



Southwest Wisconsin Technical College

District Board Meeting

Regular Meeting

November 20, 2025

Remote over Zoom:

Dial in:	+13126266799,,97276985961# or +16468769923,,97276985961#
Meeting URL:	https://swtc.zoom.us/j/97276985961?pwd=LoKECzsf980a0iSgXCWu1KdGWePod.1
Meeting ID:	972 7698 5961
Passcode:	118941

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Annotated Agenda



DISTRICT BOARD MEETING NOTICE/AGENDA

Thursday, November 20, 2025

6:00 p.m. – Regular District Board Meeting

Remote via Zoom

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Meeting ID: 972 7698 5961

Passcode: 118941

ANNOTATED AGENDA

OPEN MEETING

The following statement will be read: “The Southwest Wisconsin Technical College District Board’s November 20, 2025, regular meeting is called to order. This is open to the public and in compliance with State Statutes. Notice has been sent to the press, posted on the College’s website at www.swtc.edu/about/board/meetings, and posted on campus, CESA 3, and the Fennimore City Office in an attempt to make the general public aware of the time, place, and agenda.”

A. Roll Call

B. Reports/Forums/Public Input

ADJOURN TO CLOSED SESSION

A. Consideration of adjourning to a closed session for the purpose of

- 1. Discussing a personnel issue per Wisconsin Statutes 19.85(1)(c)** {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}
- 2. Discussing potential presidential candidates and evaluative criteria per Wisconsin Statutes 19.85(1)(c)** {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}

B. Approval of September 25, October 10, and October 23, 2025, Closed Session Minutes

RECONVENE TO OPEN SESSION

A. Action, if necessary, on Closed Session Items

CONSENT AGENDA

A. Approval of Agenda

The November 20, 2025, regular meeting agenda is included in the electronic Board material.

B. Approval of October 23, 2025, Regular Board Meeting Minutes

The October 23, 2025, regular meeting minutes are included with the electronic Board material.

C. Financial Reports

1. Purchases Greater than \$2,500

2. Treasurer's Cash Balance

3. Budget Control

Each report is available electronically with all other Board materials.

D. Contract Revenue

There is no contract revenue to report from October 2025.

E. Personnel Items

The Personnel Report includes recommendations for two new hires, one promotion/transfer, and one resignation. The report is included in the electronic Board meeting packet.

F. American Association of Community Colleges (AACC) Membership Renewal

Included in the electronic Board packet are the 2026 membership renewal letter and invoice from the American Association of Community Colleges (AACC). This year's annual membership is \$3,760. (The 2025 membership fee was also \$3760.)

Recommendation – *Approve, as presented, the November 20, 2025, Consent Agenda.*

OTHER ITEMS REQUIRING BOARD ACTION

A. Resolution Awarding the Sale of \$4,500,000 General Obligation Promissory Notes, Series 2025A

Bids received on November 20, 2025, will be made available at the meeting for the sale of \$4,500,000 in General Obligation Promissory Notes, Series 2025A. Jordan Masnica, Vice President of Public Finance of Robert W. Baird & Co., and Caleb White, Interim President and Vice President of Administrative Services, will present the bids and answer questions. The draft resolution is available electronically with all other material. The Moody's Investors Service assignment of the College's Aa2 rating for the sale of the \$4,500,000 in General Obligation Promissory Notes, Series 2025A, is included in the electronic Board packet.

Recommendation – *Approve the Resolution Awarding the Sale of \$4,500,000 General Obligation Promissory Notes, Series 2025A.*

B. Approval of Bid: 2026 F-150 Police Responder

Bids were solicited for a 2026 Ford F-150 Police Responder for the Criminal Justice program. The virtual public bid opening was held on October 30, 2025, with three vendors submitting proposals. Mr. White will present the bid information and recommendation, which are also included in the electronic Board packet of materials.

Recommendation – *Award a contract for the 2026 Ford F-150 Police Responder in the bid amount of \$47,421.50 to Ewald Automotive Group, Hartford, WI.*

C. Approval of Board Monitoring Report: Student Access and Success

The November 2025 Board Monitoring Report: Student Access & Success is included in the electronic packet of materials. Holly Clendenen, Chief Student Services Officer, will present the report and answer the Board's questions.

Recommendation: *Approve, as presented, the November 2025 Board Monitoring Report: Student Access & Success.*

BOARD MONITORING OF COLLEGE EFFECTIVENESS

A. Review 2026-27 Budget Process

The 2026-27 budget process will be presented by Mr. White. An outline of the process is available electronically with all other Board material.

B. Staffing Update

An update on College staffing will be provided by Krista Weber, Chief Student Services Officer. A summary is included in the electronic packet of materials.

INFORMATION AND CORRESPONDENCE

A. Enrollment & Application Reports and Student Success Scoreboard

1. FTE Comparison Report

2. 2025-26 Program Application Comparison Report

3. Student Success Scoreboard

Katie Glass, Chief Communications Officer, and Ms. Clendenen will share insights on this month's reports.

B. Chairperson's Report

1. Presidential Search Update

Included in the electronic Board meeting packet is a summary highlighting the search process since last month's meeting.

2. District Boards Association (DBA) Update

The electronic Board packet includes a newsletter briefing from the District Boards Association.

3. December 12, 2025, Fall Graduation Reminder

Included in the electronic Board meeting packet is an outline of the December 12, 2025, Southwest Tech Graduation Ceremonies.

4. Debrief: November 3-4, 2025, Aspen Unlocking Opportunities Collaborative

C. Interim College President's Report

1. Debrief: November 4-5, 2025, WTCS Board Meeting at SWTC

2. Debrief: November 12, 2025, Darlington High School CTE Partnership Visit

3. Debrief: November 19, 2025, Joint Board Meeting

4. ACCT National Legislative Summit – February 8-11, 2026

5. College Happenings

D. Other Information Items

ESTABLISH BOARD AGENDA ITEMS FOR NEXT MEETING (REGULAR MEETING)

A. Agenda

1. Financial Audit

B. Time and Place

6:00 p.m., Thursday, December 18, 2025, Virtual

ADJOURNMENT

Open Meeting

The following statement will be read: “The Southwest Wisconsin Technical College District Board’s November 20, 2025, regular meeting is called to order. This is open to the public and in compliance with State Statutes. Notice has been sent to the press, posted on the College’s website at www.swtc.edu/about/board/meetings, and posted on campus, CESA 3, and the Fennimore City Office in an attempt to make the general public aware of the time, place, and agenda.”

A. Roll Call

B. Reports/Forums/Public Input

Adjourn to Closed Session

A. Consideration of adjourning to a closed session for the purpose of

1. **Discussing a personnel issue per Wisconsin Statutes 19.85(1)(c)** {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}
2. **Discussing potential candidates and evaluative criteria per Wisconsin Statutes 19.85(1)(c)** {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}

B. Approval of September 25, October 10, and October 23, 2025, Closed Session Minutes

Reconvene to Open Session

A. Action, if necessary, on Closed Session Items

Consent Agenda

A. Approval of Agenda



DISTRICT BOARD MEETING NOTICE/AGENDA

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AGENDA

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- A. Roll Call
- B. Reports/Forums/Public Input

ADJOURN TO CLOSED SESSION

- A. Consideration of adjourning to a closed session for the purpose of
 - 1. Discussing a personnel issue per Wisconsin Statutes 19.85(1)(c) {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}
 - 2. Discussing potential presidential candidates and evaluative criteria per Wisconsin Statutes 19.85(1)(c) {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}
- B. Approval of September 25, October 10, and October 23, 2025, Closed Session Minutes

RECONVENE TO OPEN SESSION

- A. Action, if necessary, on Closed Session Items

CONSENT AGENDA

- A. Approval of Agenda
- B. Approval of October 23, 2025, Regular Board Meeting Minutes
- C. Financial Reports
 - 1. Purchases Greater than \$2,500
 - 2. Treasurer's Cash Balance
 - 3. Budget Control
- D. Contract Revenue
- E. Personnel Items
- F. American Association of Community Colleges (AACC) Membership Renewal

OTHER ITEMS REQUIRING BOARD ACTION

- A. Resolution Awarding the Sale of \$4,500,000 General Obligation Promissory Notes, Series 2025A
- B. Approval of Bid: 2026 F-150 Police Responder
- C. Approval of Board Monitoring Report: Student Access and Success

BOARD MONITORING OF COLLEGE EFFECTIVENESS

- A. Review 2026-27 Budget Process
- B. Staffing Update

INFORMATION AND CORRESPONDENCE

- A. Enrollment & Application Reports and Student Success Scoreboard
 - 1. FTE Comparison Report
 - 2. 2025-26 Program Application Comparison Report
 - 3. Student Success Scoreboard
- B. Chairperson's Report
 - 1. Presidential Search Update
 - 2. District Boards Association (DBA) Update
 - 3. December 12, 2025, Fall Graduation Reminder
 - 4. Debrief: November 3-4, 2025, Aspen Unlocking Opportunities Collaborative
- C. Interim College President's Report
 - 1. Debrief: November 4-5, 2025, WTCS Board Meeting at SWTC
 - 2. Debrief: November 12, 2025, Darlington High School CTE Partnership Visit
 - 3. Debrief: November 19, 2025, Joint Board Meeting
 - 4. ACCT National Legislative Summit – February 8-11, 2026
 - 5. College Happenings
- D. Other Information Items

ESTABLISH BOARD AGENDA ITEMS FOR NEXT MEETING (REGULAR MEETING)

- A. Agenda
 - 1. Financial Audit

B. Time and Place

6:00 p.m., Thursday, December 18, 2025, Virtual

ADJOURNMENT

{FACILITIES AT SOUTHWEST TECH ARE HANDICAP ACCESSIBLE. FOR ALL ACCOMMODATIONS, CALL 608-822-2632 OR E-MAIL DISABILITYSERVICES@SWTC.EDU.}

B. Approval of the October 23, 2025, Regular Board Meeting Minutes



**MINUTES OF THE REGULAR MEETING FOR THE
BOARD OF DIRECTORS OF SOUTHWEST WISCONSIN TECHNICAL COLLEGE
OCTOBER 23, 2025**

The Board of Southwest Wisconsin Technical College met in an open session of a regular meeting commencing at 6:01 p.m. on October 23, 2025, in Conference Room 430 on the District Campus located at 1800 Bronson Boulevard in the City of Fennimore, Grant County, Wisconsin.

The following members were present:

David Blume, Charles Bolstad, Theresa Braudt, Kent Enright, Jeanne Jordie, Chris Prange, Don Tuescher, Steve Williamson, and Jane Wonderling (left meeting at 7:12 p.m.) Absent: N/A

Others present for all, or a portion of the meeting, included:

Caleb White, Interim President and Vice President for Administrative Services, and College Staff: Heath Ahnen, Katie Glass, Connie Haberkorn, Mandy Henkel, Cynde Larsen, Lori Needham, Krista Weber, Kris Wubben.

Chairperson Prange called the meeting to order. Proof of notice was given as to the time, place, and purpose of the meeting. The following is the official agenda:



DISTRICT BOARD MEETING NOTICE/AGENDA
Thursday, October 23, 2025
6:00 p.m. – Regular District Board Meeting
1800 Bronson Boulevard, Fennimore, WI 53809
Conference Room 430

AGENDA

OPEN MEETING

The following statement will be read: "The Southwest Wisconsin Technical College District Board's October 23, 2025, regular meeting is called to order. This is open to the public and in compliance with State Statutes. Notice has been sent to the press, posted on the College's website at www.swtc.edu/about/board/meetings, and posted on campus, CESA 3, and the Fennimore City Office in an attempt to make the general public aware of the time, place, and agenda."

- A. Roll Call
- B. Reports/Forums/Public Input

ADJOURN TO CLOSED SESSION

- A. Consideration of adjourning to a closed session for the purpose of
 - 1. Discussing potential legal situations per Wisconsin Statutes 19.85(1)(g) {Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.}
 - 2. Discussing potential presidential candidates and evaluative criteria per Wisconsin Statutes 19.85(1)(c) {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.}
- B. Approval of September 25, 2025, and October 10, 2025, Closed Session Minutes

RECONVENE TO OPEN SESSION

- A. Action, if necessary, on Closed Session Items

CONSENT AGENDA

- A. Approval of Agenda
- B. Approval of September 25, 2025, Regular Board Meeting Minutes
- C. Approval of October 10, 2025, Special Board Meeting Minutes
- D. Financial Reports
 - 1. Purchases Greater than \$2,500
 - 2. Treasurer's Cash Balance
 - 3. Budget Control
- E. Contract Revenue
- F. Personnel Items

OTHER ITEMS REQUIRING BOARD ACTION

- A. Approval of Updated Capital Financing Plan
- B. Resolution Authorizing the Issuance of Not to Exceed \$4,500,000 General Obligation Promissory Notes, Series 2025A; and Setting the Sale
- C. Resolution for Providing Tax Levy for the Year 2025
- D. Approval of Fund & Account Transfers (2024-25 Budget Modifications)
- E. Approval of Benefits and Compensation Proposal
- F. Approval of Wisconsin Code of Ethics Resolution

BOARD MONITORING OF COLLEGE EFFECTIVENESS

- A. Review of Purchasing Activity
- B. Staffing Update

INFORMATION AND CORRESPONDENCE

- A. Enrollment & Application Reports and Student Success Scoreboard
 - 1. FTE Comparison Report
 - 2. 2025-26 Program Application Report
 - i. Comparison to October 2023

- ii. Comparison to November 2024
- 3. Student Success Scoreboard
- B. Presidential Search Update
- C. Chairperson's Report
 - 1. District Boards Association (DBA) Personnel Change
 - 2. WTCS Board Meeting at Southwest Tech, November 4-5, 2025
 - 3. Joint Meeting: SWTC District/Foundation/Real Estate Foundation Boards – November 19, 2025
- D. Interim College President's Report
 - 1. Overview of the October 22, 2025, College Inservice
 - 2. Rural Community Colleges Article
 - 3. College Happenings
- E. Other Information Items

ESTABLISH BOARD AGENDA ITEMS FOR NEXT MEETING (REGULAR MEETING)

- A. Agenda
 - 2. Approval of Board Monitoring Report: Student Access and Success
 - 3. Resolution Awarding the Sale of \$4,500,000 General Obligation Promissory Notes, Series 2025A
 - 4. Review of 2026-27 Budget Process
 - 5. SWTC Real Estate Foundation and Foundation Quarterly Reports
 - 6. American Association of Community Colleges (AACC) Membership
- B. Time and Place - TBD

ADJOURNMENT

{FACILITIES AT SOUTHWEST TECH ARE HANDICAP ACCESSIBLE. FOR ALL ACCOMMODATIONS, CALL 608-822-2632 OR E-MAIL DISABILITYSERVICES@SWTC.EDU.}

Mr. Enright moved, seconded by Ms. Wonderling, to adjourn to closed session to discuss potential legal situations per Wisconsin Statutes 19.85(1)(g) {Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved}; and potential presidential candidates and evaluative criteria Wis. Stats. 19.85(1)(c) {Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.} Upon roll call vote, all present members voted in the affirmative: Mr. Blume, Mr. Bolstad, Ms. Braudt, Mr. Enright, Ms. Jordie, Mr. Tuescher, Mr. Williamson, Ms. Wonderling, and Mr. Prange. The motion carried, and the meeting adjourned to a closed session at 6:02 p.m. The Board reconvened to open session at 7:12 p.m.

