475-1	Building Trades-Carpentry	11	9	9	(2)	-	9.27	8.13	7.90	(1.37)	(0.23)
31-307-1	Child Care Services	8	4	4	(4)	-	3.83	2.70	2.10	(1.73)	(0.60)
30-420-2	CNC Machine Operator/Programmer	8	2	6	(2)	4	7.97	1.30	4.30	(3.67)	3.00
31-502-1	Cosmetology	29	19	26	(3)	7	19.83	13.60	19.23	(0.60)	5.63
30-504-2	Criminal Justice-Law Enforcement 720 Academy	17	14	7	(10)	(7)	12.23	9.33	5.13	(7.10)	(4.20)
31-317-1	Culinary Specialist	3			(3)	-	1.47			(1.47)	-
30-508-2	Dental Assistant	16	11	18	2	7	8.87	5.57	9.47	0.60	3.90
30-812-1	Driver and Safety Education Certification	26	21	13	(13)	(8)	5.80	4.80	2.00	(3.80)	(2.80)
31-413-2	Electrical Power Distribution	45	44	44	(1)	-	43.83	40.60	37.00	(6.83)	(3.60)
50-413-2	Electricity (Construction) Apprentice	19	20	23	4	3	2.47	3.03	3.07	0.60	0.03
30-531-3	Emergency Medical Technician	49	90	58	9	(32)	8.57	14.90	7.80	(0.77)	(7.10)
32-080-4	Farm Operations & Management - Ag Mechanics	2	9	11	9	2	1.67	7.47	10.10	8.43	2.63
31-080-6	Farm Operations & Management - Crop Operations	2	1		(2)	(1)	0.37	0.07		(0.37)	(0.07)
32-080-3	Farm Operations & Management - Dairy	18	8	7	(11)	(1)	17.17	5.97	6.10	(11.07)	0.13
31-080-3	Farm Operations & Management - Dairy Technician	3	3	2	(1)	(1)	0.87	0.67	1.50	0.63	0.83
31-080-2	Farm Operations & Management - Farm Ag Maintenance	13	4	2	(11)	(2)	5.67	2.40	0.20	(5.47)	(2.20)
32-080-6	Farm Operations & Management - Livestock	1	1	3	2	2	0.97	1.03	2.73	1.77	1.70
31-080-7	Farm Operations & Management - Livestock Tech	3		1	(2)	1	1.77		0.77	(1.00)	0.77
50-413-1	Industrial Electrician Apprentice	8	10	6	(2)	(4)	1.40	1.67	0.80	(0.60)	(0.87)
31-620-1	Industrial Mechanic	2	3	2	-	(1)	1.53	2.83	1.23	(0.30)	(1.60)
31-154-6	IT-Computer Support Technician	26	10	6	(20)	(4)	20.47	7.30	3.37	(17.10)	(3.93)

