



Congratulations on your admission to the Direct Entry Midwifery program at Southwest Tech, and thank you for meeting with the program advisor to discuss our program!

Below, you will find a review of information and topics covered during the admission meeting, as well as additional information including active links where further information can be found.

The Nature & Scope of the Program:

The Direct Entry Midwife program at Southwest Tech is a two-year associate degree program that will train professional midwives who will qualify for national certification and licensure in Wisconsin. Graduates of the program will provide hands-on holistic care for people in their childbearing years and collaborate with other healthcare partners throughout the childbearing process. The program teaches inclusivity, equity, and diversity, which are pillars to increase access to all.

This program emphasizes assessment and care in the low-risk pregnancy. A midwife conducts an initial assessment during pregnancy, which includes nutritional assessment, overall health, and risk level of the pregnancy, then contracts and partners with the mother during the pregnancy to monitor fetal growth and development, overall health of the mother, and family support and resources available. The midwife will then assist the mother in labor and birth of the child in the community (home or birthing center) setting. The midwife follows the birth of the child with initial care of the newborn, instruction on lactation technique, and assessment of family support as mother and child transition to the out-of-hospital setting.

This associate degree program requires a minimum of 2 years to complete. Please note that the majority of students take 2.5 – 3 years to complete the program. Program guidelines allow students up to 5 years to complete it. Unlike most Southwest Tech programs, the Direct Entry Midwife program has a January start (otherwise known as a Spring Semester start). Students may be able to take some courses upon program acceptance. Most courses are considered face to face, with a virtual option for access. All the general education courses have an online option. Financial aid is available to students who qualify.

The Southwest Tech Direct Entry Midwife program is in a technical college, which means that the program curriculum is built around attainment of hard skills, incorporating a soft skill set, for optimal clinical practice. The program meets the requirements for accreditation by the Midwifery Education Accreditation Council (MEAC) and was first approved in September 2014. The curriculum is constructed around and meets both the North American Registry of Midwives (NARM) requirements for a basic beginning midwife and Midwives Alliance of North America (MANA) core competencies. Upon graduation, students are eligible to take the North American Registry of Midwives (NARM) certification exam.

This program at present is the only direct entry midwifery program based in a technical college in the United States. The program provides virtual access to help break down barriers in midwifery education, offering public midwifery education to students across the country.

Along with meeting MEAC, NARM, and MANA requirements and competencies and preparing students to take the NARM exam, this program meets and teaches to Wisconsin state requirements for licensure as a licensed midwife

(LM). The program does not incorporate each state's licensing requirements. Many states have additional or different requirements for legal recognition as a midwife/for the certified professional midwife (CPM), and students from outside Wisconsin will need to understand and are responsible to know what those requirements are and if this program meets those requirements.

If the program does not meet your state's requirements and you plan to practice in your home state, you may want to consider a different option for education. **Please refer to the Professional Licensure Disclosure form to confirm your state's requirements. This disclosure must be returned before you officially enroll in the program.**

Below, you will find the sequencing of the program. Please note, this plan may change based on many factors: a student's clinical progression, transfer credits, if a student determines through working with the program advisor that it is best to add a semester or a year of general education courses prior to beginning core courses, or if the student determines it's best to enroll at a part-time pace.

MIDWIFE CURRICULUM

Dept.	No.	Course	Credits	PREREQUISITE(S) and/or NOTES	Offered			
SEMESTER 1 SPRING			15		SU	F	SP	O
10-501	153	Body Structure & Function	3				X	X
10-510	155	Introduction to Midwifery Practice	2				X	
10-510	156	Midwife Science Lab (optional summer session section)	1	This course will be offered during summer semester* Requires on campus time	X		X	
10-510	157	Physical Exam for Midwife	2				X	
10-510	158	Introduction to Midwife Clinic	1				X	
10-801	195	Written Communication	3		X	X	X	X
10-809	198	Introduction to Psychology OR	3		X	X	X	X
10-809	199	Psychology of Human Relations						
SEMESTER 2 SUMMER			8		SU	F	SP	O
10-510	159	Midwife Clinic 1	1	Intro to Midwife Clinic , Midwife science Lab, Physical Exam for the Midwife	X	X	X	
10-510	156	Midwife Science Lab	1	This course is offered during the prior spring semester. * Requires on campus time	X		X	
10-801	196	Oral/Interpersonal Communication	3		X	X	X	X
10-809	172	Introduction to Diversity Studies	3		X	X	X	X
SEMESTER 3 FALL			15		SU	F	SP	O
10-510	140	Nutrition	3			X		X
10-510	153	Applied Pharmacology	2			X		X
10-510	160	Antepartum Theory	4	Intro Midwife Clinic, Midwife Science Lab, Physical Exam for the Midwife, Intro to Midwifery Practice		X		
10-510	161	Antepartum Lab	1	Co-req: Antepartum Theory, *Requires on campus time		X		
10-510	162	Midwife Clinic 2	2	Midwife Clinic 1	X	X	X	
10-809	128	Marriage & Family	3			X		X