After a review of the Consent Agenda, including the October 23, 2025, agenda; the September 25, 2025, regular meeting minutes; the October 10, 2025, special meeting minutes, financial reports, four contracts totaling \$11,106.25 in September 2025; employment recommendations of Tina Boebel, Financial Aid Assistant/Accounting Bursar, and Melissa Lipska, Social Science Instructor; the promotion/transfer of Abby Maier to Child Care Center Lead Teacher/Assistant Director; and the retirements of Paula Timmerman, Child Care Aid, Heather Norsby, Nursing Instructor, and Robert Lund, Evening Custodian; Mr. Tuescher moved, seconded by Ms. Jordie, to approve the Consent Agenda, as presented. Motion adopted.

Caleb White, Interim President and Vice President for Administrative Services, reviewed a proposal to amend the College's capital project financing plan. This plan allows for borrowing \$4,500,000 rather than \$4,000,000 and still projects that the College will have no outstanding debt by June 2032. Mr. Bolstad moved, seconded by Mr. Tuescher, to approve, as presented, the Updated Capital Project Financing Plan. Upon roll call vote, all present members voted in the affirmative: Mr. Blume, Mr. Bolstad, Ms. Braudt, Mr. Enright, Ms. Jordie, Mr. Tuescher, Mr. Williamson, and Mr. Prange. Motion carried.

A Resolution Authorizing the Issuance of Not to Exceed \$4,500,000 General Obligation Promissory Notes, Series 2025A; and Setting the Sale was summarized by Mr. White. Amounts not to exceed \$700,000 for building remodeling and improvement projects and up to \$3,800,000 for the acquisition of movable equipment are being sought. Mr. Tuescher moved, seconded by Mr. Blume, to Approve the Resolution Authorizing the Issuance of Not to Exceed \$4,500,000 General Obligation Promissory Notes, Series 2025A; and Setting the Sale. Upon roll call vote, all present members voted in the affirmative: Mr. Blume, Mr. Bolstad, Ms. Braudt, Mr. Enright, Ms. Jordie, Mr. Tuescher, Mr. Williamson, and Mr. Prange. Motion carried.

A resolution authorizing Southwest Wisconsin Technical College to levy taxes for 2025 for \$5,325,000 for operational expenses and \$6,900,000 for debt retirement for a total tax levy of \$12,225,500 was presented by Mr. White. This is a 1.86% levy increase. Mr. Tuescher moved, seconded by Mr. Williamson, to approve, as presented, the Resolution Providing for Tax Levy for the Year 2025. Upon roll call vote, all present members voted in the affirmative: Mr. Blume, Mr. Bolstad, Ms. Braudt, Mr. Enright, Ms. Jordie, Mr. Tuescher, Mr. Williamson, and Mr. Prange. Motion carried.

A summary of College financials and 2024-25 Budget Modifications was presented by Mr. White. A proposal to modify the General, Capital Projects, and Enterprise funds was reviewed. Mr. Tuescher moved, seconded by Mr. Blume, to approve, as presented, the 2024-25 Budget Modifications. Upon roll call vote, all present members voted in the affirmative: Mr. Blume, Mr. Bolstad, Ms. Braudt, Mr. Enright, Ms. Jordie, Mr. Tuescher, Mr. Williamson, and Mr. Prange. Motion carried.

The following compensation and benefits proposal was presented to the Board:

- 1) In recognition of the positive operational budget variance achieved in 2024/25, due in no small part to the strong fiscal stewardship shown by college employees, pay all regular FT employees a \$1,200 stipend and all regular PT employees a \$600 stipend on the first payroll in December (12/5/25); and
- 2) Per guidance from the College's benefit consultant, premium rates under the self-insured models are to be increased for the following benefit:
 - Increase health premiums by 3% for all coverage tiers beginning January 1, 2026.

Mr. Bolstad moved, seconded by Mr. Enright, to approve, as presented, the Benefits and Compensation Proposal. Upon roll call vote, all present members voted in the affirmative: Mr. Blume, Mr. Bolstad, Ms. Braudt, Mr. Enright, Ms. Jordie, Mr. Tuescher, Mr. Williamson, and Mr. Prange. Motion carried.

A resolution indicating college employees to whom the Wisconsin Code of Ethics for Public Officials and Employees applies was reviewed. Included in the resolution are Caleb White, Interim President and Vice President for Administrative Services; Holly Clendenen, Chief Student Services Officer; Katie Glass, Chief Communications Officer; Cynde Larsen, Chief Academic Officer; and Krista Weber, Chief Human Resources Officer. Ms. Jordie moved, seconded by Ms. Braudt, to approve the 2025 Code of Ethics Resolution. Motion adopted.

A six-year Purchase Card Activity Summary report and a listing of the FY2025 >\$50,000 Vendors were reviewed. There were 5323 transactions in 2024-25. Currently, 133 staff and district board members have a purchase card.

The College Staffing report was provided by Krista Weber. Current postings include Software Development Instructor, Medical Laboratory Technician Instructor, Nursing Instructor, and Training & Development Coordinator.

Ms. Glass presented the Enrollment/FTE Comparison and Applications Reports. FTE enrollments are remaining steady compared to the same period last year, while applications are slightly down compared to the same period the previous year.

The October 14, 2025, Student Success Scoreboard reports that 807 program students currently enrolled in a class have completed a Success Plan. Data also indicates 44% of 2025-26 students who reported an initial financial gap have seen a reduction. The average gap is \$7802.

An update on the presidential search was provided by Connie Haberkorn, Director of HR and Search Liaison. Since last month's update, the search consulting firm (AGB Search) and the search committee held their first meeting, AGB Search administered an anonymous survey, and conducted a series of college, student, and public listening sessions to assist in building a presidential profile. The launch of the presidential profile is planned for October 27, 2025. The application deadline is December 12, 2025.

Under the Chairperson's Report:

- Dr. Bryan Albrecht has been named the Interim Executive Director of the District Boards Association (DBA), as Diane Handrick has left the position.
- A reminder that the WTCS will hold its next board meeting here at SWTC on November 4-5, 2025.
- A reminder that a joint meeting between the district, foundation, and real estate foundation boards will be held on November 19, 2025, at 3:30 p.m., at Southwest Tech, in room 430.

Under the Interim College President's Report and College Happenings:

- The October 22, 2025, college in-service included digital accessibility, Title IX, and VAWA training, as well as staff institutional vitality process (IVP) worktime.
- A rural community college article was discussed with a comparison to Southwest Tech as an economic driver in the district, being poised to work with connections and others to create a space for visions.
- A successful Ag Day was held on campus on October 16, 2025.

Under Other Information Items:

- Ms. Braudt briefed the Board of the Rural Wisconsin Hospital Cooperative (RWHC) Hospital to Hospital meeting on campus on October 17, 2025. Representatives from the district's area hospitals met, along with WTCS President Layla Merrifield and the College's Cynde Larsen, to leverage the area's rural healthcare and engage with key stakeholders.

With no further business to come before the Board, Ms. Jordie moved to adjourn the meeting, with Ms. Braudt seconding the motion. The motion carried, and the meeting adjourned at 8:29 p.m.

Kent Enright, Secretary

C. Financial Reports

1. Purchases Greater than \$2,500

**SOUTHWEST WISCONSIN TECHNICAL COLLEGE
PURCHASES GREATER THAN \$2,500
FOR THE PERIOD 10/01/2025 - 10/31/2025**

Vendor	Expenditure Invoice #	Description	Amount
Ameresco	APP 2 GRANT	Energy Innovation Grant Program (EIGP)	864,000.00
Ameresco	APP 2 DISTRICT	Energy Innovation Grant Program (EIGP)	534,780.00
Sikich	10.6.25	October Health Insurance Premiums	275,403.74
IRS	10.10.25	941 Tax Deposit	128,469.72
IRS	10.24.25	941 Federal Tax Deposit - 2205	122,236.34
Trane	315712123	25 Ton PKGD Precedent Unitary Rooftop	88,295.04
Ameresco	APP 3	District - EIGP	81,800.00
Fennimore Utilities	10.1.25 STMT	UTILITIES	29,329.13
Fennimore Utilities	10.28.25 STMT	UTILITIES	28,464.56
WI DOR- PR	10.10.25	WI State Tax Deposit	21,273.48
WI DOR- PR	10.24.25 DOR	WI State Tax Deposit	20,368.18
Associated - PAYROLL	10.10.25	10.10.25 HSA	18,172.32
Great West	10.14.25	457 Contributions Empower	11,794.40
Trane	315696608	SCHEDULED MAINTENANCE	10,620.00
Convergeone	INV1096346	LICENSURE	9,995.00
Champion	53146314	CLOTHING	8,370.90
Husch Blackwell	3828230	GENERAL CORP	7,957.50
PCARD - WCC	77714	Apparel	7,779.79
Delta	10.8.25	Delta Dental 10.02.25-10.08.25	7,271.67
MeyerJan	AUGER	Westfield Auger MK 100-36	6,500.00
Galls	032571013	Ballistic Vest carrier	6,177.48
Snap-on	ARV/66136667	TRITON	5,199.24
Life	LIFE INSURANCE	E.L. Life Insurance	5,000.00
US Omni	10.27.25 VANGUARD	07.18.25 403b Contributions	4,879.52
Blackhawk Tech	S0358198	FANUC ROBOTICS AGREEMENT	4,844.00
Everything2go.com	EY286A03-INV	PEDASTAL L SHAPED DESKS 360	4,500.00

Vendor	Expenditure Invoice #	Description	Amount
Insight	1101324233	MICROSOFT 365 COPILOT	4,157.86
Madison National	1723210	LIFE INSURANCE	4,022.87
Hinge Properties	NOV '25 RENT	RENT	3,826.73
US Omni	10.23.25	403b Contributions - Ascensus	3,539.85
US Omni	10.10.25	403B Contributions	3,529.52
Tri-State Travel	127183	Tri-State Travel Bus Charter	3,500.00
DMI	2300	ADDITIONAL VEH EXPOSTURE POL	3,477.00
Everything2go.com	EY295A07-INV	DESKS	3,375.00
Hydro-Flo	24474545	BLOWER KIT	3,325.00
Shopping News	10.31.25 STMT	ADVERTISING	3,269.85
ACEN	2600547	CONTINUING ACCRED ANNUAL FEE	3,195.00
Western Tech	000115660	PRESIDENTS ASSOC FUND	3,125.00
Associated - PR ADMI	10.8.25	10.08.25 Associated - HRA	3,090.08
PCARD - DELTA AIR	HAIP44	Flights for Conference	2,933.36
Konecranes	163060913	Phase Monitor Sensor	2,910.89
Dubuque Glass	72433	ALUMINUM DOORS	2,889.35
Delta	10.1.25	Weekly Dental Claims	2,782.18
Husch Blackwell	3828245	GENERAL IMMIGRATION MATTER	2,734.00
Sysco	518084583	CAFE	2,729.49
Sysco	518098574	CAFE	2,518.94
Constellation	4428163	UTILITIES	2,505.09
Deque	INVC07058	FULL CURRIC ACCESS	2,500.00

Total Invoices

\$2,383,419.07

Vendor	Bank Withdrawals Transaction Date	Audit Trail	Amount
October 2025 Sweep	10/31/2025	GNJL014265	434,196.16
U.S. BANK AUTOPAY 448559455550942 ending	10/22/2025	GNJL014169	60,269.29
U.S. BANK AUTOPAY ending 09.23.2025	10/8/2025	GNJL014076	46,090.24

Total Bank Withdrawals

\$540,555.69

Payroll Period	Payroll Payroll Date	Amount
10/10/2025 Payroll	10/10/2025	410,351.87
10/24/2025 Payroll	10/24/2025	393,268.31

Total Payroll

\$803,620.18

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2. Treasurer's Cash Balance

Southwest Wisconsin Technical College			
Report of Treasurers Cash Balance 10/31/2025			
Receipts			
Fund			
1 General	616,903.00		
2 Special Revenue			
3 Capital Projects	-		
4 Debt Service	-		
5 Enterprise	93,700.00		
6 Internal Service	298,696.00		
7 Financial Aid/Activities	156,721.00		
Total Receipts		1,166,020.00	
Expenses			
Fund			
1 General	1,798,174.00		
2 Special Revenue			
3 Capital Projects	136,988.65		
4 Debt Service	-		
5 Enterprise	113,610.00		
6 Internal Service	295,517.00		
7 Financial Aid/Activities	441,343.00		
Total Expenses		2,785,632.65	
Net cash change - month			(1,619,612.65)
EOM Cash Balances			
-Midwest One Operating 0356	89,268.08		
-Midwest One Investment 7167	2,531,983.89		
-Cash on Hand	2,700.00		
-Local Government Investment Pool	8,276,885.96		
Ending Cash/Investment Balance		10,900,837.93	

3. Budget Control

Southwest Wisconsin Technical College							
YTD Summary for Funds 1-7							
For 4 Months ended October 31, 2025							
	2025-26 Budget	2025-26 YTD Actual	2025-26 Percent	2024-25 Percent	2023-24 Percent	2022-23 Percent	2021-22 Percent
General Fund Revenue	26,823,700.00	6,179,995.59	23.04	20.89	23.10	22.56	24.47
General Fund Expenditures	27,283,200.00	8,293,122.69	30.40	28.96	33.18	30.71	28.55
Capital Projects Fund Revenue	4,075,000.00	51,232.00	1.26	0.32	0.44	2.36	0.47
Capital Projects Fund Expenditures	4,000,000.00	900,677.56	22.52	8.34	12.15	4.96	2.53
Debt Service Fund Revenue	6,860,000.00	-	-	-	-	-	-
Debt Service Fund Expenditures	6,946,500.00	-	-	-	-	-	-
Enterprise Fund Revenue	2,330,000.00	857,831.05	36.82	38.73	42.21	29.62	39.17
Enterprise Fund Expenditure	2,400,000.00	729,958.69	30.41	23.64	26.74	28.06	65.93
Internal Service Fund Revenue	4,455,000.00	1,193,289.37	26.79	26.33	28.77	30.04	26.24
Internal Service Fund Expenditures	4,455,000.00	1,270,910.50	28.53	28.92	17.57	31.14	30.02
Trust & Agency Fund Revenue	9,100,000.00	3,019,205.77	33.18	32.12	34.36	30.38	35.31
Trust & Agency Fund Expenditures	9,125,000.00	3,337,006.47	36.57	34.46	38.44	37.16	32.68
Grand Total Revenue	53,643,700.00	11,301,553.78	21.07	19.59	20.53	20.06	22.26
Grand Total Expenditures	54,209,700.00	14,531,675.91	26.81	24.59	25.75	24.67	24.63

D. Contract Revenue

There is no contract revenue to report for October 2025.

E. Personnel Items

The Personnel Report includes a recommendation for two new hires, one promotion/transfer, and one resignation:



PERSONNEL REPORT November 20, 2025

EMPLOYMENT: NEW HIRE

Name:	Kylie Poots
Title:	Medical Laboratory Technician Instructor
How many applicants & interviewed	2 applicants. 2 interviewed
Start Date:	January 5, 2026
Salary/Wages:	\$67,000
Classification:	Full Time Regular
Education and/or Experience:	BS in Biology from Viterbo University. MLS/ASCP Certified. 5+ years of experience as an MLT

Name:	Misty Thill
Title:	Associate Degree Nursing Instructor
How many applicants & interviewed	Internal Transfer
Start Date:	January 5, 2026
Salary/Wages:	\$67,000
Classification:	Full Time Regular
Education and/or Experience:	BS Degree in Nursing. 8+ years of experience.

