



Southwest Wisconsin Technical College

District Board Meeting

Regular Meeting

May 18, 2023

Southwest Tech
1800 Bronson Boulevard
Fennimore, WI 53809
Conference Room 430

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Annotated Agenda



BOARD MEETING NOTICE/AGENDA

Thursday, May 18, 2023

6:00 p.m. - Aspen Unlocking Opportunities: The Post-Graduation Success & Equity Network

6:30 p.m. - Dinner

7:00 p.m. - Regular District Board Meeting

Southwest Tech
1800 Bronson Boulevard
Fennimore, WI 53809
Room 430

ANNOTATED AGENDA

OPEN MEETING

The following statement will be read: "The May 18, 2023, regular meeting of the Southwest Wisconsin Technical College Board is called to order. This meeting is open to the public and in compliance with State Statutes. Notice of the meeting has been sent to the press, posted on the College's website at www.swtc.edu/about/board/meetings, and posted on campus, CESA 3, and at the Fennimore City Office in an attempt to make the general public aware of the time, place and agenda of the meeting."

A. Roll Call

B. Reports/Forums/Public Input

C. Student Senate Update

CONSENT AGENDA

A. Approval of Agenda

A copy of the agenda is included with the electronic Board material.

B. Minutes of the Board Meeting/Retreat of May 5-6, 2023

Minutes of the May 5-6, Board Retreat and meeting are included with the electronic Board packet.

C. Financial Reports

1. Purchases Greater than \$2,500

2. Treasurer's Cash Balance

3. Budget Control

Each report is available electronically with all other Board material. Caleb White, Vice President for Administrative Services, will be at the meeting and available for any questions.

D. Contract Revenue

There were eight contracts totaling \$7835.03 in April 2023 which are being presented for Board approval. The Contract Revenue Report is included with the electronic Board material.

E. Personnel Items

There are not any new personnel items to report to the Board since the last meeting held on May 5-6, 2023.

F. Hay Lease – 4.1 acres, SW Corner County F & Hwy 18

The college rents out 4.1 acres of hay ground on the southwest corner of County Road F and Highway 18, Fennimore, WI. A five-month (6/1/23 – 11/1/23) lease agreement in the amount of \$512.50 with Winch's Pine Grove Farms, LP, Fennimore, WI, is included in the electronic Board packet.

G. ACCT 2023-2024 Membership Renewal

The 2023-24 Association of Community College Trustees (ACCT) Membership renewal invoice in the amount of \$4851 is available with the electronic Board material.

OTHER ITEMS REQUIRING BOARD ACTION

A. Approval of the 2023-24 Board Monitoring Schedule

The 2023-24 Board Monitoring Schedule is included in the electronic Board packet. Changes have been made based on feedback from the Board at the March 2023 Board meeting.

Recommendation: *Approve the 2023-24 Board Monitoring Schedule as presented.*

B. Darlington Outreach Site Lease

Caleb White, Vice President of Administrative Services, will present a lease agreement for the Darlington Outreach Site located at 627 Main Street, Darlington, WI. The lease agreement is included with the electronic Board meeting information.

Recommendation: *Approve the lease agreement with the City of Darlington to lease 840 square feet of office and educational space located at 627 Main Street, Darlington, WI for \$1220 annually from July 1, 2023, through June 30, 2024.*

C. Dodgeville Outreach Site Lease

Krista Weber, Chief Human Resources Officer, will present a lease agreement for the Dodgeville Outreach Site located at 1206 N. Johns Street, Dodgeville, WI. The lease agreement is included with the electronic Board meeting information.

Recommendation: *Approve the lease agreement with Dodgeville Chiropractic and Wellness Center to lease 600 square feet of educational space located at 1206 N. Johns Street, Dodgeville, WI for \$750 monthly from July 1, 2023, through June 30, 2024.*

D. 2023-24 Employee Compensation

Krista Weber will present a proposal for 2023-24 employee compensation.

The proposal is included in the electronic Board material.

Recommendation: *Approve the 2023-24 employee compensation, as presented.*

BOARD MONITORING OF COLLEGE EFFECTIVENESS

A. Staffing Update

Krista Weber will provide an update on College staffing. A summary is available electronically with all other Board material.

B. 2023-24 Budget Update

Caleb White will present information on the 2023-24 budget status, which is available electronically with all other Board material.

INFORMATION AND CORRESPONDENCE

A. Enrollment Report

1. 2022-23 FTE Comparison Year-Over-Year Report

2. 2023-24 FTE Comparison Year-Over-Year Report

Caleb White will be available for any questions on the reports. The two reports are included in the electronic Board packet.

B. Chairperson's Report

C. College President's Report

- 1. Internal Reorganization**
- 2. College Beautification**
- 3. Student Success Stories**
- 4. College Happenings**

D. Other Information Items

ESTABLISH BOARD AGENDA ITEMS FOR NEXT MEETING

A. Agenda

- 1. Public Budget Hearing / Approval**
- 2. College Culture Monitoring Report**

B. Time and Place

Wednesday, June 21, 2023, at 6:30 p.m.

Public Budget Hearing followed immediately by the Board meeting on Southwest Tech's campus, Conference Room 430.

ADJOURN TO CLOSED SESSION

A. Consideration of adjourning to closed session for the purpose of

- 1. Discussing personnel issues per Wis. Stats. 19.85(1)(c)** {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}

2. **Discussing legal issues per Wis. Stats. 19.85(1)(g)** {Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.}
3. **Discussing property acquisition per Wis. Statutes 19.85(1)(e)** {Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.}
4. **Discussing the President's contract per Wisconsin Statutes 19.85(1)(c)** {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}

B. Approval of Closed Session Minutes from May 5-6, 2023

RECONVENE TO OPEN SESSION

A. Action, if necessary, on Closed Session Items

ADJOURNMENT

Open Meeting

The following statement will be read: "The May 18, 2023, regular meeting of the Southwest Wisconsin Technical College Board is called to order. This meeting is open to the public and in compliance with State Statutes. Notice of the meeting has been sent to the press and posted on the College's website at www.swtc.edu/about/board/meetings. Notice is also posted on Campus, CESA3, and the Fennimore City Office in an attempt to make the general public aware of the time, place, and agenda of the meeting."

A. Roll Call

B. Reports/Forums/Public Input

C. Student Senate Update

Consent Agenda

A. Approval of Agenda



BOARD MEETING NOTICE/AGENDA

Thursday, May 18, 2023

6:00 p.m. - Aspen Unlocking Opportunities: The Post-Graduation Success & Equity Network

6:30 p.m. - Dinner

7:00 p.m. - Regular District Board Meeting

Southwest Tech
1800 Bronson Boulevard
Fennimore, WI 53809
Room 430

AGENDA

OPEN MEETING

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- A. Roll Call
- B. Reports/Forums/Public Input
- C. Student Senate Update

CONSENT AGENDA

- A. Approval of Agenda
- B. Minutes of the Board Meeting/Retreat of May 5-6, 2023
- C. Financial Reports
 - 1. Purchases Greater than \$2,500
 - 2. Treasurer's Cash Balance
 - 3. Budget Control
- D. Contract Revenue
- E. Personnel Items
- F. Hay Lease – 4.1 acres, SW Corner County F & Hwy 18
- G. ACCT (Association of Community College Trustees)
2023-2024 Membership Renewal

OTHER ITEMS REQUIRING BOARD ACTION

- A. Approval of the 2023-24 Board Monitoring Schedule
- B. Darlington Outreach Site Lease
- C. Dodgeville Outreach Site Lease
- D. 2023-24 Employee Compensation

BOARD MONITORING OF COLLEGE EFFECTIVENESS

- A. Staffing Update
- B. 2023-24 Budget Update

INFORMATION AND CORRESPONDENCE

- A. Enrollment Report
 - 1. 2022-23 FTE Comparison Year-Over-Year Report².
 - 2. 2023-24 FTE Comparison Year-Over-Year Report
- B. Chairperson's Report
- C. College President's Report
 - 1. Internal Reorganization
 - 2. College Beautification
 - 3. Student Success Stories
 - 4. College Happenings
- D. Other Information Items

ESTABLISH BOARD AGENDA ITEMS FOR NEXT MEETING

- A. Agenda
 - 1. Public Budget Hearing / Approval
 - 2. College Culture Monitoring Report
- B. Time and Place

Wednesday, June 21, 2023, at 6:30 p.m.
Public Budget Hearing followed immediately by the Board meeting on Southwest Tech's campus, Conference Room 430.

ADJOURN TO CLOSED SESSION

- A. Consideration of adjourning to closed session for the purpose of
 - 1. Discussing personnel issues per Wis. Stats. 19.85(1)(c) {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}
 - 2. Discussing legal issues per Wis. Stats. 19.85(1)(g) {Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.}
 - 3. Discussing property acquisition per Wis. Statutes 19.85(1)(e) {Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.}.
 - 4. Discussing the President's contract per Wisconsin Statutes 19.85(1)(c) {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}
- B. Approval of Closed Session Minutes from May 5-6, 2023

RECONVENE TO OPEN SESSION

- A. Action, if necessary, on Closed Session Items

ADJOURNMENT

{FACILITIES AT SOUTHWEST TECH ARE HANDICAP ACCESSIBLE. FOR ALL ACCOMMODATIONS, CALL 608-822-2632 OR E-MAIL DISABILITYSERVICES@SWTC.EDU.}

B. Minutes of the Regular Board Meeting/Retreat of May 5-6, 2023

MINUTES OF THE BOARD REGULAR MEETING/RETREAT OF THE BOARD OF DIRECTORS OF SOUTHWEST WISCONSIN TECHNICAL COLLEGE MAY 5-6, 2023



The Board of Southwest Wisconsin Technical College met in open session of a regular meeting commencing at 12:05 p.m. on May 5, 2023, in Room Velzy South, in the University of Wisconsin-Platteville's Ullsvik Building located at One University Plaza in the City of Platteville, Grant County, Wisconsin. The following members were present:

Charles Bolstad, Kent Enright, Tracy Fillback, Jeanne Jordie, Chris Prange, Don Tuescher (arrived at 12:10 p.m.), Jane Wonderling (arrived at 4.26 p.m.). Absent: Crystal Wallin

Others present for all, or a portion, of the meeting included: College President Jason S. Wood and SWTC Executive Team members: Heath Ahnen, Holly Clendenen, Dennis Cooley, Katie Glass, Mandy Henkel, Dan Imhoff, Cynde Larsen, Lori Needham, Krista Weber, Amy Seeboth-Wilson, Caleb White, Kris Wubben.

Lunch Guests present from the University of Wisconsin-Platteville: Dr. Tammy Evetovich, Chancellor; Carrie Keller, Associate Provost; and Lauren Ganzer, Executive Assistant

Vice-Chairperson Prange called the meeting to order. Proof of notice was given as to the time, place, and purpose of the meeting. The following is the official agenda:

**BOARD RETREAT / MEETING NOTICE/AGENDA
MAY 5-6, 2023
UW-PLATTEVILLE ~ ULLSVIK HALL, ROOM VELZY SOUTH
ONE UNIVERSITY PLAZA
PLATTEVILLE, WI 53818
FRIDAY, MAY 5, 2023
12:00 P.M. – LUNCH
(LUNCH IS FOR SOCIAL PURPOSES, COLLEGE BUSINESS WILL NOT BE DISCUSSED)**

AMENDED AGENDA

OPEN MEETING

The following statement will be read: "The May 5-6, 2023, board retreat / regular meeting of the Southwest Wisconsin Technical College Board is called to order. This meeting is open to the public and in compliance with State Statutes. Notice of the meeting has been sent to the press and posted on the College's website at www.swtc.edu/about/board/meetings. Notice is also posted on Campus, CESA3, and the Fennimore City Office in an attempt to make the general public aware of the time, place, and agenda of the meeting."

