



Southwest Wisconsin Technical College

District Board Meeting

Regular Meeting

August 28, 2025

Held at

Southwest Tech
1800 Bronson Boulevard
Fennimore, WI 53809
Conference Room 430

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Annotated Agenda



DISTRICT BOARD MEETING NOTICE/AGENDA

Thursday, August 28, 2025

6:00 p.m. – Regular District Board Meeting

1800 Bronson Boulevard, Fennimore, WI 53809

Conference Room 430

ANNOTATED AGENDA

OPEN MEETING

The following statement will be read: "The Southwest Wisconsin Technical College District Board's August 28, 2025, regular meeting is called to order. This is open to the public and in compliance with State Statutes. Notice has been sent to the press, posted on the College's website at www.swtc.edu/about/board/meetings, and posted on campus, CESA 3, and at the Fennimore City Office in an attempt to make the general public aware of the time, place, and agenda."

A. Roll Call

B. Reports/Forums/Public Input

ADJOURN TO CLOSED SESSION

A. Consideration of adjourning to a closed session for the purpose of

- 1. Discussing personnel issues per Wisconsin Statutes 19.85(1)(c)** {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}
- 2. Discussing potential legal situation per Wisconsin Statutes 19.85(1)(g)** {Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.}
- 3. Discussing potential presidential candidates and evaluative criteria per Wisconsin Statutes 19.85(1)(c)** {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}
- 4. Discussing the interim president's performance per Statutes 19.85(1)(c)** {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}

B. Approval of July 14, 2025, Closed Session Minutes

RECONVENE TO OPEN SESSION

A. Action, if necessary, on Closed Session Items

CONSENT AGENDA

A. Approval of Agenda

The August 28, 2025, regular board meeting agenda is included in the electronic Board material.

B. Approval of July 14, 2025, Annual Board Meeting Minutes

The July 14, 2025, annual board meeting minutes are included with the electronic Board material.

C. Financial Reports

1. Purchases Greater than \$2,500

2. Treasurer's Cash Balance

3. Budget Control

Each report is available electronically with all other Board materials.

D. Contract Revenue

There were nine contracts totaling \$19,428.53 in July 2025 presented for Board approval. The Contract Revenue Report is included within the electronic Board packet of information.

E. Personnel Items

The Personnel Report includes recommendations for three new hires, one promotion/transfer, and six resignations. The report is included in the electronic Board packet.

F. Southwest Wisconsin Workforce Development Board (SWWDB) Sub-lease, Richland Center Outreach

The electronic Board packet includes a 12-month lease for the Southwest Wisconsin Workforce Development Board (SWWDB) to lease 136 square feet of office space from the College at the Richland Center outreach site located at 373 West Sixth Street, Richland Center, WI. The lease terms are October 1, 2025, through September 30, 2026, and the rental fee is \$358.00 per month.

Recommendation: *Approve, as presented, the August 28, 2025, Consent Agenda.*

BOARD MONITORING OF COLLEGE EFFECTIVENESS

A. Presidential Search Update

Chairperson Prange will update the Board on the College's presidential search process.

OTHER ITEMS REQUIRING BOARD ACTION

A. Approval of RFP: Presidential Search Services

Southwest Wisconsin Technical College requested proposals to contract with an executive search firm and/or consultant to assist with the hiring of a College President. The public bid opening was held on Friday, August 8, 2025. There were 780 vendors solicited. Six vendor proposals were submitted, five of which submitted all of the required documentation. A summarization is included in the electronic board meeting information.

Recommendation: *Approval to award the RFP for Presidential Search Services Contract to AGB Search of Washington, DC.*

B. Approval of Bid: Lincoln Power Wave 300C Advanced Education One-Pak Welders

Bids were solicited for Lincoln Power Wave 300C welders for the Welding program. The public opening of bids was held virtually on August 11, 2025. Four Vendors submitted bid proposals. A summary of the responsive bidders is included within the electronic Board meeting material.

Recommendation: *Approval to award a contract for Lincoln Power Wave 300C Welders in the bid amount of \$130,250.00 to Mississippi Welders Supply Company, Inc. of Altoona, WI.*

C. Approval of 2025-26 College Health Indicator Goals

The 2025–26 College Health Indicator goals are included in the electronic board meeting information and will be reviewed by Katie Glass, Chief Communications Officer. She will also provide an overview of the 2025–28 Strategic Directions document, which will be distributed to the Board at the meeting.

Recommendation: *Approve, as presented, the 2025-26 College Health Indicator Goals.*

D. Approval of Board Monitoring Report: College Culture

Krista Weber, Chief Human Resources Officer, will highlight the August 2025 Board Monitoring Report: College Culture. This report is included with all other Board meeting material.

Recommendation: *Approve, as presented, the August 2025 Board Monitoring Report: College Culture.*

BOARD MONITORING OF COLLEGE EFFECTIVENESS

A. Staffing Update

Ms. Weber will provide an update on College staffing. A summary is included with the Board material.

B. SWTC Foundation FY25 4th Quarter Report

Dennis Cooley, Executive Director of Advancement, will present a quarterly Foundation report to the Board highlighting the activities and results of fundraising efforts and other initiatives. The FY25 4th quarter report is available with the electronic Board material.

C. SWTC Real Estate Foundation FY25 4th Quarter Report

Mr. Cooley will present a quarterly Real Estate Foundation report to the Board highlighting the resident life, current initiatives, and future investments. The FY25 4th quarter is available with the electronic Board materials.

INFORMATION AND CORRESPONDENCE

A. Enrollment Reports and Student Success Scoreboard

- 1. FTE Comparison Report**
- 2. Student Success Scoreboard**

Ms. Glass and Holly Clendenen, Chief Student Services Officer, will share insights on the reports.

B. Chairperson's Report

- 1. District Boards Association Items**
 - i. Appoint Voting Delegate**
 - ii. Appoint Trust Board Delegate**
- 2. Appoint the Board's Aspen Liaison**
- 3. Ad-Hoc Committee: Executive Board Leadership (EBL) Discussion**

The Board's most recently approved ad-hoc committee charter is provided in the electronic meeting materials.

- 4. Discussion of Possible Policy Governance Addendum**

C. Interim College President's Report

- 1. Follow-up on 7/14/2025 Meeting's Public input**
- 2. District Boards Association Award Update**
- 3. Board Bulletin**
- 4. Solar Array Update**
- 5. Fall, 2026 Applications Open on September 2, 2025**
- 6. College Outreach – Economic Development Groups**
- 7. College Happenings**

D. Other Information Items

ESTABLISH BOARD AGENDA ITEMS FOR NEXT MEETING (REGULAR MEETING)

A. Agenda

- 1. Approval of Board Monitoring Report: Compliance**
- 2. Approval of Bid: Laser Welder**
- 3. Approval of Concept Review: Clinical Medical Assistant**

B. Time and Place

6:00 p.m., Thursday, September 25, 2025, Southwest Tech Conference Room 430, 1800 Bronson Blvd, Fennimore, WI 53809

ADJOURNMENT

Open Meeting

The following statement will be read: “The August 28, 2025, Southwest Wisconsin Technical College Board annual meeting is called to order. This is open to the public and in compliance with State Statutes. Notice of the meeting has been sent to the press and posted on the College’s website at www.swtc.edu/about/board/meetings. Notice is also posted on Campus, CESA3, and the Fennimore City Office to make the general public aware of the time, place, and agenda of the meeting.”

A. Roll Call

B. Reports/Forums/Public Input

Adjourn to Closed Session

A. Consideration of adjourning to a closed session for the purpose of

- 1. Discussing personnel issues per Wisconsin Statutes 19.85(1)(c)** {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}
- 2. Discussing potential legal situation per Wisconsin Statutes 19.85(1)(g)** {Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.}
- 3. Discussing potential presidential candidates and evaluative criteria per Wisconsin Statutes 19.85(1)(c)** {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}
- 4. Discussing the interim president’s performance per Statutes 19.85(1)(c)** {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}

B. Approval of Closed Session Minutes from July 14, 2025

Reconvene to Open Session

A. Action, if necessary, on Closed Session Items

Consent Agenda

A. Approval of Agenda



DISTRICT BOARD MEETING NOTICE/AGENDA

Thursday, August 28, 2025

6:00 p.m. – Regular District Board Meeting

1800 Bronson Boulevard, Fennimore, WI 53809

Conference Room 430

AGENDA

OPEN MEETING

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A. Roll Call

B. Reports/Forums/Public Input

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1. Discussing personnel issues per Wisconsin Statutes 19.85(1)(c) {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}
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4. Discussing the interim president's performance per Statutes 19.85(1)(c) {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}

B. Approval of July 14, 2025, Closed Session Minutes

RECONVENE TO OPEN SESSION

- A. Action, if necessary, on Closed Session Items

CONSENT AGENDA

- A. Approval of Agenda
- B. Approval of July 14, 2025, Annual Board Meeting Minutes
- C. Financial Reports
 1. Purchases Greater than \$2,500
 2. Treasurer's Cash Balance
 3. Budget Control
- D. Contract Revenue
- E. Personnel Items
- F. Southwest Wisconsin Workforce Development Board (SWWDB) Sub-lease, Richland Center Outreach

BOARD MONITORING OF COLLEGE EFFECTIVENESS

- A. Presidential Search Update

OTHER ITEMS REQUIRING BOARD ACTION

- A. Approval of RFP: Presidential Search Services
- B. Approval of Bid: Lincoln 300C Welders
- C. Approval of 2025-26 College Health Indicator Goals
- D. Approval of Board Monitoring Report: College Culture

BOARD MONITORING OF COLLEGE EFFECTIVENESS

- A. Staffing Update
- B. SWTC Foundation FY25 4th Quarter Report
- C. SWTC Real Estate Foundation FY25 4th Quarter Report

INFORMATION AND CORRESPONDENCE

- A. Enrollment Reports and Student Success Scoreboard
 1. FTE Comparison Report
 2. Student Success Scoreboard

- B. Chairperson's Report
 - 1. District Boards Association Items
 - i. Appoint Voting Delegate
 - ii. Appoint Trust Board Delegate
 - 2. Appoint the Board's Aspen Liaison
 - 3. Ad-Hoc Committee: Executive Board Leadership (EBL) Discussion
 - 4. Discussion of Possible Policy Governance Addendum
- C. Interim College President's Report
 - 1. Follow-up on 7/14/2025 Meeting's Public input
 - 2. District Boards Association Award Update
 - 3. Board Bulletin
 - 4. Solar Array Update
 - 5. Fall, 2026 Applications Open on September 2, 2025
 - 6. College Outreach – Economic Development Groups
 - 7. College Happenings
- D. Other Information Items

ESTABLISH BOARD AGENDA ITEMS FOR NEXT MEETING (REGULAR MEETING)

- A. Agenda
 - 1. Approval of Board Monitoring Report: Compliance
 - 2. Approval of Bid: Laser Welder
 - 3. Approval of Concept Review: Clinical Medical Assistant
- B. Time and Place
 - 6:00 p.m., Thursday, September 25, 2025, Southwest Tech Conference Room 430, 1800 Bronson Blvd, Fennimore, WI 53809

ADJOURNMENT

{FACILITIES AT SOUTHWEST TECH ARE HANDICAP ACCESSIBLE. FOR ALL ACCOMMODATIONS, CALL 608-822-2632 OR E-MAIL DISABILITYSERVICES@SWTC.EDU.}

B. Minutes from the July 14, 2025, Annual Board Meeting



**MINUTES OF THE ANNUAL MEETING FOR THE
BOARD OF DIRECTORS OF SOUTHWEST WISCONSIN TECHNICAL COLLEGE
JULY 14, 2025**

The Board of Southwest Wisconsin Technical College met in an open session of its annual meeting commencing at 6:02 p.m. on July 14, 2025, in Conference Room 430 on the District

Campus located at 1800 Bronson Boulevard in the City of Fennimore, Grant County, Wisconsin.

The following members were present:

David Blume, Charles Bolstad, Theresa Braudt, Kent Enright, Jeanne Jordie, Chris Prange, Don Tuescher, and Jane Wonderling. Absent: Steve Williamson

Others present for all, or a portion of the meeting, included:

Caleb White, Interim President and Vice President for Administrative Services, and College Staff: Heath Ahnen, Holly Clendenen, Mandy Henkel, Dan Imhoff, Cynde Larsen, Kim Maier, Lori Needham, Krista Weber, and Kris Wubben.

Members of the Public: Paul Bell, Paul Cutting, Hannah Kussmaul, Barb McCormick, and Karyl Nicholson.

Chairperson Bolstad called the meeting to order. Proof of notice was given as to the time, place, and purpose of the meeting. The following is the official agenda:



DISTRICT BOARD ANNUAL MEETING NOTICE/AGENDA

Monday, July 14, 2025, 6:00 p.m.

Southwest Tech Campus

1800 Bronson Boulevard, Fennimore, WI 53809

Conference Room 430

AGENDA

OPEN MEETING

The following statement will be read: "The Southwest Wisconsin Technical College District Board's July 14, 2025, annual meeting is called to order. This is open to the public and in compliance with State Statutes. Notice has been sent to the press, posted on the College's website at www.swtc.edu/about/board/meetings, and posted on campus, CESA 3, and at the Fennimore City Office to make the general public aware of the time, place, and agenda."

- A. Roll Call
- B. Reports/Forums/Public Input

OPEN MEETING

- A. Oath of Office – Recently Appointed Board Members

ADJOURN TO CLOSED SESSION

- A. Consideration of adjourning to a closed session for the purpose of
 - 1. Discussing potential candidates and evaluative criteria per Wisconsin Statutes 19.85(1)(c) {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}
- B. Approval of Closed Session Minutes from June 19, 2025.