SEMESTER 4		SPRING	13		SU	F	SP	O
10-510	148	Midwife Clinic Lab I (optional summer session section)	1	Antepartum Theory, Antepartum Lab, *Requires on campus time	X		X	
10-510	150	OB/Medication Management	1	Co-Req: Intrapartum, Postpartum, Neonate			X	X
10-510	163	Midwife Clinic 3	1	Midwife Clinic 2	X	X	X	
10-510	164	Intrapartum	3	Antepartum Theory, Antepartum Lab			X	
10-510	165	Postpartum	1	Antepartum Theory, Antepartum Lab			X	
10-510	166	Neonate	1	Antepartum Theory, Antepartum Lab			X	
10-510	167	Midwife Clinic 4	2	Midwife Clinic 3	X	X	X	
10-804	123	Math with Business Applications	3			X	X	X
SEMESTER 5		SUMMER	6		SU	F	SP	O
10-510	168	Midwife Clinic 5	2	Midwife Clinic 4	X	X	X	
10-510	148	Midwife Clinic Lab I	1	Antepartum Theory, Antepartum Lab, *Requires on campus time	X		X	
10-809	166	Intro to Ethics: Theory & Applications	3		X	X	X	X
SEMESTER 6		FALL	13		SU	F	SP	O
10-510	146	Well Woman Gynecology	3	Antepartum Theory, Antepartum Lab		X		X
10-510	149	Professional Issues in Midwifery	2			X		
10-510	152	Midwife Clinic Lab II	2	Midwife Clinic Lab I, Midwife Clinic 5, *Requires on campus time		X		
10-510	169	Midwife Clinic 6	2	Midwife Clinic 5	X	X	X	
10-510	154	Midwife Research	1			X		
10-510	170	Midwife Clinic 7	3	Midwife Clinic 6	X	X	X	
TOTAL PROGRAM CREDITS			68					

Classes are generally held from 9:00 a.m. to 5:00 p.m. (CST) with an hour break for lunch. During the first semester of core courses, classes are held virtually two days per week. In subsequent semesters, they are held one day per week.

Students may attend classes on campus or access core midwifery program courses virtually. Instructors are virtual, so students who opt to attend in the classroom may be receiving virtual instruction. Virtual access creates a collaborative learning environment that allows students and instructors to work together from different locations, much like being in a face-to-face classroom. The virtual student is expected to be logged in and present during all scheduled class times. Students accessing the program virtually are expected to treat class time as though they are physically in the classroom and eliminate all distractions.

All students, including virtual students, are required to physically be on the Southwest Tech campus in Fennimore, Wisconsin, for three to five class days during specific semesters (spring semester labs have an option for summer lab classes). * This on-campus requirement and the specific travel dates will be shared prior to the start of each semester. Fall semester travel dates typically occur in October, spring semester travel dates typically occur in May, and summer travel dates typically occur in June.

This on-campus time is required for reviewing and testing skills and other activities essential to student learning. It is the student's responsibility to cover all costs associated with travel, including lodging.

*COVID-19 guidelines may alter on-campus time due to interstate College travel restrictions. Please review the COVID-19 management plan: <https://www.swtc.edu/news/covid-19-coronavirus/>

Graduation requirements state that students must achieve a grade of C (at least a 78% in core midwifery courses) or better in ALL courses to be eligible to progress and graduate. Southwest Tech requires that students have a 2.0 GPA in order to graduate. Further, a minimum of 25% of total program requirements must be earned at the technical college from which you earn your degree (17 total credits and 12 core credits).