PROMOTIONS/TRANSFER

NEW POSITION

Natalie Leffler	Drivers Education Program Coordinator
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RETIREMENTS / RESIGNATIONS

Laura Sturtz (November 30, 2025)	Human Resource Generalist
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F. American Association of Community Colleges (AACC) Membership Renewal

Included below are the 2026 membership renewal letter and invoice from the American Association of Community Colleges (AACC). This year's annual membership is \$3,760. (The 2025 membership fee was also \$3760.)

Recommendation: *Approve, as presented, the November 20, 2025, Consent Agenda.*



October 28, 2025

Caleb White
Southwest Wisconsin Technical College
1800 Bronson Boulevard
Fennimore, WI 53809

Dear Interim President White:

Thank you for being a valued member of the American Association of Community Colleges (AACC). Your continued membership makes it possible for us to advocate for policies that promote student success, develop strong leadership, and deliver high-quality programs and services—including technical assistance and funding opportunities aligned with your institutional goals.

Thanks to your support in 2025, AACC achieved significant wins on behalf of community colleges nationwide:

Protected Pell Grant Access: AACC successfully led efforts to defeat proposed cuts to Pell Grant eligibility in the FY 2025 budget reconciliation bill. The changes would have disqualified nearly 500,000 community college students by requiring enrollment in at least 7.5 credits per semester.

Advanced Workforce Pell: AACC played a key role in securing the inclusion of the Workforce Pell Grant in the FY 2025 reconciliation legislation. We are now working closely with the Administration to ensure a smooth and timely implementation.

Just recently I let you know about *Resilient by Design*, a report that will help shape the future direction of the association's work. It lays out the challenges our sector is facing and the extraordinary opportunity we have to reimagine how community colleges serve students, our communities, and the national workforce.

In the coming year, AACC will engage you in new and meaningful ways, reflecting the evolving role of the Association and your institutions. Our priorities include:

- Showcasing our impact on local businesses and regional economies
- Deepening our commitment to civic engagement
- Advancing the role of community colleges in preparing tomorrow's skilled workforce

As national attention to higher education continues to grow, AACC will remain an impactful, persistent voice for the sector. Your active participation strengthens our collective influence and helps shape the future of our sector.

I invite you to renew your membership for 2026. In consideration of the fiscal challenges many of our institutions are facing, dues will remain the same for 2026 as for 2025. Your engagement is essential as we navigate this critical moment and continue to champion the community college mission nationwide.

Thank you for your confidence in AACC and for standing with us in this important work.

Sincerely,

DeRionne P. Pollard, Ph.D.
President & CEO

One Dupont Circle, NW ■ Suite 700 ■ Washington, DC 20036 ■ T: 202.728.0200 ■ www.aacc.nche.edu



American Association of Community Colleges
 One Dupont Circle, NW, Suite 700, Washington, DC, 20036, USA
 Phone: (202) 728-0200 Fax: (202) 833-2467

ANNUAL DUES NOTICE

Date: 28-Oct-2025
 Ship-To: 000000001102-0

Order Number: 1000183256
 Order Date: 27-Oct-2025
 Invoice Number :

Southwest Wisconsin Technical College
 Attn: Caleb White
 Interim President
 1800 Bronson Boulevard,
 Fennimore, WI 53809

Product	Fulfill Status	Status	Qty	Unit Price	Unit Discount	Coupon	Adjustment	Total
AACC/INST_MBR-AACC - Institutional Member 01-Jan-2026 to 31-Dec-2026	Active	Proforma	1	3,685.00	0.00	0.00	0.00	3,685.00
AACC/PRES_ACADEMY-AACC - Presidents Academy Fee 01-Jan-2026 to 31-Dec-2026	Active	Proforma	1	75.00	0.00	0.00	0.00	75.00
Shipping:								0.00
Total :								3,760.00
Paid To Date								0.00
Current Amount Due :								3,760.00

Please detach the lower portion and return it with your payment. Thank you.

Customer: 000000001102-0	Southwest Wisconsin Technical College	Balance Due(USD):	3,760.00
Order No.: 1000183256	Invoice No:	Amount:	
Federal Tax ID: 53 0196569			

Send payments to: American Association of Community Colleges
 PO Box 75263
 Philadelphia, PA 19171

Other Items Requiring Board Action

A. Resolution Awarding the Sale of \$4,500,000 General Obligation Promissory Notes, Series 2025A

Bids received on November 20, 2025, will be made available at the meeting for the sale of \$4,500,000 in General Obligation Promissory Notes, Series 2025A. Jordan Masnica, Vice President of Public Finance of Robert W. Baird & Co., and Caleb White, Interim President and Vice President of Administrative Services, will present the bids and answer questions. The draft resolution follows. The Moody's Investors Service assignment of the College's Aa2 rating for the sale of the \$4,500,000 in General Obligation Promissory Notes, Series 2025A, is included in the electronic Board packet.

Recommendation – *Approve the Resolution Awarding the Sale of \$4,500,000 General Obligation Promissory Notes, Series 2025A.*

RESOLUTION NO. _____

RESOLUTION AWARDING THE SALE OF \$4,500,000
GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2025A

WHEREAS, on October 23, 2025, the District Board of the Southwest Wisconsin Technical College District, Crawford, Grant, Iowa, Lafayette, Richland, Green, Dane, Sauk and Vernon Counties, Wisconsin (the "District") adopted a resolution (the "Authorizing Resolution") which authorized the issuance of general obligation promissory notes in the amount of \$700,000 for the public purpose of paying the cost of building remodeling and improvement projects and in the amount of \$3,800,000 for the public purpose of paying the cost of the acquisition of movable equipment (collectively, the "Project");

WHEREAS, the District caused Notices to Electors to be published in The Boscobel Dial on October 30, 2025 giving notice of adoption of the Authorizing Resolution, identifying where and when the Authorizing Resolution could be inspected, and advising electors of their right to petition for a referendum on the question of the issuance of general obligation promissory notes to finance building remodeling and improvement projects and the acquisition of movable equipment;

WHEREAS, no petition for referendum has been filed with the District and the time to file such a petition expires on December 1, 2025;

WHEREAS, the District Board hereby finds and determines that the Project is within the District's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes;

WHEREAS, the District is authorized by the provisions of Section 67.12(12), Wisconsin Statutes, to borrow money and issue general obligation promissory notes for such public purposes;

WHEREAS, the District has directed Robert W. Baird & Co. Incorporated ("Baird") to take the steps necessary to sell such general obligation promissory notes (the "Notes") to pay the cost of the Project;

WHEREAS, Baird, in consultation with the officials of the District, prepared an Official Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Notes and indicating that the Notes would be offered for public sale on November 20, 2025;

WHEREAS, the Secretary (in consultation with Baird) caused a form of notice of the sale of the Notes to be published and/or announced and caused the Official Notice of Sale to be distributed to potential bidders offering the Notes for public sale;

WHEREAS, the District has duly received bids for the Notes as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

QB\99190122.1

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Official Notice of Sale and is deemed to be the most advantageous to the District. Baird has recommended that the District accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED by the District Board of the District that:

Section 1A. Ratification of the Official Notice of Sale and Offering Materials. The District Board hereby ratifies and approves the details of the Notes set forth in Exhibit A attached hereto as and for the details of the Notes. The Official Notice of Sale and any other offering materials prepared and circulated by Baird are hereby ratified and approved in all respects. All actions taken by officers of the District and Baird in connection with the preparation and distribution of the Official Notice of Sale, and any other offering materials are hereby ratified and approved in all respects.

Section 1B. Award of the Notes. For the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of FOUR MILLION FIVE HUNDRED THOUSAND DOLLARS (\$4,500,000) from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal of the Purchaser offering to purchase the Notes for the sum set forth on the Proposal [(as modified on the Bid Tabulation and reflected in the Pricing Summary referenced below and incorporated herein)], plus accrued interest to the date of delivery, resulting in a true interest cost as set forth on the Proposal, is hereby accepted, subject to expiration of the petition period provided for under Section 67.12(12)(e)5, Wisconsin Statutes, without the filing of a sufficient petition for a referendum with respect to the issuance of the Notes. The Chairperson and Secretary or other appropriate officers of the District are authorized and directed to execute an acceptance of the Proposal on behalf of the District. The good faith deposit of the Purchaser shall be applied in accordance with the Official Notice of Sale, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The Notes shall bear interest at the rates set forth on the Proposal.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2025A"; shall be issued in the aggregate principal amount of \$4,500,000; shall be dated December 11, 2025; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on June 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit D-1 and incorporated herein by this reference. Interest shall be payable semi-annually on June 1 and December 1 of each year commencing on June 1, 2026. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Notes is set forth on the Debt Service Schedule attached hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Notes are not subject to optional redemption.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the District are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the District a direct annual irrepealable tax in the years 2026 through 2029 for the payments due in the years 2026 through 2030 in the amounts set forth on the Schedule. The amount of tax levied in the year 2026 shall be the total amount of debt service due on the Notes in the years 2026 and 2027; provided that the amount of such tax carried onto the tax rolls shall be abated by any amounts appropriated pursuant to subsection (D) below which are applied to payment of principal of and interest on the Notes in the year 2026.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the District shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the District and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the District for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the District then available, which sums shall be replaced upon the collection of the taxes herein levied.

(D) Appropriation. The District hereby appropriates from taxes levied in anticipation of the issuance of the Notes, proceeds of the Notes or other funds of the District on hand a sum sufficient to be irrevocably deposited in the segregated Debt Service Fund Account created below and used to pay debt service on the Notes coming due in 2026 as set forth on the Schedule.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There shall be and there hereby is established in the treasury of the District, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the District may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes, Series 2025A" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the District at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the District above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the District, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the District, unless the District Board directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the District and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the District, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The District represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The District further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The District further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The Secretary or other officer of the District charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the District certifying that the District can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The District also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the District will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the District by the manual or facsimile signatures of the Chairperson and Secretary, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the District of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the District has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and

directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The District hereby authorizes the officers and agents of the District to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by the Secretary or the Treasurer (the "Fiscal Agent").

Section 13. Persons Treated as Owners; Transfer of Notes. The District shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and Secretary shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The District shall cooperate in any such transfer, and the Chairperson and Secretary are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the District at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the District agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the Secretary or other authorized representative of the District is authorized and directed to execute and deliver to DTC on behalf of the District to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the District office.

Section 16. Official Statement. The District Board hereby approves the Preliminary Official Statement with respect to the Notes and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All

actions taken by officers of the District in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate District official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The Secretary shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 17. Undertaking to Provide Continuing Disclosure. The District hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the District to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Chairperson and Secretary, or other officer of the District charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the District's Undertaking.

Section 18. Record Book. The Secretary shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 19. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the District are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and Secretary are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and Secretary including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 20. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded November 20, 2025.

Chris J. Prange
Chairperson

ATTEST:

Kent Enright
Secretary

(SEAL)

EXHIBIT A

Official Notice of Sale

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT B

Bid Tabulation

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT C

Winning Bid

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT D-1

Pricing Summary

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT D-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT E

(Form of Note)

UNITED STATES OF AMERICA
REGISTERED STATE OF WISCONSIN DOLLARS
NO. R-____ SOUTHWEST WISCONSIN TECHNICAL COLLEGE DISTRICT \$_____
GENERAL OBLIGATION PROMISSORY NOTE, SERIES 2025A

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:
June 1, _____ December 11, 2025 _____ % _____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS
(\$_____)

FOR VALUE RECEIVED, the Southwest Wisconsin Technical College District, Crawford, Grant, Iowa, Lafayette, Richland, Green, Dane, Sauk and Vernon Counties, Wisconsin (the "District"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on June 1 and December 1 of each year commencing on June 1, 2026 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by the Secretary or the Treasurer (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the District are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$4,500,000, all of which are of like tenor, except as to denomination, interest rate and maturity date, issued by the District pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for the public purposes of paying the cost of building remodeling and improvement projects (\$700,000) and the acquisition of movable equipment (\$3,800,000), as authorized by resolutions adopted on October 23, 2025 and November 20, 2025. Said resolutions are recorded in the official minutes of the District Board for said dates.

QB\99190122.1

This Note is not subject to optional redemption.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the District, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note has been designated by the District Board as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Note is transferable only upon the books of the District kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the District appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the District for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes after the Record Date. The Fiscal Agent and District may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, the Southwest Wisconsin Technical College District, Crawford, Grant, Iowa, Lafayette, Richland, Green, Dane, Sauk and Vernon Counties, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Chairperson and Secretary; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

SOUTHWEST WISCONSIN TECHNICAL
COLLEGE DISTRICT, WISCONSIN

By: _____
Chris J. Prange
Chairperson

(SEAL)

By: _____
Kent Enright
Secretary

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)

B. Approval of Bid: 2026 F-150 Police Responder

Bids were solicited for a 2026 Ford F-150 Police Responder for the Criminal Justice program. The virtual public bid opening was held on October 30, 2025, with three vendors submitting proposals. Mr. White will present the bid information and recommendation, which follows.

Recommendation – *Award a contract for the 2026 Ford F-150 Police Responder in the bid amount of \$47,421.50 to Ewald Automotive Group, Hartford, WI.*

Bid # 2526-09 2026 Ford F-150 Police Responder

Southwest Wisconsin Technical College (SWTC) solicited bids for a 2026 Ford F-150 Police Responder for the college's Criminal Justice program.

Purpose:

The purpose of this bid is to procure a Ford F-150 Police Responder vehicle to support hands-on training and instruction within the college's Law Enforcement and Criminal Justice programs. The vehicle will be utilized for Law Enforcement Academy training, Pursuit Refresher in-service courses, and emergency response training scenarios.

This specialized police-package truck provides students and officers with real-world experience in the operation of a fully equipped emergency vehicle, including pursuit-rated handling, communication systems, and law enforcement-specific safety equipment. This investment ensures students and current officers are trained using industry-standard equipment reflective of what is actively deployed by law enforcement agencies across Wisconsin and the nation.

The public opening of bids was held on October 30, 2025, @ 1 p.m. via Teams. 3 vendors submitted proposals for the bid. A summary of the bid from the responsive bidders is included below.

Company	Address	BidAmount
Ewald Automotive Group	2570 East Sumner St., Hartford, WI 53027	47,421.50
Napleton Auto Group	330 Transit Rd, Columbus, WI 53925	47,700.00
Les Mack Automotive	131 Hwy 61 North, Lancaster, WI 53813	48,106.00

Recommendation: Award a contract for the 2026 Ford F-150 Police Responder in the bid amount of \$47,421.50 to Ewald Automotive Group, Hartford, WI.

Southwest Tech Board Approval:

C. Approval of Board Monitoring Report: Student Access and Success

The November 2025 Board Monitoring Report: Student Access & Success follows. Holly Clendenen, Chief Student Services Officer, will present the report and answer the Board's questions.

Recommendation: *Approve, as presented, the November 2025 Board Monitoring Report: Student Access & Success.*

EXECUTIVE SUMMARY

Alignment with Mission, Vision, Values, and Purposes

Southwest Wisconsin Technical College is intensifying its commitment to student success, with a comprehensive approach designed to ensure that every student reaches their full potential. In 2023-24, the college launched its efforts to develop Student Success Plans (SSPs), a key initiative designed to provide personalized support for each student from pre-enrollment through graduation.

As part of these plans, students engage in one-on-one sessions with college staff to complete a career assessment, create a support and services plan that complements their academic map, and develop a financial budget for their college journey. This holistic approach is expected to significantly enhance student outcomes, from degree completion to securing high-wage employment or achieving a seamless transfer to a four-year university.

This report outlines the strategic initiatives of Southwest Tech to expand educational access, promote degree completion, and foster post-graduation success, reaffirming our dedication to the long-term well-being of our students and the region we serve.