RECONVENE TO OPEN SESSION

- A. Action, if necessary, on Closed Session Items

CONSENT AGENDA

- A. Approval of Agenda
- B. Minutes of the June 19, 2025, Regular Board Meeting
- C. Financial Reports
 - 1. Purchases Greater than \$2,500
 - 2. Treasurer's Cash Balance
 - 3. Budget Control
- D. Contract Revenue
- E. Personnel Items
- F. District Boards Association (DBA) 2025-26 Fee Assessment

OTHER ITEMS REQUIRING BOARD ACTION

- A. Election of 2025-26 Board Officers
- B. Approval of 2025-26 Signatory Authority Policy
- C. Designation of 2025-26 College Legal Counsel
- D. Designation of 2025-26 Depository
- E. Approval of Three-Year Facilities Plan
- F. Approval of Ten-Year Facilities Plan

BOARD MONITORING OF COLLEGE EFFECTIVENESS

- A. Presidential Search Process and RFP Update
- B. Academic Master Plan Update
- C. Review Draft of 2025-26 Strategic Directions
- D. Staffing Update

INFORMATION AND CORRESPONDENCE

- A. Enrollment Report and Student Success Scoreboard
 - 1. Enrollment/FTE Comparison Report
 - 2. Student Success Scoreboard
- B. Chairperson's Report
 - 1. District Boards Association (DBA) 2025-26 Committee Appointments
 - 2. Nominations for 2025 District Boards Association (DBA) Awards
 - 3. Designate 2025-26 Southwest Tech Foundation and Real Estate Foundation Board Representatives
 - 4. 2025 ACCT Leadership Congress: October 22-25, 2025
- C. Interim College President's Report
 - 1. 2025-26 Calendar Update
 - 2. OPEB Actuarial Update
 - 3. College Happenings
- D. Other Information Items

ESTABLISH BOARD AGENDA ITEMS FOR NEXT MEETING (REGULAR MEETING)

- A. Agenda
 - 1. Approval of Board Monitoring Report: College Culture
 - 2. Foundation Quarterly Report & Real Estate Foundation Quarterly Report
- B. Time and Place

6:00 p.m., Thursday, August 28, 2025, Southwest Tech Conference Room 430, 1800 Bronson Blvd., Fennimore, WI 53809

ADJOURNMENT

{FACILITIES AT SOUTHWEST TECH ARE HANDICAP ACCESSIBLE. FOR ALL ACCOMMODATIONS, CALL 608-822-2632 OR E-MAIL DISABILITYSERVICES@SWTC.EDU.}

The meeting opened with Karyl Nicholson and Paul Cutting each providing public comment. Each shared their concerns about both current and future aspects of the College's state. Concerns included a lack of instructor input in decision-making, administrative decisions/direction, and a culture of employees who fear being heard. Ideas for future consideration were shared to support the Board as it begins the search for a new college president.

Newly re-elected Board members Charles Bolstad and Jeanne Jordie, and newly elected Board member Theresa Braudt, read and signed the Oath of Office. They will serve three-year terms ending June 30, 2028.

Mr. Tuescher moved, seconded by Ms. Wonderling, to adjourn to closed session to discuss potential candidates and evaluative criteria Wis. Stats. 19.85(1)(c) {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.} Upon roll call vote, all present members voted affirmatively: Mr. Blume, Mr. Bolstad, Ms. Braudt, Mr. Enright, Ms. Jordie, Mr. Prange, Mr. Tuescher, and Ms. Wonderling. The motion carried, and the meeting adjourned to a closed session at 6:29 p.m. Without any action taken in the closed session, the Board reconvened to open session at 7:19 p.m.

After a review of the Consent Agenda, including the July 14, 2025, agenda; June 19, 2025, Board meeting minutes; financial reports; 48 contracts totaling \$408,093.54 in June 2025; employment recommendation of Danielle Carlson, Academic Success Coach; resignation of Shannon Cathman, Medical Lab Tech/Science Instructor; and the 2025-26 District Boards Association Assessment in the amount of \$24,487.80, Mr. Enright moved, seconded by Ms. Braudt, to approve the Consent Agenda, as presented. Motion adopted.

The Board elected the 2025-26 Board Officers as follows:

- (1) Mr. Bolstad called for nominations for Chairperson. Mr. Enright moved, seconded by Ms. Wonderling, to nominate Chris Prange as Chairperson. Following Mr. Bolstad's three requests for further nominations and hearing none, Mr. Blume moved, seconded by Mr. Tuescher, that nominations be closed, and a unanimous ballot be cast for Mr. Chris Prange as Chairperson of the Board. Motion Carried.
- (2) Mr. Bolstad called for nominations for Vice Chairperson. Ms. Jordie moved, seconded by Mr. Tuescher, to nominate Chuck Bolstad as Vice Chairperson. Following Mr. Bolstad's three requests for further nominations and hearing none, Mr. Prange moved, seconded by Mr. Blume, that nominations be closed, and a unanimous ballot be cast for Mr. Chuck Bolstad as Vice Chairperson of the Board. Motion Carried.
- (3) Mr. Bolstad called for nominations for Secretary. Ms. Wonderling moved, seconded by Ms. Jordie, to nominate Kent Enright as Secretary. Following Mr. Bolstad's three requests for further nominations and hearing none, Mr. Blume moved, seconded by

Mr. Tuescher, that nominations be closed, and a unanimous ballot be cast for Mr. Kent Enright as Secretary of the Board. Motion Carried.

- (4) Mr. Bolstad for nominations for Treasurer. Mr. Tuescher moved, seconded by Ms. Jordie, to nominate Jane Wonderling as Treasurer. Following Mr. Bolstad's three requests for further nominations and hearing none, Mr. Blume moved, seconded by Mr. Prange, that nominations be closed, and a unanimous ballot be cast for Ms. Jane Wonderling as Treasurer of the Board. Motion Carried.

Per Southwest Wisconsin Technical College District Board Governance Policies, only designated Board Officers, the President, or the President's designees, as approved by the District Board, may commit the College to any official or legally binding transactions, invoices, agreements, contracts, applications, diplomas, certifications, letters, or similar documents. The proposed 2025-26 signatory policy, which identifies the designated individuals with authority to sign official or legally binding documents, was reviewed. Mr. Prange moved to approve, as presented, the 2025-26 Signatory Authority Policy. Mr. Tuescher seconded the motion; the motion carried.

Letters of legal engagement were reviewed from Boardman & Clark, LLP, Fennimore, WI; Jon Anderson of Husch Blackwell, Madison, WI; and Allison Buchanan of Quarles & Brady, LLP, Milwaukee, WI. Mr. Enright moved, seconded by Ms. Wonderling, to retain the following law firms for 2025-26: Boardman & Clark, LLP, Fennimore, WI, as the General Legal Counsel; Jon Anderson of Husch Blackwell, Madison, WI, for Labor & Employment, Immigration, Litigation, College Administration, Education Law, and Contract Law; and Allison Buchanan of Quarles & Brady, LLP, Milwaukee, WI for Bond Counsel. The motion carried.

At the April 27, 2024, District Board meeting, the District Board awarded a contract for banking services through a joint Request for Proposals (RFP) in conjunction with the Southwest Tech Foundation and Real Estate Foundation to MidWestOne Bank, Fennimore, WI, for a period beginning July 1, 2024, through June 30, 2029. The awarded contract is being honored by MidWestOne Bank, and the College is satisfied with the service level and products offered by MidWestOne Bank. Mr. Tuescher moved, seconded by Mr. Prange, to approve the designation of the College's 2025-26 official depository as MidWestOne Bank, Fennimore, WI, for fiscal year 2025-26. The motion was adopted.

Dan Imhoff, Executive Director of Facilities, Safety, and Security, presented the Three-Year Facilities Plan 2025-2028. This annual plan is required by the Wisconsin Technical College System to be approved by the District Board and submitted to the State Board. Mr. Tuescher moved, seconded by Mr. Blume, to approve, as presented, the Three-Year Facilities Plan 2025-2028. The motion carried.

Mr. Imhoff presented the Ten-Year Facilities Plan. This plan is a vision for the next ten years. Mr. Tuescher moved, seconded by Ms. Jordie, to approve, as presented, the Ten-Year Facilities Master Plan. The motion was adopted.

The Board discussed the Presidential Search Process, including strategizing options and timelines, and ultimately decided to issue a Request for Proposal (RFP) for Presidential Search Services with the intent of hiring a consultant to lead the process. At this time, the projected timeline for the search anticipates a presidential hire date of July 1, 2026.

A draft of the 2025–26 goals aligned with the College’s Strategic Directions was reviewed. It was noted that the final version is scheduled to be presented to the Board for review at the August 28, 2025, meeting.

Krista Weber, Chief Human Resources Officer, reviewed this month’s College Staffing report. Replacement positions include Academic Success Coach (hired), Director of Human Resources (paused), and Electrical Power Distribution Lab Assistant (posted). Interviews will soon be conducted for the new position, Manufacturing Outreach Coordinator.

Holly Clendenen, Chief Student Services Officer, presented the Enrollment/FTE Comparison Report. The report shows a 4.2% increase compared to last year at this time. Registration will be open until August 8 for the fall semester’s 16-week classes starting on August 18, 2025.

The progress of Student Success Plans was summarized by Ms. Clendenen. As of June 25, 2025, the following portions have been completed: 2,484 career assessments, 2,514 academic maps with supports and services, and 1,348 financial budgets. 1,271 students have completed a plan. The current average 2025-26 student financial gap is \$8,112.

Under the Chairperson’s Report:

- The 2025-26 District Boards Association (DBA) Committee Appointments and the Southwest Tech Foundation Board and Real Estate Foundation Board representatives were determined:
 - Kent Enright will continue to serve on the DBA Awards Committee.
 - Jeanne Jordie will continue to serve on the DBA Internal Best Practices Committee.
 - Chris Prange will continue to serve on the DBA Bylaws Committee.
 - At this time, the Board will not have a representative on the DBA External Partnerships Committee.
 - David Blume will continue to represent the Board as an ex officio member on the SWTC Real Estate Foundation Board.
 - Theresa Braudt will represent the Board as an ex officio member of the SWTC Foundation Board.
- Nominations for the 2025 DBA Awards were discussed.
- The Board determined that it will not be sending a representative to this fall’s ACCT Leadership Congress 2025.

Under the Interim College President’s Report and College Happenings:

- The 2025-26 Calendar revision was described as follows: The College’s Celebration and Open House will be on Saturday, September 27, 2025. Faculty and Staff should be

on campus September 27 unless excused by a supervisor and HR. The College will be closed on Wednesday, November 26, 2025.

- The most recent OPEB actuarial report indicates a liability reduction of over \$300,000.
- Under College Happenings :
 - Senator Marklein and Representative Tranel visited on July 7, focusing on the Meat Butchery and Child Care programs.
 - The solar array is now active, and the federal credits can now be applied.
 - The College plans to undergo an RFP to update its learning management system. The last time this was done was in 2016.
 - Student Housing Happenings:
 - The migrant worker tenants have arrived.
 - The footers have been poured on the newest unit.

There were no items reported under Other Information Items.

With no further business to come before the Board, Ms. Wonderling moved to adjourn the meeting, with Mr. Blume seconding the motion. The motion carried, and the meeting adjourned at 8:52 p.m.

Kent Enright, Secretary

C. Financial Reports

1. Purchases Greater than \$2,500

**SOUTHWEST WISCONSIN TECHNICAL COLLEGE
PURCHASES GREATER THAN \$2,500
FOR THE PERIOD 07/01/2025 - 07/31/2025**

Vendor	Expenditure Invoice #	Description	Amount
Vanguard	VCHINV067018	STUDENT LAPTOPS	402,995.00
Sikich	7.3.25	Health Insurance Premiums	279,235.68
DMI	2231	INSURANCE	233,680.00
IRS	7.3.25 IRS	941 Tax Deposit - 2205	125,313.47
Tricon	662	CONSTRUCTION-RADIO LAB	74,200.00
Fennimore Utilities	7.28.25 STMT	UTILITIES	29,883.57
AE Business	PS-INV110759	Socure Identity Verification - Student	29,580.51
Associated - PAYROLL	7.18.25	07.18.25 HSA Contributions	25,214.86
WTCDBA	00139	25-26 WTCS Memebership Dues	24,487.80
WI DOR- PR	7.18.25	WI State Tax Deposit	21,484.49
WI DOR- PR	7.8.25 DOR	WI State Tax Deposit	20,990.68
Waukesha County	CINV-260013	PURCHASING CONSORTIUM ANNUAL FEE	19,042.00
Associated - PAYROLL	7.3.25	HSA ER & EE Deductions	18,412.56
TimeClock Plus	INV00424345	6.20-6.19.26 ANNUAL PLAN	18,102.50
WiscNet	23404	WiscNet Annual Membership Fee	15,200.00
HBS	815794-H	HYPERFLEX	13,749.23
Great West	7.21.25	457 Contributions	13,157.44
Great West	7.7.25 EMPOWER	457 Deductions	12,081.43
EBSCO	91011021851	EDS/DELIVERY/CATALOG/FINDER	11,477.00
Smartsheet	INV2471349	ENTERPRISE SUPPORT PKG	10,464.00
WI Library Services	503231	EBSCO CINAHL 8.1-7.31.26	9,584.00
PCARD - Jones	1139444	Fund of Fire Fighting	8,996.25
Delta	7.2.25 DENTAL	Dental Claims	8,720.70
ACEN	256167	CONTINUING ACCRED SITE VISIT	8,280.00
Associated - PR ADMI	7.3.25 hRA	07.03.25 Associated HRA	8,183.10
Hinge Properties	July/Aug rent 2025	RENT	7,653.46
Delta	7.9.25 DENTAL	Dental Claims	7,497.95