Prior to Enrollment

Students are required to set up an admission meeting with the program's advisor and schedule a meet-and-greet session with the program director prior to enrolling in classes. Students will also receive an invitation to join the midwifery program orientation class, which begins each fall semester before the start of core midwifery program classes begin in the spring semester.

Terms of Enrollment

Students are required to register on their own for each semester. Courses will be determined through working with the program's assigned advisor and, in some cases, the program Instructors. In order to register for courses, students are first required to complete the Credit Agreement as well as the Edit Profile. The Credit Agreement outlines the terms of agreement for financial responsibility, while the Edit Profile is how a student might update their contact information and review their student, education, and additional information.

A sample of the Credit Agreement can be found in the "Related Links" section of the following page of the Southwest Tech website: <https://www.swtc.edu/student-resources/financial-resources/tuition-fees>

The Services and Obligations to Which the Program Is Committed

i. Clinical Training

Clinical experiences are designed in a progressive manner, reflecting academic theory course work. The student must be able to show adequate performance in linking theory to practice by demonstrating competency in all NARM skills, MANA core competencies and linked MEAC competencies. The student is expected to complete each clinical course in a timely manner, understanding that academic course work and clinical work are intricately linked. Each clinical course must be completed, and the associated course grade issued prior to starting the next clinical course. Clinical placement will occur only with a NARM- approved preceptor. That preceptor must also be recognized in their jurisdiction of practice, and that jurisdiction must recognize the CPM credential for legal practice.

The attached NARM and Southwest Tech Midwife Program Clinical Requirements document fully explains all aspects of the clinical training portion of the Direct Entry Midwife Program and requirements for graduation.

ii. Administrative Fees and Tuition

Tuition and fees are established according to state statutes and Wisconsin Technical College System guidelines and may change from year to year. Students must pay all required fees according to Southwest Tech policies. The College's tuition and fees can viewed through the following link: <https://www.swtc.edu/student-resources/financial-resources/tuition-fees>

iii. The Payment and Refund Schedule

The Refund Policy, including the refund schedule, can be accessed through the following link: <https://www.swtc.edu/student-resources/financial-resources/student-refunds>

The Student's Obligations, Financial and Otherwise

Estimated tuition can be found on the program page, under the "Curriculum & Costs" tab. Additional costs that students will incur include the following items:

- Textbooks: estimated at approximately \$5,000 for the full 68 credits in the program
- Charger Tech 360 program: \$300 per semester
- Travel costs: travel costs depend on where the student resides. Some students estimate that they spend approximately \$3,000 - \$4,500 on travel costs throughout the program.



Additional details about the curriculum and costs can be accessed through the following page of the Southwest Tech website: <https://www.swtc.edu/academics/programs/health-occupations/midwife#curriculum-costs>

The catalog, addendum, and/or student handbook publication date, volume number, or unique identifier that applies to the terms of enrollment.

The College’s Student Handbook is updated each academic year and can be accessed through the following link: <https://www.swtc.edu/student-resources/policies-procedures/student-handbook>

The Direct Entry Midwifery Program Student Handbook will be discussed throughout the entirety of the program. Prior to enrolling, students can review the current handbook on the program page, located under “Requirements”: <https://www.swtc.edu/academics/programs/health-occupations/midwife#req>. All Southwest Tech policies as well as all Direct Entry Midwife policies apply to the student.

I am aware that I will be contacted at intervals following graduation to determine employment status for the purpose of fulfilling requirements for colleges providing federal financial aid.

By signing this document, I give permission for certification test results to be released to the Southwest Tech Midwifery Program for legitimate educational purposes, including results from the North American Registry of Midwives’ written examination. These scores will be used for the purposes of compiling student achievement data for compliance with MEAC standards and Federal Standards.

