

Tobacco / Electronic Cigarette and Cigar

Responsible Administrator: Dean of Student Services

To create a healthier environment for everyone who comes to Southwest Tech to study, work, or visit and to comply with the State of Wisconsin Law (2009 Wisconsin Act 12), Southwest Tech has established a Tobacco / Electronic Cigarette and Cigar Policy that limits tobacco / electronic cigarette and cigar use to designated areas only on all College property. Three locations have been assigned as “designated smoking areas” and are clearly marked and have cigarette receptacles available. Tobacco / electronic cigarettes or cigar use is prohibited near buildings, walking across campus and in parking lots. Southwest Tech reserves the right to eliminate the “designated smoking areas” or to relocate them at any time.

Sacred Use of Tobacco

On occasion, there may be a group that requests to use the campus for an event which includes the sacred use of tobacco. This will require a request in advance of the event to the Dean of Student Services or designated individual and they will determine the legitimacy and approve or deny the request.

Enforcement

Employees are expected to remind staff, students, or visitors who are using tobacco products / electronic cigarettes or cigars in non-designated areas of our Tobacco / Electronic Cigarette and Cigar Policy and inform them of the location of the permitted areas.

Employees found using any form of tobacco / electronic cigarettes or cigars in non-designated smoking areas, or in college-owned vehicles, will be subject to progressive discipline procedures up to and including termination. Employees are encouraged to contact their supervisor if they have any questions regarding this policy.

Students found violating this policy will be reminded of our Tobacco / Electronic Cigarette and Cigar Policy and will be informed of the location of our permitted areas. Repeat violations by students will result in action as outlined in the Student Code of Conduct. Students are encouraged to contact the Dean of Student Services if they have questions regarding this policy.

Visitors/guests found in violation of this policy will be reminded of our Tobacco / Electronic Cigarette and Cigar Policy and will be informed of the location of our permitted areas for using tobacco / electronic cigarette or cigar products while on campus.

Tobacco Cessation Assistance / Resources

Southwest Tech promotes wellness and provides tobacco cessation programs and resources for all faculty and staff.

Approval Date: 7/15/10

Revision Date: 5/3/11