This approach transformed the way many departments engage and work with students. Students have more inevitable contact with recruiters, advisors, financial aid staff, academic success coaches, and other student support staff. Southwest Tech was awarded the **2025 Aspen Prize for Community College Excellence**, the nation's highest honor for community and technical colleges. The work being done with Student Success Plans, especially financial plans, was mentioned as a best practice to support student success. The prize affirms the college's leadership in student achievement, equity, and workforce readiness, and reflects the dedication of its faculty and staff to advancing the long-term prosperity of its students and region.

Alignment with Strategic Directions

Southwest Tech's three strategic directions each support student access and success by aligning goals and priorities. Implementing actions that continuously improve student learning and outcomes demonstrates a commitment to our mission, vision, and strategic directions.

1. College 1.0 – Access: Create transformational student success plans to improve access for all students.
2. College 2.0 – Completion: Enhance high-quality work-based learning to improve course completion and graduation for all students.
3. College 3.0 – Post-College Success: Innovate the curriculum and workforce to improve wage and transfer success for all graduates.

STRATEGIC INITIATIVES DESIGNED TO IMPROVE OUR PERFORMANCE: 2024-25

College 1.0 Access: We know we will be successful when more people choose to be students at Southwest Tech, especially if they live in the college's five-county district.

Starting with new applications for the 2025-26 academic year, nearly all degree programs require an admission meeting. During the admission meeting, a Student Success Plan is started if it has not already been started. The career assessment, academic map, and support plan are completed as a requirement for academic preparedness. The third SSP component, a financial budget, is required before registration. Programs that do not require an admission meeting include nursing assistant, emergency medical technician (EMT), advanced EMT, driver and safety education certification, and apprenticeship programs.

College recruiters and dual enrollment staff work with high school students to complete career assessments before applying to Southwest Tech whenever possible. If an applicant has not completed a career assessment before applying to the college, they will be required to complete one after submitting their application.

After completing a career assessment and/or applying to the college, applicants meet with a program advisor for a required admission meeting. During these admission meetings, advisors review the student's Student Success Survey responses and create an academic map that outlines the program curriculum, course delivery options, and available supports and services to help the student succeed throughout their educational journey. The supports and services plan identifies key campus resources—such as academic tutoring, disability services, mental health counseling, career services, and on-campus employment—that can play a vital role in a student's success. Through this model, we aim to increase access, completion, and post-graduation outcomes.

A financial planning discussion is also part of the SSP. Before registering for their first-semester courses, students meet with Financial Assistance staff to create a financial budget that incorporates tuition, fees, books, and living expenses, such as transportation, housing, and childcare. The budget also considers various income sources, including jobs, scholarships, and grants. After comparing expenses and income, the budget identifies any surplus or shortfall the student may encounter for the academic year. Financial assistance staff work with students to adjust their budgets, discuss behavior changes, and connect them with resources to help address any financial gaps.

In 2024-25, Southwest Tech aligned scholarship awards with students' financial budgets to assist students with the most significant funding gaps. There is a fundraising goal to have a \$2 million Student Success Endowment in the next year. The majority of the Aspen College Excellence Prize was endowed in this fund to support generations of students.

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Student Access and Success

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2024-25 Goals:

- 1.0 a. By July 2025, all program students will have a completed Student Success Plan.
- 1.0 b. By July 2025, all Adult Education and English Language Learner students will have a completed Student Success Plan.
- 1.0 c. Every high school graduate in our district will have college credit(s) that connect directly to a high-paying career path.
- 1.0 d. 100% of program students will have a reduced financial gap in 2025-26 due to aligning student success plans with scholarships and other college and financial resources in 2024-25.

2024-25 Outcomes:

1.0 a

- 1,271 students had a complete Student Success Plan as of 6/25/25
- More than 2,500 Student Success Plans had been started as of 6/25/25

2024-25 Student Success Scoreboard	7/8/2024	12/9/2024	6/25/2025
Career Assessments Completed ^	460	1,558	2,484
Financial Budget Completed	496	831	1,348
Academic Map w/Supports & Services Completed	981	1,551	2,514
Completed Students Success Plans	415	787	1,271
Completed Students Success Plans BEFORE Fall 2024/Spring 2025 classes started	384	683*	763
Special Population Students with Completed Plan	34	341	465
Non-Special Population Student with Completed Plan		446	568

- In Spring and Summer 2025, Executive Director of College Effectiveness Mandy Henkel interviewed 31 students who had recently attended a New Student Registration event to create or update their Student Success Plan and register for classes. The Executive Summary of the Student Interview Analysis is included in the Appendix as Item A. Below are some key highlights.
 - Overall, students found the SSP process to be highly beneficial, improving their sense of readiness and confidence in all three areas.
 - Many students transitioned from feeling overwhelmed to reassured and motivated, citing clarity in their path forward and confidence in their success.
 - The feedback affirms the value of intentional, personalized planning and suggests minor adjustments to further improve the student experience.
 - Students reported increased confidence, clarity, and preparedness after developing academic maps and support plans. One student commented that *"Finding the right classes was easy. Working through the academic mapping helped with keeping classes*

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scheduled on the same days, to make commuting easier." This comment demonstrates how personalized academic mapping can also support the financial and time management burdens that many students face.

- There was a general tone of appreciation for what students learned in the financial plan meetings, how informative they were, and how straightforward and realistic the information was. Some students felt this part to be more overwhelming and eye-opening, which demonstrates the value in breaking down the complex and often uncertain financial aspects of attending college. The following student comment is a good example of the positive and influential effect these financial meetings can have: *"Fun. The first time I met I was in the negative, and when I met with them today I was in the positive. I made some changes with where I live and work, and that made a big difference in my budget."*
- One recommendation for what would have helped more was to provide a checklist for the Financial Aid meeting, so students know what to expect and have ideas ahead of time.
- Overall, students felt developing their Student Success Plans cleared up the questions they had and the information they didn't know they needed; they felt more prepared for their education and overwhelmingly felt more confident. This quote from one student captures this well: *"My expectation is that by creating the plan I have a clear path to graduation. I know what is expected of me, and what I need to do, in detail. I know what kind of time I need to commit. So far everything has been explained so well that I feel well-informed. Having those informational meetings was very helpful."*

1.0 b.

- Adult Education Students with Completed SSPs by Aid Code (as of 5/7/25) *Duplicated counts
 - 31 students in 76-code classes
 - 26 students in 73-code classes
 - 26 students in 74-code classes
 - 9 students in 75-code classes

Board Monitoring Report

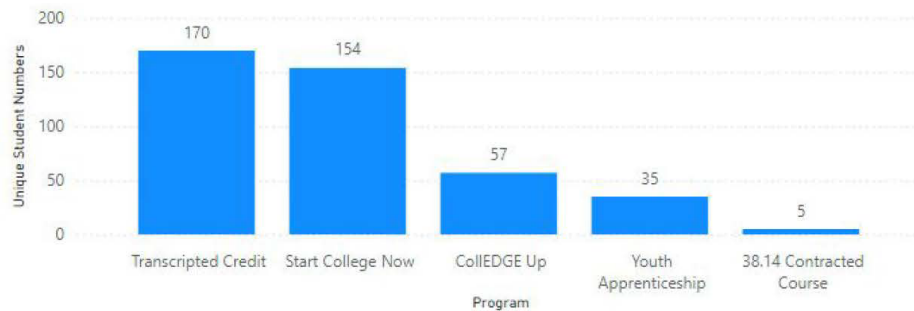
Student Access and Success

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1.0 c.

- 421 Dual Credit Students Had a Completed SSP (as of 8/6/25)

Dual Credit SSPs by Dual Credit Program



1.0 d.

- 159 25-26 Students Had Their Initial Gap Reduced as of 6/25/25
- 28% of 25-26 Students Had Their Initial Gap Reduced as of 6/25/25

Financial Gaps 25-26		12/9/2024	6/25/2025
# of Students with <u>Initial</u> Gap Greater than 0		136	574
Sum of Identified <u>Initial</u> Gaps		\$ 689,981	\$ 4,852,298
Average <u>Initial</u> Gap (of students with a gap)		\$ 5,073	\$ 8,456
# of Students with <u>Current</u> Gap Greater than 0			565
Sum of Identified <u>Current</u> Gaps			\$ 4,585,997
Average <u>Current</u> Gap (of students with a gap)			\$ 8,112

Financial Gaps 24-25		12/9/2024	6/25/2025
# of Students with <u>Initial</u> Gap Greater than 0		433	486
Sum of Identified <u>Initial</u> Gaps		\$ 3,205,886	\$ 3,405,580
Average <u>Initial</u> Gap (of students with a gap)		\$ 7,403	\$ 7,007
# of Students with <u>Current</u> Gap Greater than 0		388	440
Sum of Identified <u>Current</u> Gaps		\$ 2,696,836	\$ 2,853,465
Average <u>Current</u> Gap (of students with a gap)		\$ 6,951	\$ 6,485

STRATEGIC INITIATIVES DESIGNED TO IMPROVE OUR PERFORMANCE: 2025-26

College 1.0 Access: We know we will be successful when more people choose to be students at Southwest Tech, especially if they live in the college's five-county district.

2025-26 Goals:

- 1.0 a. By September 2026, all program students will have a complete Student Success Plan.
- 1.0 b. By July 2026, all Adult Education and English Language Learner students will have a completed Student Success Plan.
- 1.0 c. By June 2027, every high school graduate in Southwest Tech's district will have earned college credit(s) that align with their student success plan.
- 1.0 d. 100% of program students will have a reduced financial gap in 2026-2027 due to aligning student success plans with scholarships and other college and financial resources in 2025-2026.

Progress:

- For quantitative progress, see the Appendix, Item B for the Student Success Scoreboard as of 10/14/25.

College 2.0 Completion

2025-26 Goals:

- **Embedded Tutoring/Study Group Support:** Our goal is to embed tutoring in at least 10 general education course sections. Our largest special population with a significant achievement gap is economically disadvantaged students. Rather than having these students attend additional interventions outside of classes (which may interfere with work and life responsibilities), we will provide a combination of support within their existing classes and study group support in their program area at optimal times, as determined by their program instructors. We will target the General Education classes with the largest enrollments and lowest rates, which are likely to include English Composition 1, Oral/Interpersonal Communication, Math with Business Applications, Applied Math, and Workplace Communication.

Tutoring will be provided by our Academic Success Coaches. Once the courses are selected based on enrollment, completion rates, and the Success Coaches' schedules, the Success Coach will work with the instructor to identify points of concern (high-risk assignments and time periods within the course) and determine the best times to provide study group support in the program area. The Success Coach will attend targeted class sessions to build trust and familiarity among

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the students and play an important role in exhibiting good study skills, assist the instructor during class time as needed, and post a schedule for additional study group support hours outside of class, adjacent to the class time (right before or after in the same room) when practical and possible. Throughout the semester, the Success Coach will work closely with the program instructor to encourage students of concern to attend tutoring sessions.

- **Focused Support (Individual Case Management):** Our goal is to serve at least 150 of our highest risk students who are economically disadvantaged students, students with disability, Hispanic, black, or students of two or more races through individualized case management. All program students have a support network that includes at least one of the following: an Advisor, a Student Success Coach, or a representative from the Disability Services team. There are four teams that meet weekly to identify students of concern—such as those with academic alerts, low grades, or missed appointments. Students identified through focused support are discussed each week and next steps are documented to ensure the students are receiving outreach to connect them to necessary resources and guidance.

RECOGNIZING AND VALUING PEOPLE

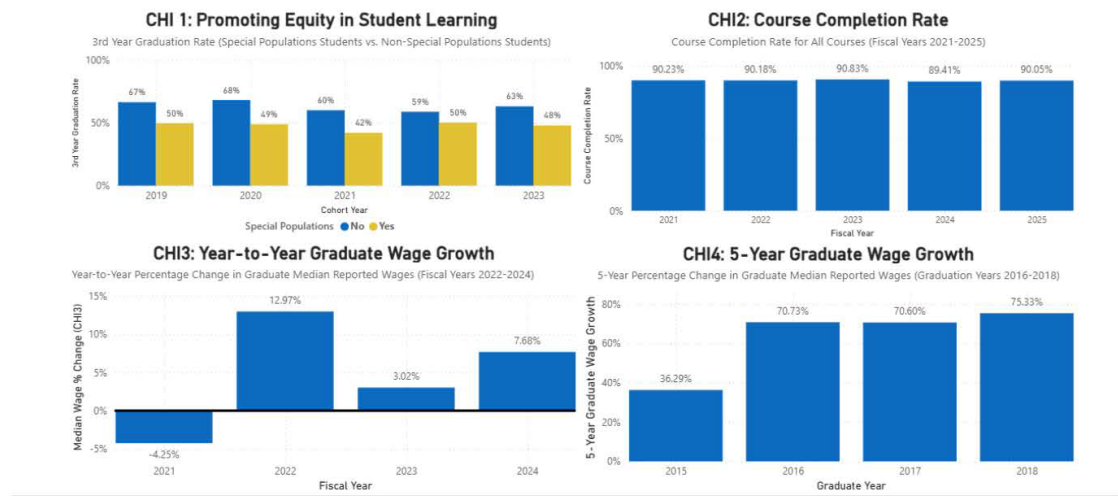
- Kaye Woodke for completing the Career Development Facilitation certification through UW-Madison. Sara Bahl, Brooke Marcue, and Delanie Weber are currently enrolled in the certification program.
- Stephanie Brown, Sherri Seitz, Gin Reynolds, and Kaye Woodke for working together to host a CNA prep session on short notice to help applicants complete requirements in time to start the next session of CNA.
- Recruiters, dual credit specialists, advisors, and financial aid staff for teaming up to go on the road to high schools to complete Student Success Plans for applicants in winter 2024-25. This helped high school seniors complete their admission requirements without needing to visit campus.
- Cora Schmitz, Sara Bahl, and Kim Govier for their work in awarding scholarships using financial plans and gaps.
- Jen Bahl, Mona Hach, Margaret Gardner, Karl Sandry, Natalie Leffler, Tina Leis, Nanette Hubbard, Danielle Seippel, and Chris Bowers for taking on tasks and responsibilities previously done by the Testing and Credit for Prior Learning Coordinator.
- Dan Rogers for his technical skill and Amy Seeboth-Wilson's project management to build a new technology tool for Student Success Plans.

PRESENTATION OF DATA

1. 2024-25 College Health Indicators

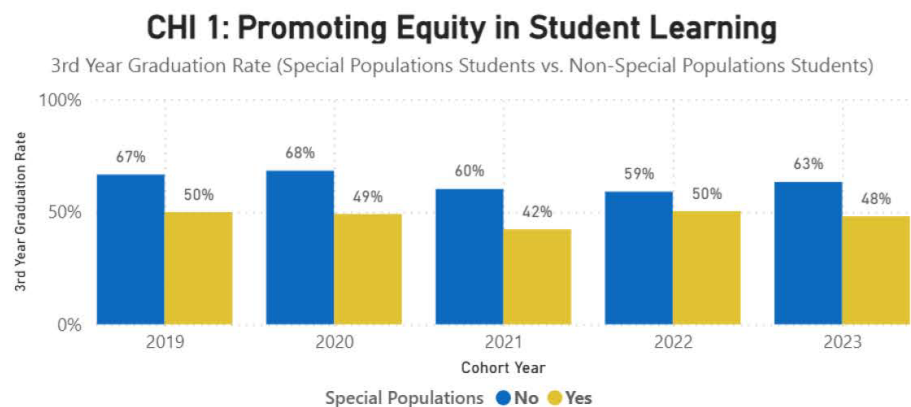
College Health Indicators Dashboard

Created and Maintained by the Department of College Effectiveness



2. Graduation Rates of Special Population and Non-Special Population Students

For the 2022-23 cohort, non-special population students had a graduation rate of 63%, an increase from the previous year. The special population graduation rate slipped slightly from 50% to 48% for the 2022-23. The gap in graduation rates grew for the 2022-23 cohort. The goal is for both rates to be 70%.