- A. Roll Call
- B. Reports/Forums/Public Input
- C. Student Senate Update

(1:00 – 3:00 P.M.) BOARD MONITORING OF COLLEGE EFFECTIVENESS

- A. College Finance/Budget Educational Session
- B. Compensation Proposal
- C. Review of Facilities and Financing Plan Drafts
 - 1. 3-Year Facilities Plan
 - 2. 10-Year Facilities Plan
 - 3. 10-Year Financing Plan

(3:00 P.M.) ADJOURN TO CLOSED SESSION, CONFERENCE ROOM 1510

- A. Consideration of adjourning to closed session for the purpose of
 - 1. Private Conference with Individual Receiving Preliminary Non-Renewal Notices per Wis. Stats. 19.85(1)(c) {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}
 - 2. Final Notice of Non-renewal per Wis. Stats. 19.85(1)(c) {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}

RECONVENE TO OPEN SESSION (RETURN TO VELZY SOUTH ROOM)

- A. Action, if necessary, on Closed Session Items

CONSENT AGENDA

- A. Approval of Agenda
- B. Minutes of the Regular Board Meeting of March 30, 2023
- C. Financial Reports
 - 1. Purchases Greater than \$2,500
 - 2. Treasurer's Cash Balance
 - 3. Budget Control
- D. Contract Revenue
- E. Personnel Items

OTHER ITEMS REQUIRING BOARD ACTION

- A. Bid Approval: Building 1600 Roof Project
- B. Concept Review Approval: Radiography Applied Associate of Science (10-526-1)

BOARD MONITORING OF COLLEGE EFFECTIVENESS

- A. Financial Sustainability Monitoring Report
- B. Staffing Update
 - 1. Recruitment, Retention, Compensation, Benefits, and Culture: Trends and Opportunities
- C. Southwest Tech Foundation Quarterly Report
- D. Southwest Tech Real Estate Foundation Quarterly Report

INFORMATION AND CORRESPONDENCE

- A. Enrollment Report
 - 1. 2022-23 FTE Comparison (Year Over Year)
 - 2. 2023-24 FTE Comparison (Year Over Year)
- B. Chairperson's Report
 - 1. 2023-24 District Boards Association (DBA) Officer Election Results

- C. College President's Report
 - 1. Recognize Don Tuescher, WI Technical College District Boards Association Board Member of the Year (2023)
 - 2. ACCT Presentation Proposal and 2023-24 Membership Renewal
 - 3. Partnership Update: Fennimore Police Department
 - 4. Discuss Professional Services to the Board
- D. College Happenings
- E. Other Information Items

ESTABLISH BOARD AGENDA ITEMS FOR NEXT MEETING

- A. Agenda
 - 1. 2023-24 Budget Update
 - 2. President's Evaluation and Contract
- B. Time and Place
Wednesday, May 18, 2023, at 7:00 p.m., Southwest Tech Campus, Room 430

ADJOURN TO CLOSED SESSION

- A. Consideration of adjourning to closed session for the purpose of
 - 1. Discussing legal issues per Wis. Stats. 19.85(1)(g) {Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.}
 - 2. Discussing the President's evaluation per Wisconsin Statutes 19.85(1)(c) {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}
- B. Approval of Closed Session Minutes from March 30, 2023

RECONVENE TO OPEN SESSION

- A. Action, if necessary, on Closed Session Items

THE BOARD WILL RECESS UNTIL 9:30 A.M. ON SATURDAY, MAY 6, 2023. THE BOARD WILL HAVE DINNER FRIDAY EVENING AND BREAKFAST ON SATURDAY MORNING FOR SOCIAL PURPOSES ONLY AND NO COLLEGE BUSINESS WILL BE CONDUCTED.

SATURDAY, MAY 6, 2023

9:30 A.M.

UW-Platteville ~ Ullsvik Hall, Room Velzy South

BOARD MONITORING OF COLLEGE EFFECTIVENESS

- A. Review Priorities

ADJOURN TO CLOSED SESSION

- A. Consideration of adjourning to closed session for the purpose of
 - 1. Discussing the President's contract per Wisconsin Statutes 19.85(1)(c) {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}

RECONVENE TO OPEN SESSION

- A. Action, if necessary, on Closed Session Items

ADJOURNMENT

{FACILITIES AT UW-PLATTEVILLE ARE HANDICAP ACCESSIBLE. FOR ACCOMMODATIONS, CALL 608-822-2300}

The Board, College Staff and UW-Platteville guests enjoyed lunch without any College business discussed. After lunch, an interactive educational budget and finance session was led by Caleb White, Vice President for Administrative Services. Mr. White reviewed the College's budget policy and annual process. He also shared a descriptive breakdown of the line items within each of the six college funds.

Krista Weber, Chief Human Resources Officer, reviewed the 2023-24 compensation proposal that was brought to the Board at the March 30, 2023, meeting. The proposal is a multi-step process with consideration of CPI and of future enrollments described as follows: 1) June 2023: Pay all regular FT employees a \$1,000 stipend, regular PT employees a \$500 stipend; 2) July 2023: Increase regular employee base pay by 4.0%; 3) Pay all regular FT employees a \$1,000 stipend, regular PT employees a \$500 stipend (subject to November Board approval); and January 2024: Increase regular employee base pay by 2.0% (subject to November Board approval). There was a review without any Board action.

The draft of the 3-Year and 10-Year Facilities plan were presented by Dan Imhoff, Director of Facilities, Safety, and Security. The Board discussed thoughts on future outreach, expansion of on-campus facilities, programing, and housing.

A Capital Project Financing Plan was presented by Mr. White. His report detailed options for financing for the Board to consider.

Mr. Prange moved, seconded by Mr. Enright, to adjourn to closed session for the purpose of a Private Conference with Individual Receiving Preliminary Non-Renewal Notice and Final Notice of Non-Renewal per Wis. Stats.19.85(1)(c). Upon a roll call vote, the following members voted affirmatively to move to closed session: Mr. Bolstad, Mr. Enright, Ms. Fillback, Ms. Jordie, Mr. Prange, and Mr. Tuescher. The motion carried and the meeting adjourned to closed session at 2:55 p.m. The Board reconvened to open session at 4:17 p.m., with no action taken.

After a review of the Consent Agenda, including the May 5-6, 2023, agenda; March 30, 2023, Board meeting minutes; financial reports; 34 contracts totaling \$174,551.10 in March 2023; employment recommendations for Jordyn Wendhausen, Associate Degree Nursing Instructor, James Godfrey, Electrical Power Distribution Lab/Housing Assistant, and the resignation of Heather Swatek, Disability Services Associate; Mr. Bolstad moved, seconded by Mr. Prange, to approve the Consent Agenda, as presented. Motion adopted.

Mr. White presented to the Board a request for bid approval for Building 1600's Roof Project. It was noted that the public opening of bids was held on April 6, 2023, with two vendors responding to the bid request from a total of 13 solicited vendors. Ms. Jordie moved, seconded by Mr. Enright, to award a contract for base bid #1 (new modified torch system) for the building 1600 Roof Project in the amount of \$596,270 to Pioneer Roofing, LLC of Johnson Creek, WI. Motion carried.

Cynde Larsen, Chief Academic Officer, presented to the Board a Concept Review for a Radiography Applied Associate of Science (Program 10-526-1). Dr. Larsen noted that demonstration of program need was assessed by an employer survey, ad hoc advisory committee feedback, and an occupation overview of our region. Mr. Enright moved,

seconded by Mr. Bolstad, to approve the Concept Review for a Radiography Applied Associate of Science (Program 10-526-1). Motion carried. The Concept Review, along with the SWTC Board's approval, will now be sent to the Wisconsin Technical College System's Board for their approval process.

Mr. White presented the Board Monitoring Report on Fiscal Sustainability. The strengths of the College's general fund reserves and the reduction of the OPEB liability were reviewed. It was noted that the College's student loan default rate of 1.1% (2019) is the lowest cohort default rate in the WTCS. Also highlighted was a Moody's Investor Service Rating of Aa2; a 4.87% HLC Composite Financial Index; the operational funds directed to instruction; and the property values per FTE. Fiscal risks and opportunities were also mentioned.

Ms. Weber provided an update on College staffing noting positions in the various phases of the hiring process including the following positions: Process Improvement Analyst/Trainer, Communication Instructor, and Communication Resource Instructor. Ms. Weber's College benefits overview included initial benefit survey results and future benefit considerations.

Dennis Cooley, Executive Director of Advancement, presented to the Board the Southwest Tech Foundation FY 2023 Quarter report noting that fundraising totals 7/1/2022– 3/31/2023 were \$639,906.06 (Cash) and \$106,124.73 (In-Kind). 4560 gifts were received from 639 donors.

Mr. Cooley presented the FY 2023 Quarter Real Estate Foundation report highlighting potential new housing and the furnishing of some apartments. Dodgeville Outreach opportunities were briefed mentioning discussions are still occurring without any action taken.

The 2022-23 and 2023 Comparison Year-Over-Year FTE Reports were reviewed. The 2022-23 report shows a 3.38% increase compared to a year ago. The 2023-24 report reflects a 14.73% decrease compared to the same time last year. It was described that early results are unpredictable because of the registration timing.

The Chairperson's report included a discussion about the 2023-24 District Boards Association officer election. The election was held at the spring meeting on April 21, 22, 2023. Southwest Tech's Board trustee, Chuck Bolstad, was elected to serve as President.

Under the College President's Report, President Wood reported that at the Spring DBA meeting, Board Trustee and Chairperson, Don Tuescher, was awarded as the District Boards Association 2023-24 Board Member of the Year. Dr. Wood and Board trustee, Chris Prange, presented Mr. Tuescher with a SWTC Board Resolution signifying the distinguishment of this well-deserved award.

President Wood also presented a proposal from the Association of Community College Trustees (ACCT). The Board reviewed the membership rates for the upcoming 2023-24 year noting a 3% increase from last year.

A partnership update between the College and the Fennimore Police Department was briefed. There is agreement in place for visible presence on campus.

Dr. Wood and the Board reviewed the policy on professional services to the Board without any action taken.

College Happenings noted by Dr. Wood included a thank you to Dennis Cooley for his leading efforts within the Advancement team.

There were not any items discussed under agenda item "Other Information Items".

Ms. Fillback moved, seconded by Mr. Wonderling, to adjourn to closed session for the purpose of discussing Legal Issues per Wis. Stats. 19.85(1)(g) and the President's Evaluation per Wis. Stats. 19.85(1)(c). Upon a roll call vote, the following members voted affirmatively to move to closed session: Mr. Bolstad, Mr. Enright, Ms. Fillback, Ms. Jordie, Mr. Prange, Mr. Tuescher, and Ms. Wonderling. The motion carried and the meeting adjourned to closed session at 5:48 p.m. The Board reconvened to open session at 6:41 p.m. with without any action taken.

At 6:41 p.m., the Board recessed until Saturday, May 6, 2023. The Board had dinner and breakfast for social purposes only and no College business was conducted.

The Board of Southwest Wisconsin Technical College reconvened in open session of the regular Board meeting commencing at 9:33 a.m. on May 6, 2023, in Room Velzy South at the at University of Wisconsin-Platteville's Ullsvik Building located at One University Plaza in the City of Platteville, Grant County, Wisconsin. The following members were present:

Charles Bolstad, Kent Enright, Tracy Fillback, Jeanne Jordie, Chris Prange, Don Tuescher, Jane Wonderling. Absent: Crystal Wallin

Others present for all, or a portion, of the meeting included: College President Jason S. Wood and SWTC Executive Team members: Lori Needham and Caleb White

The Board discussed future trends in industry, as well as future programming shifts and opportunities. Consideration of student success post-graduation will be taken into consideration as the strategic plans are decided. Additional conversations included the College's partnerships with the districts K-12; the new ERP system; and accountability of our faculty and staff to provide quality education and services to students and the district.

Mr. Bolstad moved, seconded by Mr. Wonderling, to adjourn to closed session for the purpose of discussing the President's Contract per Wis. Stats. 19.85(1)(c). Upon a roll call vote, the following members voted affirmatively to move to closed session: Mr. Bolstad, Mr. Enright, Ms. Fillback, Ms. Jordie, Mr. Prange, Mr. Tuescher, and Ms. Wonderling. The motion carried and the meeting adjourned to closed session at 11:01 a.m. The Board reconvened to open session at 12:06 p.m., with no action taken.

With no further business to come before the Board, Mr. Enright moved, seconded by Ms. Wonderling to adjourn the meeting. The motion carried and the meeting adjourned at 12:06 p.m.

Crystal Wallin, Secretary

C. Financial Reports

1. Purchases Greater than \$2,500

SOUTHWEST WISCONSIN TECHNICAL COLLEGE
PURCHASES GREATER THAN \$2,500
FOR THE PERIOD 4/01/2023 - 4/30/2023

Vendor	Expenditure Invoice #	Description	Amount
Sikich	4/20/23	4/20/23	301,583.31
IRS	4.28.23 PR	4.28.23 PR	125,927.47
IRS	4.14.23 PR	IRS 4.14.23 PR	125,574.68
HBS	600354-H	IT	40,767.32
Campus Works	11078	AMENDMENT #6	29,167.00
HBS	595591-H	NEXUS 9300 48p	21,664.54
Healthequity	04-13-2023 08-25-01	4.14.23 PR	20,630.90
WI DOR- PR	4.14.23 PR	4.14.23 PAYROLL	20,413.36
WI DOR- PR	4.28.23 PR	4.28.23 PR	20,198.49
Healthequity	4.28.23 PR	4.28.23 PR	18,315.90
Great West	4/28/23 PR	4/28/23 PR	10,328.86
FlightPath	SWTC-21	VIDEO ADS	10,000.00
Camp-Site	20% DWNPMT	20% DOWN	9,996.40
Great West	4.14.23 WI DEF COMP	WI DEFERRED COMP	9,942.39
Constellation	3722654	UTILITIES	9,627.72
Prairie Motor Sports	2 MOTORCYCLES	MOTORCYCLES	9,468.60
Jefferson Fire	IN301630	FIRE EQUIPMENT	9,355.07
Delta	664293	DENTAL CLAIMS	7,292.33
WE	4547963123	UTILITIES	5,551.25
US Omni	4.28.23 PR	4.28.23 PR	5,063.20
Aspen	H CLENDENEN	H CLENDENEN FELLOWSHIP FEE	5,000.00
Jostens	31095301	GRADUATION	4,453.00
Delta	672352	DENTAL CLAIMS	4,431.10
3358934	2113253	Student Refund	4,324.00
LTC/CTSO/PAS	2023 PAS SPRING CONF	2023 PAS SPRING CONF	4,290.00
WageWorks	INV5035569	HRA 2021	4,093.05
3358934	2112392	Student Refund	4,082.54
US Omni	4.14.23 VANGUARD	4.14.23 PAYROLL	3,811.91
Jostens	31043702	GRADUATION	3,796.96
3279543	2112386	Student Refund	3,712.00