Program Code	Program Title	SY 19-20 02/17/20 Students	SY 20-21 02/15/21 Students	SY 21-22 02/14/22 Students	20 to '22 Student Change	21 to '22 Student Change	SY 19-20 02/17/20 FTE	SY 20-21 02/15/21 FTE	SY 21-22 02/14/22 FTE	20 to '22 FTE Change	21 to '22 FTE Change
31-513-1	Laboratory Science Technician	4	5	11	7	6	2.13	2.53	5.03	2.90	2.50
50-620-1	Mechatronics Technician Apprentice	6	5		(6)	(5)	1.60	1.27		(1.60)	(1.27)
31-509-1	Medical Assistant	33	43	31	(2)	(12)	24.57	34.33	22.43	(2.13)	(11.90)
31-530-2	Medical Coding Specialist	64	92	95	31	3	30.40	35.07	51.90	21.50	16.83
30-504-4	Nail Technician	2	2	2	-	-	0.37	0.87	1.00	0.63	0.13
30-543-1	Nursing Assistant	173	203	165	(8)	(38)	24.17	27.00	20.20	(3.97)	(6.80)
50-427-5	Plumbing Apprentice	20	18	21	1	3	3.52	2.52	4.17	0.65	1.65
31-504-5	Security Operations	2	1		(2)	(1)	1.20	0.70		(1.20)	(0.70)
31-182-1	Supply Chain Assistant	3	5	3	-	(2)	0.37	2.90	0.73	0.37	(2.17)
31-442-1	Welding	45	53	46	1	(7)	30.47	41.10	30.60	0.13	(10.50)
	Total Technical Diploma	753	805	713	(40)	(92)	362.05	353.02	327.67	(34.38)	(25.35)
20-800-1	Liberal Arts - Associate of Arts	24	32	51	27	19	8.50	9.97	18.67	10.17	8.70
20-800-2	Liberal Arts - Associate of Science	9	12	9	-	(3)	4.73	3.27	3.60	(1.13)	0.33
	Undeclared Majors	524	494	607	83	113	92.57	85.47	106.17	13.60	20.70
	Total Liberal Arts & Undeclared Majors	557	538	667	110	129	105.80	98.70	128.43	22.63	29.73
	Total	2,373	2,449	2,422	49	(27)	1,139.25	1,111.65	1,093.77	(45.48)	(17.88)
	Percent of Change									-3.99%	-1.61%
	Vocational Adult (Aid Codes 42-47)	2,813	2,507	2,705	(108)	198	58.81	53.62	55.23	(3.58)	1.61
	Community Services (Aid Code 60)	-	48	-	-	(48)	-	0.16	-	-	(0.16)
	Basic Skills (Aid Codes 73,74,75,76)	283	167	251	(32)	84	32.33	28.93	44.17	11.83	15.23
	Basic Skills (Aid Codes 77 & 78)	674	303	145	(529)	(158)	36.57	11.40	6.60	(29.97)	(4.80)
	Grand Total	6,143	5,474	5,523	(620)	49	1,266.96	1,205.76	1,199.76	(67.20)	(6.00)
	Total Percent of Change									-5.30%	-0.50%
					Budgeted/Goal FTEs		1,300	1,275	1,250		
					% of Budgeted/Goal FTEs Achieved to date		97.5%	94.6%	96.0%		
					Final Actual FTEs Achieved		1,297	1,256			
					% of Final Actual FTEs Achieved to date		97.7%	96.0%			
					21/22 Projected Ending FTEs using historical trend		1,228	1,250			
					Will budget be met		YES	YES			
	FTE YOY changes	'20 to '22	'21 to '22								
	Associate degree seeking students	-5.0%	-3.4%								
	Tech Diploma seeking students	-9.5%	-7.2%								
	Associate of Arts/Science seeking students	68.3%	68.3%								
	Undeclared students	14.7%	24.2%								
	Non-degree students	-17.0%	12.6%								
	Totals	-5.30%	-0.50%								

FY 2023 Application Report

Program Application Comparison 2021/22 vs. 2022/23									
PROGRAM	CAP	02/12/21			02/17/22			YOY	
		IP	ACCEPT	TOTAL	IP	ACCEPT	TOTAL		
Accounting		2	8	10	5	5	10		0
Accounting Assistant		1	2	3	3	1	4		1
Agribusiness Science & Technology - Agbus Mgmt	20		9	9		10	10		1
Agribusiness Science & Technology - Agronomy	20		10	10		5	5		-5
Agribusiness Science & Technology - Agronomy Tech	20		0	0		0	0		0
Agribusiness Science & Technology - Animal Science	20		22	22		23	23		1
Agricultural Power & Equipment Technician	22		18	18		16	16		-2
Auto Collision Repair & Refinish Technician	22		14	14		8	8		-6
Automotive Technician	22		15	15		23	23		8
Building Trades-Carpentry	20		15	15		7	7		-8
Business Management		12	13	25	30	14	44		19
Cancer Information Management	30	10	38	48	13	19	32		-16
Child Care Services	13	4	3	7	3	2	5		-2
CNC Machine Operator/Programmer	5		0	0		0	0		0
Cosmetology	24		17	17		38	38		21
Criminal Justice Studies	70		13	13	9	5	14		1
Criminal Justice-Law Enforcement 2			15	15	2	15	17		2
Dental Assistant	18		17	17	1	20	21		4
Driver and Safety Education Certification			2	2	1	0	1		-1
Early Childhood Education	28	10	17	27	16	15	31		4
Electrical Power Distribution	44		83	83		84	84		1
Electro-Mechanical Technology	24		15	15		19	19		4
Farm Operations & Management - Ag Mechanics	20		8	8		6	6		-2
Farm Operations & Management - Dairy	20		4	4		4	4		0
Farm Operations & Management - Dairy Technician	20		1	1		0	0		-1
Farm Operations & Management - Farm Ag Maintenance	20		0	0		1	1		1
Farm Operations & Management - Livestock	20		6	6		5	5		-1
Farm Operations & Management - Livestock Tech	20		1	1		2	2		1
Golf Course Management			9	9		9	9		0
Graphic and Web Design	25		10	10		19	19		9
Health Information Technology	22	9	18	27	2	5	7		-20
Human Services Associate	31		19	19		27	27		8
Industrial Mechanic	6		2	2		3	3		1
Instrumentation and Controls Technology	6		0	0		2	2		2
IT-Computer Support Technician			7	7		4	4		-3
IT-Network Specialist			16	16		14	14		-2
Laboratory Science Technician	15		0	0		1	1		1
Leadership Development			0	0		0	0		0
Liberal Arts - Associate of Arts		10	10	20	14	4	18		-2
Liberal Arts - Associate of Science		2	2	4	12	0	12		8
Medical Assistant	32		23	23		20	20		-3
Medical Coding Specialist	23	33	53	86	10	22	32		-54
Medical Laboratory Technician	16	4	3	7	5	1	6		-1