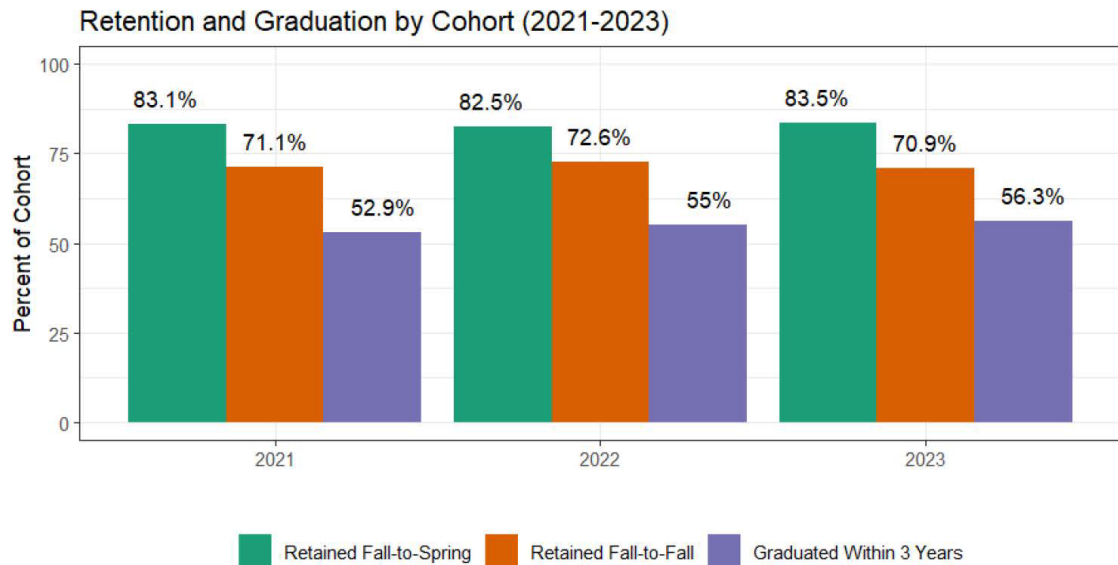
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3. Retention and Graduation Rates by Cohort

The 2023 cohort had an increase in fall-to-spring retention and graduation within three years but a decrease in fall-to-fall retention.



4. Special Population Student Headcount and % of Program Enrollees

In 2024-25, 46.4% of program enrollees (472 students) were in a special population group. The largest special population category was Pell grant recipients (34.3% of program enrollees, 349 students) followed by minority students (12.6% of program enrollees, 128 students). The number and percent of special population students increased to its highest percent of total students in the last five years.

Special Population Group	2021	2022	2023	2024	2025
Disabled	62	67	74	54	57
Minority	141	132	139	129	128
Veteran	58	46	49	26	21
Justice Involved	1	14	16	1	2
Dislocated Worker	7	3	5	1	2
Pell Grant Recipient	401	376	343	378	349
Total Special Pops	550	525	523	499	472

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Special Population Group	2021	2022	2023	2024	2025
Disabled	4.5%	5.7%	6.5%	4.6%	5.6%
Minority	10.3%	11.3%	12.2%	10.9%	12.6%
Veteran	4.2%	3.9%	4.3%	2.2%	2.1%
Justice Involved	0.1%	1.2%	1.4%	0.1%	0.2%
Dislocated Worker	0.5%	0.3%	0.4%	0.1%	0.2%
Pell Grant Recipient	29.2%	32.1%	30.0%	31.9%	34.3%
Total Special Pops	40.1%	44.9%	45.8%	42.1%	46.4%

5. Special Population Enrollment by Program

In 2024-25, 1,959 students were enrolled in programs classified as Transfer High-Value, Workforce High-Wage, Workforce Medium-Wage, Workforce Low-Wage, or Workforce Upskilling. Below is a table showing the percentage of students enrolled in each category who are in one or more Special Population categories. Students from special populations make up 65% of the students enrolled in Workforce Low-Wage programs.

Wage Classification	Students	Special Population Students	% of Students in Special Pop
Transfer High-Value	65	40	62%
Workforce High-Wage	846	429	51%
Workforce Medium-Wage	855	430	50%
Workforce Low-Wage	81	53	65%
Workforce Upskilling	112	16	14%

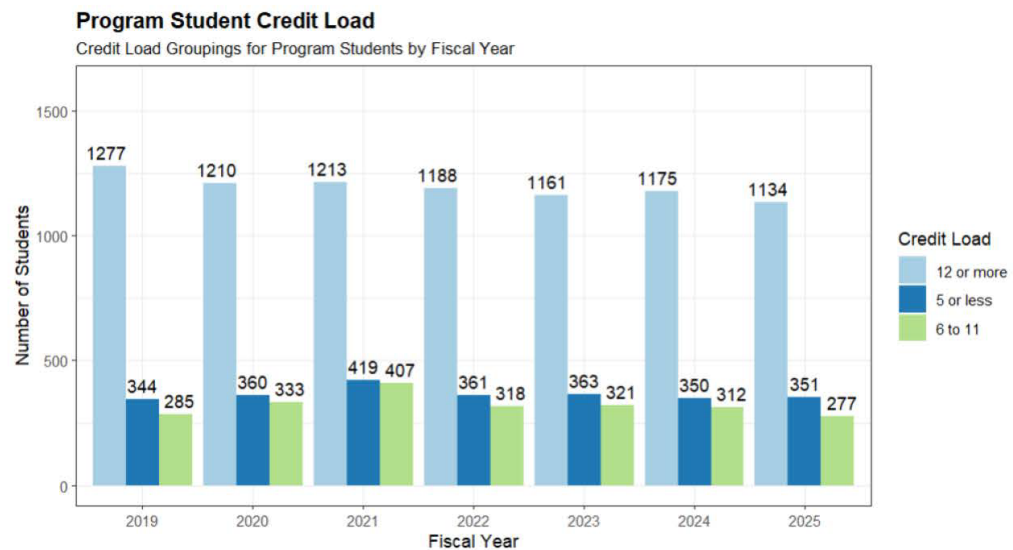
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6. Credit Intensity

In 2024-25, 1,134 students were enrolled in 12 or more credits (64%), 277 were enrolled in 6 to 11 credits (16%), and 351 were enrolled in 5 or fewer credits (20%).

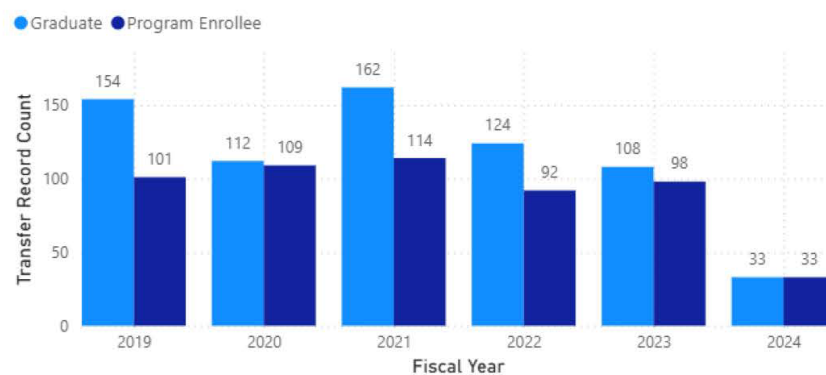


7. Student Transfer Data

The transfer numbers for 2023-24 are not all reported yet due to reporting deadlines. The 2024 numbers will be more accurate after the end of calendar year 2025. The 2024 transfer counts are higher than the 2023 counts at the same time last year. Transfer counts for each cohort have increased since last year as more students enroll in a transfer program.

Figure 29: Student Transfer Counts

Student Transfer Records by Graduation Status by Fiscal Year



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Fiscal Year	Program Graduate Transfers	Program Enrollee Transfers
2019	154	101
2020	112	109
2021	162	114
2022	124	92
2023	108	98
2024	33	33

8. Cohort Student Loan Default Rates (3 Year)

College	2018	2019	2020	2021	2022
Southwest Wisconsin Technical College	3.5%	1.1%	0.0%	0.0%	0.0%
WTCS System Average	9.3%	2.9%	0.0%	0.0%	0.0%

Note: A contributing factor to the default rates over the past three years has been the pause on payments and interest on federal student loans from March 2020 until September 2023.

9. Student Loan Borrowing

In 2024-25, 436 students took out a student loan through the Southwest Tech Financial Aid department. The average loan was \$6,334.24. This was an increase over the previous years. The percentage of students who received financial aid and borrowed loans increased from 40% to 43%. 1,019 students received financial aid through the Southwest Tech Financial Aid department in 2024-25.

2024-25 was the first year of awarding aid out of the new student information system (SIS), Anthology Student, and there was a change in the initial offer loan amount. Auto-awarding was used, and students were offered their full eligibility offer instead of a manually reduced amount. The increase in borrowing was in unsubsidized loans (accrue interest while students are in school), which essentially would have been the loans we manually added in our prior SIS. Subsidized loan borrowing was slightly lower than in prior years.

The number of students receiving Pell Grant numbers were also up in 2024-25. 652 students received Pell grants, with an average grant of \$4,811, which is up from 2023-24, when 636 students received Pell grants averaging \$4,275 average.

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Student Access and Success

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Fiscal Yr	Total Loans Borrowed	Unduplicated Borrowers	Yearly Average Loans per Borrower	Students who Received Financial Aid*	Percent of Students who Received Financial Aid and Borrow Loans**
2016	\$ 3,291,658	799	\$ 4,119.72	1092	73%
2017	\$ 3,259,708	776	\$ 4,200.65	1101	70%
2018	\$ 2,780,639	675	\$ 4,119.47	1086	62%
2019	\$ 2,648,015	648	\$ 4,086.44	1063	61%
2020	\$ 2,435,176	621	\$ 3,921.38	1097	57%
2021	\$ 2,256,448	574	\$ 3,931.09	1113	52%
2022	\$ 2,122,238	533	\$ 3,981.68	1197	45%
2023	\$ 2,322,537	547	\$ 4,245.95	1123	49%
2024	\$ 2,331,763	549	\$ 4,247.29	1379	40%
2025	\$ 2,761,727	436	\$ 6,334.24	1019	43%

STRENGTHS

1. Our People - Southwest Tech faculty and staff are deeply committed to each student's success, providing personalized support that reflects genuine care and dedication. Through our Student Success Plans, faculty and staff work closely with students to set goals, address challenges, and connect them with the academic, financial, and personal resources needed to thrive. This individualized approach—rooted in our belief that every student's journey matters—helped Southwest Tech earn national recognition. Our culture of care extends to one another as well, with employees across departments stepping up to support large campus events such as New Student Registration and Orientation, ensuring every new student feels welcomed and ready to succeed.
2. Our Outcomes – As recognized by the Aspen Institute, our student outcomes lead the nation. Our 2023 3-year graduation rate was 19 percentage points higher than the national average (54% compared to 35%), and our 3-year Pell graduation rate was 17 percentage points higher than the national average (49% compared to 32%).
3. Student Success Plans & Financial Plans – Southwest Tech is committed to every student having a Student Success Plan. More staff and faculty are involved in student success plans than before. New program students complete an SSP before starting their first classes. More and more dual credit students are completing an SSP before starting college classes in high school. In Spring 2025, all continuing students updated their SSP before they could register for classes. In Fall 2025, criteria were established to allow some students to opt out of a required touchpoint, enabling support to focus on new students (with fewer than 24 completed credits) and those with a GPA below 3.0. Financial plans have been recognized as unique and game-changing for students' financial literacy and stability.

OPPORTUNITIES

1. Technology to Support Student Success Plans – At the June 2025 Student Success Plan retreat, technology was a theme in the S.W.O.T. analysis for weakness, opportunity, and threat. Dan Rogers, programmer, started building a custom application in the summer, and it has slowly launched this fall. The dual credit team has been using the new application for a few weeks and have high remarks for its user-friendliness and efficiency. The advising and financial aid teams will start using the application soon.
2. Faculty Engagement with Student Success Plans – In 2025-26, all program students will meet with a faculty member to review their SSP, specifically work-based learning and career goals. This will be an engaging touchpoint for students to talk with someone else at the college about their SSP. Early reports from faculty include comments about assigning clinicals differently because of SSP conversations and developing deeper relationships with students.
3. Anthology Student, Reach, and Succeed Integration, and Continuous Improvement – The environment is more stable than last year, but we are still working to improve integration between systems and reduce manual workarounds.

APPENDIX

Item A: SWTC Student Success Plan – Student Interview Analysis

Provided by College Effectiveness

Purpose: The purpose of the student interviews was to evaluate the students' experience related to the development of their individualized Student Success Plan (SSP) at Southwest Tech.

This report identifies common themes, highlights areas of strength, and opportunities for improvements in the SSP process. The goal is to inform ongoing efforts to enhance student onboarding, advising, and support services, ensuring each student begins their academic journey with clarity, confidence, and a personalized plan for success.

Executive Summary

Interviews were conducted in person and virtually after students completed New Student Registration. Interviews were conducted on the following dates in 2025: April 3, 9, 10, 21, 23, May 1, and July 30. All interviews were conducted by Mandy Henkel, Executive Director of College Effectiveness. Microsoft Forms was the tool used to collect responses. Mandy served as the scribe for all responses. Questions are provided in **bold** below in the order they were asked.

31 students responded from a diverse range of programs, including: Animal Science, Supply Chain Management, Welding, Early Childhood Education, Accounting, Radiography, Business Management, University Transfer, Ag Power, Automotive Tech, Building Trades-Carpentry, Human Services Associate, CJ-

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Law Enforcement, Cosmetology, Golf Course Management, Nursing-AD, Auto Collision, Medical Coding, and Midwifery. Students are represented in both in-person and online programs.

Overall, students found the SSP process to be highly beneficial, improving their sense of readiness and confidence in all three areas. Many students transitioned from feeling overwhelmed to reassured and motivated, citing clarity in their path forward and confidence in their success. The feedback affirms the value of intentional, personalized planning and suggests minor adjustments to further improve the student experience.

Q1: Was today the first time you started your Student Success Plan at Southwest Tech? If not, when did you start your student success plan at Southwest Tech?

Of the 31 responses, four (4) students were starting their SSP's for the first time on Registration Day. The other 27 students had started their SSP's previously.

- 16 had met previously with an Advisor
- 5 had met previously with an Advisor AND Financial Aid
- 1 had met previously with Financial Aid
- 2 had meetings at their High School (did not state with who)
- 1 had met previously at their High School AND with Financial Aid
- 1 student had met previously with their Advisor, but had only started their SSP during this Registration Day.

Q2: What was your experience completing a career assessment with a staff member? Do you remember if you did a career assessment before or after you applied to the college?

Themes:

- Confirmed Program Choice
- Easy and Goal-Focused
- Helpful and Questions were Answered

One student noted that this meeting initiated a Change of Program for them, while two students found the meetings were Not Memorable.

Q3: What was your experience when you met with a staff member to develop your academic map and support plan?