The SWTC Midwifery Program is a 2 year Associate’s Degree program requiring a minimum of two years to complete. Clinical experiences must span a minimum of two years. Program must be completed within five years

Enrollment start date: _____ Program must be completed by: _____

(Student Signature)

(Date)

(Advisor Signature)

(Date)

** KEEP SCROLLING TO SEE NARM AND SWTC CLINICAL PROGRAM REQUIREMENTS*

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Student Name: _____ **Student ID#:** _____ **Clinic Course:** _____

CPM certification validates entry-level knowledge, skills, and experience vital to responsible midwifery practice.
(NARM, 2011)

Requirements for completion of and graduation from the Southwest Wisconsin Technical College Direct Entry Midwifery program are based on CPM (Certified Professional Midwife) requirements according to Wisconsin law for Licensed Midwives (Wisconsin Act 292), NARM (North American Registry of Midwives) Skills and both MEAC (Midwifery Education Accreditation Council) and MANA (Midwives Alliance of North America) Core Competencies. Each student must be able to show adequate performance in linking theory to practice by demonstrating competency in all NARM Skills, MANA Core Competencies and linked MEAC (Midwifery Education Accreditation Council) competencies.

Directions: *Please read, sign and date a new copy of this document, then submit it into Typhon at the start of each clinical course.*

Readiness for Learning: The Direct Entry Midwifery program at Southwest Wisconsin Technical College requires the student to be ready and willing to learn upon arriving at the assigned clinical site.

- Students are expected to manage their personal lives in a manner which allows them to obtain the necessary didactic and clinical skills to become a competent entry-level midwife.
- In order to accomplish this, student midwives are expected to be available at all times, be ready to attend a visit or a birth at a moment's notice, and to match their preceptors' work schedules 24 hours a day, 7 days a week including holidays, semester breaks and summer months. This is necessary due to the nature of the profession.
- Students are expected to have access to textbooks and other clinical decision-making resources during all clinical hours.
- Clinical time is not to be used for academic course study time nor to fill out clinical paperwork.
- The student should expect the clinical day to start prior to the first client encounter and to extend beyond the time of the last client encounter.
- The student is expected to assist with additional tasks that are not strictly clinical skills but are necessary to run a midwife practice, such as but not limited to: review of client charts, charting, MANA stats, restocking, etc.
- The student is also expected to contribute to maintaining the clinical space, which may include such tasks as washing dishes, cleaning the bathroom, laundry, etc.
- The student will participate in learning the business of the profession while at a clinical site.

Clinical Progression: Clinical experiences are designed in a progressive manner reflecting academic theory course work.

- The student is expected to complete each clinical course in a timely manner, understanding that academic course work and clinical work are intricately linked.
- One clinical course must be completed and the grade issued prior to starting the next clinical course.

Clinical Documents: All clinical documentation will be kept in Typhon Student Tracking System. Each student is required to have an individual Typhon account.

- Clinical Course Competencies will be delineated on *the Midwife Clinic Course Expectations (formerly SDAT)* list per clinical course.
- Each clinical experience will be documented in the case log section of Typhon
- Each clinical hour will be documented in the time log section of Typhon
- It is strongly advised that students keep a list of Typhon-assigned case ID's and link these to any preceptor client codes
- Students will have access to Typhon for up to five years from time of enrollment.

Please initial: _____ I understand that this program of study and the nature of the profession requires the ability to be available outside what is considered the normal time frames of work and study.

Please initial: _____ I have read and understand all of the statements and bullet points regarding clinical documentation listed above.

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Student Permit: The State of Wisconsin requires a student permit for participation in any clinical activities beyond observation. Some, but not all, other states have a similar requirement.

- Each student has the responsibility of knowing if the state where they are placed requires a *student permit or registration*. Students need to obtain such permit or registration prior to providing any clinical care in that state; furthermore, any associated costs are the responsibility of the student. If no permit is required, the student must submit a written statement stating this into Typhon.
- Either the statement or the permit/registration document must be submitted in Typhon per each clinical course.
- Any student who changes preceptors in Wisconsin will need to have both the current and incoming preceptors notify the State of Wisconsin to change the permitted signing midwife.
- A TPH in the State of Wisconsin is valid for 3 years.
- Please refer to the Student Handbook for further direction and explanation as needed.
<https://dsps.wi.gov/Pages/Professions/MidwivesLicensed/Default.aspx>

Please initial: _____ I understand that Southwest Tech Midwife program teaches to NARM Skills, MANA Core Competencies and Only Wisconsin Law. The program does not address the requirements of other states for CPM licensure.