Vendor	Expenditure Invoice #	Description	Amount
Journal	PRE-701	GROWING WI ADS	7,480.00
Droplet	TA395	DROPLET BASE	7,000.00
DMI	2279	OUT OF STATE WC COVERAGE	6,549.00
HLC	D20399	FTE/BASE DUES 25.26	6,334.05
Library	INV11003358	7.1.25-7.30.26	6,184.37
M.C. Dean	23C275M01003	UPS Preventive Maintenance	5,900.00
Otis	100401963739	7.1-6.30.26 MAINT SERVICE	5,373.00
Bob's Auto Body	2022 MALIBUS	HAIL DAMAGE DEDUCTIBLE	5,000.00
NJCAA	MEM-57	25.26 MEMBERSHIP DUES	5,000.00
US Omni	7.8.25 ASCENSUS	403B Deductions	4,679.52
Gallagher	5652387	STUDENT ACCIDENT 8.15-8.15	4,612.50
Waukesha County	CINV-260119	HANDSHAKE	4,500.00
Brown's Medical	IN41632	EQUIPMENT INSPECTION	4,462.50
PCARD - NACCOP	2025-062680	Clery Edge	4,376.00
Associated - PR ADMI	7.1.25	07.01.25 Associated HRA	4,288.56
WI Library Services	503228	EBSCO ASSOC PROGRAMS 7.1-6.30.26	4,266.00
Madison National	1703836 7.1.25	STD & LTD Billing - 2267	4,095.84
Associated - PR ADMI	7.18.25	07.18.25 Associated HRA	4,093.04
WI Library Services	503230	EBSCO EBOOKS 7.1-6.30.26	4,080.00
ACCT	I-127594	2025-2026	3,868.00
SchmitzTi	0013659	RESTROOMS	3,840.00
Swank	371425M	6.16-6.15.26	3,840.00
Aztec	SI-028157	KAPLAN GED PREP	3,750.00
Associated - PR ADMI	7.14.25 HRA	07.14.25 Associated HRA	3,697.75
Delta	7.23.25	Dental Claims	3,484.39
General Capital	July/Aug Rent 2025	RENT	3,477.82
Delta	7.16.25	Weekly Dental Claims	3,261.06
Waukesha County	CINV-260103	VECTOR SOLUTIONS	3,179.69
4004126	FIN AID ADV 7.31.25	R2GL DOWN	3,134.00
Greater Dubuque	7.18.25 FEE	25-26 JOBS.COM	3,125.00
NAACLS	34205	ANNUAL ACCRED FEE	3,117.00
LecyDelRay	7.16.25 REPORTS	WI Annual Report and Executive Summary Preper	3,050.00
SHI	B20038026	CAMERA LICENSES	2,765.52
Inside Higher Ed	INVIHE00003757	Job Posting Subscription	2,711.00
Akitabox	192487	ASSET MAPPING SOFTWARE	2,593.08
McKesson	79602017	Bookstore Supplies	2,579.31
PCARD - Jones	1138883	Fund of Fire Fighting	2,518.95
Total Invoices			\$1,613,934.63

Bank Withdrawals			
Vendor	Transaction Date	Audit Trail	Amount
U.S. BANK AUTOPAY ending 07.15.2025	7/30/2025	GNJL013592	38,217.85
U.S. BANK AUTOPAY ending 07.01.2025	7/16/2025	GNJL013465	29,004.99
U.S. BANK AUTOPAY ending 06.17.2025	7/2/2025	GNJL013322	18,448.01
Total Bank Withdrawals			\$85,670.85

Payroll			
Payroll Period	Payroll Date		Amount
07/03/2025 Payroll	7/3/2025		383,041.66
07/18/2025 Payroll	7/18/2025		381,133.35
Total Payroll			\$764,175.01
Total Purchases >= \$2,500			\$2,463,780.49

2. Treasurer's Cash Balance

Southwest Wisconsin Technical College			
Report of Treasurers Cash Balance 07/31/2025			
Receipts			
Fund			
1 General	1,185,553.00		
2 Special Revenue			
3 Capital Projects	-		
4 Debt Service	-		
5 Enterprise	132,277.00		
6 Internal Service	296,656.00		
7 Financial Aid/Activities	227,990.00		
Total Receipts		1,842,476.00	
Expenses			
Fund			
1 General	1,902,607.00		
2 Special Revenue			
3 Capital Projects	96,970.40		
4 Debt Service	-		
5 Enterprise	80,158.00		
6 Internal Service	328,449.00		
7 Financial Aid/Activities	292,053.00		
Total Expenses		2,700,237.40	
Net cash change - month			(857,761.40)
EOM Cash Balances			
-Midwest One Operating 0356	14,804.78		
-Midwest One Investment 7167	3,221,210.33		
-Cash on Hand	2,700.00		
-Local Government Investment Pool	8,166,894.33		
Ending Cash/Investment Balance		11,405,609.44	

3. Budget Control

Southwest Wisconsin Technical College							
YTD Summary for Funds 1-7							
For 1 Months ended July 2025							
	2025-26	2025-26	2025-26	2024-25	2023-24	2022-23	2021-22
	<u>Budget</u>	<u>YTD Actual</u>	<u>Percent</u>	<u>Percent</u>	<u>Percent</u>	<u>Percent</u>	<u>Percent</u>
General Fund Revenue	26,823,700.00	1,185,552.51	4.42	4.64	2.46	2.26	2.19
General Fund Expenditures	27,283,200.00	1,902,606.91	6.97	7.17	8.21	7.95	5.28
Capital Projects Fund Revenue	4,075,000.00	-	-	-	0.30	-	-
Capital Projects Fund Expenditures	4,000,000.00	96,970.40	2.42	44.51	2.12	1.65	0.33
Debt Service Fund Revenue	6,860,000.00	-	-	-	-	-	-
Debt Service Fund Expenditures	6,946,500.00	-	-	-	-	-	-
Enterprise Fund Revenue	2,330,000.00	132,276.61	5.68	3.62	3.05	0.90	2.02
Enterprise Fund Expenditure	2,400,000.00	80,157.72	3.34	2.02	4.76	3.56	2.05
Internal Service Fund Revenue	4,455,000.00	296,656.40	6.66	6.47	7.02	7.46	7.42
Internal Service Fund Expenditures	4,455,000.00	328,449.24	7.37	6.87	7.91	0.88	7.45
Trust & Agency Fund Revenue	9,100,000.00	227,989.92	2.51	0.62	1.35	0.01	5.10
Trust & Agency Fund Expenditures	9,125,000.00	292,053.06	3.20	0.60	2.42	2.90	1.95
Grand Total Revenue	53,643,700.00	1,842,475.44	3.43	3.10	2.14	1.82	2.97
Grand Total Expenditures	54,209,700.00	2,700,237.33	4.98	7.64	5.44	4.67	3.66

D. Contract Revenue

There were nine contracts totaling \$19,428.53 in July 2025 being presented for Board approval:

2025-2026 CONTRACTS 7/1/2025 to 7/31/2025									
Contract Holder	Contract #	Service Provided	Contract	Number Served	Price	Exchange of Services (Instructional Fees Waived)	INDIRECT COST FACTOR		
							On-Campus	Off-Campus	Waiver
USA Clay Target League	03-2025-0067-T-42	Wisconsin League Director Duties - June	Caleb White		\$ 1,238.53	No		X	
Barneveld School District	03-2026-0001-I-11	Drivers Education Theory (School District Paid)	Logan Prochaska	26	\$ 3,380.00	No		X	
Benton School District	03-2026-0003-I-11	Drivers Education Theory (Student Self-Pay)	Logan Prochaska	7	\$ 910.00	No		X	
Boscobel School District	03-2026-0005-I-11	Drivers Education Theory (School District Paid)	Logan Prochaska	41	\$ 5,330.00	No		X	
Cuba City School District	03-2026-0008-I-11	Drivers Education Theory (School District Paid)	Logan Prochaska	10	\$ 1,300.00	No		X	
Riverdale School District	03-2026-0024-I-11	Drivers Education Theory (School District Paid)	Logan Prochaska	13	\$ 1,690.00	No		X	
Actus Nutrition	03-2026-0063-I-41	Heartsaver CPR AED w/ First Aid	Gin Reynolds	6	\$ 1,500.00	No		X	
Lactalis	03-2025-0069-I-41	Heartsaver CPR/AED w/ First Aid	Gin Reynolds	16	\$ 3,600.00	No		X	
Rockwell Automation	03-2025-0075-I-41	Evaluation for Heartsaver CPR AED w/ First Aid	Gin Reynolds	4	\$ 480.00	No		X	
TOTAL of all Contracts				123	\$ 19,428.53				
Exchange of Services				-	\$ -				
For Pay Service				123	\$ 19,428.53				

E. Personnel Items

The Personnel Report includes recommendations for three new hires, one promotion/transfer, and six resignations:

Personnel Report - August 18, 2025

EMPLOYMENT: NEW HIRES

Name:	Lisa Schaefer
Title:	Manufacturing Outreach Coordinator
How many applicants & interviewed	9 applicants; 5 interviewed
Start Date:	8/28/25
Salary/Wages:	\$79,000
Classification:	Full Time
Education and/or Experience:	Bachelor's degree in psychology. Master's degree in education-school and community counseling. 20+ years of sales experience and working in an education setting.

Name:	John Richter
Title:	Advisor
How many applicants & interviewed	16 applicants; 5 interviewed
Start Date:	8/11/25
Salary/Wages:	\$66,500
Classification:	Full Time
Education and/or Experience:	Bachelor's degree in special education and health. 20+ years of teaching experience.

Name:	Meghan Weber
Title:	Adult Education Instructor/Academic Success Coach
How many applicants & interviewed	13 applicants; 4 interviewed
Start Date:	8/21/25
Salary/Wages:	\$26.50
Classification:	Full Time
Education and/or Experience:	Bachelor's degree in education. 2 years of teaching experience.

PROMOTIONS/TRANSFER**NEW POSITION**

Holly Straka	Business Management Instructor
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RETIREMENTS / RESIGNATIONS

Karyl Nicholson	Business Management Instructor
Sarah Gleisner	Communication Instructor
Tonia Breuer	Medical Assistant Instructor/Director
Gina Kartman	Child Care Lab Assistant
Angela Herting	Director of Major Gifts & Giving
Logan Prochaska	Drivers Education Coordinator

F. Southwest Wisconsin Workforce Development Board (SWWDB) Sub-lease, Richland Center Outreach

A 12-month lease for the Southwest Wisconsin Workforce Development Board (SWWDB) to lease 136 square feet of office space from the College at the Richland Center outreach site located at 373 West Sixth Street, Richland Center, WI, follows. The lease terms are October 1, 2025, through September 30, 2026, and the rental fee is \$358.00 per month.

LEASE AGREEMENT

THIS AGREEMENT OF LEASE is made as of this 1st day of October 2025 by and between Southwest Wisconsin Technical College, Lessor, and Southwest Wisconsin Workforce Development Board, Lessee:

1. PREMISES AND TERM.

1.1 Demised Premises. Lessor leases to Lessee the following:

136 square feet of office floor space located at 373 West 6th Street, Richland Center, Wisconsin.

1.2 Term. This lease is for a term of twelve (12) months commencing on October 1, 2025, and ending September 30, 2026.

1.3 Termination This lease shall continue until the date specified in paragraph 1.2 or an extension date agreed upon as specified in paragraph 1.4 or until terminated in accordance with this paragraph. This lease or any renewal thereof may be terminated by mutual written agreement of the parties before the end of the fixed term or the end of each and every renewal period hereafter upon such terms and conditions as the parties shall agree.

1.4 Renewal. This lease may be renewed by mutual written agreement of the parties before the end of the fixed term or the end of each and every renewal period hereafter upon such terms and conditions as the parties shall agree.

2. RENT.

2.1 Payments. The Lessee shall yield and pay the sum of Three Hundred and Fifty Eight Dollars (\$358.00) per month as rent for the premises for the term of this Agreement, payable by mail or direct deposit on the 10th day of each month of this agreement. Mailed payments shall be sent to Southwest Tech, 1800 Bronson Blvd, Fennimore, Wisconsin 53809 or direct deposits shall be paid to Southwest Tech checking account (routing number available upon request).

3. USE AND SIGNS.

3.1 Use. Lessee shall use and occupy the demised premises solely for general office purposes. Lessee shall not use the demised premises in any way which, in the judgment of the Lessor, poses a hazard to the Lessor, the premises, other Lessees, if any, or the building in part or in whole; nor shall Lessee use the demised premises so as to cause damage to the building in part or in whole; nor shall Lessee use the premises so as to cause damage, annoyance, nuisance or inconvenience to the building occupants or others.

3.2 Signs. Lessee shall have the privilege of placing in the demised premises such interior signs as Lessee deems necessary and proper in the conduct of Lessee's business, provided:

- (a) Lessee obtains the Lessor's consent to the placement of any sign in the building.

4. CARE AND REPAIR OF DEMISED PREMISES; UTILITIES.

4.1 Utilities.

- (a) Lessee shall be responsible for telephone and computer expenses.
- (b) Lessor is responsible for heat, electricity, gas, water and sewer costs.

4.2 Maintenance.

- (a) Lessor is responsible for purchasing cleaning and paper products and is further responsible for providing general interior custodial and maintenance services.
- (c) Lessor shall, except as otherwise specifically provided herein and except for damages resulting from the act or negligence of Lessee, its agents, employees, invitees or permittees, maintain in good repair and tenantable condition the demised premises including the building and any and all equipment, fixtures and appurtenances whether severable or nonseverable, furnished by the Lessor under this lease. Lessee shall promptly report any problems with heating, air conditioning, electricity or plumbing.
- (d) Lessee shall commit no waste and shall take good care of the demised premises. Upon the expiration or termination of this lease or any renewal thereof, Lessee shall vacate the demised premises, remove its property therefrom and forthwith yield and place Lessor in peaceful possession of the leased premises free and clear of any liens, claims or encumbrances and in as good condition as the premises existed at the commencement of this lease, ordinary wear and tear, and damage by fire, act of God, casualty or other cause not due to misuse and neglect by Lessee or Lessee's agents, servants, customers, visitors or permittees excepted.

4.2 Lessee property. All improvements made by Lessee to the demised premises which are or become so attached to the demised premises that they cannot be removed without material injury to the demised premises shall become the property of the Lessor. Not later than the last day on which Lessee has the right to possession of the premises, Lessee may, nevertheless, remove all Lessee's personal property.