Themes:

- Clarity of Academic Requirements
- Personalized Planning
- Resource Awareness
- Scheduling Courses
- Confidence and Reassurance

Students reported increased confidence, clarity, and preparedness after developing academic maps and support plans. One student commented that *"Finding the right classes was easy. Working through the*

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academic mapping helped with keeping classes scheduled on the same days, to make commuting easier.”

This comment demonstrates how personalized academic mapping can also support the financial and time management burdens many students are challenged with.

Q4: What was your experience when you met with a financial aid staff member to create a financial plan or budget? Did you understand the purpose of creating a budget?

Themes:

- Informative: Increased financial awareness, helpful
- Learning Experience: Use of tools and visual aids
- Influential
- Reassurance
- Easy and Organized
- Understanding the Purpose of Budgeting

There was a general tone of appreciation for what students learned in these meetings, how informative they were, and how straightforward and realistic the information was. Some students felt this part to be more overwhelming and eye-opening, which demonstrates the value in breaking down the complex, and often uncertain, financial aspects of attending college. The following student comment is a good example of the positive and influential affect these financial meetings can have: *“Fun. The first time I met I was in the negative, and when I met with them today I was in the positive. I made some changes with where I live and work, and that made a big difference in my budget.”*

Q5: What benefit or value have you experienced, or would you expect as an outcome of creating a student success plan? What helped and how? Could anything have been done differently to be more helpful to you? Were there any important topics that you wish were discussed during these meetings that were not?

Themes:

- Increased Confidence – Feel more prepared
- Clarity in Academic and Career Pathway
- Increased Financial Awareness and Planning
- Holistic Support and Advising

One recommendation for what would have helped more was to provide a checklist for the Financial Aid meeting, so students know what to expect and have ideas ahead of time.

Overall, students felt developing their Student Success Plans cleared up the questions they had and the information they didn't know they needed, they felt more prepared for their education, and overwhelmingly felt more confident. This quote from one student captures this well: *“My expectation is that by creating the plan I have a clear path to graduation. I know what is expected of me, and what I need to do, in detail. I know what kind of time I need to commit. So far everything has been explained so well that I feel well-informed. Having those informational meetings was very helpful.”*

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Q6: Would you like to share anything else about your experience creating a student success plan with me?

Student Quotes:

"Find them really helpful."

"Communication for registration was not clear on that we should come at 1pm. It sounded more like come between 1-3pm."

"There was one class that was not on the website but I needed to get on my schedule. It was helpful to have everyone at Southwest Tech to help me get that figured out."

"[Advisor] really let me decide what I wanted to do, but he was great with suggestions and guiding my decision process."

"Went really well. I'm glad I did it."

"Was a really easy and simple process and very helpful."

"Overall, I would say my experience has been very good. You have all answered my questions and didn't have to "dodge" them or get back to me, I was able to get answers to everything I felt I needed."

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Item B: Student Success Scoreboard as of 10/14/25

Student Success Scoreboard	8/21/2025	9/15/2025	10/14/2025
ACTIVE PROGRAM STUDENTS			
Career Assessments Completed	929	936	1,152
Academic Map w/Supports & Services Completed	947	951	1,150
Financial Budget Completed	786	802	823
Complete Students Success Plans	755	771	807
ACTIVE DUAL CREDIT STUDENTS			
Complete Students Success Plans			
ACTIVE ADULT EDUCATION AND ENGLISH LANGUAGE LEARNING (ELL) STUDENTS			
Career Assessments Completed		46	24
Academic Map w/Supports & Services Completed		46	24
Financial Budget Completed		8	4
Complete Students Success Plans		7	4

Complete Student Success Plans - Active Students		783	807
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ACCEPT & APPLICANT - RSN			
Career Assessments Completed	230	130	313
Academic Map w/Supports & Services Completed	234	131	313
Financial Budget Completed	102	56	91
Complete Students Success Plans	99	54	90

8/21/2025	9/15/2025	10/14/2025
PROGRAM STUDENTS - ALL STATUSES		
2,012	2,039	2,192
2,037	2,064	2,186
1,186	1,209	1,240
1,124	1,147	1,195
DUAL CREDIT STUDENTS - ALL STATUSES		
509	511	570
AE & ELL STUDENTS - ALL STATUSES		
	218	224
	219	224
	67	68
	60	63
ALL STATUSES		
1,393	1,426	1,506

Financial Gaps 25-26	2/14/2025	3/19/2025	4/11/2025	5/12/2025	6/9/2025	6/25/2025	8/20/2015	9/16/2025	10/14/2025
# of Students with Initial Gap Greater than 0	278	282	455	522	554	574	677	683	684
Sum of Identified Initial Gaps	\$ 1,906,385	\$ 2,459,129	\$ 3,876,455	\$ 4,408,106	\$ 4,694,157	\$ 4,852,298	\$ 5,758,657	\$ 5,770,066	\$ 8,764,338
Average Initial Gap (of students with a gap)	\$ 6,858	\$ 8,720	\$ 8,520	\$ 8,445	\$ 8,473	\$ 8,456	\$ 8,506	\$ 8,448	\$ 8,427
# of Students with Current Gap Greater than 0				521	548	565	651	631	630
Sum of Identified Current Gaps				\$ 4,246,891	\$ 4,479,237	\$ 4,585,997	\$ 5,248,301	\$ 4,956,546	\$ 4,915,519
Average Current Gap (of students with a gap)				\$ 8,151	\$ 8,173	\$ 8,112	\$ 8,062	\$ 7,855	\$ 7,802

DEFINITIONS:

Active = currently taking a class

Accept & Applicant - RSN = accepted or applied to the college but not yet taking classes

Dual Credit = high school student taking college classes

2526 Students With Initial Gap Who Have a Reduced Gap 299
% of 2526 Students With Initial Gap Who Have a Reduced Gap 44%

Board Monitoring of College Effectiveness

A. Review 2026-27 Budget Process

The 2026-27 budget process will be presented by Mr. White. An outline of the process follows:

2026-2027 DISTRICT BUDGETARY PROCESS

Budget development is an integral step in planning and dedicating operational resources to facilitate the implementation of strategic directions for Southwest Tech in the forthcoming year and beyond. The budget allocates financial resources for on-going programs, courses and services, as well as for new initiatives. Budgeting is done in accordance with Chapter 65 of the Wisconsin Statutes, Wisconsin Technical College System (WTCS) Administrative Rules and local district policy; prepared in the format required by the WTCS; and submitted to the state office by July 1, 2026.

In planning for the prudent use of the College's resources, a budget will be developed:

- that complements the vision, mission and strategic directions of the College;
- that addresses the needs of students, business and industry, and other external agencies;
- that is sensitive to public concerns and local economic trends.

<u>TIMELINE</u>	<u>ACTIVITY</u>
November 15	Fiscal Services initiates process and schedule for each department to plan staffing needs and define programs/services, both new and ongoing.
November 15 – December 22	Budget managers collect budget requests from staff and develop program and overall departmental budgets by cost center encompassing the collective input of staff and accounting for all elements of operational and capital expenditures.
December 22 – February 1	Controller meets with supervisors to adjust departmental chart-of-accounts for tracking/reporting (including proposed grants) and integrates budget requests to specific accounts. Schedule budget review sessions with College Leadership to balance priorities and new initiatives within budget capacity.
January 15	Operational and Capital budget requests are due.
January to March 1	Grant proposals for upcoming year by main sources are due. Other grants/projects may filter in throughout a budget year as federal, state and private application windows dictate.
February 1	Fiscal Services compiles the College's aggregate budget. This provides the basis for comparative analysis at various levels of detail among multiple years.
February District Board Meeting	District Board reviews College priorities and establishes budget assumptions and parameters.
April District Board Meeting	Detail review of the proposed budget by the full District Board. Modify assumptions and parameters if necessary.
May 15	Review budget changes with the respective departments and staff.
May District Board Meeting	Second update of the proposed budget to the District Board.
June 15	Final adjustment to budget document.
June District Board Meeting	Public hearing on proposed budget followed by regular board meeting and budget adoption.

B. Staffing Update

A summary of College Staffing follows:

	Name	Title	Status and/or Additional Info	Effective Date	Funding Source &/or Estimated Wage Range/Hired Salary
1	Replacement	Academic Success Coach	Danielle Carlson	Posted 5/9/2025	C41 \$48,908.24 - \$68,471.54 Hired at \$66,500
2	New	Manufacturing Outreach Coordinator	Lisa Schaefer	Posted: 6/6/25	C44: \$58,124.23 - \$81,373.72 Hired at \$79,000
3	Replacement	Director of Human Resources	On Hold	Posted: 6/2/25	D63: \$70,133.94 - \$101,695.41
4	New	Advisor	John Richter	Posted: 7/11/2025	C42 Salary: \$51,741.76 - \$72,438.46 Hired at \$66,500
5	New	Adult Education Instructor/Academic Success Coach	Meghan Weber	Posted: 7/18/2025	C41: \$23.51 - \$32.92 Hired at \$26.40
6	Replacement	Electrical Power Distribution Lab Assistant	Thomas Moravits	Posted: 6/23/25	B21: \$17.36 - \$22.57 Hired at \$23.00
7	Replacement	Assistant Child Care Director/Instructor	Abby Meier	Posted: 8/8/2025	C41 Salary: \$48,908.24 - \$68,471.54 Hired at \$49,400
8	Replacement	Director of Foundation	Stacia Stephenson	Posted: 8/8/2025	D62: \$67,359.08 - \$97,670.88 Hired at \$97,670.88
9	Replacement	Financial Aid Assistant/Accounting Bureau	Tina Boebel	Posted: 8/8/2025	B22 Hourly: \$19.56-\$25.37 Hired at \$22.50
10	Replacement	Software Development Instructor	Interviewing	Posted: 8/8/2025	Bachelor's Equivalency: \$51,221 - \$81,444 Advanced Equivalency: \$53,878 - \$85,666 Master's Equivalency: \$56,533 - \$89,888
10	Replacement	Social Science Instructor	Melissa Lipska	Posted: 8/8/2025	Bachelor's Equivalency: \$51,221 - \$81,444 Advanced Equivalency: \$53,878 - \$85,666 Master's Equivalency: \$56,533 - \$89,888 Hired at \$70,000
11	Replacement	Medical Laboratory Technician Instructor	Kylie Poots	Posted: 6/25/2025	Bachelor's Equivalency: \$51,221 - \$81,444 Advanced Equivalency: \$53,878 - \$85,666 Master's Equivalency: \$56,533 - \$89,888 Hired at \$67,000
12	Replacement	Drivers Education Program Coordinator	Natalie Leffler	Posted: 9/16/2025	C41 \$46,690 - \$65,366 Hired at \$24.04
13	Replacement	Associate Degree Nursing Instructor	Misty Thill	Internal	Hired at \$67,000
14	Replacement	Training and Development Coordinator	Interviewing	Posted 10/23/25	C41 Hourly: \$23.51 - \$32.92

Information and Correspondence

A. Enrollment Report and Student Success Scoreboard

1. FTE Comparison Report

Caveat for spring registration timing variances:

- Spring 2026 – registration began Nov 3, 2025
- Spring 2025 – registration began Nov 11, 2024
- Spring 2024 – registration began Nov 13, 2023

		School Year 2025-26 Registration began on March 17, 2025									
FTE COMPARISON REPORT - NOVEMBER 10, 2025		Headcount					FTE's				
Program Number	Program Name	FY 23-24 11/13/2	FY 24-25 11/11/24	FY 25-26 11/10/25	24 to 26 Change	25 to 26 Change	FY 23-24 11/13/23	FY 24-25 11/11/24	FY 25-26 11/10/25	24 to 26 Change	25 to 26 Change
101011	Accounting	38	35	40	2	5	15.83	14.13	21.03	5.20	6.90
311011	Accounting Assistant	7	6	8	1	2	2.77	1.83	3.43	0.67	1.60
305316	Advanced EMT	-	-	12	12	12	-	-	1.60	1.60	1.60
100067	Agribusiness Science & Technology - Agribusiness	16	28	19	3	(9)	8.83	13.27	10.23	1.40	(3.03)
310063	Agribusiness Science & Technology - Agronomy Tech	2	1	-	(2)	(1)	0.93	0.50	-	(0.93)	(0.50)
320701	Agricultural Power & Equipment Technician	36	31	26	(10)	(5)	17.63	16.57	13.77	(3.87)	(2.80)
100917	Animal Science	29	35	34	5	(1)	14.67	19.10	17.70	3.03	(1.40)
100939	Agronomy	11	22	26	15	4	5.40	10.77	13.60	8.20	2.83
303163	Artisanal Modern Meat Butchery	1	16	13	12	(3)	0.30	2.27	3.50	3.20	1.23
314051	Auto Collision Repair & Refinish Technician	6	13	9	3	(4)	3.40	6.70	5.03	1.63	(1.67)
324042	Automotive Technician	29	34	35	6	1	12.47	14.40	13.30	0.83	(1.10)
314081	Bricklaying & Masonry (DOC)	1	-	-	(1)	-	0.07	-	-	(0.07)	-
304431	Building Maintenance & Construction (DOC)	1	-	2	1	2	0.07	-	0.13	0.07	0.13
314751	Building Trades-Carpentry	16	9	10	(6)	1	7.77	4.43	8.40	0.63	3.97
101021	Business Analyst / Data Analyst	7	6	2	(5)	(4)	3.07	2.97	1.03	(2.03)	(1.93)
101023	Business Management	87	79	86	(1)	7	36.93	34.17	40.23	3.30	6.07
105305	Cancer Information Management	69	57	41	(28)	(16)	24.13	18.73	17.47	(6.67)	(1.27)
115301	Cancer Information Management (Advanced Technical	3	8	23	20	15	0.97	2.07	7.67	6.70	5.60
313071	Child Care Services	3	3	2	(1)	(1)	1.40	0.80	0.60	(0.80)	(0.20)
304204	CNC Setup Technician	-	-	6	6	6	-	-	1.80	1.80	1.80
314441	CNC Machine Operator/Programmer	-	1	-	-	(1)	-	0.07	-	-	(0.07)
315021	Cosmetology	45	43	45	-	2	21.57	20.30	31.00	9.43	10.70
105046	Criminal Justice - Law Enforcement 2	26	35	29	3	(6)	10.33	14.07	13.00	2.67	(1.07)
105045	Criminal Justice Studies	14	8	6	(8)	(2)	6.77	3.20	2.80	(3.97)	(0.40)
305042	Criminal Justice-Law Enforcement 720 Academy	-	6	-	-	(6)	-	1.60	-	-	(1.60)