Expenditure			
Elsevier	WEB00205877-3	RN PACKAGE	3,570.75
WTA Properties	MAY '23 RENT	MAY 2023 RENT	3,502.00
Konecranes	154831906	CRANE REPAIR	3,222.29
3368590	2113256	Student Refund	3,088.84
Soggy Bottom	4/1/23 INV	LUNCH FOR EMPLOYEES	2,880.00
PCARD - NAPA	745524	SANDPAPER, TIEDOWNS, ETC	2,872.28
PCARD - Raddison	M HENKEL 4.11.23	HLC HOTEL	2,815.12
3287393	2113251	Student Refund	2,722.00
Badger Amusements	RENTAL 2022-23	RENTAL	2,700.00
SWTC Foundation	4.14.23 PR	PR DEDUCTIONS 4.14.23	2,691.76
WageWorks	INV5003429	HRA 2021	2,677.81
3284104	2112389	Student Refund	2,652.90
2612508	2115087	Student Refund	2,640.90
SWTC Foundation	4.28.23 PR DED	PR DEDUCTIONS 4/28/23	2,586.76
2586404	2112382	Student Refund	2,572.71
2532337	2115083	Student Refund	2,534.24
3288984	2113252	Student Refund	2,500.00
Total Invoices			\$901,093.71
Bank Withdrawals			
Vendor	Transaction Date	Audit Trail	Amount
MERCHANT SERVICE MERCH FEE March 2023	4/3/2023	GNJL006412	2,565.49
Total Bank Withdrawals			\$2,565.49
Payroll			
Payroll Period	Payroll Date		Amount
04/14/2023 Payroll	4/14/2023		396,010.35
04/28/2023 Payroll	4/28/2023		390,763.85
Total Payroll			\$786,774.20
Total Purchases >= \$2,500			\$1,690,433.40

2. Treasurer's Cash Balance

Southwest Wisconsin Technical College			
Report of Treasurers Cash Balance 4/30/2023			
Receipts			
Fund			
1 General	102,975.00		
2 Special Revenue	-		
3 Capital Projects	-		
4 Debt Service	-		
5 Enterprise	88,847.00		
6 Internal Service	319,162.00		
7 Financial Aid/Activities	55,281.00		
Total Receipts		566,265.00	
Expenses			
Fund			
1 General	1,686,042.00		
2 Special Revenue	-		
3 Capital Projects	119,660.00		
4 Debt Service	-		
5 Enterprise	90,114.00		
6 Internal Service	333,066.00		
7 Financial Aid/Activities	102,041.00		
Total Expenses		2,330,923.00	
Net cash change - month			(1,764,658.00)
EOM Cash Balances			
-Midwest One Operating 0356	-		
-Midwest One Investment 1324	12,686,422.86		
-Cash on Hand	2,940.00		
-Local Government Investment Pool	11,314,914.61		
Ending Cash/Investment Balance		24,004,277.47	

3. Budget Control

Southwest Wisconsin Technical College							
YTD Summary for Funds 1-7							
For 10 Months ended April 2023							
	2022-23	2022-23	2022-23	2021-22	2020-21	2019-20	2018-19
	<u>Budget</u>	<u>YTD Actual</u>	<u>Percent</u>	<u>Percent</u>	<u>Percent</u>	<u>Percent</u>	<u>Percent</u>
General Fund Revenue	24,757,300.00	20,786,630.53	83.96	80.27	89.74	85.24	84.48
General Fund Expenditures	25,265,400.00	19,977,316.82	79.07	72.03	80.38	73.17	74.68
Capital Projects Fund Revenue	4,275,000.00	4,468,653.51	104.53	98.66	100.48	100.19	99.54
Capital Projects Fund Expenditures	5,134,000.00	2,358,606.68	45.94	38.54	53.13	42.29	51.54
Debt Service Fund Revenue	6,538,500.00	4,600,531.85	70.36	73.97	68.43	63.38	66.29
Debt Service Fund Expenditures	7,401,644.00	1,201,094.44	16.23	16.68	18.30	8.30	11.14
Enterprise Fund Revenue	1,547,000.00	1,062,688.12	68.69	112.74	84.37	75.36	70.66
Enterprise Fund Expenditure	1,815,700.00	1,266,514.21	69.75	134.67	73.65	80.05	67.43
Internal Service Fund Revenue	4,455,000.00	3,273,193.86	73.47	74.72	73.98	69.57	73.05
Internal Service Fund Expenditures	4,455,000.00	3,722,568.08	83.56	71.03	78.19	73.26	76.16
Trust & Agency Fund Revenue	8,302,800.00	6,391,552.59	76.98	79.42	62.58	65.64	69.43
Trust & Agency Fund Expenditures	7,702,800.00	5,924,195.40	76.91	74.68	70.90	72.10	74.42
Grand Total Revenue	49,875,600.00	40,583,250.46	81.37	81.44	81.75	78.83	79.45
Grand Total Expenditures	51,774,544.00	34,450,295.63	66.54	64.23	66.99	62.47	65.30

D. Contract Revenue

There were eight contracts totaling \$7,835.03 in April 2023 being presented for Board approval. The Contract Revenue Report is below.

2022-2023 CONTRACTS

4/1/2023 to 4/30/2023

<u>Contract Holder</u>	<u>Contract #</u>	<u>Service Provided</u>	<u>Contact</u>	<u>Number Served</u>	<u>Price</u>	<u>Exchange of Services</u> (Instructional Fees Waived)	<u>INDIRECT COST FACTOR</u>		
							<u>On-Campus</u>	<u>Off-Campus</u>	<u>Waiver</u>
Potosi Rescue Squad	03-2023-0121-T-42	EMT Refresher - Participant Agreement	Kris Schoville	3	\$ 482.85	No		X	
Grant Co Emergency Management	03-2023-0141-I-21	Haz Mat Refresher Trainings	Karl Sandry	64	\$ 2,375.00	No		X	
Grant Co Emergency Management	03-2023-0143-I-21	Confined Space Trainings	Karl Sandry	76	\$ 2,985.00	No		X	
SW Library System	03-2023-0144-I-21	Unconscious Bias	Dennis Cooley	5	\$ 900.00	No		X	
SW Library System	03-2023-0144-I-21	Conflict Resolution	Dennis Cooley	5	\$ 500.00	No		X	
Wauzeka First Responders	03-2023-0150-T-42	First Responder Refresher - Participant Agreement	Kris Schoville	2	\$ 128.76	No		X	
Southwest Health EMS	03-2023-0162-I-41	EMS Continuing Education	Kris Schoville	14	\$ 163.42	Yes		X	
J&R Underground	03-2023-0170-T-41	Mental Health Presentation	Dennis Cooley		\$ 300.00	No		X	
TOTAL of all Contracts				169	\$ 7,835.03				
Exchange of Services				14	\$ 163.42				
For Pay Service				155	\$ 7,671.61				

E. Personnel Items

There are not any new personnel items to report to the Board since the last meeting held on May 5-6, 2023.

F. Hay Lease – 4.1 acres, SW Corner County F & Hwy 18

The college rents out 4.1 acres of hay ground on the southwest corner of County Road F and Highway 18, Fennimore, WI. A five-month (6/1/23 – 11/1/23) lease agreement in the amount of \$512.50 with Winch's Pine Grove Farms, LP, Fennimore, WI, follows:

Cash Farm Lease
(RE)

Section 1 – Opening, Rent, Signatures, Etc.

BY THIS LEASE, in several Sections and in consideration of the rent to be paid and the mutual covenants and agreements hereinafter set forth, the Landlord, herein so called whether one or more, leases to the Tenant, herein so called whether one or more, the Premises hereinafter described.

4.1 acres known as the SW corner of County F and Hwy 18-Southwest Wisconsin Technical College

Rent is \$125 per acre.

LANDLORD: Southwest Wisconsin Technical College
1800 Bronson Blvd.
Fennimore, WI 53809
Attn: Caleb White

TENANT:

Term Begins: 6/1/2023 Security Deposit: None

Term Ends: 11/1/2023

Use: Harvesting hay ground. All materials and services related to harvesting shall be acquired and paid for by the tenant.

LEASE CONDITIONS

The landlord assumes no risk from any crop grown on this parcel.

The tenant accepts all risk and liability associated with harvesting and removal of the crop.

Harvesting should be completed in a manner that does not damage the existing site or other property owned by the landlord.

The tenant must contact and coordinate access to the site with the landlord 12 hours prior to any work commencing.

Amendments and alterations to this lease shall be in writing and shall be signed by both the landlord and tenant.

No partnership intended. It is particularly understood and agreed that this lease shall not be deemed to be nor intended to give rise to a partnership relation.

Tenant shall provide Landlord with a certificate of insurance naming the Landlord as Certificate Holder no later than the date cash rent is due.

Tenant agrees at the expiration or termination of this lease to yield possession of the premises to the landlord without further demand or notice, in as good order and condition as when they were entered upon by the Tenant.

RENT

\$ 512.50 cash, payable on or before June 1, 2023

The Landlord and Tenant intend that this Lease and the covenants and agreements herein contained shall be binding upon them, their heirs, legal representatives, successors and assigns. Notwithstanding the foregoing, the Landlord does not convey to the Tenant the right to lease or sublease any part of the property or to assign the lease to any person or persons whomsoever without Landlord's written consent.

THIS LEASE EXECUTED this 1st day of June 2023.

Lease Holder Signature:

Tenant Signature:

Caleb J. White, VP for Administrative Services
Southwest Wisconsin Technical College
822-2446

Winch's Pine Grove Farms, LP
12742 Brown School Road
Fennimore, WI 53809

G. ACCT 2023-24 Membership Renewal

The 2023-24 Association of Community College Trustees (ACCT) Membership renewal invoice in the amount of \$4851 follows:

Association of Community College Trustees
P.O. Box 98354,
Washington, D.C. 20090-8300

Membership Renewal Invoice

Customer#: 0000036350

Southwest Wisconsin Technical College
1800 Bronson Blvd
Fennimore, WI 53809-9778

Invoice# 96240
Invoice Date: 04/28/2023
Membership Expire Date: 06/30/2023

Membership Dues Renewal Package: District Membership Dues
Membership Renewal Period: 7/1/2023 - 6/30/2024

Description	Price	Amount
District	\$4,851.00	\$0.00

ACCT offers four convenient payment options:

Invoice Total: \$4,851.00

1. Pay Online by credit card at www.acct.org. Click on "Renew Membership". You will need to log in with your email address and password.

2. Pay by Phone: Call (202) 775-2406 to make a credit card payment over the phone.

3. Pay by Mail: Return a copy of your invoice with your payment by mail to ACCT, P.O. Box 98354, Washington, DC 20090-8300

4. Pay by ACH: Bank: Capital One, ABA: 065000090 Acct # 4670308369

Amount Paid: \$0.00

CURRENT DUES: \$4,851.00

PLEASE DETACH AND REMIT WITH YOUR PAYMENT

Customer#: 0000036350

Southwest Wisconsin Technical College
1800 Bronson Blvd
Fennimore, WI 53809-9778

Select Payment Method	
<input type="checkbox"/>	Check Enclosed
Card Provider _____	Exp Date ____/____
Card # _____	
Card Holder's Name _____	
Card Holder's Signature _____	

Invoice#: 96240
Total Due: \$4,851.00
Amt Paid: _____

Remit Payment To:

Association of
Community College
Trustees
P.O. Box 98354,
Washington, D.C. 20090-8300

Recommendation: Approve the May 18, 2023, Consent Agenda as presented.

Other Items Requiring Board Action

A. Approval of the 2023-24 Board Monitoring Schedule

The proposed 2023-24 Board Monitoring schedule is shown below.

Recommendation: Approve the 2023-24 Board Monitoring Schedule as presented.