Delineation between clinical time and clinical site employment: While enrolled in and attending the midwife program there must remain a clear distinction between the student and employee roles; and to that end:

- Students may not be employed or utilized at their assigned clinical sites as administrative staff. This does not include training/mentorship in business aspects of practice.
- Students may not complete clinical coursework while working in an employee status, whether in a midwifery practice, a clinic, hospital or other facility.
- Students may not receive/accept remuneration in exchange for work performed at their assigned clinical site.

Delineation between role as a student and role as an employee in any birth-related profession: While enrolled in and attending the midwife program there must remain a clear distinction between the student and employee roles; and to that end:

- Students may only work in any birth-related or healthcare-related capacity providing direct patient/client care within a practice, clinic or facility which has a minimum \$1million/\$3million liability coverage.

Please initial: _____ I have read and understand all of the statements and bullet points listed above regarding clinical work outside of the program and birth attendance restrictions while enrolled as a SWTC Midwifery Program student.

“A Certified Professional Midwife’s (CPM) competency is established through training, education and supervised clinical experience. The goal is to increase public safety by setting standards for midwives who practice “The Midwives Model of Care” predominately in out-of-hospital settings.” (NARM, 2018)

- Clinical placement will occur only with a NARM approved preceptor. That preceptor must also be recognized in their jurisdiction of practice and that jurisdiction must recognize the CPM credential for legal practice.

Specific Birth Requirement Guidelines:

- Ten (10) observed births in any setting (home, birth setting, hospital) prior to assuming the ‘assistant under supervision’ role.
- Ten (10) observed births can be attended prior to enrollment in the program, earned as prior learning credit.
- Of the twenty (20) required births in the ‘assistant under supervision’ role, three (3) initial prenatal exams are required for three (3) of the twenty (20) births.
- At least eighteen (18) births need to be attended as ‘assistant under supervision’ before beginning any births/progressing to the ‘primary under supervision’ role.
- Of the twenty-five (25) births required in the ‘primary under supervision’ role, five (5) require full continuity of care (the program requires you identify 8, in case of transport – see below).

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- o Of the twenty-five (25) births required in the 'primary under supervision' role, ten (10) more (in addition to the 'continuity of care' clients) require at least one prenatal.
- o Of the twenty-five (25) births required in the 'primary under supervision' role, three (3) intrapartum transports are allowed if labor began in an out-of-hospital setting; however, no birth can be counted as a 'continuity of care' experience even if the student was present for the labor, birth and immediate postpartum.
- o All care for 'continuity of care' clients needs to be performed in the 'primary under supervision' role.
- o Twin births count as one (1) birth.
- o A minimum of five (5) home births must occur during the 'assistant under supervision' or 'primary under supervision' role.
- o A minimum of 10 births must occur in the home setting.
- o Of the fifty-five (55) required births, a minimum of two (2) must be planned hospital births (these cannot be intrapartum transports but may be antepartum referrals).
- o All births in any role must occur in the US/US Territories. Southwest Tech does not allow for births attended outside of the US/US Territories.

Births as an Observer: Documented attendance at ten (10) births in any setting in any capacity (observer, doula, family member, friend, beginning student)

- o One who is physically present **and** observes the labor **and** the birth.
- o Attendance of observed births will occur in the first 2 clinical courses, Introduction to Midwife Clinic (requires 5 attended observed births) and Midwife Clinic 1 (requires 5 attended observed births).
- o A case log for attendance at the birth, including birth summary in the notes, must be entered into Typhon and approved by the preceptor.
- o The student is expected to act in the observer role prior to participating as an 'assistant under supervision' or 'primary under supervision'.

Prior Learning Credit for Observed Birth(s)

- o The student may receive prior learning credit if the births were attended prior to the start date of the first clinical course.
- o The birth must be recorded on the Observed Birth form, then submitted into Typhon as an external document.
- o The completed, signed form must be submitted no later than 2 weeks after the start of the course.
- o Any witness who was present at the birth, including the mother, may verify the birth observation.