FTE COMPARISON REPORT - NOVEMBER 10, 2025		Headcount					FTE's				
Program Number	Program Name	FY 23-24 11/13/2	FY 24-25 11/11/24	FY 25-26 11/10/25	24 to 26 Change	25 to 26 Change	FY 23-24 11/13/23	FY 24-25 11/11/24	FY 25-26 11/10/25	24 to 26 Change	25 to 26 Change
310915	Dairy & Livestock Technician	1	1	-	(1)	(1)	0.20	0.50	-	(0.20)	(0.50)
305082	Dental Assistant	13	10	11	(2)	1	6.63	5.33	5.60	(1.03)	0.27
105106	Direct Entry Midwife	103	98	111	8	13	41.97	41.07	52.50	10.53	11.43
308121	Driver and Safety Education Certification	17	7	8	(9)	1	3.30	1.60	2.30	(1.00)	0.70
103071	Early Childhood Education	54	45	36	(18)	(9)	22.00	18.70	18.03	(3.97)	(0.67)
613073	Early Childhood Licensing Basic Ages 0-2	-	1	-	-	(1)	-	0.20	-	-	(0.20)
314132	Electrical Power Distribution	45	43	43	(2)	-	21.33	20.13	20.33	(1.00)	0.20
504132	Electricity (Construction) Apprentice	27	27	30	3	3	1.80	1.80	2.00	0.20	0.20
106201	Electromechanical Technology	22	14	18	(4)	4	11.27	7.73	15.60	4.33	7.87
305313	Emergency Medical Technician	34	60	66	32	6	3.83	4.50	5.83	2.00	1.33
104813	Energy Management Technology (suspended)	3	1	-	(3)	(1)	1.40	0.50	-	(1.40)	(0.50)
320804	Farm Operations & Management - Ag Mechanics (suspended)	1	-	-	(1)	-	0.53	-	-	(0.53)	-
320803	Farm Operations & Management - Dairy (suspended)	2	-	-	(2)	-	1.13	-	-	(1.13)	-
310803	Farm Operations & Management - Dairy Technician	1	-	-	(1)	-	0.67	-	-	(0.67)	-
310802	Farm Operations & Management - Farm Ag Maintenance	3	-	-	(3)	-	0.30	-	-	(0.30)	-
320806	Farm Operations & Management - Livestock (suspended)	3	-	-	(3)	-	1.63	-	-	(1.63)	-
103251	Golf Course Management	17	20	15	(2)	(5)	8.87	9.23	7.20	(1.67)	(2.03)
102012	Graphic And Web Design	37	32	25	(12)	(7)	17.30	14.40	21.93	4.63	7.53
105301	Health Information Technology	35	34	25	(10)	(9)	11.33	10.77	11.10	(0.23)	0.33
105203	Human Services Associate	24	18	14	(10)	(4)	12.03	9.53	9.30	(2.73)	(0.23)
108251	Individualized Technical Studies	-	1	2	2	1	-	0.20	0.40	0.40	0.20
504131	Industrial Electrician Apprentice	9	6	5	(4)	(1)	0.73	0.40	0.33	(0.40)	(0.07)
316201	Industrial Mechanic	4	6	2	(2)	(4)	2.27	3.30	0.67	(1.60)	(2.63)
106203	Instrumentation and Controls Technology	1	1	-	(1)	(1)	0.57	0.03	-	(0.57)	(0.03)
101512	IT - Cybersecurity Specialist	13	30	25	12	(5)	6.27	14.50	14.77	8.50	0.27
101502	IT - Network Specialist (suspended)	5	-	-	(5)	-	2.47	-	-	(2.47)	-
311509	IT - Network Systems Technician	5	4	4	(1)	-	2.00	1.70	2.07	0.07	0.37
305133	Laboratory Science Technician	2	1	-	(2)	(1)	0.33	0.07	-	(0.33)	(0.07)
101961	Leadership Development (suspended)	11	5	3	(8)	(2)	3.60	2.53	1.00	(2.60)	(1.53)
208001	Liberal Arts - Associate of Arts	33	41	38	5	(3)	11.07	15.77	21.43	10.37	5.67
208002	Liberal Arts - Associate of Science	16	11	16	-	5	6.10	3.80	7.53	1.43	3.73
315091	Medical Assistant	21	22	15	(6)	(7)	8.47	8.83	6.77	(1.70)	(2.07)
315302	Medical Coding Specialist	51	45	38	(13)	(7)	17.73	14.43	16.40	(1.33)	1.97
105131	Medical Laboratory Technician	10	7	10	-	3	4.60	2.70	4.83	0.23	2.13
305024	Nail Technician	5	2	4	(1)	2	0.83	0.33	1.33	0.50	1.00

FTE COMPARISON REPORT - NOVEMBER 10, 2025		Headcount					FTE's				
Program Number	Program Name	FY 23-24 11/13/2	FY 24-25 11/11/24	FY 25-26 11/10/25	24 to 26 Change	25 to 26 Change	FY 23-24 11/13/23	FY 24-25 11/11/24	FY 25-26 11/10/25	24 to 26 Change	25 to 26 Change
101966	Nonprofit Leadership (suspended)	9	7	4	(5)	(3)	3.87	3.50	2.20	(1.67)	(1.30)
105431	Nursing - Associate Degree	185	156	160	(25)	4	59.27	50.90	81.13	21.87	30.23
305431	Nursing Assistant	137	115	92	(45)	(23)	14.70	9.70	7.60	(7.10)	(2.10)
611013	Payroll Assistant	-	2	-	-	(2)	-	0.13	-	-	(0.13)
305132	Phlebotomist/Specimen Processor	-	-	9	9	9	-	-	0.93	0.93	0.93
105241	Physical Therapist Assistant	15	18	24	9	6	5.40	7.53	10.17	4.77	2.63
504275	Plumbing Apprentice	24	31	26	2	(5)	2.40	3.07	2.13	(0.27)	(0.93)
611824	Purchasing Agent/Buyer	-	-	1	1	1	-	-	0.27	0.27	0.27
105261	Radiography	-	17	26	26	9	-	6.73	15.63	15.63	8.90
311821	Supply Chain Assistant	2	1	-	(2)	(1)	0.70	0.67	-	(0.70)	(0.67)
101821	Supply Chain Management	24	22	23	(1)	1	9.90	8.70	10.50	0.60	1.80
105121	Surgical Technology	16	21	20	4	(1)	7.07	8.07	10.50	3.43	2.43
611012	Tax Preparer Assistant	-	-	4	4	4	-	-	0.93	0.93	0.93
104995	Technical Studies-Journeyworker	1	1	-	(1)	(1)	0.10	0.10	-	(0.10)	(0.10)
314421	Welding	34	38	29	(5)	(9)	16.23	18.73	20.13	3.90	1.40
TOTAL PROGRAM DEGREE SEEKING:		1,522	1,498	1,456	(66)	(42)	550	534	639	89.23	104.36
38.14	38.14 Contracted Courses*	-	27	36	36	9	-	2.90	3.80	3.80	0.90
COLEDG	ColLEDGE Up*	-	285	26	26	(259)	-	40.10	2.70	2.70	(37.40)
SCNOW	Start College Now*	-	193	543	543	350	-	34.53	86.37	86.37	51.83
UNDECIDE	Undecided*	-	1	-	-	(1)	-	0.13	-	-	(0.13)
UNDEC	Undeclared*	521	102	93	(428)	(9)	83.03	18.67	19.10	(63.93)	0.43
YOUTHAPP	Youth Apprenticeship*	-	12	54	54	42	-	1.07	4.97	4.97	3.90
TOTAL DEGREE COURSE STUDENTS/FTEs:		521	620	752	231	132	83	97	117	33.90	19.53
BAS-ED	Basic Education (73,74,75,76)	271	134	225	(46)	91	25.60	21.26	13.37	(12.23)	(7.89)
REMEDI	Basic Education Remedial/Developmental (77, 78)	124	104	141	17	37	1.33	0.15	2.51	1.18	2.36
NONDEG	Non-Degree**	2,288	1,567	1,564	(724)	(3)	40.74	32.35	31.96	(8.79)	(0.39)
UNDES	Undesignated**	85	38	54	(31)	16	9.10	5.63	7.00	(2.10)	1.37
TOTAL NON-DEGREE:		2,768	1,843	1,984	(784)	141	76.78	59.39	54.84	(21.94)	(4.56)
TOTALS:		4,811	3,961	4,192	(619)	231	709.31	691.16	810.50	101.19	119.34
					-12.9%	5.8%	-			14.3%	17.3%

*	Degree courses - Aid codes 10, 30, 31, 32, and 50
**	Non-degree courses - Aid Codes 42 and 47
CATEGORY DEFINITIONS	
38.14	38.14 Contract is set up as a program in Anthology. Students apply and register in the program for billing and tracking purposes. They are degree level courses.
COLEDG	ColLEDGE Up are degree courses/programs that are offered to area HS students.
SCNOW	Start College Now includes degree courses that HS students can enroll in for college credit (SWTC faculty teach the course).
TRANSCR	Transcripted Credit are high school courses that are also earning college credit through an agreement between SWTC and the high school.
UNDECIDE	Undecided is an option for prospective students to select when completing the application.
YOUTHAPP	Youth Apprenticeship are high school students enrolled in degree level course funded by CESA. Youth Apprenticeship is to be reported when credit is granted through a course offered by the high school or the college under the provisions of s. 106.13, Wis. Stats.
UNDEC	Undeclared are degree courses (10, 3x) taken by students that are not in a program.
UNDES	Undesignated is a category for tracking non-degree courses (aid codes 42 & 47). This is a carry-over from CAMS. Anthology tracks these students in the Non-Degree category.
NONDEG	Non-Degree is a category for tracking non-degree course (aid codes 42 & 47) enrollment.

2. 2025-26 Program Application Comparison Report

Program Application Comparison 2025/26 vs. 2026/27									
PROGRAM (Fall 2026 Applications)	CAP	11/03/24			11/10/25			YOY	
		IP	ACCEPT	TOTAL	IP	ACCEPT	TOTAL		
Accounting		6	4	10	2	2	4	-6	
Accounting Assistant			0	0	1	0	1	1	
Agribusiness Science & Technology - Agbus Mgmt		8	1	9	8	2	10	1	
Agribusiness Science & Technology - Agronomy Tech			0	0				0	
Agricultural Power & Equipment Technician		7	3	10	8	2	10	0	
Agronomy		6	2	8	3	0	3	-5	
Animal Science		5	1	6	7	2	9	3	
Artisanal Modern Meat Butchery		1	4	5		0	0	-5	
Auto Collision Repair & Refinish Technician			0	0				0	
Automation Systems Technology					1	0	1	1	
Automotive Technician		4	5	9	14	2	16	7	
Building Trades-Carpentry		5	1	6	5	2	7	1	
Business Management		9	3	12	12	1	13	1	
Cancer Information Management		1	1	2	1	0	1	-1	
Cancer Information Management (ATC)			9	9	2	5	7	-2	
Child Care Services			0	0		0	0	0	
CNC Setup Technician						0	0	0	
Cosmetology	24	9	7	16	15	2	17	1	
Criminal Justice Studies		1	0	1	3	1	4	3	
Criminal Justice-Law Enforcement 2		3	7	10	6	0	6	-4	
Dairy and Livestock Technician					2	0	2	2	
Dental Assistant		1	5	6	16	1	17	11	
Driver and Safety Education Certification			0	0		0	0	0	
Direct Entry Midwife		7	0	7	5	0	5	-2	
Early Childhood Education		6	5	11	12	1	13	2	
Early Childhood Licensing Basic Ages 0-2		1	0	1		0	0	-1	
Electrical Power Distribution	44	18	20	38	32	12	44	6	
Electro-Mechanical Technology		3	2	5	3	0	3	-2	
Electricity (Construction) Apprentice		2	0	2	9	0	9	7	
Golf Course Management		2	1	3	3	2	5	2	
Graphic and Web Design		8	1	9	6	0	6	-3	
Health Information Technology			0	0		0	0	0	
Human Services Associate		2	2	4	5	1	6	2	
Industrial Electrician Apprentice		2	0	2	3	0	3	1	
Industrial Mechanic		1	0	1	3	0	3	2	
IT-Cybersecurity Specialist		4	1	5	2	2	4	-1	
IT-Network Systems Technician		2	0	2	2	0	2	0	
IT-Software Developer					1	0	1	1	
Laboratory Science Technician			0	0		0	0	0	
Liberal Arts - Associate of Arts		10	1	11	8	0	8	-3	
Liberal Arts - Associate of Science			1	1	2	0	2	1	
Medical Assistant		2	1	3	2	2	4	1	

		11/03/24			11/10/25			
PROGRAM (Fall 2026 Applications)	CAP	IP	ACCEPT	TOTAL	IP	ACCEPT	TOTAL	YOY
Medical Coding Specialist		1	0	1	3	0	3	2
Medical Laboratory Technician			0	0	7	0	7	7
Nail Technician	15	1	3	4	4	3	7	3
Nursing-Associate Degree		30	2	32	49	4	53	21
Phlebotomist/Specimen Processor						2	2	2
Physical Therapist Assistant		5	1	6	9	0	9	3
Plumbing Apprentice		2	0	2		0	0	-2
Radiography	10	26	12	38	20	10	30	-8
Supply Chain Assistant			0	0		0	0	0
Supply Chain Management		1	0	1		0	0	-1
Surgical Technology		1	4	5	2	1	3	-2
Technical Studies-Journeyworker		1	0	1		0	0	-1
Undecided		11	0	11	5	0	5	-6
Welding		15	3	18	21	7	28	10
TOTAL		230	113	343	324	69	393	50
PROGRAM (Spring 2026 Applications)	CAP	IP	ACCEPT	TOTAL	IP	ACCEPT	TOTAL	YOY
Accounting		4	5	9	5	2	7	-2
Accounting Assistant		3	1	4		2	2	-2
Agribusiness Science & Technology - Agbus Mgmt			1	1		1	1	0
Agribusiness Science & Technology - Applicator Tech			1	1		0	0	-1
Agronomy			0	0	1	0	1	1
Animal Science			4	4		1	1	-3
Building Trades-Carpentry			0	0		3	3	3
Business Management		5	1	6	8	3	11	5
Cancer Information Management		17	6	23	9	6	15	-8
Cancer Information Management (ATC)		15	9	24	10	12	22	-2
Child Care Services			1	1		0	0	-1
Criminal Justice Studies			2	2	1	0	1	-1
Criminal Justice-Law Enforcement 2		1	2	3		3	3	0
Dairy and Livestock Technician			0	0	1	0	1	1
Direct Entry Midwife	40	124	26	150	107	34	141	-9
Driver and Safety Education Certification		3	1	4	1	0	1	-3
Early Childhood Education		4	2	6	3	4	7	1
Electro-Mechanical Technology			3	3	1	0	1	-2
Golf Course Management			0	0	1	0	1	1
Graphic and Web Design			1	1	7	3	10	9
Health Information Technology		5	5	10	7	1	8	-2
Human Services Associate			5	5	5	0	5	0
Individualized Technical Studies			1	1	1	0	1	0
Industrial Electrician Apprentice		1	0	1		0	0	-1
Industrial Mechanic			1	1		0	0	-1
IT-Cybersecurity Specialist			2	2	2	1	3	1
IT-Network Systems Technician			2	2	2	1	3	1
Liberal Arts - Associate of Arts		2	3	5	1	2	3	-2
Liberal Arts - Associate Science			3	3	3	1	4	1
Medical Assistant			9	9	2	2	4	-5
Medical Coding Specialist		13	10	23	15	10	25	2
Medical Laboratory Technician		1	0	1	2	0	2	1
Nail Technician			0	0		2	2	2
Nursing-Associate Degree		39	17	56	51	19	70	14
Payroll Assistant			0	0	1	0	1	1
Physical Therapist Assistant		2	2	4	1	1	2	-2
Production Planner Certificate			1	1		0	0	-1
Radiography		14	0	14	7	0	7	-7
Supply Chain Assistant		1	0	1	2	0	2	1
Supply Chain Management		3	1	4	0	2	2	-2
Surgical Technology		3	1	4	4	2	6	2
Tax Preparer Assistant			0	0	1	0	1	1
Technical Studies Journeyworker			0	0		0	0	0
Undecided		3	0	3	5	0	5	2
Welding			0	0	1	5	6	6
TOTAL		263	129	392	268	123	391	-1