5. ALTERATIONS.

- 5.1 Lessee shall have the right, at Lessee's expenses, from time to time, without Lessor's

consent, to redecorate the demised premises, and to make nonstructural alterations, changes, installations, additions or improvements (collectively "changes") in, on, to or about such parts thereof as he shall deem expedient or necessary for its purpose.

6. ASSIGNMENT AND SUBLETTING.

6.1 Lessee shall not have the right, without Lessor's written consent, to assign this lease or sublet the demised premises or any part thereof.

7. OTHER FACILITIES.

7.1 Lessee shall have nonexclusive access to all off street parking available on the premises, it being understood that parking is available to all tenants of the building.

8. INDEMNITY - LIABILITY INSURANCE

8.1 Liability insurance. The Lessee must obtain and maintain during the term of this lease, a liability insurance policy covering its operations on the demised premises.

8.2 Contents insurance. During the term of this lease, Lessee shall, at Lessee's expense, be responsible for insuring its personal property located on the demised premises against damage and destruction by fire, theft or other perils.

9. NOTICES.

9.1 Any notice, demand, request or other communication hereunder given or made by either party to the other shall be in writing and shall be deemed to be duly given only if personally served on the other party or mailed by first class, postage prepaid regular mail addressed as follows:

- (a) if to Lessor, to Vice President of Administrative Services, Southwest Tech, 1800 Bronson Blvd, Fennimore, WI 53809, and
- (b) if to Lessee, to Chief Executive Officer, Southwest Wisconsin Workforce Development Board, 1370 N. Water Street, PO box 656, Platteville, WI 53818

or at such other addresses as Lessor or Lessee, respectively, may designate in writing by notice pursuant to this paragraph.

10. QUIET ENJOYMENT.

10.1 Quiet enjoyment. Lessor covenants that so long as Lessee pays rent and performs the terms, covenants and conditions on Lessee's part to be performed, Lessee shall peaceably and quietly have, hold and enjoy the demised premises for the term of this lease, subject to the provisions of this lease.

10.2 Title and use warranty. Lessor warrants and represents that Lessor has rights to sublease the demised premises and that Lessee is not prohibited by any law or ordinance from using the property as described in Paragraph 3.1.

11. COMPLETE AGREEMENT AND CONSTRUCTION FORM OF AGREEMENT.

11.1 Complete agreement. Both parties acknowledge that no representations, warranties, promises, covenants or undertakings of any kind have been made to either party as an inducement to enter into this lease agreement, other than those expressly set forth herein or in any attachment hereto. This lease is intended to be and is the complete agreement of the parties.

11.2 Paragraph headings. Paragraph headings are for convenience only. They are not part of this lease agreement of the parties and shall not be used in the construction or interpretation thereof.

11.3 Form of agreement. With respect to the form of the lease agreement, both parties assume joint responsibility for the form and composition of each paragraph, and they further agree that this lease agreement shall be interpreted as though each of the parties participated equally in the composition of each and every part thereof.

11.4 Construction. This lease agreement is not to be strictly construed for or against either of the parties. It shall be interpreted simply and fairly with regard to both parties.

11.5 Choice of law. The parties intend this lease agreement to be construed in accordance with the laws of the State of Wisconsin, irrespective of the residence of either party, or regardless of the forum where it may be construed later whether for enforcement, revision, modification or for any other purpose. In addition to the provisions of paragraph 1.3 pertaining to termination, in the event of a breach of this contract by either party, the parties specifically agree to be bound by the relevant provisions of Chapter 704 of the Wisconsin Statutes.

11.6 Severability. Both parties agree that in the event any court of competent jurisdiction at any time holds that a portion of this lease agreement is invalid, illegal, unenforceable, void or voidable, the remainder of the lease agreement, to the extent consistent with such holding, shall not be affected thereby and shall continue in full force and effect.

12. MISCELLANEOUS PROVISIONS.

12.1 Revision or modification Any future revision, modification, amendment or waiver of any of the provisions of this lease agreement shall be effective only if made in writing, dated, signed and executed with the same formality as this lease agreement. Any such revision, modification or amendment shall specifically provide that it is intended to revise, modify, or amend this lease agreement. Failure of either party to insist upon strict performance of any of the provisions of this lease agreement shall not be construed as a waiver of any subsequent default of the same or similar nature.

12.2 Access to premises. Lessor may enter the demised premises at any reasonable time on reasonable notice to Lessee for any purpose related to the performance of Lessor's obligations thereunder.

12.3 Interruption of services. Interruption of any service maintained in the demised premises if caused by mechanical difficulties or any causes beyond the Lessors's control shall not entitle Lessee to any claim against Lessor or to any abatement in rent, nor shall the same constitute constructive or partial eviction, unless Lessor fails to take such measures as may be reasonable in the circumstances to restore the service without undue delay. If the demised premises are rendered unfit in whole or in part for the uses specified in this lease agreement, for a period of more than 3 days, by the making of repairs, replacement or additions, other than those made with Lessee's consent or caused by misuse or neglect by Lessee or Lessee's agent, customers, visitors or permittees, there shall be a proportionate abatement of rent during the period of such unfitness.

13. BINDING EFFECT.

13.1 Binding effect. The provisions of this lease agreement shall apply to, bind and inure to the benefit of the parties hereto and their respective heirs, beneficiaries, personal or legal representatives and assigns.

IN WITNESS WHEREOF, the said Lessor has caused these presents to be signed this
____ day of _____ 2025.

SOUTHWEST WISCONSIN TECHNICAL COLLEGE

BY: _____
Caleb J. White, Vice President for Administrative Services

IN WITNESS WHEREOF, the said Lessee has caused these presents to be signed this
____ day of _____ 2025.

SOUTHEST WISCONSIN WORKFORCE DEVELOPMENT BOARD

BY: _____
Rhonda Suda, Chief Executive Officer

Recommendation: Approve, as presented, the August 28, 2025, Consent Agenda.

Board Monitoring of College Effectiveness

A. Presidential Search Update

Chairperson Prange will update the Board on the College's presidential search process.

Other Items Requiring Board Action

A. Approval of RFP: Presidential Search Services

Southwest Wisconsin Technical College requested proposals to contract with an executive search firm and/or consultant to assist with the hiring of a College President. The public bid opening was held on Friday, August 8, 2025. There were 780 vendors solicited. Six vendor proposals were submitted, five of which submitted all of the required documentation. A summarization follows.

Recommendation: Approval to award the RFP for Presidential Search Services Contract to AGB Search of Washington, DC.

Presidential Search Services RFP #2425-02

The public opening of the request for proposals (RFP) for **Presidential Search Services** for the college was held on Friday, August 8th, 2025, at 1:00 p.m. CST.

Purpose

Southwest Wisconsin Technical College, 1800 Bronson Blvd, Fennimore, WI 53809, is requesting proposals to contract with an executive search firm and/or consultant to assist with the hiring of a College President. The firm or consultant retained for the search will report to a search committee of the District Board.

Scope

Provide presidential search services to the Board. These services may include but are not limited to the following:

1. Conduct necessary environmental scan to determine presidential qualifications.
2. Finalize the position specifications for the position of Southwest Tech President.
3. Assist with the cultivation of a search profile and selection criteria.
4. Assist with the development of appropriate communications with the Board search committee, stakeholders, and the public.
5. Execute a search for a candidate with qualifications meeting the position description.
6. Assist the District Board with screening, candidate interviews and selection.
7. Debrief search committee following interviews and identify additional candidates if necessary.
8. Coordinate candidate interviews and travel as appropriate.
9. Screen candidates for conflict of interest.
10. Prepare EEO report (race and gender) of all qualified candidates for EEO reporting and monitoring purposes.
11. Conduct in-depth background checks of finalists (coordination of Board member inquiries and/or site visits to finalists' current and former positions) and submit to Board.
12. Perform such other services as are traditionally provided to conduct a Presidential level search.
13. Reinitiate additional executive searches at no cost to the District if successful candidate leaves employment (via resignation or termination with or without cause) within one year of placement defined by first day of work.
14. Service engagement will begin on or about September 1, 2025, and conclude no later than June 30, 2026.

Evaluation Team/Criteria

Evaluation team members: Connie Haberkorn, Lori Needham, Katie Glass, Chris Prange, Chuck Bolstad, Ken Enright, Jane Wonderling

Submitted proposals were reviewed and evaluated in accordance with the evaluation criteria established below:

1. 15% - Past performance as measured by the tenure and satisfaction of the selected candidate and the hiring institution.
2. 15% - Include a narrative description of the process to be used in proactively identifying and recruiting qualified candidates for this specific position. Include action steps, deliverables, and proposed timelines.
3. 10% - Identify the firm's (and your proposed project team) recent experience in filling CEO positions, especially those in higher education (include both number and frequency).
4. 10% - Identify the individual who would be the principal in charge (main contact) assigned to provide services on behalf of the firm on this project, along with others to be involved (provide detailed resumes).
5. 10% - Describe the firm's knowledge and experience in recruiting CEO positions and in particular, CEO positions at two-year vocations, technical and community colleges. Specifically, identify institutions for which you have provided these services within the last 5 years.
6. 10% - Provide copies of comparable environmental scans that the firm may have conducted/produced for other clients.
7. 15% - Provide the total anticipated fee for a search, the basis for the fee and include a statement of maximum fees and expenses related to this project. Also provide an example of total fees and expense charged for a CEO search in the past 12 months.
8. 5% - Outline the resources of the firm available to help Southwest Tech identify and recruit the best pool of qualified candidates. Provide a complete list of publications to be advertised in and details of electronic databases, websites or other internet resources to be used in seeking qualified candidates.
9. 5% - Outline the frequency of updates/status reports provided to clients (include standardized report forms used, if any).
10. 5% - Identify the procedures used in conducting reference and background checks (include forms, logs, sample records used in screening and verifying credentials) and details on database searches to be conducted.

Southwest Tech solicited 780 vendors. 6 Vendor Proposals were submitted, and 5 of the vendors submitted all the required documentation. The evaluation team's composite score is ranked as follows:

Evaluation Attributes	Max Points	Gold Hill Associates Jackson MS	Pauly Group Inc. Springfield IL	AGB Search Washington DC	DSG Storbeck Search Philadelphia PA	MRA Waukesha WI
TOTAL Score	100	58	48	70	53	39

Recommendation: Award the RFP for Presidential Search Services contract to AGB Search of Washington DC.

B. Approval of Bid: Lincoln 300C Welders

Bids were solicited for Lincoln Power Wave 300C welders for the Welding program.

The public opening of bids was held virtually on August 11, 2025. Four Vendors submitted bid proposals. A summary of the responsive bidders follows.

Recommendation: *Approval to award a contract for Lincoln Power Wave 300C Welders in the bid amount of \$130,250.00 to Mississippi Welders Supply Company, Inc. of Altoona, WI.*

Bid # 2526-05 Lincoln Power Wave 300C Advanced Education One-Pak Welders

Southwest Wisconsin Technical College (SWTC) solicited bids for Lincoln Power Wave 300C Welders for the college's Welding program.

Scope of Work:

- Southwest Tech is soliciting bids for fully assembled Lincoln Power Wave 300C Advanced Educational One-Pak welders for our welding lab.

The public opening of bids was held on August 11, 2025, @ 1 p.m. via Teams. 4 vendors submitted proposals for the bid. A summary of the bid from the responsive bidders is included below.

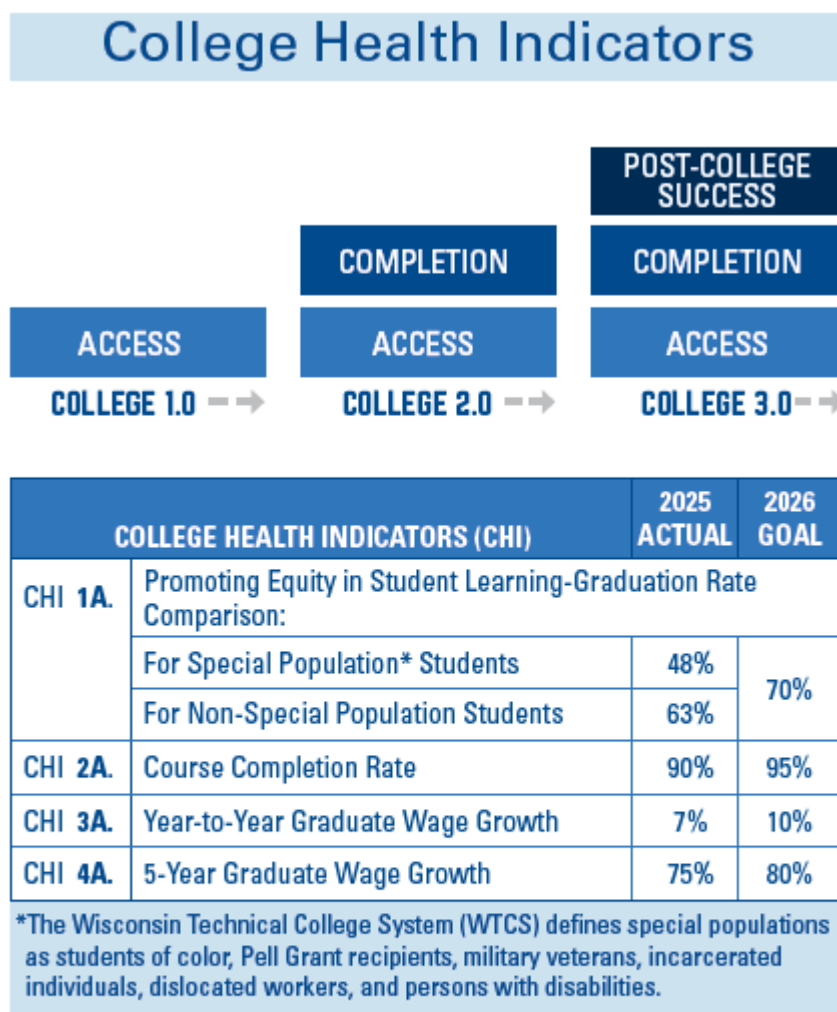
Company	Address	BidAmount
Badger Welding Supplies, Inc.	101 South Dickinson Street, Madison, WI, 53703	\$135,735.00
Mississippi Welders Supply Company Inc.	2312 N Hillcrest Pkwy, Altoona, WI, 54720	\$130,250.00
Oxygen Service Company	1226 International Dr., 1111 Pierce Butler Rte., Eau Claire, WI, 54701	\$135,035.46
Weldingmart llc	W5021 Army Ave Ste 7, Kaukauna, WI, 54130	\$135,735.00

Recommendation: Award a contract for Lincoln Power Wave 300C Welders in the bid amount of \$130,250 to Mississippi Welders Supply Company Inc., Altoona, WI

C. Approval of 2025-26 College Health Indicator Goals

The 2025–26 College Health Indicator goals are outlined below and will be reviewed by Katie Glass, Chief Communications Officer. She will also provide an overview of the 2025–28 Strategic Directions document, which will be distributed to the Board at the meeting.