SOUTHWEST TECH BOARD MONITORING SCHEDULE JULY 2023 – JUNE 2024



DATE	ACTIVITY/PURPOSE	LOCATION
Monday, July 10, 2023	Southwest Tech Annual Board Meeting <ul style="list-style-type: none"> ➤ Oath of Office ➤ Election of Officers ➤ Three-year & Ten-Year Facilities Plan 	Southwest Tech
July 11-12	WTCS Board Meeting	Gateway - Racine
July 20-22	District Boards Association Summer Meeting (Understanding Data)	Fox Valley - Appleton
Aug. 2-9	Association of Community College Trustees Governance Leadership Institute	Washington D.C.
Aug. 9	Real Estate Foundation Board Meeting	Southwest Tech
TBD	Foundation Board Meeting	Southwest Tech
Thursday, August 24, 2023	Southwest Tech Board Meeting <ul style="list-style-type: none"> ➤ Foundation Quarterly Report ➤ Real Estate Foundation Quarterly Report 	Southwest Tech
Sept. 12-13	WTCS Board Meeting	Moraine Park – Fond du Lac
Thursday, September 21, 2023	Southwest Tech Board Meeting <ul style="list-style-type: none"> ➤ Compliance Monitoring Report ➤ Layla Merrifield, District Boards Association ➤ Aspen: Unlocking Opportunities Site Visit to Southwest Tech 	Southwest Tech
Oct. 9-12	Association of Community College Trustees Leadership Congress	Las Vegas
Friday, October 20, 2023	Southwest Tech Board Meeting/Half-Day Retreat – (Will include the Foundation Donor Luncheon and working retreat with Foundation & Real Estate Boards.) <ul style="list-style-type: none"> ➤ Resolution for Adoption of 2023 Tax Levy ➤ Fund & Account Transfers (2022-23 Budget Modifications) ➤ Review of Purchasing Activity ➤ WI Code of Ethics Resolution ➤ Foundation Quarterly Report ➤ Real Estate Foundation Quarterly Report ➤ Student Access Monitoring Report 	Southwest Tech
Oct. 25-28	District Boards Association Fall Meeting (Legal Issues Seminar)	Waukesha
TBD	Real Estate Foundation Board Meeting	Southwest Tech
TBD	Foundation Board Meeting	Southwest Tech
November 7-8	WTCS Board Meeting	Lakeshore – Cleveland
Thursday, November 16, 2023	Southwest Tech Board Meeting <ul style="list-style-type: none"> ➤ 2024-25 Budget Process 	Southwest Tech
December 15	Southwest Tech Winter Graduation	Southwest Tech

DATE	ACTIVITY/PURPOSE	LOCATION
Thursday, December 21, 2023	Southwest Tech Board Meeting ➤ Financial Audit	Virtual
TBD	District Boards Association Winter Meeting (Topic to be announced)	Madison College
January 16	WTCS Board Meeting	WTCS Office - Madison
Thursday, January 25, 2024	Southwest Tech Board Meeting ➤ Foundation Quarterly Report ➤ Real Estate Foundation Quarterly Report ➤ Safety & Security Monitoring Report	Southwest Tech
TBD	Foundation Board Meeting	Southwest Tech
February 1	Real Estate Foundation Board Meeting	Southwest Tech
February 4-7	Association of Community College Trustees National Legislative Summit	Washington DC
Thursday, February 22, 2024	Southwest Tech Board Meeting ➤ Budget Assumptions & Parameters	Southwest Tech
March 19-20	WTCS Board Meeting	Waukesha - Pewaukee
Thursday, March 28, 2024	Southwest Tech Board Meeting ➤ Quality Teaching & Learning Monitoring Report	Southwest Tech
April 11-12	District Boards Association Spring Meeting (<i>Tentative topic-</i> Leadership Development Retreat)	Southwest Tech
Thursday & Friday, April 25 & 26, 2024	Southwest Tech Board Retreat ➤ Foundation Quarterly Report ➤ Real Estate Foundation Quarterly Report ➤ Aspen: Unlocking Opportunities Update ➤ President's Evaluation & Contract	TBD
TBD	Real Estate Foundation Board Meeting	Southwest Tech
TBD	Foundation Board Meeting	Southwest Tech
May 18	Southwest Tech Graduation	Southwest Tech
May 21	WTCS Board Meeting	WTCS Office – Madison
Thursday, May 23, 2024	Southwest Tech Board Meeting ➤ Proposed Budget ➤ Financial Sustainability Monitoring Report	Southwest Tech
Thursday, June 20, 2024	Southwest Tech Board Meeting ➤ Public Budget Hearing/Approval ➤ College Culture Monitoring Report	Southwest Tech
Monday, July 8, 2024	Southwest Tech Annual Board Meeting	Southwest Tech

5.11.2023

B. Darlington Outreach Site Lease

The lease agreement for the Darlington Outreach Site located at 627 Main Street, Darlington, WI is included below.

Recommendation: *Approve the lease agreement with the City of Darlington to lease 840 square feet of office and educational space located at 627 Main Street, Darlington, WI for \$1220 annually from July 1, 2023, through June 30, 2024.*

LEASE AGREEMENT

THIS AGREEMENT OF LEASE is made as of this 1st day of July 2023 by and between City of Darlington, Lessor, and Southwest Wisconsin Technical College, Lessee:

1. PREMISES AND TERM.

- 1.1 Demised Premises. Lessor leases to Lessee the following: 840 square feet of floor space located at 627 Main Street, Darlington, WI, room 258
- 1.2 Term. This lease is for a term of 12 months commencing on July 1, 2023, and ending June 30, 2024.
- 1.3 Termination This lease shall continue until the date specified in paragraph 1.2 or an extension date agreed upon as specified in paragraph 1.4 or until terminated in accordance with this paragraph. This lease or any renewal thereof may be terminated by mutual written agreement of the parties before the end of the fixed term or the end of each and every renewal period hereafter upon such terms and conditions as the parties shall agree.
- 1.4 Renewal. This lease may be renewed by mutual written agreement of the parties before the end of the fixed term or the end of each and every renewal period hereafter upon such terms and conditions as the parties shall agree.

2. RENT.

- 2.1 Payments. The Lessee shall yield and pay the sum of \$1,220 per year as rent for the premises for the term of this Agreement, payable in two equal payments July 15 and January 15.

3. USE AND SIGNS.

- 3.1 Use. Lessee shall use and occupy the demised premises solely for educational and office purposes. Lessee shall not use the demised premises in any way which, in the judgment of the Lessor, poses a hazard to the Lessor, the premises, other Lessees, if any, or the building in part or in whole; nor shall Lessee use the demised premises so as to cause damage to the building in part or in whole; nor shall Lessee use the premises so as to cause damage, annoyance, nuisance or inconvenience to the building occupants or others.
- 3.2 Signs. Lessee shall have the privilege of placing on and in the demised premises such interior and exterior signs as Lessee deems necessary and proper in the conduct of Lessee's business, provided:
 - (a) Lessee obtains all permits and licenses at its own cost which may be

required for the erection and maintenance thereof; and

- (b) Such signs may lawfully be permitted to be erected and maintained; and
- (c) Lessee obtains the Lessor's consent to the placement of any exterior sign on the building or grounds. Lessor's consent consists of City approval for location, materials and installation method for the placement of both exterior and interior signs.

4. CARE AND REPAIR OF DEMISED PREMISES; UTILITIES.

4.1 Utilities.

- (a) Lessor shall be responsible for water, sewer, heat, electricity, and gas.
- (b) Lessee shall be responsible for telephone and WiFi/broadband service expenses.

4.2 Maintenance.

- (a) Lessor is responsible for purchasing cleaning and paper products and is further responsible for providing general interior custodial and maintenance services.
- (b) Lessor is responsible for all exterior maintenance, including snow removal from the parking lot and sidewalks, mowing of grass and care of shrubbery and trees. Lessor is not responsible for the maintenance of exterior signage placed on the premises by Lessee.
- (c) Lessor shall, except as otherwise specifically provided herein and except for damages resulting from the act or negligence of Lessee, its agents, employees, invitees or permittees, maintain in good repair and tenantable condition the demised premises including the building and any and all equipment, fixtures and appurtenances whether severable or nonseverable, furnished by the Lessor under this lease. Lessee shall promptly report any problems with heating, air conditioning, electricity or plumbing.
- (d) Lessee shall commit no waste and shall take good care of the demised premises. Upon the expiration or termination of this lease or any renewal thereof, Lessee shall vacate the demised premises, remove its property therefrom and forthwith yield and place Lessor in peaceful possession of the leased premises free and clear of any liens, claims or encumbrances and in as good condition as the premises existed at the commencement of this lease, ordinary wear and tear, and damage by fire, act of God, casualty or other cause not due to misuse and neglect by Lessee or Lessee's agents, servants,

customers, visitors or permittees excepted.

- 4.2 Lessee property. All improvements made by Lessee to the demised premises which are or become so attached to the demised premises that they cannot be removed without material injury to the demised premises shall become the property of the Lessor. No such improvements will be made without written approval by the lessor. Not later than the last day on which Lessee has the right to possession of the premises, Lessee may, nevertheless, remove all Lessee's personal property.

5. ALTERATIONS.

- 5.1 Lessee shall have the right, at Lessee's expenses, from time to time, without Lessor's consent, to redecorate the demised premises, and to make nonstructural alterations, changes, installations, additions or improvements (collectively "changes") in, on, to or about such parts thereof as he shall deem expedient or necessary for its purpose.

6. ASSIGNMENT AND SUBLETTING.

- 6.1 Lessee shall not have the right, without Lessor's written consent, to assign this lease or sublet the demised premises or any part thereof.

7. OTHER FACILITIES.

- 7.1 Lessee shall have nonexclusive access to all off street parking available on the premises.

8. INDEMNITY - LIABILITY INSURANCE

- 8.1 Liability insurance. The Lessee must obtain and maintain during the term of this lease, a liability insurance policy covering its operations on the demised premises.
- 8.2 Contents insurance. During the term of this lease, Lessee shall, at Lessee's expense, be responsible for insuring its personal property located on the demised premises against damage and destruction by fire, theft or other perils.

9. NOTICES.

- 9.1 Any notice, demand, request or other communication hereunder given or made by either party to the other shall be in writing and shall be deemed to be duly given only if personally served on the other party or mailed by first class, postage prepaid regular mail addressed as follows:

- (a) if to Lessor, to Mayor, City of Darlington, 627 Main Street, Darlington, WI 53530
- (b) if to Lessee, to Vice President for Administrative Services, Southwest

Wisconsin Technical College, 1800 Bronson Boulevard, Fennimore, WI 53809

or at such other addresses as Lessor or Lessee, respectively, may designate in writing by notice pursuant to this paragraph.

10. COMPLETE AGREEMENT AND CONSTRUCTION FORM OF AGREEMENT.

- 10.1 Complete agreement. Both parties acknowledge that no representations, warranties, promises, covenants or undertakings of any kind have been made to either party as an inducement to enter into this lease agreement, other than those expressly set forth herein or in any attachment hereto. This lease is intended to be and is the complete agreement of the parties.
- 10.2 Paragraph headings. Paragraph headings are for convenience only. They are not part of this lease agreement of the parties and shall not be used in the construction or interpretation thereof.
- 10.3 Form of agreement. With respect to the form of the lease agreement, both parties assume joint responsibility for the form and composition of each paragraph, and they further agree that this lease agreement shall be interpreted as though each of the parties participated equally in the composition of each and every part thereof.
- 10.4 Construction. This lease agreement is not to be strictly construed for or against either of the parties. It shall be interpreted simply and fairly with regard to both parties.
- 10.5 Choice of law. The parties intend this lease agreement to be construed in accordance with the laws of the State of Wisconsin.
- 10.6 Severability. Both parties agree that in the event any court of competent jurisdiction at any time holds that a portion of this lease agreement is invalid, illegal, unenforceable, void or voidable, the remainder of the lease agreement, to the extent consistent with such holding, shall not be affected thereby and shall continue in full force and effect.

11. MISCELLANEOUS PROVISIONS.

- 11.1 Revision or modification Any future revision, modification, amendment or waiver of any of the provisions of this lease agreement shall be effective only if made in writing, dated, signed and executed with the same formality as this lease agreement. Any such revision, modification or amendment shall specifically provide that it is intended to revise, modify, or amend this lease agreement. Failure of either party to insist upon strict performance of any of the provisions of this lease agreement shall

not be construed as a waiver of any subsequent default of the same or similar nature.

- 11.2 Access to premises. Lessor may enter the demised premises at any reasonable time on reasonable notice to Lessee for any purpose related to the performance of Lessor's obligations thereunder.
- 11.3 Interruption of services. Interruption of any service maintained in the demised premises if caused by mechanical difficulties or any causes beyond the Lessor's control shall not entitle Lessee to any claim against Lessor or to any abatement in rent, nor shall the same constitute constructive or partial eviction, unless Lessor fails to take such measures as may be reasonable in the circumstances to restore the service without undue delay. If the demised premises are rendered unfit in whole or in part for the uses specified in this lease agreement, for a period of more than 3 days, by the making of repairs, replacement or additions, other than those made with Lessee's consent or caused by misuse or neglect by Lessee or Lessee's agent, customers, visitors or permittees, there shall be a proportionate abatement of rent during the period of such unfitness.

IN WITNESS WHEREOF, the said Lessor has caused these presents to be signed this 26th day of April 2023.

CITY OF DARLINGTON

BY:


Mike McDermott, Mayor

IN WITNESS WHEREOF, the said Lessee has caused these presents to be signed this ____ day of _____ 2023.

SOUTHWEST WISCONSIN TECHNICAL COLLEGE

BY:

Caleb White, Vice President for Administrative Services

C. Dodgeville Outreach Site Lease

The lease agreement for the Dodgeville Outreach Site located at 1206 N. Johns Street, Dodgeville, WI, is included below.

Recommendation: *Approve the lease agreement with Dodgeville Chiropractic and Wellness Center to lease 600 square feet of educational space located at 1206 N. Johns Street, Dodgeville, WI for \$750 monthly from July 1, 2023, through June 30, 2024.*

LEASE

This lease entered into by and between Dodgeville Family Chiropractic, S.C. hereinafter referred to as 'Landlord', and Southwest Wisconsin Technical College, hereinafter referred to as 'Tenant'.

WITNESSETH

The Landlord, for and in consideration of the covenants and agreements hereinafter set forth to be kept and performed by the Tenant, demises and leases unto the Tenant, and the Tenant does hereby hire and rent from the Landlord the premises hereinafter described, for the period, at the rental and upon the terms and conditions hereinafter specifically set forth.

I. DESCRIPTION OF LEASED PREMISES

The leased premises shall constitute 1 conference room approximate 24 ft. by 25 ft. in the Dodgeville Family Chiropractic and Wellness Center at 1206 N. Johns Street to be occupied up to 40 hours/week.