3. Student Success Scoreboard

Student Success Scoreboard	8/21/2025	9/15/2025	10/14/2025	11/11/2025
PROGRAM STUDENTS - ALL STATUSES				
Career Assessments Completed	2,012	2,039	2,192	2,192
Academic Map w/Supports & Services Completed	2,037	2,064	2,186	2,188
Financial Budget Completed	1,186	1,209	1,240	1,248
Complete Students Success Plans	1,124	1,147	1,195	1,202
DUAL CREDIT STUDENTS - ALL STATUSES				
Complete Students Success Plans	509	511	570	705
ACTIVE ADULT EDUCATION AND ENGLISH LANGUAGE LEARNING (ELL) STUDENTS - ALL STATUSES				
Career Assessments Completed		218	224	228
Academic Map w/Supports & Services Completed		219	224	228
Financial Budget Completed		67	68	71
Complete Students Success Plans		60	63	66
TOTAL Complete Student Success Plans	1,393	1,426	1,506	1,517

Financial Gaps 25-26	2/14/2025	3/19/2025	4/11/2025	5/12/2025	6/9/2025	6/25/2025	8/20/2015	9/16/2025	10/14/2025	11/12/2025
# of Students with <u>Initial</u> Gap Greater than 0	278	282	455	522	554	574	677	683	684	709
Sum of Identified <u>Initial</u> Gaps	\$ 1,906,385	\$ 2,459,129	\$ 3,876,455	\$ 4,408,106	\$ 4,694,157	\$ 4,852,298	\$ 5,758,657	\$ 5,770,066	\$ 8,764,338	\$ 5,950,013
Average <u>Initial</u> Gap (of students with a gap)	\$ 6,858	\$ 8,720	\$ 8,520	\$ 8,445	\$ 8,473	\$ 8,456	\$ 8,506	\$ 8,448	\$ 8,427	\$ 8,392
# of Students with <u>Current</u> Gap Greater than 0				521	548	565	651	631	630	633
Sum of Identified <u>Current</u> Gaps				\$ 4,246,891	\$ 4,479,237	\$ 4,585,997	\$ 5,248,301	\$ 4,956,546	\$ 4,915,519	\$ 4,838,329
Average <u>Current</u> Gap (of students with a gap)				\$ 8,151	\$ 8,173	\$ 8,112	\$ 8,062	\$ 7,855	\$ 7,802	\$ 7,643

2526 Students With Initial Gap Who Have a Reduced Gap 370
 % of 2526 Students With Initial Gap Who Have a Reduced Gap 52%

DEFINITIONS:

Active = currently taking a class

Accept & Applicant - RSN = accepted or applied to the college but not yet taking classes

Dual Credit = high school student taking college classes

B. Chairperson's Report

1. Presidential Search Update

Presidential Search Update, November 20, 2025
Report submitted by: Connie Haberkorn, Search Liaison

The search for Southwest Tech's next President remains on track, following the timeline established by AGB Search Firm. Both internal communications and a public press release continue to support transparency throughout the process. For ongoing updates and details, please visit the [Southwest Tech Presidential Search](http://www.swtc.edu/about/presidentialsearch) (www.swtc.edu/about/presidentialsearch).

The official launch of the Presidential Search began with the release of the updated leadership profile on October 28, 2025. The application deadline for candidates is set for December 12, 2025. Following this, search committee members will submit their top eight candidate selections to AGB Search Firm by December 16, 2025.

The next meeting of the Presidential Search Committee is scheduled for November 21, 2025. During this session, members will receive legal and bias training, along with an update on the search process. The meeting will also include an orientation to the AGB application portal and candidate screening procedures.

Looking ahead, the committee's third meeting will take place on December 18, 2025. Semi-finalist interviews are planned for the week of January 12, 2026. Finalist campus visits are scheduled for the weeks of January 19–30, 2026.

Search Update from AGB as of November 6, 2025:

By October 28, we contacted 1,100 prospects, including State Higher Education Executive Officer Association leaders, Aspen Fellows, and rising Fellows. We also placed advertisements according to the approved ad plan.

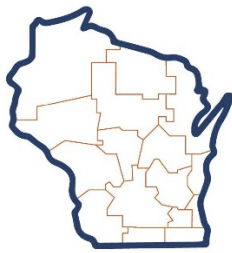
As of November 6, we have received 18 applications that have received a follow-up communication.

We have also received 8 nominations, and all the nominees were contacted. We are still relatively early in the recruitment process, and the typical pattern is for a significant percentage of the applications to come in closer to the deadline. We are optimistic about the search.

Key Highlights of the SWTC Website's Presidential Search Page Google Analytics:

- **Recent Traffic:** In the most recent week of data, from November 5 to November 11, the page received 71 views.
- **Geographic Reach:** All of the traffic during this period originated from the United States, indicating a geographically focused audience.
 - State-Level Traffic Highlights:
 - The majority of the page's traffic originates from a few key states, with Wisconsin leading significantly with 38 views.
 - Following Wisconsin, the next top contributing states are Missouri with 6 views and Illinois with 5 views
 - City-Level Traffic Highlights:
 - Within Wisconsin, the city of Fennimore is the most significant source of traffic, accounting for 16 views.
 - La Crosse, also in Wisconsin, is the next top city with 4 views.
 - In conclusion, the traffic to the presidential search page is highly concentrated in the state of Wisconsin, with the city of Fennimore being the primary local source of engagement.
- **Traffic Spike:** There was a notable spike in traffic on October 28, when the page received 89 views. This is the date the search launched.
- **Engagement Patterns:** Page views are consistently higher on weekdays and lower on weekends, which is a typical pattern for pages of this nature.
- **Returning Uses:**
 - From November 2024 to October 2025, there were 112 returning users who generated 322 views.
 - In the last month, from October 13 to November 12, 2025, there were 51 returning users who generated 126 views.

2. District Boards Association (DBA) Update



WISCONSIN TECHNICAL COLLEGE DISTRICT BOARDS ASSOCIATION

2025 November Monthly Association Update

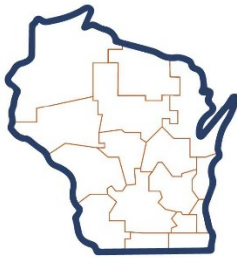
Recap: Waukesha County Technical College (WCTC) 2025 Biennial Legal Issues Conference

Waukesha County Technical College hosted the **2025 Biennial Legal Issues Conference**, bringing together technical college trustees, presidents, and administrators from across the Wisconsin Technical College System for a full day of engaging sessions on emerging legal topics in higher education.

The conference opened with a **keynote presentation, “Hot Legal Topics in WTCS,”** led by Kevin Terry and Kirk Pelikan of Michael Best, who provided a timely overview of legislative and regulatory developments impacting technical colleges statewide.

Throughout the day, attendees participated in a wide range of breakout sessions addressing the complex legal and compliance landscape facing technical colleges today. Highlights included:

- **Contract Administration** with Patrick Taylor (Quarles) and Thomas Pellizzi (WTCS)
- **Ethics for Board Members** with Kirk Strang (Strang & Associates)
- **Free Speech and Recent Student Conduct Lessons Learned** with Lindsey Davis (Quarles)
- **Minors on Campus** with Brooke Bahr (DMI)
- **Public Records & Open Meetings Laws in Higher Education** with Kirk Strang (Strang & Associates)
- **Strategies for Balancing Compliance with Federal Mandates & Existing Civil Rights Obligations** with Tyler Roth (Quarles)
- **Changing Federal Policies Impacting International Student Enrollment and Rights & Responsibilities During ICE Enforcement Actions** with Emily Shircel (Quarles)
- **Recent Developments in AI Law** with Linda Emery (Michael Best) and **AI Ethics & Implementation Considerations** with Aaron Nodolf (Michael Best) and Sarah Buszka (WCTC)
- **Hot Topics in Employment Law and Scams Involving Fraudulent Applications** with Kevin Terry and Kirk Pelikan (Michael Best)



WISCONSIN TECHNICAL COLLEGE DISTRICT BOARDS ASSOCIATION

- **Intellectual Property in the Two (2) Year College Space** with Heather Buchta (Quarles)
- **Navigating Claims of Discrimination by Majority Group Members** with Sean Scullen and Harrison Rayment (Quarles)

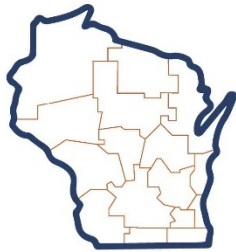
Together, these sessions provided participants with valuable insights into current legal risks, compliance challenges, and best practices for effective governance and risk mitigation across the Wisconsin Technical College System. The conference also offered opportunities for networking and peer learning, reinforcing the shared commitment to ethical leadership, student protection, and institutional integrity.

Recap: District Boards Association 2025 Fall Meeting

The afternoon portion of the Fall Meeting featured several engaging presentations and discussions highlighting the work and collaboration within the Wisconsin Technical College System (WTCS) and the District Boards Association (DBA).

- **Erin Greenawald (CVTC)** opened the session with an overview of the **District Boards Association's mission and committees**, providing valuable insight into the organization's goals and ongoing initiatives.
- **Dianne Lazear (Nicolet)** followed with a **preview of upcoming 2025–2026 DBA events**, offering a look ahead at opportunities for continued engagement and professional development.
- **Katy Petterson**, Director of Strategic Advancement for the **Wisconsin Technical College System**, shared a thoughtful presentation on **“Collaborations and Their Importance Across the WTCS,”** emphasizing the power of partnership in advancing system-wide success.
- The afternoon concluded with a **campus tour led by Andy Palen** of Waukesha County Technical College (WCTC), highlighting the college's facilities and programs.

Overall, the afternoon provided an excellent blend of strategic updates, learning, and connection among members.



WISCONSIN TECHNICAL COLLEGE DISTRICT BOARDS ASSOCIATION

After a short break we reconvened for the banquet. We were delighted to honor the following individuals:

2025 Award Recipients

Board Member of the Year: [Dianne Lazear](#)

Distinguished Alumni: [Christine Walters](#)

Media: [Natalie Yahr](#)

TECh: [Ronald G Wanek](#)

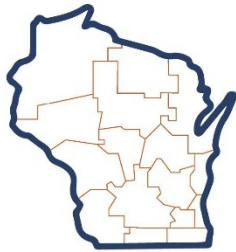
Longstanding Board Members: [William Duncan](#), [John Lukas](#), [Carla Hedtke](#)

Recap: Association of Community College Trustees (ACCT) 2025 Leadership Congress

The following is a message from John Wyatt (DBA Board President, Lakeshore):

As usual, the ACCT National Congress provided multiple opportunities to learn additional ways that trustees can continue to work with their college's staff in achieving excellent results for our students. I was especially interested in how the [Washington State Association of College Trustees \(ACT\)](#) is providing excellent development opportunities for all one hundred and fifty-two (152) trustees in their system. I was also impressed with the [Michigan Community Colleges Association's \(MCCA\)](#) approach to establishing a legislative agenda that incorporates input from all of their college's stakeholders and how that gives them a very effective voice in their state legislature. Hearing how other state associations and colleges have tackled many of the same issues we face here in Wisconsin makes attendance at the ACCT National Congress a valuable experience.

*John Wyatt
DBA Board President*



WISCONSIN TECHNICAL COLLEGE DISTRICT BOARDS ASSOCIATION

Preview: District Boards Association 2026 Virtual Winter Meeting

Friday, January 30th, 2026

8:00 AM – 1:30 PM

Hosted Virtually by Mid-State Technical College

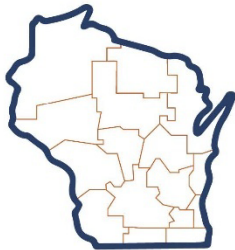
The **District Boards Association Virtual Winter Meeting** will be held on **Friday, January 30th, 2026**, and hosted by **Mid-State Technical College**. This half-day event will bring together trustees and college leaders from across the state for a focused series of discussions on governance, policy, and college best practices.

The agenda includes an overview of **Act 10**, a **Referendum Discussion – Part 1**, and a session on **Board Self-Assessment and Goal Setting** to support continuous improvement in board effectiveness.

The meeting will also feature a **School Spotlight showcasing Mid-State Technical College**, highlighting innovative programs and community partnerships. This virtual format provides an accessible way for trustees to connect, share ideas, and strengthen their understanding of key issues shaping Wisconsin's technical colleges.



Highlight: Welcome DBA's Interim Executive Director, Dr. Bryan Albrecht and Program and Engagement Manager, Amiee Leavy



WISCONSIN TECHNICAL COLLEGE DISTRICT BOARDS ASSOCIATION

Preview: District Boards Association Resource Library

The District Boards Association is developing a **new online Resource Library**, designed to serve as a central hub of information and support for trustees. Housed on the **DBA website**, the library will provide easy access to key materials that promote effective governance, legal compliance, and ongoing professional development.

Some of the categories will include:

- **New Trustee Orientation Materials** – Tools and guides to help new board members get started and understand their roles and responsibilities.
- **Open Meetings and Public Records Compliance** – Information and resources to ensure trustees remain compliant with state requirements.
- **Legislative and Advocacy Updates** – Current information on state and federal issues impacting technical colleges and higher education.
- **Legal Compliance Updates** – Guidance and updates on laws and regulations affecting district board operations.
- **Trustee Development and Continuing Education** – Materials supporting leadership growth and ongoing trustee learning.

The Resource Library will be regularly updated to reflect the most current information and best practices, helping trustees stay informed, connected, and effective in their governance roles.

3. December 12, 2025, Graduation Reminder

FALL COMMENCEMENT INFORMATION

Date:

Friday, December 12, 2025

Location:

Building 400, Auditorium

Times:

Ceremony 1 – 1:00 PM

Ceremony 2 – 3:00 PM

1:00pm Ceremony	3:00pm Ceremony
Business Analyst (Data Analytics)	Accounting
Cancer Information Management	Accounting Assistant
Cancer Information Management (ATC)	Agribusiness Science & Technology - Agbus Mgmt
Dental Assistant	Agribusiness Science & Technology - Agronomy
Direct Entry Midwife	Agricultural Power & Equipment Technician
GED/HSED	Agronomy
Graphic and Web Design	Animal Science
Health Information Technology	Auto Collision Repair & Refinish Technician
Human Services Associate	Automotive Technician
Laboratory Science Technician	Building Trades-Carpentry
Leadership Development	Business Management
Liberal Arts - Associate of Arts	Child Care Services
Liberal Arts - Associate of Science	CNC Machine Operator/Programmer
Medical Assistant	Cosmetology
Medical Coding Specialist	Criminal Justice Law Enforcement 2
Medical Laboratory Technician	Criminal Justice Studies
Nonprofit Leadership	Early Childhood Education
Nursing-Associate Degree	Electrical Power Distribution
Physical Therapist Assistant	Electro-Mechanical Technology
Supply Chain Assistant	Golf Course Management
Supply Chain Management	Individualized Technical Studies
Surgical Technology	Industrial Mechanic
Technical Studies-Journeyworker	IT-Cybersecurity and Network Administration
	IT-Network Systems Technician
	Nail Technician
	Welding

4. Debrief: November 3-4, 2025, Aspen Unlocking Opportunities Collaborative

C. Interim College President's Report

1. Debrief: November 4-5, 2025, WTCS Board Meeting at SWTC
2. Debrief: November 12, 2025, Darlington High School CTE Partnership Visit
3. Debrief: November 19, 2025, Joint Board Meeting
4. ACCT National Legislative Summit – February 8-11, 2026
5. College Happenings

D. Other Information Items

Establish Board Agenda Items for Next Meeting

A. Agenda

1. Financial Audit

B. Date, Time, & Place

6:00 p.m., Thursday, December 18, 2025, Virtual

Adjournment