		02/12/21				02/17/22			
PROGRAM	CAP	IP	ACCEPT	TOTAL	IP	ACCEPT	TOTAL	YOY	
Nail Technician			2	2		8	8	6	
Nonprofit Leadership			1	1		1	1	0	
Nursing-Associate Degree	54	119	55	174	95	34	129	-45	
Nursing-Associate Degree-Part-time	28		28	28		19	19	-9	
Pharmacy Tech			1	1		0	0	-1	
Physical Therapist Assistant	18	11	8	19	5	5	10	-9	
Supply Chain Assistant			0	0		0	0	0	
Supply Chain Management		7	0	7	1	1	2	-5	
Surgical Technology				0	9	2	11	11	
Undecided		33	0	33	44	0	44	11	
Welding	40		26	26		35	35	9	
TOTAL		267	659	926	280	583	863	-63	
PROGRAM	CAP	IP	ACCEPT	TOTAL	IP	ACCEPT	TOTAL	YOY	
Direct Entry Midwife	32	20	30	50	29	54	83	33	
Welding (January Start)	20		0	0		0	0	0	
TOTAL		20	30	50	29	54	83	33	

B. Chairperson's Report

Chairperson Tuescher will recognize the District Boards Association Board Member of the Year recipient. A Board resolution is included below.

**RESOLUTION OF THE
SOUTHWEST WISCONSIN TECHNICAL COLLEGE
BOARD OF DIRECTORS
RECOGNIZING BOARD MEMBER CHARLES J. BOLSTAD AS THE
WISCONSIN TECHNICAL COLLEGE DISTRICT BOARDS ASSOCIATION
BOARD MEMBER OF THE YEAR 2022**

WHEREAS, Charles J. Bolstad has served as a Southwest Wisconsin Technical College District Board Member since July 1, 2016;

WHEREAS, Charles J. Bolstad has served as the Board Treasurer from July 2017 through June 2019 and Board Chairperson from July 2019 through June 2021;

WHEREAS, Charles J. Bolstad has served on the District Boards Association Executive Board as Treasurer in 2020-21 and currently serves as the Vice President;

WHEREAS, Charles J. Bolstad provided stalwart leadership throughout the pandemic ensuring the College cared about our people as the top priority;

WHEREAS, Charles J. Bolstad led the approval of the Charger Respect Pledge and the creation of the College's Inclusivity Value.

NOW, THEREFORE, BE IT RESOLVED THAT: The Southwest Wisconsin Technical College Board of Directors gratefully acknowledges Charles J. Bolstad as the Wisconsin Technical College District Boards Association Board Member of the Year 2022.

Adopted and recorded this 24th day of February, 2022.

Donald L. Tuescher
Chairperson

ATTEST:

Crystal Wallin
Secretary



C. College President's Report

1. Review Governance Policy 1.11: Board Committees and Governance Policy 1.12: Board Planning & Agenda – The Board Governance Policies are included below.