II. TERM OF LEASE

The term of the lease shall commence on the first day of July 1, 2023, and shall expire on June 30, 2024. (See Article VI General Provisions; paragraph E for continued tenancy beyond the expiration of this lease.)

III. RENTAL

The Tenant shall pay to the Landlord as rent for said premises the sum of \$750 monthly. Rent is due and payable on the first day of each month.

IV. OBLIGATION OF LANDLORD

A. Insurance Coverage

Landlord shall keep the rented premise insured against fire and extended risk for its full replacement cost under a policy written by a reputable company authorized to write such insurance in the state of Wisconsin. Landlord and Tenant hereby waive any and all right of

recovery against each other for any loss to their respective property to the extent reimbursed by such insurance.

The parties hereto shall be liable for their own acts of negligence and agree to indemnify the other for any losses, damages, cost or expenses, including litigation expenses paid or sustained by reason of the act or negligence of the other, except to the extent such losses, damages, costs, or expenses are reimbursed by insurance.

B. Property repair, mechanical, ventilation, heating, lavatories

Landlord will at its expense maintain and keep in working order all the above listed systems or facilities. Any deficiencies or malfunctions should be reported to Landlord immediately. Tenant is responsible for general cleaning and garbage in their space.

C. Utilities

Landlord shall be responsible for all utilities including water, garbage, heat, and electric. Tenant is responsible for their own internet services.

D. Parking

Tenant shall be permitted to use a reasonable number of parking stalls outside the building for clients. Tenant should use the southern-most parking spots. The south entrance should be used only by landlord and tenants. All clients should enter the eastside entrance.

E. Building Entry

Tenant shall at all times have access to the leased premises. If tenant is the last one in the building, Tenant will be responsible for securing the building before leaving. Tenant will be provided with keys to the main access door and their conference room described in Section I. Copying keys is prohibited and all keys must be returned to Landlord at the cessation of the lease.

F. Additional Areas

Tenant will have access to the breakroom, connected closet space, and public bathrooms on site. In addition, microwave, refrigerator and other kitchen supplies are available for use by the tenant. Tenant should provide its own office supplies and other equipment necessary for its leased space. Any damage or injury related to any of Landlord's equipment on premises resulting from misuse by the Tenant must be repaired or replaced with items of similar quality by the Tenant. Landlord will be granted access to shared connected closet space as needed.

G. Scheduling

Tenant is responsible for providing a schedule of occupancy as they are modified in order for Landlord to manage other occupancy requests in the building and to allow management of items in the reception area.

V. OBLIGATIONS OF THE TENANT

A. Payment of Rents

Tenant shall pay at the time and in the manner heretofore specified the rental amount, and such rental shall be payable at Landlord's office at 1206 N. Johns Street, Dodgeville, Wisconsin or at such other place as the landlord shall designate in writing. If rent is not received by the 5th of the month, the tenant will be assessed a \$50 late fee.

B. Insurance Coverage

Tenant shall provide liability insurance for its own business activities and any for its personal property located on the premises. A copy of such policy should be provided to Landlord prior to occupancy.

C. Use of Premises

Tenant shall not allow said premises to be used for any other purpose than that of educational services, nor shall it permit said premises to be used for any unlawful or immoral purpose, or any purpose that will injure the reputation of the premises, and it will not use or keep on the premises any article which would affect the validity of the standard fire policy of the state of Wisconsin. If tenant chooses to add additional services including classes, they must be approved by landlord and should not be distributed or performed until doing so.

D. Damage to Property

The tenant shall be responsible to restore any damage to items including interior walls, ceilings, paint and glass, to their former conditions with materials of equal quality that have resulted from misuse from the tenant; provided, however, that the damages were not a result from ordinary wear and tear.

E. Signs

Tenant must receive prior written approval of the Landlord, to place or install signs in or on the exterior of the premises. Signs must comply with local ordinances.

F. Advertising and Promotion

Tenant must receive prior approval of any advertising or promotional materials that include mention of the Landlord's business name, Dodgeville Family Chiropractic, S.C. or any form of the Landlord's name or title. All advertising costs will be the responsibility of the Tenant unless both parties agree otherwise in advance to publication. These include yellow page listings, business cards, billboards, newspaper, and radio advertising.

G. Personal Supplies and Equipment

Tenant shall be responsible for providing its own necessary supplies and equipment necessary to do their business beyond the materials listed above in the Landlord obligations. Any shared equipment will be designated here:

H. Surrendering Premises on Termination of Lease

Tenant, upon termination of this lease in any manner, will surrender to the Landlord possession of the leased premises in good condition and repair, ordinary wear and tear and loss through fire or other insurable risk excepted, and will surrender the keys to the landlord.

I. COVID protocol

Tenant shall follow the current guidelines established by the Landlord in common spaces including the reception area and bathrooms.

VI. GENERAL PROVISIONS

A. Damage by Fire or Other Casualty

If the premises or the building of which the premises are a part shall be damaged or destroyed by fire or other casualty to such an extent that Landlord is unable to repair, restore, or rebuild the premises within 10 days of such fire or casualty, this lease shall terminate and be of no effect as of the date of such damage or destruction. Landlord shall return any rent paid by tenant for any period beyond the date of loss to Tenant.

B. Condemnation

In the event of a taking under the power of eminent domain of any part of the building in which the leased premises are located, either Landlord or tenant shall have the right to terminate this lease by written notice to the other within sixty (60) days after the

condemning authority takes possession. All rents and other charges shall be prorated as of the date of such termination.

C. Default of Either Party

If either party should be in default under any provision of this lease, the other party, prior to exercising any option arising upon such default, shall provide the defaulting party a written notice of thirty days of such default and the right to remedy such default, except only a ten-day notice need be given for a default in payment of rent under Article III.

D. Method of Giving Notices

Notices and demands to be given under this lease shall be given personally, or by registered or certified mail, addressed to the Tenant at 1206 N. Johns St, Dodgeville, WI 53533 and the Landlord at 1206 N. Johns St., Dodgeville, WI 53533 or such other place as either party shall from time to time designate in writing. It is recommended to that a 1 month notice be given if tenant chooses not to continue rental the subsequent month.

E. Holding Over

If tenant continues to occupy the leased premises after the last day of the term thereof, and the Landlord elects to accept rent thereafter, except any past due rent, then a tenancy from month to month shall be created until such time that a new lease is accepted.

F. Binding Effect

This lease and the provisions thereof shall be binding upon their respective parties and shall inure to the benefit of said parties, their respective heirs, personal representatives, successors and assigns.

In Witness Whereof, Landlord and Tenant have executed this instrument as of the day and year written below.

Landlord: Dodgeville Family Chiropractic SC

By : _____
Name and Title Date

Tenant: Southwest Wisconsin Technical College

By: _____
Name and Title Date

D. 2023-24 Employee Compensation

Krista Weber, Chief Human Resources Officer will present a proposal for 2023-24 employee compensation. The proposal is included in the electronic Board material.

Recommendation: *Approve the 2023-24 employee compensation, as presented.*

2023-2024 Employee Compensation Proposal

Recommendation for a multi-step compensation increase for full and part-time regular employees:

June 2023

Pay all regular FT employees \$1,000 stipend, regular PT employees \$500 stipend

July 2023

Increase regular employee base pay by 4.0%

December 2023 (subject to November 2023 Board Action)

Pay all regular FT employees \$1,000 stipend, regular PT employees \$500 stipend

January 2024 (subject to November 2023 Board Action)

Increase regular employee base pay by 2.0%

Board Monitoring of College Effectiveness

A. Staffing Update

Krista Weber, Chief Human Resources Officer, will provide an update on College staffing. A summary is included below.

	Name	Title	Status and/or Additional Info	Effective Date	Funding Source &/or Estimated Wage Range/Hired Salary
1	New	Institutional Research Analyst	Leonor Chivas	7/11/2022	D63-Salary Band: \$66,953 - \$97,083 Hired at \$83,000
2	Replacement	Medical Lab Tech Instructor-50%	Shannon Cathman	7/1/2022	BS: \$48,898 - \$77,750 AS: \$51,434 - \$81,781 MS: \$53,969 - \$85,811 Hired at \$62,000
3	Replacement	Electromechanical Technician Instructor	Stephen Goss	7/1/2022	BS: \$48,898 - \$77,750 AS: \$51,434 - \$81,781 MS: \$53,969 - \$85,811 Hired at \$69,027.13
4	Replacement	Administrative Assistant	Nanette Hubbard	6/27/2022	B22 - Hourly Range: \$18.48 - \$24.03 Hired at \$19.23/hour
5	New	Administrative Assistant	Tina Lies	7/1/2022	B22: \$18.48 - \$24.03 Hired at \$19.23/hour
6	Replacement	Carpentry Instructor	Andy Reynolds	7/15/2022	BS: \$48,898 - \$77,750 AS: \$51,434 - \$81,781 MS: \$53,969 - \$85,811 Hired at \$55,000
7	Replacement	Child Care Aide (Part-time)	Anna Schmitz	8/29/2022	A12: \$19.23/hour Hired at \$19.23/hour
8	New	Associate Degree Nursing Instructor	Heather Norsby	8/1/2022	BS: \$48,898 - \$77,750 AS: \$51,434 - \$81,781 MS: \$53,969 - \$85,811 Hired at \$69,000
9	Replacement	Associate Degree Nursing Instructor	Brianna Spehle	8/3/2022	BS: \$48,898 - \$77,750 AS: \$51,434 - \$81,781 MS: \$53,969 - \$85,811 Hired at \$68,000
10	Replacement	Multicultural Success Coach	Akshay Sukhwai	10/19/2022	C42: \$48,795 - \$68,313 Hired at \$58,000
11	Replacement	Carpenter	Timothy Hoffman	8/30/2022	B24: \$21.64 - \$28.13 Hired at \$25.50/hour
12	Replacement	Reference & Instruction Librarian	Margaret Gardner	11/1/2022	C42: \$54,876-\$71,227 Hired at \$64,000

	Name	Title	Status and/or Additional Info	Effective Date	Funding Source &/or Estimated Wage Range/Hired Salary
13	Replacement	Associate Degree Nursing Instructor	Holly Muench	12/7/2022	BS: \$50,365 - \$80,083 AS: \$52,977 - \$84,234 MS: \$55,588 - \$88,385 Hired at \$71,000
14	Replacement	IT Systems Analyst (Finance, HR & Payroll)	Simon Chappell	12/13/2022	C42: \$24.46 - \$34.24 Hired at \$32.00
15	Replacement	Student Services Specialist	Ramona Hach	1/3/2023	A13: \$19.23-\$22.73 Hired \$19.23
16	New	Programmer/Analyst	Dan Rogers	2/27/2023	C44 : \$57,152 - \$80,013 Hired at \$75,000
17	New	Administrative Assistant - Business & Industry Services	Gabby Snider	1/3/2023	B22: \$19.23 - \$24.94 Hired \$19.23
18	Replacement	Associate Degree Nursing Instructor	Jordyn Wendhausen	6/7/2023	BS: \$51,221 - \$81,444 AS: \$53,878 - \$85,666 MS: \$56,533 - \$89,888 Hired at \$67,000
19	Replacement	Mental Health Counselor	Robin Hamel	7/1/2023	C44 : \$58,124 - \$81,373 Hired at \$67,000
20	Replacement	Emergency Medical Services (EMS) Instructor	Mallory Fulcher	5/22/2023	BS: \$51,221 - \$81,444 AS: \$53,878 - \$85,666 MS: \$56,533 - \$89,888 Hired at \$58,000
21	New	Foundation Development Officer	Nikki Nemitz	2/16/2023	C43 \$54,575 - \$76,406 Hired at \$61,000
22	New	Electromechanical Technician Trainer	Jason Fielder	3/6/2023	C44 : \$58,124 - \$81,373 Hired at \$72,000
23	Replacement	Electrical Power Distribution (EPD) Lab Assistant	James Godfrey	3/28/2023	B21 : \$19.23 - \$24.60 Hired at \$24.60

	Name	Title	Status and/or Additional Info	Effective Date	Funding Source &/or Estimated Wage Range/Hired Salary
24	New	Sustainable Energy Management Instructor/Energy Coordinator	Posted	7/1/2023	BS: \$50,365 - \$80,083 AS: \$52,977 - \$84,234 MS: \$55,588 - \$88,385
25	Replacement	IT Support Specialist	Andy Mumm	4/5/2023	C42: \$24.46 - \$34.24 Hired at \$28.60
26	Replacement/New	Process Improvement Analyst/Trainer	Posted	7/1/2023	C44 : \$58,124 - \$81,373
27	Replacement	Communication Instructor	Posted	7/1/2023	BS: \$51,221 - \$81,444 AS: \$53,878 - \$85,666 MS: \$56,533 - \$89,888
28	Replacement	Communication Resource Instructor	Posted	7/1/2023	BS: \$51,221 - \$81,444 AS: \$53,878 - \$85,666 MS: \$56,533 - \$89,888
28	Replacement	Disability Services Specialist	Posted	6/15/2023	C4

B. 2023-24 Budget Update

Caleb White will present information on the 2023-24 budget status. Information regarding the update follows.

