



Administrative Policy

Policy Title:	Naming of College Facilities or Property		
Policy Category:	Facilities, Equipment & Property		
Related Procedure(s)/ Guideline(s):	Named Gifts Guidelines and Procedures.		
Policy Owner:	Foundation Director		
Date Approved:	3/9/10		
Review Dates:		Revision Dates:	
Policy Scope:	Employees Students Board Members Other Stakeholders		
Policy Statement:	<p>Purpose: To assure an appropriate reflection of the history of the College as well as consistency, fairness, fitting recognition and good value in exchange for the honor or privilege of name association with a program, fund, or physical aspect of the College.</p> <p>Policy: The naming of facilities or property at Southwest Wisconsin Technical College shall be an honor bestowed by the Southwest Tech District Board upon the recommendation of the Foundation Board of Trustees.</p> <p>Such naming may be considered to recognize:</p> <ul style="list-style-type: none"> <input type="checkbox"/> a major financial gift to support the College mission <input type="checkbox"/> distinguished service in support of the College mission <p>The District Board reserves the right to decline any naming opportunity which does not further the mission or goals of the College's business, educational and fiscal practices. This policy serves as a guideline and the District Board reserves the right to name other spaces within a named facility and to determine recognition signage, signage placement, and the publicity announcing the gift.</p>		