Clinical Experience as Assistant under Supervision:

Attendance and documentation of at least:

- o 20 births
- o 25 return prenatal exams
- o 3 initial prenatal exams
 - These initial prenatal exams can be a subset of the required 25 prenatals.
- o 20 initial newborn exams
- o 10 postpartum visits
- o Upon completion of the required experiences as 'assistant under supervision,' further determination of readiness to move on to the 'primary under supervision' role is at the discretion of the supervising preceptor and Southwest Tech Clinical Site Coordinator.
 - Clinical experiences beyond the minimum number may be required prior to moving to the next step or/and next clinical course.
- o A student may be asked to spend time in the Human Patient Simulation Lab (HPS) to demonstrate competency of skills not obtainable in the field, at the discretion of their Clinical Site Coordinator.

Clinical Experience as Primary under Supervision:

Attendance and documentation within Typhon of at least:

- o 25 births
 - 10 of these primary births must be within the 3 years prior to graduation

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- 5 of these must fit the definition of a 'continuity of care' client (see below)
- Another 10 births beyond the 5 'continuity of care' clients must include at least one prenatal visit prior to the start of labor
- o 75 prenatals
- o 20 initial prenatal exams. These initial prenatal exams can be a subset of the required 75 prenatals.
- o 40 postpartum exams
- o 20 newborn exams

For a birth to be defined as a 'continuity of care' experience, the student must have attended and documented *all of the following*, for each client (5):

- All care must be done in the 'Primary under Supervision' role
- o 5 prenatal visits spanning at least 2 trimesters in the 'primary under supervision' role
- o Attendance at the labor, birth (including delivery of the placenta), and immediate postpartum in the 'Primary under Supervision' role
- o A complete newborn exam done within 12 hours of the birth in the 'primary under supervision' role
- o 2 maternal postpartum exams must be completed between 24 hours and 6 weeks following the birth
- o If transfer of care occurs during any portion of care, the student may not identify this client as a 'continuity of care' client.

Duration of Clinical Experience:

- o Clinical experience and education must span at least two years in duration under the supervision of one or more qualified preceptors and include a minimum of clinical hours.
- o 10 out-of-hospital births attended as a 'primary under supervision' must occur within the 3 years prior to graduation. Additionally, the program reserves the right to increase these numbers as reflected in national standards or in cases of an individual student needs to demonstrate competency.
- o Completion of all midwifery program clinical work needs to be accomplished within 5 years of original program registration. <https://www.swtc.edu/academics/programs/health-occupations/midwife>

Birth Transfers:

- o During the 'assistant under supervision' portion of training, four (4) intrapartum transports are allowed if labor began in an OOH setting and the student was in attendance prior to transport and was in attendance during the labor, birth, and postpartum.
- o During the 'primary under supervision' portion of training, three (3) intrapartum transports are allowed if labor began in an OOH setting and the student was in attendance prior to transport and was in attendance during the labor, birth and postpartum.
- o A transport which occurs during the 'continuity of care' phase cannot be counted as a 'continuity of care' experience.

In addition to NARM requirements, Southwest Tech requires:

- o 10 documented breastfeeding teaching/facilitation experiences during 'assistant under supervision' or/and 'primary under supervision' clinical experiences.
- o 10 preconception visits as 'primary under supervision' (these may be part of any postpartum visit if the visit includes components of preconception care such as instruction and education about child spacing, family planning, nutrition, well woman care, etc).

Student Client Informed Consent:

- o Student midwives must develop and utilize a Student Client Informed Consent Form with information about the student's supervised role in the preceptor's practice and any state jurisdiction requirements for the student midwife. For example, in Wisconsin this would include that a student must hold a valid Temporary Permit (TPH) and maintain certification in Neonatal Resuscitation (NRP) and CPR.
- o The student informed consent information may be embedded in the supervising midwife's own informed consent document, at the preceptor's discretion.
- o This form must be given to and signed by each client prior to student participation in any of that client's care.

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- o The student shall keep a copy of each of the signed forms for their own record.
- o Student Client Informed Consent Forms must contain the following wording:
 - preceptor makes all decisions
 - direct on-site supervision
- o An unsigned copy of this Informed Consent form shall be submitted in Typhon and is part of the requirement of the Initial Grading Rubric.