Southwest Wisconsin Technical College
General Fund
July 1, 2023- June 30, 2024
Resources, Uses, and Changes in Fund Balance

	2021-22 <u>Actual*</u>	2022-23 <u>Budget</u>	2022-23 <u>Estimate**</u>	2023-24 <u>Budget</u>
REVENUES				
Local Government	5,468,541	5,545,000	5,017,000	5,118,300
State Aids	10,276,189	10,983,400	11,500,000	11,649,600
Program Fees	4,485,321	4,628,000	4,610,000	4,629,000
Material Fees	270,491	284,000	262,000	270,000
Other Student Fees	623,036	398,000	630,000	511,000
Institutional	1,901,562	1,506,500	1,800,000	1,994,000
Federal	1,213,041	2,477,300	1,100,000	985,400
Total Revenues	24,238,181	25,822,200	24,919,000	25,157,300
EXPENDITURES				
Instruction	14,319,890	14,912,400	14,500,000	14,187,100
Instructional Resources	145,856	297,500	299,000	299,000
Student Services	2,061,086	2,878,900	2,400,000	2,823,900
General Institutional	5,063,662	6,009,200	5,500,000	6,347,500
Physical Plant	1,922,059	2,460,800	2,010,000	2,107,900
Total Expenditures	23,512,553	26,558,800	24,709,000	25,765,400
TRANSFERS TO (FROM) FUND BALANCES				
Net Revenue (Expenditures)	725,628	(736,600)	210,000	(608,100)
OTHER SOURCES (USES)				
Operating Transfer In	49,649	168,000	168,000	296,000
Operating Transfer Out	(35,739)	(47,000)	(47,000)	(45,000)
Total Resources (Uses)	13,910	121,000	121,000	251,000
TRANSFERS TO (FROM) FUND BALANCES				
Reserve for Prepaids & Inventories	-	-	-	-
Reserve for Operations	739,538	(615,600)	331,000	(357,100)
Designated for Subsequent Years	-	-	-	-
Total Transfers To (From) Fund Balance	739,538	(615,600)	331,000	(357,100)
Beginning Fund Balance	10,037,450	10,528,450	10,776,988	11,107,988
Ending Fund Balance	10,776,988	9,912,850	11,107,988	10,750,888

The General Fund is used to account for all financial activities except those required to be accounted for in another fund.


*Actual is presented on a budgetary basis.

**Estimate is based upon 10 months of actual and 2 months of estimate.

Information and Correspondence

A. Enrollment Reports

1. 2022-23 FTE Comparison Year-Over-Year Report

		May 8 2023: School Years 2020-21, 2021-22, and 2022-23 FTE Comparison									
Program Code	Program Title	SY 20-21 05/10/21 Students	SY 21-22 05/09/22 Students	SY 22-23 05/08/23 Students	21 to '23 Student Change	22 to '23 Student Change	SY 20-21 05/10/21 FTE	SY 21-22 05/09/22 FTE	SY 22-23 05/08/23 FTE	21 to '23 FTE Change	22 to '23 FTE Change
10-101-1	Accounting	70	59	60	(10)	1	45.90	38.90	34.83	(11.07)	(4.07)
10-006-7	Agribusiness Science & Technology - AgBus Mgmt	9	14	16	7	2	4.57	13.93	16.63	12.07	2.70
10-006-5	Agribusiness Science & Technology - Agronomy	19	12	11	(8)	(1)	18.37	9.77	10.70	(7.67)	0.93
10-006-6	Agribusiness Science & Technology - Animal Science	20	29	36	16	7	16.57	23.60	32.03	15.47	8.43
10-102-3	Business Management	132	115	108	(24)	(7)	82.50	71.73	67.00	(15.50)	(4.73)
10-530-5	Cancer Information Management	111	86	66	(45)	(20)	55.90	52.33	37.10	(18.80)	(15.23)
10-504-X	Criminal Justice	49	45	32	(17)	(13)	33.37	31.97	26.37	(7.00)	(5.60)
10-316-1	Culinary Arts	6	5		(6)	(5)	5.10	5.60		(5.10)	(5.60)
10-317-1	Culinary Management	2			(2)	-	1.53			(1.53)	-
10-102-1	Data Analytics		5	5	5	-		2.27	3.23	3.23	0.97
10-510-6	Direct Entry Midwife	124	137	147	23	10	48.87	65.23	71.97	23.10	6.73
10-307-1	Early Childhood Education	63	50	51	(12)	1	43.43	32.03	31.20	(12.23)	(0.83)
10-620-1	Electro-Mechanical Technology	32	26	23	(9)	(3)	29.40	21.93	21.10	(8.30)	(0.83)
10-325-1	Golf Course Management	10	13	15	5	2	9.77	12.23	14.83	5.07	2.60
10-201-2	Graphic And Web Design	20	23	27	7	4	15.20	17.97	25.20	10.00	7.23
10-530-1	Health Information Technology	48	42	37	(11)	(5)	19.13	19.97	18.10	(1.03)	(1.87)
10-520-3	Human Services Associate	33	39	34	1	(5)	26.27	29.17	28.27	2.00	(0.90)
10-825-1	Individualized Technical Studies	3			(3)	-	1.40			(1.40)	-
10-620-3	Instrumentation and Controls Technology	4	1	2	(2)	1	0.90	1.20	2.20	1.30	1.00
10-151-2	IT-Cybersecurity Specialist			2	2	2			0.73	0.73	0.73
10-150-2	IT-Network Specialist	27	23	15	(12)	(8)	14.53	12.07	11.37	(3.17)	(0.70)
10-196-1	Leadership Development	11	13	12	1	(1)	3.47	6.70	6.40	2.93	(0.30)
10-513-1	Medical Laboratory Technician	21	20	14	(7)	(6)	14.57	14.93	10.10	(4.47)	(4.83)
10-196-6	Nonprofit Leadership	1	9	12	11	3	0.40	4.90	6.77	6.37	1.87
10-543-1	Nursing-Associate Degree	225	205	212	(13)	7	127.17	105.00	116.77	(10.40)	11.77
10-524-1	Physical Therapist Assistant	31	22	18	(13)	(4)	18.87	14.00	11.77	(7.10)	(2.23)
10-182-1	Supply Chain Management	25	33	37	12	4	10.97	15.20	19.47	8.50	4.27
10-512-1	Surgical Technology			9	9	9			6.77	6.77	6.77
10-499-5	Technical Studies-Journeyworker		1	2	2	1		0.30	0.30	0.30	-
	Total Associate Degree	1,096	1,027	1,003	(93)	(24)	648.13	622.93	631.20	(16.93)	8.27

May 8 2023: School Years 2020-21, 2021-22, and 2022-23 FTE Comparison

Program Code	Program Title	SY 20-21 05/10/21 Students	SY 21-22 05/09/22 Students	SY 22-23 05/08/23 Students	21 to '23 Student Change	22 to '23 Student Change	SY 20-21 05/10/21 FTE	SY 21-22 05/09/22 FTE	SY 22-23 05/08/23 FTE	21 to '23 FTE Change	22 to '23 FTE Change
31-101-1	Accounting Assistant	13	11	12	(1)	1	5.57	4.93	5.40	(0.17)	0.47
30-531-6	EMT-IV (Advanced EMT)		12	6	6	(6)		2.03	0.80	0.80	(1.23)
31-006-3	Agribusiness Science & Technology - Agronomy Tech	1	1	1	-	-	1.13	0.10	0.60	(0.53)	0.50
32-070-1	Agricultural Power & Equipment Technician	35	36	29	(6)	(7)	33.10	34.47	28.43	(4.67)	(6.03)
31-405-1	Auto Collision Repair & Refinish Technician	11	9	9	(2)	-	8.07	9.07	8.17	0.10	(0.90)
32-404-2	Automotive Technician	34	20	19	(15)	(1)	22.97	15.83	17.73	(5.23)	1.90
31-408-1	Bricklaying & Masonry	1	5	4	3	(1)	0.07	2.80	3.57	3.50	0.77
30-443-1	Building Maintenance & Construction		1	1	1	-		0.07	0.07	0.07	-
31-475-1	Building Trades-Carpentry	9	9	7	(2)	(2)	8.20	7.90	5.33	(2.87)	(2.57)
31-307-1	Child Care Services	5	4	5	-	1	3.40	2.10	2.70	(0.70)	0.60
30-420-2	CNC Machine Operator/Programmer	2	7	11	9	4	1.30	5.07	8.97	7.67	3.90
31-502-1	Cosmetology	19	26	34	15	8	13.60	19.23	25.77	12.17	6.53
30-504-2	Criminal Justice-Law Enforcement 720 Academy	14	7	10	(4)	3	9.33	5.13	8.00	(1.33)	2.87
30-508-2	Dental Assistant	11	18	18	7	-	5.57	9.47	9.20	3.63	(0.27)
30-812-1	Driver and Safety Education Certification	27	13	22	(5)	9	5.50	2.10	4.90	(0.60)	2.80
31-413-2	Electrical Power Distribution	44	44	44	-	-	40.60	37.00	41.17	0.57	4.17
50-413-2	Electricity (Construction) Apprentice	20	23	23	3	-	3.03	3.07	3.00	(0.03)	(0.07)
30-531-3	Emergency Medical Technician	108	59	77	(31)	18	17.67	8.47	14.77	(2.90)	6.30
32-080-4	Farm Operations & Management - Ag Mechanics	9	11	6	(3)	(5)	7.60	10.10	4.73	(2.87)	(5.37)
31-080-6	Farm Operations & Management - Crop Operations	1			(1)	-	0.07			(0.07)	-
32-080-3	Farm Operations & Management - Dairy	8	8	6	(2)	(2)	5.97	6.97	5.87	(0.10)	(1.10)
31-080-3	Farm Operations & Management - Dairy Technician	3	2	3	-	1	0.67	1.50	1.93	1.27	0.43
31-080-2	Farm Operations & Management - Farm Ag Maintenance	5	2	3	(2)	1	3.20	0.20	2.07	(1.13)	1.87
32-080-6	Farm Operations & Management - Livestock	1	3	5	4	2	1.03	2.73	4.70	3.67	1.97
31-080-7	Farm Operations & Management - Livestock Tech		1		-	(1)		0.77		-	(0.77)
50-413-1	Industrial Electrician Apprentice	10	6	11	1	5	1.67	0.80	2.27	0.60	1.47
31-620-1	Industrial Mechanic	4	1	2	(2)	1	3.97	0.47	1.33	(2.63)	0.87
31-154-6	IT-Computer Support Technician	15	13	9	(6)	(4)	11.53	9.33	7.20	(4.33)	(2.13)
31-513-1	Laboratory Science Technician	5	11	8	3	(3)	2.80	5.27	1.47	(1.33)	(3.80)
50-620-1	Mechatronics Technician Apprentice	5			(5)	-	1.27			(1.27)	-
31-509-1	Medical Assistant	44	31	26	(18)	(5)	34.40	22.43	20.10	(14.30)	(2.33)

May 8 2023: School Years 2020-21, 2021-22, and 2022-23 FTE Comparison

Program Code	Program Title	SY 20-21 05/10/21 Students	SY 21-22 05/09/22 Students	SY 22-23 05/08/23 Students	21 to '23 Student Change	22 to '23 Student Change	SY 20-21 05/10/21 FTE	SY 21-22 05/09/22 FTE	SY 22-23 05/08/23 FTE	21 to '23 FTE Change	22 to '23 FTE Change
31-530-2	Medical Coding Specialist	101	104	77	(24)	(27)	41.97	58.77	35.93	(6.03)	(22.83)
30-504-4	Nail Technician	3	3	7	4	4	1.20	1.33	2.63	1.43	1.30
30-543-1	Nursing Assistant	237	176	201	(36)	25	29.83	20.20	26.83	(3.00)	6.63
50-427-5	Plumbing Apprentice	18	21	23	5	2	2.52	4.17	3.59	1.08	(0.58)
31-504-5	Security Operations	1			(1)	-	0.70			(0.70)	-
31-182-1	Supply Chain Assistant	7	6	4	(3)	(2)	3.93	2.43	2.00	(1.93)	(0.43)
31-442-1	Welding	53	47	46	(7)	(1)	41.20	30.93	37.87	(3.33)	6.93
	Total Technical Diploma	884	751	769	(115)	18	374.62	347.23	349.09	(25.53)	1.86
20-800-1	Liberal Arts - Associate of Arts	31	51	38	7	(13)	9.73	18.67	10.93	1.20	(7.73)
20-800-2	Liberal Arts - Associate of Science	12	9	12	-	3	3.27	3.60	4.67	1.40	1.07
	Undeclared Majors	484	656	815	331	159	84.73	117.23	148.40	63.67	31.17
	Total Liberal Arts & Undeclared Majors	527	716	865	338	149	97.73	139.50	164.00	66.27	24.50
	Total	2,507	2,494	2,637	130	143	1,120.48	1,109.67	1,144.29	23.81	34.63
	Percent of Change									2.12%	3.12%
	Vocational Adult (Aid Codes 42-47)	2,982	3,091	3,527	545	436	61.55	62.22	64.56	3.01	2.34
	Community Services (Aid Code 60)	48	-	58	10	58	0.16	-	0.78	0.62	0.78
	Basic Skills (Aid Codes 73,74,75,76)	231	337	423	192	86	43.07	64.77	68.43	25.37	3.67
	Basic Skills (Aid Codes 77 & 78)	312	161	216	(96)	55	11.77	7.10	8.73	(3.03)	1.63
	Grand Total	6,080	6,083	6,861	781	778	1,237.03	1,243.75	1,286.80	49.77	43.05
	Total Percent of Change									4.02%	3.46%
					Budgeted/Goal FTEs		1,275	1,250	1,250		
					% of Budgeted/Goal FTEs Achieved to date		97.0%	99.5%	102.9%		
					Final Actual FTEs Achieved		1,256	1,253			
					% of Final Actual FTEs Achieved to date		98.5%	99.3%			
					22/23 Projected Ending FTEs using historical trend		1,307	1,296			
					Will budget be met		YES	YES			