Recommendation: Approve, as presented, the 2025-26 College Health Indicator Goals.



The District Board of Directors reviews College Health Indicators (CHI) semi-annually. The CHI are metrics that provide a trend of performance year-over-year with benchmarks that compare Southwest Tech to other Wisconsin Technical College System colleges or national performance standards.

D. Approval of Board Monitoring Report: College Culture

Krista Weber, Chief Human Resources Officer, will highlight the August 2025 Board Monitoring Report: College Culture. This report follows.

Recommendation: *Approve, as presented, the August 2025 Board Monitoring Report: College Culture.*

Board Monitoring Report

College Culture – August 2025

EXECUTIVE SUMMARY

Alignment with Mission, Vision, Values, Purposes, and Strategic Directions

At Southwest Tech, we prioritize a people-first culture by investing in our employees—recognizing that their success is essential to our students' success. Our employees consistently put students first, creating opportunities that align with our mission of excellence in education and service. The College Culture Board Monitoring Report provides insight into how we are operationalizing our mission, vision, values, and strategic directions by:

- Embedding strategic directions into the college's daily operations and organizational structure; and
- Advancing a culture that supports and reinforces strategic initiatives aimed at improving student success.

This report reflects the college's ongoing commitment to aligning culture and strategy for measurable impact.

RECOGNIZING AND VALUING PEOPLE

Southwest Tech is intentional in how we foster employee engagement and belonging. As our workforce grows more generationally diverse, we recognize the importance of creating a culture where both new and seasoned employees feel heard and valued. We are embracing new ideas and innovations that benefit our students and employees.

STRATEGIC INITIATIVES DESIGNED TO IMPROVE OUR PERFORMANCE 2024-2025 (COMPLETED)

Initiative #1: Focus on Board/Leadership Training & Data Analytics

Goal/Completed Results:

- Develop a common understanding among board members and leadership of our strengths and weaknesses in student outcomes pertaining to access, completion, and post-graduate success for Special Populations and non-special populations.
 - [Trainings were delivered by Aspen for board members and college leadership.](#)
- Revamp current council structure to align with Strategic Directions and student success.
 - [New board report outs on student success plan progress started in 2025.](#)
 - [The council structure was revised to align with the college Strategic Directions.](#)

Initiative #2: Aligning Professional Development with Strategic Directions

Goal/Completed Results:

- Develop Employee Success Plans that encompass what employees need to be successful at SWTC with a focus on professional development and cohort involvement.
 - [Employee Success Plans were not developed. Possible future initiative.](#)

Board Monitoring Report

College Culture – August 2025

- Incorporated Faculty Professional Development Plans into the Instructional Vitality process so it directly supports work being done in collaboration with Team Action Plans.
- Expand Academic Lead training program to other areas of the college. This will include individual coaching, group leadership sessions, professional goals, and succession planning.
 - Focused on identifying and training future leaders at the college with the creation of the Emerging Leaders program. Collaborated with Business and Industry Services to utilize the Leadership Academy model (36 hours) with Dennis Cooley and Zach Mayberry as trainers. There was enough interest for two cohorts. Participants meet monthly through December 2025.
- Improve the success of students and employees through dedicated initiatives, workshops, and events to foster a culture of learning, respect, and success.
 - Established collaborative relationship with Student Affairs office to offer joint programs for employees and students with the focus on Strategic Direction related topics.

Initiative #3: Equity in Recruiting and Retention

Goal/Completed Results:

- Use national recruiting firms to recruit for mid to high skill level positions and engage with a broader national audience to diversify applicant pools.
 - Utilized this approach and plan to continue in future years.
- Continue leadership role in the community by setting examples for mid to high wage positions and collaborate with employee and community partners to make our district more welcoming to all.
 - Set an example internally by establishing more work-based learning opportunities for students. Internship expansion included increasing responsibilities and wages for students, which can reduce their financial gap. Five additional internships were created.
- Utilize surveys, focus groups, and data analytics to understand student and employee needs, challenges, and satisfaction levels. New process for the employee satisfaction survey will be implemented in the fall.
 - Faculty and Staff Feedback Survey was completed college-wide with 11 follow up listening/focus sessions conducted by an outside facilitator, Dawn Drake. There were 77 attendees at the listening sessions. Results will be presented at the August In-Service. Projects are being created to address identified issues.
 - Caleb White and Krista Weber hosted 4 Compensation Listening Sessions with high attendance prior to budget development.

Board Monitoring Report

College Culture – August 2025

STRATEGIC INITIATIVES DESIGNED TO IMPROVE OUR PERFORMANCE 2025-2026 (NEW)

Initiative #1: AI Training and Implementation Plan

Goal: Launch a comprehensive, college-wide initiative to integrate Artificial Intelligence (AI) into instructional, operational, and administrative functions.

- Implement a multi-phase plan to support AI training and adoption across the college. This includes offering train-the-trainer programs for department champions, integrating AI tools into college workflows, and aligning training with industry practices to support employer partnerships. This initiative supports long-term workforce readiness and enhances institutional efficiency.

Initiative #2: Mentorship for Student Interns and Student Employees

Goal: Strengthen student success and work-based learning through structured mentorship.

- Develop and implement a structured mentorship program for student interns and student employees that includes supervisor coaching, professional development, and intentional connection to academic goals. The mentorship framework will enhance learning outcomes, build work-based skills, and deepen engagement between students and the college community.

PRESENTATION OF THE DATA

Grants 2024-2025

It is important for the College to recognize grant opportunities to initiate, support and expand programs and training that aligns with our Strategic Directions. HR and Adult Education currently manage three grants:

- Wisconsin Technical College System (WTCS) Professional Growth Grant
- Wisconsin Technical College System (WTCS) Capacity Building for Equity and Inclusion in Career and Technical Education Grant
- Wisconsin Technical College System (WTCS) English Language Learner (ELL) Leadership Grant

Employee Data 2024-2025

Total All Employees	188
Full Time Regular	168
Part Time Regular	13
Faculty Masters	36
Faculty BS	22
Faculty Advanced Salary	10
Exempt Staff	51
Support Staff	62

Board Monitoring Report

College Culture – August 2025

LTE Full Time	0
LTE Part Time	7
W2's	
W-2 Forms Sent Out	540
NEW HIRES - Regular	
New Hires	13
New Hires - Part-Time	6
Total New Hires- Regular	19
TERMINATIONS	
#Terms due to Resignation/Termination	12
#Terms due to Layoffs/LTE position ending	2
# Terms due to Retirement	2
#Total Terms (including all)	16
Turnover Rate (including all)	7.47%
Turnover Rate (not including Layoffs or Retirements, LTE)	5.85%
Retention Rate (not including LTE's)	94.15%

Turnover Rates

The Retention Rate for 2024-2025 was 94% (6% Turnover Rate). In comparison, the college had a Retention Rate of 93% (7% Turnover Rate) in 2022-2023 and 88% (11% Turnover Rate) in 2023-2024.



Board Monitoring Report

College Culture – August 2025

Professional Development Offerings 2024-2025

SWTC utilizes the WTCS Professional Growth Grant to aid in our professional development efforts financially. This saves the college money and allows us to reallocate funds to other important initiatives. Additionally, we leverage our own instructors whenever possible to keep costs low. Our training topics are timely and relevant, aligning with the College's Strategic Directions. To determine academic needs and identify topic and speaker recommendations, Human Resources surveys the Deans, Academic Leads, and the College Effectiveness departments. We also consult with the Professional Development and Assessment Workgroups. Whenever possible, trainings are offered in multiple formats to increase accessibility. A summary of professional development attendance and courses offered in 2024-2025 is included at the end of this report. Following each Learning Academy, In-Service, and Staff Professional Day, Human Resources collects feedback from all employees and solicits suggestions for future topics, trainers, and formats.

Strengths

1. Data-Informed Leadership Culture

- The board and leadership participated in Aspen-facilitated training focused on access, completion, and post-graduate success—highlighting a growing culture of data and accountability.
- New board reporting structures on student success illustrate integration of culture and strategy.

2. Collaboration Between Student and Employee Development

- Joint programs developed with Student Affairs reflect a commitment to shared learning environments and breaking silos.
- Internship expansion supports student financial stability (reducing their financial gap) and skill-building while reinforcing college employment as work-based learning.

3. Engagement in Culture Work

- 77 employees participated in listening/focus sessions facilitated externally indicating trust and willingness to engage in honest dialogue.
- 83 employees participated in compensation listening sessions facilitated by Krista Weber and Caleb White.
- Employee development offerings were customized through surveys, demonstrating responsiveness to employee needs and decentralized voice.
- Strong participation in professional development (PD) activities, including use of tuition reimbursement and completion of additional credentials.

4. Proactive Leadership Development

- Emerging Leaders Program and Academic Lead training reflect a commitment to building internal leadership pipelines.

5. Improved Accountability

Board Monitoring Report

College Culture – August 2025

- Supervisors are acting timelier on performance issues, contributing to an intentional culture of accountability.

Weaknesses

1. Limited Mental Health Support Systems

- Community mental health support remains limited; there is an ongoing need for greater awareness, comfort, and access to support services for both students and employees. How can we be a part of the solution?

2. Outdated Internal Processes

- The performance management system requires updates to simplify and align with current Strategic Directions.
- Other HR policies and processes can be reviewed for efficiency, saving faculty and staff time.

3. Perception of Turnover May Have Hidden Impacts

- Supervisors are holding staff more accountable, and this resulted in higher turnover in 2023-2024. Turnover dropped significantly in 2024-2025 but there is concern about maintaining a strong rate into future years. Turnover can be costly and must be managed appropriately.

4. Change Management

- There have been changes to technology and processes over the last few years. While expected, these changes can spark morale risks or burnout if not balanced with support.

5. Feedback Culture Gaps:

- We tried a new survey format last year but need to identify a consistent process going forward.

Opportunities

1. In line with our people-first approach, we are also redefining how we celebrate and connect.

- Traditional events are evolving into more modern and inclusive formats, such as family-friendly playground socials and employee golf outings. These formats support work-life balance, community engagement, and stronger interdepartmental relationships.

2. Policy Modernization

- Strategic opportunity to update HR policies and practices to align with evolving federal law and college direction.

3. Inclusive Feedback Strategies

- Broader use of surveys, focus groups, and interviews to collect more contextual insights into employee satisfaction and areas for improvement. Continue to build the level of trust in these communication tools.

Board Monitoring Report

College Culture – August 2025

4. Expansion of Work-Based Learning

- Internship and student employment expansion aligns with workforce development goals and offers a way to better connect college employment with student academic success.

5. Data-Driven Culture Development

- Continuing to use external facilitation (e.g., Dawn Drake's sessions) shows a commitment to continuous culture improvement using evidence-based approaches.

APPENDIX

Professional Development Offerings List 2024-2025

In addition to four all-college in-services in August, October, January, and May, the college offers many opportunities for professional development.

August 2024 Learning Academy

<u>Name of Session</u>	<u>Date of Session</u>	<u>Name of Host</u>	<u># of Attendees</u>
FQAS: Teaching Methods	Thursday, August 8, 2025	Karyl Nicholson/Katie Anderson	11
Poverty Informed Practice	Monday, August 12, 2025	Chad Dull	29
Student Success Plans: Questions, Answers, and Ideas	Monday, August 12, 2025	Student Services Team	27
Using Microsoft Forms in the Classroom	Wednesday, August 13, 2025	Jon Randall	34
Multimodal Instruction and Assessment	Wednesday, August 13, 2025	Betsy Ralph Tollerison	26
Practical Applications of AI Tools in Education	Wednesday, August 13, 2025	Todd Will/Kristina Topress	56
Building Better Rubrics	Wednesday, August 13, 2025	Betsy Ralph Tollerison	28
Semester Start Up: Anthology to Schoology	Wednesday, August 13, 2025	Josh Krohn	29
Playposit	Thursday, August 15, 2025	Playposit Rep	8
Mandatory Math Review: Dimensional Analysis for Nursing Faculty	Thursday, August 15, 2025	Elizabeth Weber	18
Excel: Beyond the Basics	Friday, August 16, 2025	Lisa Riley	42
Schoology Café	Friday, August 16, 2025	Jon Krohn	9

January 2025 Learning Academy

<u>Name of Session</u>	<u>Date</u>	<u>Name of Host</u>	<u># of Attendees</u>
Poverty Informed Practice	Monday, January 6, 2025	Chad Dull	158
Poverty Informed Practice Followup Workshop	Monday, January 6, 2025	Chad Dull	39
Financial Wellness Workshop	Monday, January 6, 2025	Caleb White	46
FQAS: Student Success	Wednesday, January 8, 2025	Lisa P Riley/Robin Hamel	16
Anatomage Table Training	Wednesday, January 8, 2025	Gin Reynolds	7
Speed of Trust	Wednesday, January 8, 2025	Dan Imhoff/Christina Winch	17
Artificial Intelligence Presentation	Thursday, January 9, 2025	Brooke Schindler/Jon DeGroot	43
Creating Accessible Word Documents	Thursday, January 9, 2025	Christina Bowers	25
OER Workshop	Thursday, January 9, 2025	Margaret Gamder	11
FQAS: Data and Evidence Analysis	Thursday, January 9, 2025	Mandy Henkel	21
FQAS: Curriculum and Assessment	Friday, January 10, 2025	Christina Winch	10
Creating Accessible PowerPoint Documents	Friday, January 10, 2025	Christina Bowers	28