Resuscitation Certification(s) Requirements:

Cardiopulmonary Resuscitation (CPR) and Neonatal Resuscitation (NRP) throughout the program. It is understood that the student is responsible for the costs of attainment and maintenance of these certification(s).

- o I understand that both certifications (CPR and NRP) require a hands-on practical exam and that online-only courses are not accepted.
- o I understand that the only approved CPR courses are those offered by the American Heart Association, American Red Cross, and Canadian Red Cross.
- o I understand that the CPR course needs to be designated as “Healthcare Provider CPR.”
- o I understand that the Neonatal Resuscitation Program course must be approved by the American Academy of Pediatrics.
- o I understand that it is strongly recommended that I attend NRP training with an emphasis on out-of-hospital practice by a qualified NRP instructor at least once prior to graduation.

Please initial: _____ I understand that I am required to maintain current certification in Healthcare Provider

Please initial: _____ I understand that I will be removed from my clinical site if I fail to maintain these certification(s).

Please initial: _____ I understand that it is my responsibility to submit my current certifications into Typhon.

Other Clinical Documentation Parameters:

- o A twin birth counts as only one birth
- o If either the student or the preceptor is also the birthing client, the birth may not be counted toward clinical requirements
- o For any birth, only one ‘primary under supervision’ midwifery student and up to two additional ‘assistant under supervision’ students may count that birth toward their required clinical numbers.
- o For prenatals, newborn exams, and postpartum exams, only one ‘primary under supervision’ midwife student and one ‘assistant under supervision’ midwife student may use that contact toward their clinical requirements.
- o No two student midwives in the same role (both ‘assistant under supervision’ or both ‘primary under supervision’) may count the same prenatal, newborn exam, or postpartum exam toward each of their clinical requirements.
- o Clinical Hours and Case Review: please DO count case review minutes/hours. This would include staff meetings, chart review, formal case review and/or debrief after a clinical day or birth. It may also include any discussion prior or after seeing a client which pertains to that client or another client. The setting for these meetings can occur in various settings due to the nature of profession, including but not limited to the practice office and drive time. The time log should not include breaks for meals. If part of an hour is spent in these activities please count that portion.

Clinical Course Work and Academic Course Work:

- o All students are expected to maintain a ‘C’ average/78% in all academic course work.
- o A student may be removed from clinical placement for failure to maintain a 78% in all course work including a separate 78% average for all tests.
- o If removed from clinical placement due to poor grades, the student may not attend a clinical site until adequate academic progress – 78% cumulative average grade – has been achieved.

Please initial: _____ I understand that I will be removed from my clinical site if I fail to maintain satisfactory academic progress.

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Steps for Clinical Documentation and Site Visit

Students are required to know which skills they are expected to acquire during each clinical course. Expectations for completion of clinical course skills and competencies can be found in the course syllabus and in each *Midwife Clinical Course Expectation* (SDAT) document. It is each student's responsibility to be proactive in their own learning.

All clinical experiences will need to be documented appropriately. Any contact with preceptors and/or clients will have some type of documentation done to show evidence of participation. It is very easy to fall behind on documentation during clinical. All students are advised to stay on top of their documentation. It is suggested that students complete documentation of both case logs and time logs in Typhon on a daily basis. This will make the process not feel so overwhelming. Below is a detailed description of how to progress through the grading rubrics, documentation and related site visit associated with a clinical course.

Verification of having read the course syllabus, clinical requirements for this course, and the student handbook should be submitted into the assignment folder labeled "Documents That Need to Be Signed" during the first week of the class. The student-preceptor contract and a newly-dated and signed copy of 'NARM and SWT Clinical Requirements' should be uploaded into Typhon. In addition, a signed blank copy of the first clinical course grading rubric "Initial Clinical Course Submission Rubric" must be submitted into the assignment folder at the start of each clinical course.

The Initial Clinical Course Submission Grading Rubric can be used as a guide to check that all required documents have been submitted. Once this has occurred, the student will send an email to the assigned Clinical Site Coordinator (CSC) stating readiness to start the course. Completion of documentation and readiness to start the clinical portion of the course will then be assessed by the assigned CSC; note that the start date may be delayed if there is any missing documentation. The student is ready to start the clinical portion of this course once any necessary corrections are done. Now the Initial Clinical Course Submission Rubric will be graded in Schoology by the CSC and course instructor.