2. 2023-24 FTE Comparison Year-Over-Year Report



May 8 2023: School Years 2021-22, 2022-23, and 2023-24 FTE Comparison

Program Code	Program Title	SY 21-22 04/26/21 Students	SY 22-23 05/09/22 Students	SY 23-24 05/08/23 Students	22 to '24 Student Change	23 to '24 Student Change	SY 21-22 04/26/21 FTE	SY 22-23 05/09/22 FTE	SY 23-24 05/08/23 FTE	22 to '24 FTE Change	23 to '24 FTE Change
10-101-1	Accounting	31	35	19	(12)	(16)	15.13	12.07	8.33	(6.80)	(3.73)
10-006-7	Agribusiness Science & Technology - AgBus Mgmt	8	12	15	7	3	4.27	13.93	8.87	4.60	(5.07)
10-006-5	Agribusiness Science & Technology - Agronomy	9	5	11	2	6	4.40	7.13	7.73	3.33	0.60
10-006-6	Agribusiness Science & Technology - Animal Science	18	26	23	5	(3)	8.97	2.70	5.43	(3.53)	2.73
10-102-3	Business Management	41	58	57	16	(1)	18.17	14.00	11.80	(6.37)	(2.20)
10-530-5	Cancer Information Management	50	41	50	-	9	19.93	25.37	25.47	5.53	0.10
10-504-X	Criminal Justice	34	27	34	-	7	18.37	18.80	26.03	7.67	7.23
10-316-1	Culinary Arts	2			(2)	-	1.13	11.00	9.23	8.10	(1.77)
10-102-1	Data Analytics		1	2	2	1		0.63	1.07	1.07	0.43
10-510-6	Direct Entry Midwife	65	63	61	(4)	(2)	25.37	24.83	21.07	(4.30)	(3.77)
10-307-1	Early Childhood Education	26	30	32	6	2	11.20	13.40	14.10	2.90	0.70
10-620-1	Electro-Mechanical Technology	19	15	15	(4)	-	9.57	7.83	8.30	(1.27)	0.47
10-325-1	Golf Course Management	7	9	8	1	(1)	3.90	4.63	4.07	0.17	(0.57)
10-201-2	Graphic And Web Design	19	24	30	11	6	8.97	11.20	14.47	5.50	3.27
10-530-1	Health Information Technology	24	25	12	(12)	(13)	8.57	7.87	4.90	(3.67)	(2.97)
10-520-3	Human Services Associate	22	28	17	(5)	(11)	11.07	14.63	9.30	(1.77)	(5.33)
10-620-3	Instrumentation and Controls Technology	1	2		(1)	(2)	0.10	1.13		(0.10)	(1.13)
10-151-2	IT-Cybersecurity Specialist			7	7	7			3.37	3.37	3.37
10-150-2	IT-Network Specialist	10	16	3	(7)	(13)	5.07	6.80	1.47	(3.60)	(5.33)
10-196-1	Leadership Development	4	8	3	(1)	(5)	1.70	3.33	0.77	(0.93)	(2.57)
10-513-1	Medical Laboratory Technician	12	9	7	(5)	(2)	4.17	3.93	2.97	(1.20)	(0.97)
10-196-6	Nonprofit Leadership	1	5	2	1	(3)	0.60	2.20	1.10	0.50	(1.10)
10-543-1	Nursing-Associate Degree	163	146	149	(14)	3	49.53	43.07	48.37	(1.17)	5.30
10-524-1	Physical Therapist Assistant	10	7	2	(8)	(5)	3.27	3.17	0.30	(2.97)	(2.87)
10-182-1	Supply Chain Management	8	14	15	7	1	2.70	5.60	6.27	3.57	0.67
10-512-1	Surgical Technology		6	11	11	5		4.13	5.10	5.10	0.97
10-481-3	Sustainable Energy Management			1	1	1			0.47	0.47	0.47
10-499-5	Technical Studies-Journeyworker		1	1	1	-		0.10	0.10	0.10	-
Total Associate Degree		584	613	587	3	(26)	236.13	263.50	250.43	14.30	(13.07)

May 8 2023: School Years 2021-22, 2022-23, and 2023-24 FTE Comparison

Program Code	Program Title	SY 21-22 04/26/21 Students	SY 22-23 05/09/22 Students	SY 23-24 05/08/23 Students	22 to '24 Student Change	23 to '24 Student Change	SY 21-22 04/26/21 FTE	SY 22-23 05/09/22 FTE	SY 23-24 05/08/23 FTE	22 to '24 FTE Change	23 to '24 FTE Change
31-101-1	Accounting Assistant	3	6	5	2	(1)	1.00	2.40	2.37	1.37	(0.03)
31-006-3	Agribusiness Science & Technology - Agronomy Tech			2	2	2			0.93	0.93	0.93
32-070-1	Agricultural Power & Equipment Technician	27	24	31	4	7	14.20	12.20	15.90	1.70	3.70
31-405-1	Auto Collision Repair & Refinish Technician	9	6	8	(1)	2	5.03	3.40	4.47	(0.57)	1.07
32-404-2	Automotive Technician	18	17	29	11	12	8.53	8.30	13.47	4.93	5.17
31-475-1	Building Trades-Carpentry	8	6	12	4	6	4.20	2.97	5.80	1.60	2.83
31-307-1	Child Care Services	1	2	3	2	1	0.50	0.80	1.40	0.90	0.60
31-502-1	Cosmetology	15	27	22	7	(5)	7.33	13.00	10.83	3.50	(2.17)
30-508-2	Dental Assistant	13	12	4	(9)	(8)	6.93	6.40	1.73	(5.20)	(4.67)
30-812-1	Driver and Safety Education Certification			2	2	2			0.60	0.60	0.60
31-413-2	Electrical Power Distribution	34	43	33	(1)	(10)	16.53	20.73	16.37	(0.17)	(4.37)
50-413-2	Electricity (Construction) Apprentice		13		-	(13)		0.87		-	(0.87)
30-531-3	Emergency Medical Technician	1			(1)	-	0.43			(0.43)	-
32-080-4	Farm Operations & Management - Ag Mechanics	10	6		(10)	(6)	4.57	3.03		(4.57)	(3.03)
32-080-3	Farm Operations & Management - Dairy	5	7	2	(3)	(5)	2.47	3.70	1.13	(1.33)	(2.57)
31-080-3	Farm Operations & Management - Dairy Technician			1	1	1			0.10	0.10	0.10
31-080-2	Farm Operations & Management - Farm Ag Maintenance	1	4	1	-	(3)	0.10	1.23	0.10	-	(1.13)
32-080-6	Farm Operations & Management - Livestock	3	4	3	-	(1)	1.53	2.07	1.23	(0.30)	(0.83)
31-080-7	Farm Operations & Management - Livestock Tech	1	2		(1)	(2)	0.47	0.63		(0.47)	(0.63)
50-413-1	Industrial Electrician Apprentice	3			(3)	-	0.20			(0.20)	-
31-620-1	Industrial Mechanic		1	2	2	1		0.57	1.13	1.13	0.57
31-154-6	IT-Computer Support Technician	3	8	3	-	(5)	1.40	3.93	1.40	-	(2.53)
31-509-1	Medical Assistant	23	16	14	(9)	(2)	10.10	7.40	5.57	(4.53)	(1.83)
31-530-2	Medical Coding Specialist	66	46	33	(33)	(13)	26.00	14.40	11.70	(14.30)	(2.70)
30-504-4	Nail Technician	1	1	2	1	1	0.17	0.17	0.33	0.17	0.17
30-543-1	Nursing Assistant	13	26	23	10	(3)	0.87	2.13	2.00	1.13	(0.13)
50-427-5	Plumbing Apprentice	1	8	14	13	6	0.10	0.73	1.40	1.30	0.67
31-182-1	Supply Chain Assistant	3	2	1	(2)	(1)	0.93	0.40	0.37	(0.57)	(0.03)
31-442-1	Welding	21	29	27	6	(2)	10.37	14.73	13.57	3.20	(1.17)
	Total Technical Diploma	283	316	277	(6)	(39)	123.97	126.20	113.90	(10.07)	(12.30)

May 8 2023: School Years 2021-22, 2022-23, and 2023-24 FTE Comparison

Program Code	Program Title	SY 21-22 04/26/21 Students	SY 22-23 05/09/22 Students	SY 23-24 05/08/23 Students	22 to '24 Student Change	23 to '24 Student Change	SY 21-22 04/26/21 FTE	SY 22-23 05/09/22 FTE	SY 23-24 05/08/23 FTE	22 to '24 FTE Change	23 to '24 FTE Change
20-800-1	Liberal Arts - Associate of Arts	11	19	22	11	3	2.00	3.87	5.10	3.10	1.23
20-800-2	Liberal Arts - Associate of Science	2	5	11	9	6	0.33	1.17	2.90	2.57	1.73
	Undeclared Majors	31	68	75	44	7	2.83	9.47	10.03	7.20	0.57
	Total Liberal Arts & Undeclared Majors	44	92	108	64	16	5.17	14.50	18.03	12.87	3.53
	Total	911	1,021	972	61	(49)	365.27	404.20	382.37	17.10	(21.83)
	Percent of Change									4.68%	-5.40%
	Vocational Adult (Aid Codes 42-47)	280	349	371	91	22	5.94	8.49	8.30	2.36	(0.19)
	Basic Skills (Aid Codes 77 & 78)	101	83	101	-	18	-	-	-	-	-
	Grand Total	1,292	1,453	1,444	152	(9)	371.21	412.69	390.67	19.46	(22.02)
	Total Percent of Change									5.24%	-5.34%
					Budgeted/Goal FTEs		1,250	1,250	1,300		
					% of Budgeted/Goal FTEs Achieved to date		29.7%	33.0%	30.1%		
					Final Actual FTEs Achieved		1,253				
					% of Final Actual FTEs Achieved to date		29.6%				
					23/24 Projected Ending FTEs using historical trend		1,319				
					Will budget be met		YES				

B. Chairperson's Report

C. College President's Report

- 1. Internal Reorganization**
- 2. College Beautification**
- 3. Student Success Stories**
- 4. College Happenings**

D. Other Informational Items

Establish Board Agenda Items for Next Meeting

A. Agenda

- 1. Public Budget Hearing / Approval**
- 2. College Culture Monitoring Report**

B. Time & Place

Wednesday, June 21, 2023, at 6:30 p.m.

Public Budget Hearing followed immediately by the Board meeting on Southwest Tech's campus, Conference Room 430.

Adjourn to Closed Session

A. Consideration of adjourning to closed session for the purpose of

- 1. Discussing personnel issues per Wis. Stats. 19.85(1)(c) {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}**

2. **Discussing legal issues per Wis. Stats. 19.85(1)(g)** {Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.}
3. **Discussing property acquisition per Wis. Statutes 19.85(1)(e)** {Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.}.
4. **Discussing the President's contract per Wisconsin Statutes 19.85(1)(c)** {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}