Board Monitoring Report

College Culture – August 2025

February 2025 Staff Professional Development Day

Agenda

8:15 – 9:00am Speed of Trust roundtables

9:00 – 10:15am Campus Safety

Dan Imhoff, Brian Kitelinger, Heath Ahnen & Karen Campbell

10:15 – 10:30am Break

10:30 – 11:30am Communication Rights & Responsibilities

Katie Glass

of Attendees: 59

May 2025 Learning Academy

<u>Name of Session</u>	<u>Date</u>	<u>Name of Host</u>	<u># of Attendees</u>
Student Success Plan Deep Dive	Monday, May 19, 2025	Student Services Team	35
Workplace Spanish for Higher Education	Monday, May 19, 2025	Jessica Weber-Enloe	15
Generative AI Learning Circle Share Out	Tuesday, May 20, 2025	AI Learning Circle Members	30
Microsoft Word Workshop	Tuesday, May 20, 2025	Kaye Woodke	19
FQAS: Engaging Learning Environments	Tuesday, May 20, 2025	Chantel Hampton	21
Gateway Learning Circle ShareOut	Tuesday, May 20, 2025	Gateway Learning Circle Members	3
Anatomage Table Training	Tuesday, May 20, 2025	Brian Molini	15
Strategies for Engaging Students in an Online Learning Environment	Wednesday, May 21, 2025	Rick Bryck/Michelle Deal	24
Orange Frog	Wednesday, May 21, 2025	Michael Madsen/Ed Anderson	16
OER Showcase	Thursday, May 22, 2025	Faculty with OER Projects	8
Artificial Intelligence Presentation	Thursday, May 22, 2025	Madison College Guest Speakers: Tina/Kate/Sarah	41
Engaging Online Learners with Using AI	Thursday, May 22, 2025	Janne Rudnick	29
Microsoft Excel Workshop	Friday, May 23, 2025	Lisa Riley	22
Title II Accessibility Training	Friday, May 23, 2025	Christina Bowers	27

Board Monitoring of College Effectiveness

A. Staffing Update

A summary of College Staffing follows:

	Name	Title	Status and/or Additional Info	Effective Date	Funding Source &/or Estimated Wage Range/Hired Salary
1	Replacement	Academic Success Coach	Danielle Carlson	Posted 5/9/2025	C41 \$48,908.24 - \$68,471.54 Hired at \$66,500
2	New	Manufacturing Outreach Coordinator	Lisa Schaefer	Posted: 6/6/25	C44: \$58,124.23 - \$81,373.72 Hired at \$79,000
3	Replacement	Director of Human Resources	On Hold	Posted: 6/2/25	D63: \$70,133.94 – \$101,695.41
4	New	Advisor	John Richter	Posted: 7/11/2025	C42 Salary: \$51,741.76 - \$72,438.46 Hired at \$66,500
5	New	Adult Education Instructor/Academic Success Coach	Meghan Weber	Posted: 7/18/2025	C41: \$23.51- \$32.92 Hired at \$26.40
6	Replacement	Electical Power Distribution Lab Assistant	Posted	Posted: 6/23/25	B21: \$17.36 - \$22.57
7	Replacement	Assistant Child Care Director/Instructor	Posted	Posted: 8/8/2025	C41 Salary: \$48,908.24 - \$68,471.54
8	Replacement	Director of Foundation	Posted	Posted: 8/8/2025	D62: \$67,359.08 - \$97,670.88
9	Replacement	Financial Aid Assistant/Accounting Bursar	Posted	Posted: 8/8/2025	B22 Hourly: \$19.56-\$25.37
10	Replacement	Software Development Instructor	Posted	Posted: 8/8/2025	Bachelor's Equivalency: \$51,221 - \$81,444 Advanced Equivalency: \$53,878 - \$85,666 Master's Equivalency: \$56,533 - \$89,888
10	Replacement	Social Science Instructor	Posted	Posted: 8/8/2025	Bachelor's Equivalency: \$51,221 - \$81,444 Advanced Equivalency: \$53,878 - \$85,666 Master's Equivalency: \$56,533 - \$89,888
11	Replacement	Medical Laboratory Technician Instructor	Posted/Reposting	Posted: 6/25/2025	Bachelor's Equivalency: \$51,221 - \$81,444 Advanced Equivalency: \$53,878 - \$85,666 Master's Equivalency: \$56,533 - \$89,888

B. SWTC Foundation FY25 4th Quarter Report

Dennis Cooley, Executive Director of Advancement, will highlight the Foundation's recent activities, results of fundraising efforts, and other initiatives. The FY25 4th quarter report follows:



Southwest Tech Foundation FY2425 Fourth Quarter Report

Fundraising Totals 04/01/25 - 06/30/2025 & YTD

\$958,131.79 total gifts received 4th Qtr

\$164,739.37 total gifts received 3rd Qtr

\$469,496.44 total gifts received 2nd Qtr

\$279,938.58 total gifts received 1st Qtr

Year-to-Date (06.30.25): \$1,872,306.18*

(Goal \$1.8 million for fiscal year; \$1.25 million in budget)

Outstanding Pledges = \$132,450.90

*\$300,000 HUD Grant received, but not included

FY2425 Gift Highlights of \$2,500-plus from 04.01.25 to 06.30.25

- **The Aspen Institute**, \$700,000 Cash Gift, to Student Success Plan Endowment and Pass-Through Fund
- **CNH Industrial America, LLC**, \$50,000 Cash Gift, to the Agriculture Development Fund for Precision Agronomy
- **Premier Cooperative-Fennimore**, \$25,768.48 Gift-In-Kind, to the Industry, Trades & Agriculture Development Fund of Crop Inputs on new 85-acre farmland
- **Upland Hills Health, Hospitals & Clinics**, \$25,000 Cash, for Need for Nurses Program
- **Sloan Implement-Montfort**, \$23,500 Gift-In-Kind of a 2022 John Deere 6175R Tractor
- **Randy Weeks**, \$17,536 Endowment Gift, to the Weeks Family Scholarship
- **Premier Cooperative-Fennimore**, \$11,617.00 Gift-In-Kind, to the Industry, Trades & Agriculture Development Fund of Seed for new 85-acre farmland
- **Suzann Lewison**, \$5,000 Cash Gift, for Vern Lewison Memorial Scholarship
- **United Fund of Iowa County, Inc.**, \$5,000, to SSP Wrap-Around Services Fund
- **Dettmann Farms, LLC**, \$5,000 Gift-In-Kind, to Industry, Trades & Agriculture Development Fund, 1950s era Allis-Chalmers D14 Tractor

- **Amanda Vissers**, \$5,000 Cash Gift, to the Amelia Rose Vissers Memorial Scholarship
- **Suzann Lewison**, \$4,850.14 to Suzann (Sue) Lewison Scholarship
- **Dettmann Farms, LLC**, \$4,000 Gift-In-Kind, to Industry, Trades & Agriculture Development Fund, 1970s era Owatonna 330 Skid Loader
- **Nutrien Ag Solutions** – Stitzer, \$3,997.84 Gift-In-Kind to Industry, Trades & Agriculture Development Fund for Seed for Crop Land
- **Mildred May**, \$3,000 Cash Gift, for Olivia May Memorial Nursing Scholarship
- **Wisconsin Automobile & Truck Dealers Association**, \$3,000 Cash Gift, to Pass Thru Fund for NitroX Camp
- **Mary Biddick**, \$3,000 Gift-In-Kind, of a 2005 Gray GMC Yukon XL to Industry, Trades & Agriculture Development Fund
- **Sharon Gotts**, \$3,000 Gift-In-Kind of a Toyota Highlander, to Industry, Trades & Agriculture Development Fund
- **Mary Biddick**, \$3,000 Gift-In-Kind, of a 2002 Black GMC Yukon and a 2006 Maroon Ford Taurus to Industry, Trades & Agriculture Development Fund
- **George Family Foundation**, \$2,500 Cash Gift, to Katie's Cupboard Fund
- **WE Energies Foundation**, \$2,500 Cash Gift, to We Energies Foundation Student Success Plan Scholarship
- **3M-Prairie du Chien**, \$2,500 Cash Gift, for 3M Prairie du Chien Sponsor-A-Scholar Scholarship Fund



Nick May and his siblings have created a wonderful endowment in honor of their mother, the Olivia May Memorial Nursing Scholarship. Olivia has been credited for her work to develop our important nursing program.

SWTC Foundation 4th Quarter 2024-25 Highlights

Aspen Award creates energy for foundation

Student Success Plan Scholarship Endowments surge with match of winning gift

In the District Board report for 3rd quarter 2024-25, three goals were listed for fourth quarter. We were looking for a new version of the “A Day for Southwest Tech” that we could build on after the College’s Aspen Award Celebration on September 27, in order to keep the wonderful momentum going that has come from that honor. The two other main goals were to create a case for support document to spell out the needs of the College’s focus on Advanced Manufacturing and the creation of a new program that would debut fall 2026. The final goal was to launch the Foundation’s FreeWill Program with a focus on estate planning.

All three goals have moved forward successfully with the expectation of larger, concerted efforts that will grow throughout 2025-26 and beyond. With the addition of Austin Yager on the faculty side, our conversations and subsequent work with manufacturers and area school districts has improved greatly. The Foundation is very optimistic about continuing this meaningful work.



Students like Gery Lopez (with family) and Jackie Nusbaum worked in the Advancement office and graduated this spring. Jackie emceed one of the graduation ceremonies while Gery provided the student address.

In addition to work on these goals, Foundation staff has made solid strides forward in the work to organize our district in order to secure funding for Student Success Plan scholarships. In addition, staff is working with each school district’s scholarship committees to align around our SSP process to help those donors realize their goals by diversifying the list of recipients in order to help more students. The Foundation has also been able to move ahead with a number of new SSP Scholarship committees as we continually improve this important process that helps to identify and contact Southwest Tech alumni, partners and friends to grow support for our hard-working, high-achieving students.

The Aspen Award win comes with a \$700,000 gift that the College directed to the Foundation. A total of \$500,000 was earmarked for the SSP Endowment and Foundation staff has used this gift to match donor gifts in order to generate a total of more than \$1 million in new endowments. An anonymous

donor has also stepped up to match endowment gifts in 10 of our district's smaller school districts with a goal of having at least one \$75,000 SSP STEP Scholarship in each of the 30 school districts we serve as part of Southwest Tech's mission.

Work began in fourth quarter 2024-25, mainly in May and June, to work through the match with a goal of raising at least \$1.2 million of new support in 2025-26. Verbal commitments in May and June were being successfully turned into cash gifts and signed pledges through the end of the 2024-25 fiscal year.

Note: With a sizeable gift from the CNH Foundation and the gift of inputs for the new 85-acre parcel recently purchased by the College, the first phase of the Precision Agronomy campaign was successfully completed. Pictured here is a student providing a testimonial for her work with the first plantings, due to a gift-in-kind of seed and fertilizer from Premier Cooperative.



Fast forward: Building on the momentum with goals for a highly successful fall

The top goal for the Foundation in fall 2025 is to successfully complete the Aspen Match with a goal of having more than \$2 million in SSP Endowments by June 30, 2026. Another goal is to have all 30 schools represented by SSP Scholarship Committees, also by June 30. This task has proven to be a challenge, mainly due to the scheduling issues that come with pulling together groups of volunteers. However, the work of each committee has improved and the Foundation staff continue to improve the ability of these committees to gain some early wins and build momentum.

All the best,

Dennis Cooley
Executive Director of Advancement
Executive Director of the Southwest Tech Foundation and Real Estate Foundation

C. SWTC Real Estate Foundation FY25 4th Quarter Report

Mr. Cooley will brief the Board on resident life, current REF initiatives, and future investments. The FY25 4th quarter follows:



Southwest Tech Real Estate Foundation FY2425 Fourth Quarter Executive Director's Report

HUD Grant secured, land purchased, RFQ issued for Dodgeville outreach site

The Southwest Tech Real Estate Foundation officially purchased the property at the corner of Hwys. 18 and 23 in Dodgeville with hopes of building an outreach site for the College in the near future. Thanks to a Housing and Urban Development (HUD) Grant, the REF was awarded \$300,000 in federal monies to purchase the location on Bequette Street, the former location of the Iowa County Sheriff's Department, from Iowa County.

The sale was executed on April 15.

Fourth quarter 2024-25 activities included getting a lawn service engaged to complete routine maintenance of the grounds, the cost of which is also covered by the HUD Grant. The REF Board approved the next steps, which include getting a development partner involved to explore options for the remainder of the project. The College is committed to a space in the new development, something in the 3,500 to 5,000 sq. ft. range, depending on building costs.

The REF, with approval of request for qualifications (RFQ) language by the College, has issued the RFQ, which will allow the REF and College to choose a development partner. That process is expected to be completed by late September or early October 2025. The project, once approved, is expected to begin sometime in 2026 with completion to be determined.

The process calls for a selection of a partner entity which will own and operate a majority of the project, with the REF owning the land, which is a provision of the HUD financing. This public-private partnership relies on the trust and working relationship of all parties, so communication and negotiation are keys to successfully completing this project. Previous discussions with the College and REF Board have created a process that will minimize risk for those entities, while providing an anchor business (College), which will either own its portion of the project, may lease from the builder or some combination that results from the negotiation.



Building Trades-Carpentry students talk through their project with College reps and members of the public during an open house on a newly completed duplex in spring 2025. The REF is sponsoring another duplex project on campus this fall.

Details will be ironed out in the fall of 2025, once a partner is chosen through the RFQ process, then a working agreement will be completed between the chosen partner, the College and the REF.