1.11 - BOARD COMMITTEES

The Board shall act as a committee of the whole and shall not create, use, or rely on standing committees for any purpose. The Board may form ad-hoc committees as follows:

1. The Board may establish ad hoc committees when, in the judgment of the Board, such ad hoc committees are appropriate and required for the completion of a specific project or task. When such ad hoc committees are formed, the Board shall approve a statement of the committee's charge as well as a timeline for the completion of the committee's work.
2. The Board Chairperson shall appoint the members of the ad hoc committee and name the committee's chair from among its members. When appropriate to the committee's task, its members may include persons from the staff or from the community.
3. It is the responsibility of ad hoc committees to complete the assigned task and to prepare a written report or to deliver an oral report to the full Board. When this task is completed, the committee shall be discharged.
4. Ad hoc committees do not exercise control or authority over the President or the staff.
5. Ad hoc committees have no independent authority or power to act in lieu of the Board, except when formally given such authority by the Board for specific and time-limited purposes.

Adopted: 1/24/02
Reviewed: 11/21/02, 9/27/07
Revised: 1/24/19


1.12 - BOARD PLANNING AND AGENDA

The Board shall assume and exercise responsibility for oversight of Board planning and agenda setting. Accordingly, each member of the Board shall have an opportunity to identify issues to be considered on the Board agenda. The Chairperson shall work with the President to prepare and disseminate the agenda.

1. The College Vision, Mission, Purposes, Values (Governance Commitment), and Strategic Directions will be reviewed annually.
2. Subjects for major policy issues to be discussed and acted upon by the Board will be developed on an annual basis.
3. The Board will conduct an annual organizational meeting on the second Monday of July for the purpose of administering the Oath of Office to newly elected Board Members and for the election of Board Officers.

Adopted: 1/24/02
Reviewed: 11/21/02, 9/27/07
Revised:

2. Board Monitoring Report – Safety & Security Update
3. 2023 Aspen Prize Update
4. Facilities Naming – Included below is the Naming of College Facilities or Property.

 Southwest Wisconsin TECHNICAL COLLEGE		<i>Administrative Policy</i>	
Policy Title:	Naming of College Facilities or Property		
Policy Category:	Facilities, Equipment & Property		
Related Procedure(s)/ Guideline(s):	Named Gifts Guidelines and Procedures.		
Policy Owner:	Foundation Director		
Date Approved:	3/9/10		
Review Dates:		Revision Dates:	
Policy Scope:	Employees Students Board Members Other Stakeholders		
Policy Statement:	<p>Purpose: To assure an appropriate reflection of the history of the College as well as consistency, fairness, fitting recognition and good value in exchange for the honor or privilege of name association with a program, fund, or physical aspect of the College.</p> <p>Policy: The naming of facilities or property at Southwest Wisconsin Technical College shall be an honor bestowed by the Southwest Tech District Board upon the recommendation of the Foundation Board of Trustees.</p> <p>Such naming may be considered to recognize:</p> <ul style="list-style-type: none"> <input type="checkbox"/> a major financial gift to support the College mission <input type="checkbox"/> distinguished service in support of the College mission <p>The District Board reserves the right to decline any naming opportunity which does not further the mission or goals of the College's business, educational and fiscal practices. This policy serves as a guideline and the District Board reserves the right to name other spaces within a named facility and to determine recognition signage, signage placement, and the publicity announcing the gift.</p>		

5. Economic Development
6. Renewable Energy Plan
7. Board Appointment
8. COVID Response
9. College Happenings

D. Other Information Items

Establish Board Agenda Items for Next Meeting

A. Agenda

1. Quality Teaching & Learning Monitoring Report
2. Resolution Awarding the Sale of \$4,000,000 General Obligation Promissory Notes
3. Award the Buildings 300/400 Conference Center and Dining Remodel Bid
4. Award the Renewal Energy Master Plan Bid

B. Time and Place

Thursday, March 24, 2022, at 7:00 p.m., Building 400, Conference Room 430 at the Southwest Tech campus

Adjourn to Closed Session

A. Consideration of adjourning to closed session for the purpose of:

1. Discussing preliminary notices of non-renewal per Wis. Stats. 19.85(1)(c)
{Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}
2. Discussing potential legal situations per Wisconsin Statutes 19.85(1)(g)
{Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.}
3. Discussing property expansion per Wisconsin Statutes 19.85(1)(e)
{Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.}
4. Discussing personnel issues per Wisconsin Statutes 19.85(1)(f)
{Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.}

B. Approval of Closed Session Minutes from January 20, 2022

Reconvene to Open Session

A. Action, if necessary, on Closed Session Items

Adjournment