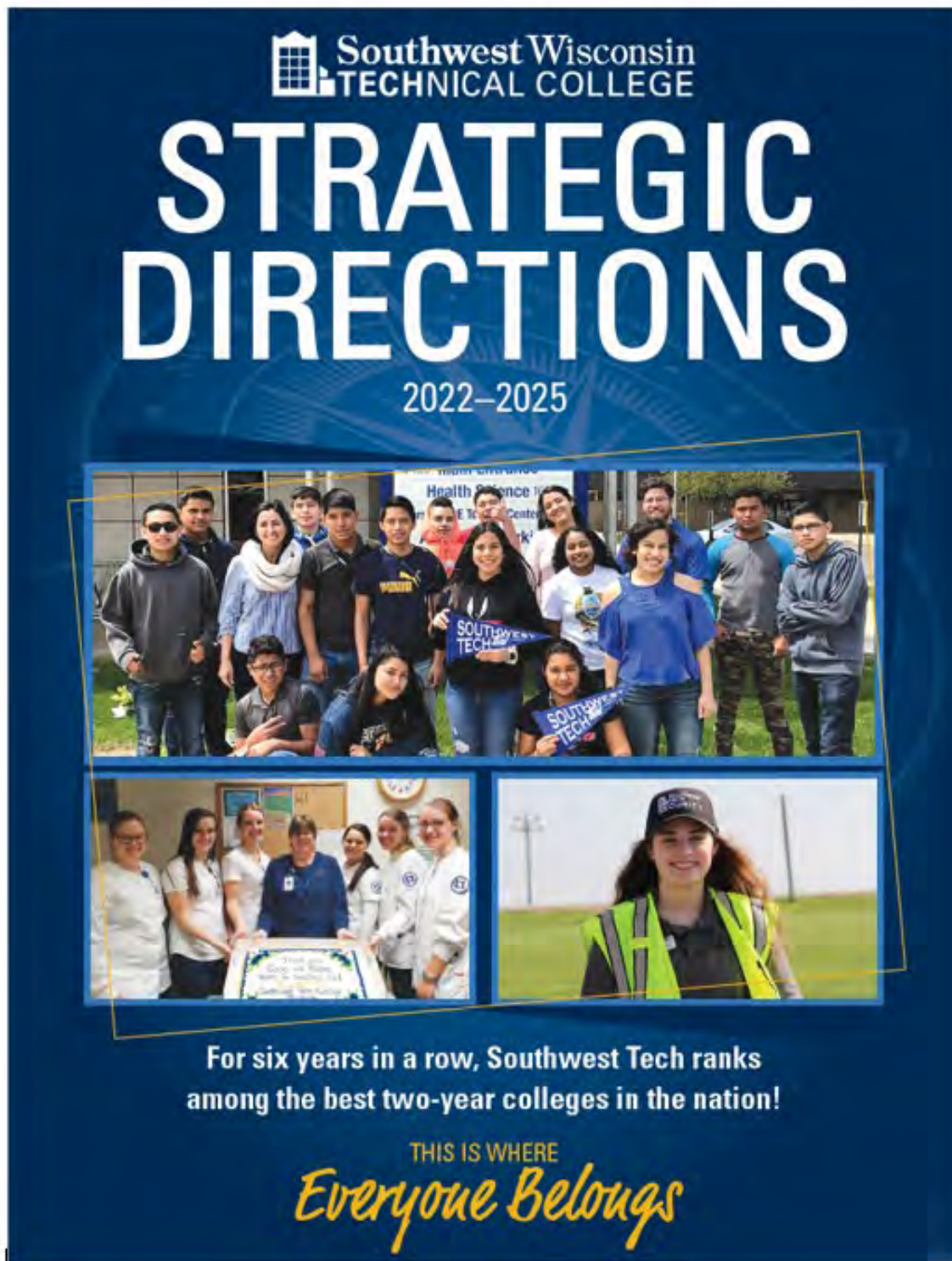
B. Approval of Closed Session Minutes from May 5-6, 2023

Reconvene to Open Session

A. Action, if necessary, on Closed Session Items

Adjournment

Appendix ~ Southwest Wisconsin Technical College Strategic Directions (2022-2025)



Who We Are

Mission

Southwest Wisconsin Technical College provides education and training opportunities responsive to students, employers, and communities.

Vision

Southwest Wisconsin Technical College will be a preferred provider of education, source of talent, and place of employment in the region. We at the College change lives by providing opportunities for success.

Values

Integrity

We promote a cohesive culture that is based on honesty, professionalism, trust, kindness, and respect. We work collaboratively to maintain a healthy environment of clear communication, transparency, and dedication to the mission of Southwest Tech.



Joe Randall, Electrical Power Distribution program instructor, teaches his students integrity by volunteering in Richland Center to hang holiday lights in the park for the southwest Wisconsin community to enjoy.

Accountability

We hold ourselves and our teams responsible for achieving academic and fiscal College goals as established by the District Board. We practice self-awareness and hold each other accountable to recognize and confront biases that impact our thinking, behavior, and performance to realize positive and equitable results.

Tom Kretschman, Criminal Justice Instructor, prepares students to take a leadership role in campus safety.



Learning

We work together to make high-quality, affordable education accessible to our diverse population. We help students develop the knowledge, skills, and attitudes needed to contribute to an inclusive workforce and community success. Through partnerships, we seek opportunities to improve lives.

Tonia Breuer, Medical Assistant program instructor, assists a student with essential hands-on education that helps them succeed in the workplace.



Inclusivity

We provide a welcoming environment that promotes respect for all members of the college community. We commit to learning about our differences and commonalities to better appreciate the value of each person. We empower the college community to cultivate connections and defend the dignity and humanity of all. We expect all members of our college community to live our Charger Respect Pledge.

Christena Bowers, disability and support services manager, took students to a conference in Wisconsin Dells. They presented to



high school educators on their experiences transitioning from high school to college and how teachers can better prepare their students for that transition.

Continuous Improvement

We leverage our rural perspective and progressive entrepreneurial spirit to attract people who strive for excellence in student success through innovation in technology, services, and strategies. We support and promote personal and professional development to exceed industry standards and produce competent and skilled



graduates in high-quality, relevant programs essential to our sustainability as a college.

Jake Mootz, IT support specialist, assists students with enrolling in Charger Tech 360 at New Student Orientation. Charger Tech 360 is more than just a laptop, it's

support, software, and service when you need it providing a successful learning experience.



Building relationships with prospective students, current students, and employers is what we do best. At Southwest Tech, we care.

The front cover shows a recruiter meeting with students from Darlington High School, Nursing-Associate Degree students celebrating their last day of clinical at Boscobel Care and Rehab, and State Student Ambassador and Criminal Justice Studies student Hannah Masters serving in her campus security role.

What We Do

We Provide AFFORDABLE EDUCATION

Jenna graduated with zero debt. Average debt is \$3,815 and many students receive scholarships to further reduce costs.



ANNUAL COST OF COLLEGE TUITION



Sources: U.S. Department of Education—Net Price Calculator Center; UW HELP System Tuition Chart; The College Board 2021, College Costs Calculator

We Help OUR STUDENTS GET GOOD JOBS

Victoria was hired locally in the law enforcement field before graduation.



90%

Were Employed
Within the First
Year of Graduation.



\$42,820

Median Salary
6 Months After
Graduating
With an Associate
Degree.

Source: 2020 Graduate Outcomes Report

We Promote LIFELONG LEARNING

Transfer credits helped
Tory build his career.

- Benton High School, 2008
- UW-Platteville, Biology, 2012
- Southwest Tech, Nursing-Associate Degree, 2015
- UW-Madison, Bachelor of Science-Nursing, 2017
- Clarke University, Doctor of Nursing Practice, 2021



Transfer Credits to Southwest Tech

You may be able to transfer credits, utilize existing credits, or earn new credits for skills and knowledge you gained at another college, in the military, or on the job.



Transfer Credits from Southwest Tech

Southwest Tech has transfer agreements with private colleges, universities, and the University of Wisconsin System.

College Health Indicators

The District Board of Directors reviews College Health Indicators (CHI) semi-annually. The CHI are metrics that provide a trend of performance year-over-year with benchmarks that compare Southwest Tech to other Wisconsin Technical College System colleges or national performance standards.

GOAL

To achieve after implementing activities/initiatives. Targets are determined and approved by the Executive Team.

ACTUAL

Current or most recent measure available.

STRATEGIC DIRECTION

Engage Students in High Quality Experiential Learning

COLLEGE HEALTH INDICATOR (CHI)	ACTUAL	GOAL
1. Equity in Student Learning	51%	75%
2. Enrollment Headcount	6805	6900
3. Retention Rate	71%	74%
4. Graduation Rate	55%	65%
5. Job Placement	90%	97%
6. Student Satisfaction (7-point scale)	5.79	6.00
7. Employer Satisfaction	100%	100%

STRATEGIC DIRECTION

Strengthen a Culture of Caring and Success

8. Employee Satisfaction (5-point scale)	4.07	4.50
9. Employee Retention	94.79%	95%

STRATEGIC DIRECTION

Enhance the College's Economic Impact

10. Full Time Equivalent (FTE) Count	1253.01	1300.00
11. Economic Impact:		
11 a. Job Placement In-District	44%	56%
11 b. Five-Year Graduate Wage Growth	47%	57%
11 c. Job Placement in Industry	83%	90%

College Governance



Executive Team

Leads the college to achieve excellence with integrity through learning and service.

Krista Weber, chief human resources officer, works closely with the president to lead the Executive Team. Her efforts are part of our commitment to succession planning and leadership development.



College Council

Cultivates College Values as core behaviors of a positive, caring culture of wellness and trust.

Josh Bedward, facilities manager and master electrician, co-leads the College Council and took a lead role in developing and implementing the performance management evaluations.



Academic Council

Leads efforts to ensure all students learn, progress, and achieve their goals, especially our Special Populations*.

Kim Maier, Ph.D., executive dean, leads the Academic Council.



Operations Council

Leads the achievement of sustainable college operations.

Heath Ahnen, executive director of information technology services, is co-leading the implementation of a new Enterprise Resource Planning system.



Leadership Council

Creates mutual understanding among all supervisors to consistently communicate with and engage all faculty and staff.

Kris Wubben, director of student success, and Chantel Hampton, diversity, equity, and inclusion coordinator, co-lead the Leadership Council.

*The Wisconsin Technical College System (WTCS) defines special populations as students of color, Pell Grant recipients, military veterans, incarcerated individuals, dislocated workers, and persons with disabilities.

10.07.22

**PRIORITY
PROJECT
1**

This Is Where You Succeed

Access to high-quality academic programming helps students succeed in the workforce. The Academic Plan focuses on emerging industries and revitalizing existing programs.



Karen Bricco, lab science adjunct instructor, brought her Laboratory Science Technician program students from Boscobel, Richland Center, and Platteville high schools to visit Southwest Tech's campus. We offer these courses in the high schools through Southwest Tech's COLLEGE Up program.

GOOD ★

More students in relevant programs.

BETTER ★★

Recruit and graduate students into high-wage/high-demand jobs.

BEST ★★★

Dynamic programming provides life-long learning opportunities responsive to the workforce and individuals.

■ PERFORMANCE

We know we will be successful when all academic programs achieve high-wage/high-demand status. We also start new programs when an industry sector aligns with our mission as a technical college.

■ ACADEMIC COUNCIL
GOALS

1. Start five new programs that lead to high-wage/high-demand careers by 2025.
2. Revitalize at least three existing programs per year to increase enrollments leading to high-wage/high-demand careers.
3. Increase dual credit enrollments in each of our thirty school districts by 5% per year through 2025.
4. Offer two Spanish-speaker-supported degree programs by 2025.
5. 100% of Associate of Arts and Associate of Science Degree students will have transferability to a four-year college with junior status by 2024.
6. Expand services and programming to increase the number of students served in Prairie du Chien from 81 in FY2022 to 200 students by FY2025. Also increase the number of students served in Dodgeville from 31 in FY2022 to 100 by FY2025.
7. Increase the rate students in High School Equivalency Diploma (HSED) programs enroll in college-level programming from 20% to 40% by 2025.
8. Identify and begin at least one new academic program per year through 2025 to offer at the Prairie du Chien and Dodgeville outreach centers.

**PRIORITY
PROJECT
2**

This Is Where Innovation Is Valued

Using one-time funding sources, we will reduce our operating expenses through investments in renewable energies. We will create student learning opportunities through partnerships between academics and operations.



Dan Imhoff, executive director of facilities, safety, and security, reviews designs that utilize renewable energies to save money the college can invest in supporting students.

GOOD ★

One-time capital dollars reduce operational costs in the long run.

BETTER ★★

Financial savings invested in student success.

BEST ★★★

Students engage in renewable energy trainings and programs leading to high-wage, high-demand employment opportunities

■ PERFORMANCE

We know we will be successful when sustainable projects in renewable energies save money to invest in supporting students.

■ EXECUTIVE TEAM
GOALS

1. Reduce our greenhouse gas emissions 20% by 2025.
2. Reduce our heat and electric costs 20% by 2025.
3. Graduate at least 20 students to serve renewable energy and energy efficiency needs of our region by 2025 through our new Sustainable Energy Management Associate Degree.

**PRIORITY
PROJECT
3**

This Is Where People Care

At Southwest Tech we want every student to know we care about their success. We also want our faculty, staff, and leadership to be representative of our district population and student body.



Southwest Tech Midwifery students and faculty members were able to attend the Art and Science of Birth (Integrando la Ciencia y el Arte del Nacimiento) in Puerto Rico. These connections last a lifetime.

GOOD ★

Student and employee recruitment, retention, and promotion result in improved outcomes for everyone.

BETTER ★★

Everyone at Southwest Tech demonstrates fairness, trust, and respect for all people.

BEST ★★★

All students are more successful throughout their lives because of the efforts of our faculty and staff.

■ PERFORMANCE

We know we will be successful when student learning improves inside and outside of the classroom, focusing on achievement gaps between our special and non-special populations.

■ COLLEGE COUNCIL

GOALS

1. Increase the percent of racially diverse employees at the College to better reflect our student population.
2. Help all students be more successful by 3% each year AND ensure our special populations* achieve at the same success rates as the general student body in:
 - a. Enrollment headcount
 - b. Graduation rate
 - c. Job placement
 - d. University transfer rate
 - e. Salary growth over 5 years
3. Provide technical assistance and guidance to at least three other organizations who decide to implement Universal Design by 2025.

■

This Is Where Students Succeed

Southwest Wisconsin Technical College is one of the 10 finalists out of nearly 1,200 two-year colleges for the Aspen Prize for Community College Excellence.

The Aspen Prize honors colleges with outstanding achievement in five critical areas: teaching and learning, certificate and degree completion, transfer and bachelor's attainment, workforce success, and equity for students of color and students from low-income backgrounds. By focusing on student success and lifting up models that work, the Aspen Prize aims to celebrate excellence, advance a focus on equitable student success, and stimulate replication of effective culture and practice.



*The Wisconsin Technical College System (WTCS) defines special populations as students of color, Pell Grant recipients, military veterans, incarcerated individuals, dislocated workers, and persons with disabilities.