Finally, the first draws from the HUD Grant were taken in June 2025, covering the cost of the land purchase, legal fees during that process with the remainder saved for site-related activities like routine maintenance, temporary signage and site prep. Roughly \$15,000 of grant funds remain to be used.

REF Board approves 2025-26 duplex project

At the request of College Housing, the Real Estate Foundation approved the building of a duplex for the 2025-26 academic year, to be completed by the College's Building Trades-Carpentry Program. Students were able to prep the ground for this project after finishing the 2024-25 project ahead of time. Excellent weather in fall 2024 allowed the class to work ahead and the

cohesiveness and quality of the work team allowed them to complete its project and help prep the land for the class that begins work when classes resume in the fall.



Building Trades-Carpentry students benefited from good fall weather and were able to add this backsplash in the kitchen of their 2024-25 project.

Though it is early in the process, preliminary costs are expected to be very similar to those in 2024-25, which leaves the REF Board optimistic about another successfully executed project that will provide more housing opportunities for Southwest Tech students.

Summer tenants: Migrant workers to return in July

One of the lesser-publicized activities that contributes to the bottom line of the REF's financial statement is summer rents from special programs on campus and the month-long stay of 40-50

migrant workers. Housing manager Stephanie Brown verified that she expects "about 40" migrant employees to occupy about one-third of the available housing spaces in July 2025. Housing maintenance is moving away from carpeting in the units and moved toward luxury vinyl tile, which is more durable and allows for a quicker cleanup between the time the migrant workers use the housing and when full-time students move in two weeks later.

Early Planning: College, REF eye future projects

For most of the past decade, the REF Board has sponsored a Building Trades-Carpentry project to increase housing units on the campus. Having a great project has shown to help the BTC faculty and recruiters to bring in new students. With that in mind, the College and REF have begun to look for projects off-campus, if housing numbers suggest filling College housing would be difficult. College partners have been reaching out to communities in order to create a project for the 2026-27 academic year and to find partners who can help lessen risk as we accomplish these educational goals.


More to follow on potential projects in upcoming quarterly reports.

-- Respectfully submitted by Dennis R. Cooley

Information and Correspondence

A. Enrollment Report and Student Success Scoreboard

1. Enrollment/FTE Comparison Report

		School Year 2025-26 Registration began on March 17, 2025									
FTE COMPARISON REPORT - AUGUST 18, 2025		Headcount					FTE's				
Program Number	Program Name	FY 23-24 08/21/23	FY 24-25 08/19/24	FY 25-26 08/18/25	24 to 26 Change	25 to 26 Change	FY 23-24 08/21/23	FY 24-25 08/19/24	FY 25-26 08/18/25	24 to 26 Change	25 to 26 Change
101011	Accounting	38	34	42	4	8	16.50	14.17	16.77	0.27	2.60
311011	Accounting Assistant	8	6	8	-	2	3.00	1.90	3.47	0.47	1.57
305316	Advanced EMT	-	-	10	10	10	-	-	1.33	1.33	1.33
100067	Agribusiness Science & Technology - Agribusiness Management	16	28	18	2	(10)	8.83	13.33	9.70	0.87	(3.63)
310063	Agribusiness Science & Technology - Agronomy Tech	2	1	-	(2)	(1)	0.93	0.50	-	(0.93)	(0.50)
320701	Agricultural Power & Equipment Technician	36	33	26	(10)	(7)	17.87	17.57	13.27	(4.60)	(4.30)
100917	Animal Science	28	36	34	6	(2)	14.27	19.67	17.70	3.43	(1.97)
100939	Agronomy	11	22	27	16	5	5.40	10.83	13.90	8.50	3.07
303163	Artisanal Modern Meat Butchery (new Jan 2024)	-	16	14	14	(2)	-	2.37	2.33	2.33	(0.03)
314051	Auto Collision Repair & Refinish Technician	7	13	9	2	(4)	3.97	7.30	5.03	1.07	(2.27)
324042	Automotive Technician	30	36	36	6	-	14.00	16.30	15.83	1.83	(0.47)
314081	Bricklaying & Masonry (DOC)	1	2	-	(1)	(2)	0.07	1.13	-	(0.07)	(1.13)
304431	Building Maintenance & Construction (DOC)	1	-	1	-	1	0.07	-	0.07	(0.00)	0.07
314751	Building Trades-Carpentry	17	9	10	(7)	1	8.27	4.43	4.93	(3.33)	0.50
101021	Business Analyst / Data Analyst	6	6	2	(4)	(4)	3.17	3.17	1.03	(2.13)	(2.13)
101023	Business Management	85	79	82	(3)	3	36.70	34.03	36.00	(0.70)	1.97
105305	Cancer Information Management	71	57	41	(30)	(16)	25.60	18.23	13.33	(12.27)	(4.90)
115301	Cancer Information Management (Advanced Technical Certificate)	-	11	25	25	14	-	2.77	6.40	6.40	3.63
313071	Child Care Services	4	3	2	(2)	(1)	1.90	0.90	0.60	(1.30)	(0.30)
304204	CNC Setup Technician	-	-	6	6	6	-	-	1.80	1.80	1.80
314441	CNC Machine Operator/Programmer	-	1	-	-	(1)	-	0.07	-	-	(0.07)
315021	Cosmetology	44	44	45	1	1	21.50	20.50	23.33	1.83	2.83
105046	Criminal Justice - Law Enforcement 2	28	36	26	(2)	(10)	11.17	14.70	11.73	0.57	(2.97)
105045	Criminal Justice Studies	13	8	9	(4)	1	6.20	3.33	4.17	(2.03)	0.83
305042	Criminal Justice-Law Enforcement 720 Academy	-	6	-	-	(6)	-	1.60	-	-	(1.60)
310915	Dairy & Livestock Technician	1	1	-	(1)	(1)	0.20	0.50	-	(0.20)	(0.50)
305082	Dental Assistant	12	10	10	(2)	-	6.40	5.33	5.63	(0.77)	0.30

FTE COMPARISON REPORT - AUGUST 18, 2025		Headcount					FTE's				
Program Number	Program Name	FY 23-24 08/21/23	FY 24-25 08/19/24	FY 25-26 08/18/25	24 to 26 Change	25 to 26 Change	FY 23-24 08/21/23	FY 24-25 08/19/24	FY 25-26 08/18/25	24 to 26 Change	25 to 26 Change
105106	Direct Entry Midwife	102	97	112	10	15	40.03	41.70	44.07	4.03	2.37
308121	Driver and Safety Education Certification	15	5	7	(8)	2	2.90	1.10	2.00	(0.90)	0.90
103071	Early Childhood Education	53	44	36	(17)	(8)	21.80	18.50	17.10	(4.70)	(1.40)
314132	Electrical Power Distribution	45	44	44	(1)	-	21.70	21.23	21.40	(0.30)	0.17
504132	Electricity (Construction) Apprentice	12	29	32	20	3	0.80	1.93	2.13	1.33	0.20
106201	Electromechanical Technology	23	14	19	(4)	5	12.83	7.73	9.67	(3.17)	1.93
305313	Emergency Medical Technician	12	48	64	52	16	1.20	3.60	5.60	4.40	2.00
104813	Energy Management Technology (suspended)	3	1	-	(3)	(1)	1.40	0.50	-	(1.40)	(0.50)
320804	Farm Operations & Management - Ag Mechanics (suspended)	1	-	-	(1)	-	0.53	-	-	(0.53)	-
320803	Farm Operations & Management - Dairy (suspended)	2	-	-	(2)	-	1.13	-	-	(1.13)	-
310803	Farm Operations & Management - Dairy Technician (suspended)	1	-	-	(1)	-	0.67	-	-	(0.67)	-
310802	Farm Operations & Management - Farm Ag Maint (suspended)	3	-	-	(3)	-	0.30	-	-	(0.30)	-
320806	Farm Operations & Management - Livestock (suspended)	3	-	-	(3)	-	1.63	-	-	(1.63)	-
103251	Golf Course Management	16	20	16	-	(4)	8.30	9.53	7.60	(0.70)	(1.93)
102012	Graphic And Web Design	38	31	26	(12)	(5)	17.73	14.17	13.47	(4.27)	(0.70)
105301	Health Information Technology	37	33	25	(12)	(8)	12.43	10.30	8.37	(4.07)	(1.93)
105203	Human Services Associate	24	17	14	(10)	(3)	12.03	9.40	6.30	(5.73)	(3.10)
108251	Individualized Technical Studies	-	1	2	2	1	-	0.20	0.40	0.40	0.20
504131	Industrial Electrician Apprentice	9	6	5	(4)	(1)	0.73	0.40	0.33	(0.40)	(0.07)
316201	Industrial Mechanic	4	6	2	(2)	(4)	2.27	3.30	0.67	(1.60)	(2.63)
106203	Instrumentation and Controls Technology	-	1	-	-	(1)	-	0.03	-	-	(0.03)
101512	IT - Cybersecurity Specialist	13	30	25	12	(5)	6.27	15.33	11.93	5.67	(3.40)
101502	IT - Network Specialist (teach out)	5	-	-	(5)	-	2.37	-	-	(2.37)	-
311509	IT - Network Systems Technician	5	4	3	(2)	(1)	2.40	1.70	1.20	(1.20)	(0.50)
305133	Laboratory Science Technician	2	1	-	(2)	(1)	0.53	0.07	-	(0.53)	(0.07)
101961	Leadership Development (suspended)	9	5	3	(6)	(2)	3.13	2.53	1.10	(2.03)	(1.43)
208001	Liberal Arts - Associate of Arts	31	40	38	7	(2)	10.70	15.57	19.33	8.63	3.77
208002	Liberal Arts - Associate of Science	15	10	15	-	5	5.53	3.63	6.27	0.73	2.63
315091	Medical Assistant	20	22	18	(2)	(4)	8.30	8.83	7.43	(0.87)	(1.40)
315302	Medical Coding Specialist	48	44	38	(10)	(6)	17.23	14.53	13.80	(3.43)	(0.73)
105131	Medical Laboratory Technician	10	7	10	-	3	4.50	2.87	4.27	(0.23)	1.40

FTE COMPARISON REPORT - AUGUST 18, 2025		Headcount					FTE's				
Program Number	Program Name	FY 23-24 08/21/23	FY 24-25 08/19/24	FY 25-26 08/18/25	24 to 26 Change	25 to 26 Change	FY 23-24 08/21/23	FY 24-25 08/19/24	FY 25-26 08/18/25	24 to 26 Change	25 to 26 Change
305024	Nail Technician	5	3	4	(1)	1	0.83	0.50	0.67	(0.17)	0.17
101966	Nonprofit Leadership (suspended)	8	7	4	(4)	(3)	3.50	3.30	2.00	(1.50)	(1.30)
105431	Nursing - Associate Degree	188	158	159	(29)	1	61.60	52.17	52.17	(9.43)	(0.00)
305431	Nursing Assistant	102	91	80	(22)	(11)	10.87	7.80	6.57	(4.30)	(1.23)
305132	Phlebotomist/Specimen Processor	-	-	9		9	-	-	0.93	0.93	0.93
105241	Physical Therapist Assistant	15	20	24	9	4	5.40	7.93	9.50	4.10	1.57
504275	Plumbing Apprentice	18	31	27	9	(4)	1.77	3.07	2.23	0.47	(0.83)
611824	Purchasing Agent/Buyer	-	-	1	1	1	-	-	0.27	0.27	0.27
105261	Radiography (new 24-25)	-	17	26	26	9	-	6.63	10.63	10.63	4.00
311821	Supply Chain Assistant	1	1	-	(1)	(1)	0.37	0.67	-	(0.37)	(0.67)
101821	Supply Chain Management	24	22	24	-	2	10.30	9.07	9.57	(0.73)	0.50
105121	Surgical Technology	15	23	20	5	(3)	6.87	8.43	7.90	1.03	(0.53)
611012	Tax Preparer Assistant	-	1	2	2	1	-	0.40	0.60	0.60	0.20
104995	Technical Studies-Journeyworker	1	1	-	(1)	(1)	0.10	0.10	-	(0.10)	(0.10)
314421	Welding	34	39	34	-	(5)	16.57	19.93	18.07	1.50	(1.87)
	TOTAL PROGRAM DEGREE SEEKING:	1,431	1,472	1,451	20	(21)	546	543	534	(11.68)	(9.44)
COLEDG	COLLEDGE Up*	-	284	30	30	(254)	-	40.40	3.60	3.60	(36.80)
SCNOW	Start College Now*	-	196	539	539	343	-	34.83	88.17	88.17	53.33
UNDECIDE	Undecided*	-	1	-	-	(1)	-	0.13	-	-	(0.13)
UNDEC	Undeclared*	481	157	131	(350)	(26)	77.33	26.50	22.27	(55.07)	(4.23)
YOUTHAPP	Youth Apprenticeship*	-	3	42	42	39	-	0.30	4.20	4.20	3.90
	TOTAL DEGREE COURSE STUDENTS/FTEs:	481	641	742	261	101	77	102	118	40.90	16.07
BAS-ED	Basic Education (73,74,75,76)	123	77	128	5	51	6.53	4.47	6.17	(0.36)	1.70
REMED	Basic Education Remedial/Developmental (77, 78)	114	103	107	(7)	4	0.17	0.07	1.86	1.70	1.79
NONDEG	Non-Degree**	1,515	1,001	1,034	(481)	33	26.96	20.90	20.39	(6.56)	(0.51)
UNDES	Undesignated**	60	5	13	(47)	8	9.97	0.57	1.43	(8.53)	0.87
	TOTAL NON-DEGREE:	1,812	1,186	1,282	(530)	96	43.62	26.01	29.86	(13.76)	3.85
	TOTALS:	3,724	3,299	3,475	(249)	176	666.53	671.51	681.99	15.46	10.48
					-6.7%	5.3%	-			2.3%	1.6%

				Budgeted/Goal FTEs	1,300	1,355	1,300
				% of Budgeted/Goal FTEs Achieved to date	51.3%	49.6%	52.5%
				Final Actual FTEs Achieved	1,312	1,300	
				% of Final Actual FTEs Achieved to date	50.8%	51.7%	
				25/26 Projected Ending FTEs using historical trend	1,342	1,320	
				Will budget be met	YES	YES	
	*	Degree courses - Aid codes 10, 30, 31, 32, and 50					
	**	Non-degree courses - Aid Codes 42 and 47					
		CATEGORY DEFINITIONS					
	38.14	38.14 Contract is set up as a program in Anthology. Students apply and register in the program for billing and tracking purposes. They are degree level courses.					
	COLEDG	ColLEDGE Up are degree courses/programs that are offered to area HS students.					
	SCNOW	Start College Now includes degree courses that HS students can enroll in for college credit (SWTC faculty teach the course).					
	TRANSCR	Transcripted Credit are high school courses that are also earning college credit through an agreement between SWTC and the high school.					
	UNDECIDE	Undecided is an option for prospective students to select when completing the application.					
	YOUTHAPP	Youth Apprenticeship are high school students enrolled in degree level course funded by CESA. Youth Apprenticeship is to be reported when credit is granted through a course offered by the high school or the college under the provisions of s. 106.13, Wis. Stats.					
	UNDEC	Undeclared are degree courses (10, 3x) taken by students that are not in a program.					
	UNDES	Undesignated is a category for tracking non-degree courses (aid codes 42 & 47). This is a carry-over from CAMS. Anthology tracks these students in the Non-Degree category.					
	NONDEG	Non-Degree is a category for tracking non-degree course (aid codes 42 & 47) enrollment.					

2. Student Success Scoreboard

2024-25 Student Success Scoreboard: All	8/14/2024	9/18/2024	10/7/2024	11/7/2024	12/9/2024	1/15/2025	2/17/2025	3/19/2025	4/14/2025	5/12/2025	6/9/2025	6/25/2025	8/18/2025
Career Assessments Completed ^	645	926	1,235	1,457	1,558	1,691	1,821	2,069	2,121	2,325	2,442	2,484	2,591
Financial Budget Completed	694	709	711	745	831	958	957	978	1,132	1,221	1,297	1,348	1,472
Academic Map w/Supports & Services Completed	1,153	1,277	1,387	1,459	1,551	1,625	1,846	2,098	2,152	2,358	2,474	2,514	2,622
Completed Students Success Plans	621	663	663	695	787	876	918	934	1,078	1,166	1,221	1,271	1,393
Completed Students Success Plans BEFORE Fall 2024/Spring 2025 classes started	451	486	526	605	683*	763	763	763	763	763	763	763	NA
Special Population Students with Completed Plan	61	62	63	325**	341	381	325	369	404	418	444	465	542
Non-Special Population Student with Completed Plan	560	601	600	370	446	487	377	408	479	533	549	568	579

2/17/25 note: Data cleaning continues with the transition to a new tracking list with Anthology integration in an effort of continuous improvement and data accuracy.

^ tracking was updated in Sept

**Tracking sheet was updated with accurate Special Population data that had been missing

Financial Gaps 25-26		9/18/2024	10/7/2024	11/7/2024	12/9/2024	1/15/2025	2/14/2025	3/19/2025	4/11/2025	5/12/2025	6/9/2025	6/25/2025	8/20/2025
# of Students with <u>Initial</u> Gap Greater than 0				33	136	240	278	282	455	522	554	574	677
Sum of Identified <u>Initial</u> Gaps				\$ 294,365	\$ 689,981	\$ 1,558,606	\$ 1,906,385	\$ 2,459,129	\$ 3,876,455	\$ 4,408,106	\$ 4,694,157	\$ 4,852,298	\$ 5,758,657
Average <u>Initial</u> Gap (of students with a gap)				\$ 8,920	\$ 5,073	\$ 4,766	\$ 6,858	\$ 8,720	\$ 8,520	\$ 8,445	\$ 8,473	\$ 8,456	\$ 8,506
# of Students with <u>Current</u> Gap Greater than 0										521	548	565	651
Sum of Identified <u>Current</u> Gaps										\$ 4,246,891	\$ 4,479,237	\$ 4,585,997	\$ 5,248,301
Average <u>Current</u> Gap (of students with a gap)										\$ 8,151	\$ 8,173	\$ 8,112	\$ 8,062

2526 Students With Initial Gap Who Have a Reduced Gap 159 229
 % of 2526 Students With Initial Gap Who Have a Reduced Gap 28% 34%

Financial Gaps 24-25		9/18/2024	10/7/2024	11/7/2024	12/9/2024	1/15/2025	2/14/2025	3/19/2025	4/11/2025	5/12/2025	6/9/2025	6/25/2025
# of Students with <u>Initial</u> Gap Greater than 0		351	350	402	433	453	454	486	486	486	486	486
Sum of Identified <u>Initial</u> Gaps		\$ 2,624,380	\$ 2,590,845	\$ 3,073,753	\$ 3,205,886	\$ 3,275,088	\$ 3,284,672	\$ 3,405,580	\$ 3,405,580	\$ 3,405,580	\$ 3,405,580	\$ 3,405,580
Average <u>Initial</u> Gap (of students with a gap)		\$ 7,477	\$ 7,402	\$ 7,646	\$ 7,403	\$ 7,230	\$ 7,235	\$ 7,007	\$ 7,007	\$ 7,007	\$ 7,007	\$ 7,007
# of Students with <u>Current</u> Gap Greater than 0				355	388	437	437	440	440	440	440	440
Sum of Identified <u>Current</u> Gaps				\$ 2,570,380	\$ 2,696,836	\$ 2,857,762	\$ 2,834,404	\$ 2,853,465	\$ 2,853,465	\$ 2,853,465	\$ 2,853,465	\$ 2,853,465
Average <u>Current</u> Gap (of students with a gap)				\$ 7,241	\$ 6,951	\$ 6,540	\$ 6,486	\$ 6,485	\$ 6,485	\$ 6,485	\$ 6,485	\$ 6,485

Student Success Scoreboard	8/21/2025		8/21/2025
ACTIVE PROGRAM STUDENTS			All Statuses
Career Assessments Completed	929		2,012
Financial Budget Completed	786		1,186
Academic Map w/Supports & Services Completed	947		2,037
Completed Students Success Plans	755		1,124
ACCEPT & APPLICANT - RSN			
Career Assessments Completed	230		
Financial Budget Completed	102		
Academic Map w/Supports & Services Completed	234		
Completed Students Success Plans	99		
ACTIVE DUAL CREDIT			All Statuses
Career Assessments Completed	262		508
Financial Budget Completed	111		255
Academic Map w/Supports & Services Completed	264		509
Completed Students Success Plans	109		247

DEFINITIONS:

Active = currently taking a class

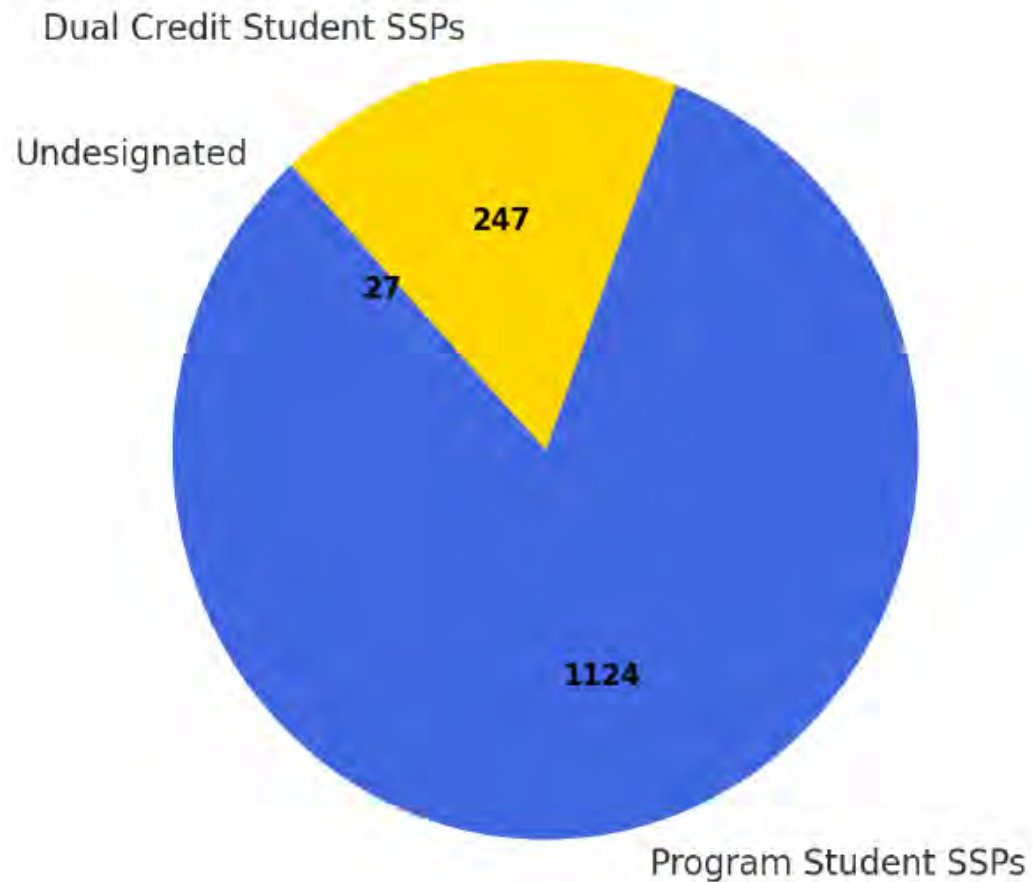
Accept & Applicant - RSN = accepted or applied to the college but not yet taking classes

Dual Credit = high school student taking college classes

Financial Gaps 25-26	11/7/2024	12/9/2024	1/15/2025	2/14/2025	3/19/2025	4/11/2025	5/12/2025	6/9/2025	6/25/2025	8/20/2015
# of Students with <u>Initial</u> Gap Greater than 0	33	136	240	278	282	455	522	554	574	677
Sum of Identified <u>Initial</u> Gaps	\$ 294,365	\$ 689,981	\$ 1,558,606	\$ 1,906,385	\$ 2,459,129	\$ 3,876,455	\$ 4,408,106	\$ 4,694,157	\$ 4,852,298	\$ 5,758,657
Average <u>Initial</u> Gap (of students with a gap)	\$ 8,920	\$ 5,073	\$ 4,766	\$ 6,858	\$ 8,720	\$ 8,520	\$ 8,445	\$ 8,473	\$ 8,456	\$ 8,506
# of Students with <u>Current</u> Gap Greater than 0							521	548	565	651
Sum of Identified <u>Current</u> Gaps							\$ 4,246,891	\$ 4,479,237	\$ 4,585,997	\$ 5,248,301
Average <u>Current</u> Gap (of students with a gap)							\$ 8,151	\$ 8,173	\$ 8,112	\$ 8,062

2526 Students With Initial Gap Who Have a Reduced Gap 229
 % of 2526 Students With Initial Gap Who Have a Reduced Gap 34%

Student Success Plans (SSPs) Distribution



Of the total completed Student Success Plans (1,398), 1,124 are for program students, and 247 are for dual enrollment students. 27 are undesignated.

B. Chairperson's Report

1. District Boards Association (DBA) Items

- i. Appoint Voting Delegate
- ii. Appoint Trust Board Delegate

2. Appoint the Board's Aspen Liaison

3. Ad-Hoc Committee: Executive Board Leadership (EBL) Discussion

The Board's most recently approved ad-hoc committee charter is shown below:

Ad-Hoc Committee: Executive Board Leadership

Charge: The purpose of the Executive Board Leadership (EBL) Ad Hoc Committee is four-fold:

1. Strengthen the Board leadership pipeline through mentoring and training.
2. Enhance Board member relationships of trust through collaborative leadership.
3. Ensure continued inclusion of diverse thoughts and ideas in the Board decision-making process.
4. Enhance coordination of Agenda setting between the Board and President.

Timeline: The EBL committee will meet four times throughout the year. The Board will annually conduct an analysis of the effectiveness of the committee through a debriefing process. Board members will share their perspectives on the effectiveness related to the purposes outlined above and determine if the committee should continue, make revisions, or disband.

Membership: The EBL shall be comprised of four members of the Board to include the Board Chair, Past Chair, and two members chosen by the Chair. The President of the College and Executive Assistant to the Board will also participate. The EBL meeting will only occur if three of the four Board members are able to attend. Meetings will be scheduled quarterly in a timely manner prior to a regular monthly board meeting so as to affect that agenda if deemed necessary

Responsibilities: The EBL will only address the following as standing agenda items:

1. Review potential Board agenda items to focus on improving student access, completion, and post-graduate success.
2. Conduct deeper research on key Board policy initiatives related to long-term planning.
3. Develop a Board self-evaluation process to be considered and implemented by amendment and/or approval of the full Board.

The EBL will not:

1. Engage in influencing or making decisions for the Board.
2. Discuss operations of the College delegated to the President.
3. Conduct college-related business outside of the committee.

Reporting to the Full Board: The EBL will report to the full board during each Board meeting to facilitate broader dialogue and development.

(Approved by District Board 3/27/2025)

4. Discussion of Possible Policy Governance Addendum

C. Interim College President's Report

- 1. Follow-up on 7/14/2025 Meeting's Public input**
- 2. District Boards Association Award Update**
- 3. Board Bulletin**
- 4. Solar Array Update**
- 5. Fall, 2026 Applications Open on September 2, 2025**
- 6. College Outreach – Economic Development Groups**
- 7. College Happenings**

D. Other Information Items

Establish Board Agenda Items for Next Meeting

A. Agenda

- 1. Approval of Board Monitoring Report: Compliance**
- 2. Approval of Bid: Laser Welder**
- 3. Approval of Concept Review: Clinical Medical Assistant**

B. Date, Time, & Place

**6:00 p.m., Thursday, September 25, 2025, Southwest Tech Conference Room 430,
1800 Bronson Blvd, Fennimore, WI 53809**

Adjournment