All documents and the Initial Clinical Course Submission Grading Rubric must be submitted within two weeks of course registration and access in Schoology. Lack of submission or late submission will result in reduction of points earned.

The "Midwife Clinic Course Expectations" document (known as "SDAT" – semester development assessment tool) specifies the requirement of each clinical course. Students are responsible for meeting with their clinical preceptor(s) to ensure that all requirements of the clinical course are mutually understood. The preceptor will determine when the student has met all bulleted clinical competencies, hours, experiences and births.

All clinical experiences will be documented in the Typhon online clinical tracking system. Students are given an account when enrolled in their first clinical course. Instructions for filling out case logs and time logs are located within the program. Note that the "critical values" for each course (listed in red) will turn blue when the student has entered the defined number of clinical experiences for that course. Once all points have been met, the student should:

- check to make sure that all case logs and time logs in Typhon have been approved by the preceptor(s)
- request that the preceptor(s) complete the 'Course Expectation (SDAT)' survey in Typhon
- fill out the 'Student Site and Preceptor Evaluation/Feedback' survey in Typhon

The next step is to sign and upload the 'Pre-Clinical Site Visit Evaluation Grading Rubric' into the assignment folder in Schoology, fill out the 'Site Visit Checklist' and email it to the assigned CSC, along with notification of readiness for a Pre-Clinical Site Evaluation. The student is now in the Interim phase, which lasts until the Site Visit is completed, all needed components are verified by the CSC as complete, and a grade is given by the course instructor. From this point forward any additional case logs, time logs, and/or births should be marked as Interim in Typhon and do not 'count' toward the current course.

The 'Pre-Clinical Site Visit Grading Rubric' is assessed by the assigned Clinical Site Coordinator (CSC), who will request any missing documentation. Once the student has satisfactorily made any necessary corrections, the 'Pre-Clinical Site Visit Grading Rubric' will be graded in Schoology by the CSC and the course instructor. The student is now ready for a site visit, and should submit the CSC-signed "Site Visit Checklist" and a blank, signed copy of the 'Overall Site Visit Grading Rubric' into Schoology.

Southwest Wisconsin Technical College
Direct Entry Midwife
NARM and Southwest Tech Midwife Program Clinical Requirements

Clinical Site visits are used as an evaluation tool of student performance and course progression. The CSC will schedule the site visit with everyone's scheduling needs in mind. It will be completed via virtual video conferencing. Additional site visits may be held as necessary, based on student need.

During the site visit there will be a review of clinical experiences for the respective clinical course, and an assessment and plan as to how future clinical experiences should proceed in order to obtain necessary midwifery experiences for the completion of the program. The CSC and preceptor will assess the 'Overall Site Visit Grading Rubric' together, with the student present. Once the site visit has occurred, the CSC will complete the assessment for this portion of the course using the 'Overall Site Visit Grading Rubric' in Schoology, and the student will receive a final grade for this course.

The 'Site Visit Checklist': This tool is used to collect the data from all clinical courses in order to assess and track progress in obtaining clinical experiences over the entire program. The student is responsible for submitting this document into the assignments folder.

Progression to the next clinical course cannot occur until all assignment documents are uploaded and the student receives a grade in the current clinical course.

Please initial: _____ I understand the process of documentation for clinical course work. I have had the chance to ask and have answered any questions.

Please initial: _____ I understand that it is my responsibility to communicate with my CSC and clinical course instructor to ensure that all documentation is submitted as required.

Please initial: _____ I understand that all correctly submitted documentation and clinical course assignment submissions are required to progress to the next clinical course that

Please initial: _____ I understand that, I am required to attend the pre-scheduled clinical group meetings with all program students, course instructor and the CSCs periodically through the year. Dates of these meetings can be found in the Midwife Clinic Course Syllabi.

Clinical Documentation Definitions:

- Assistant Under Supervision: A student midwife who is being taught to perform the skills of a midwife through hands-on clinical experience in gradually increasing degrees of responsibility
- Birth: includes labor, birth, and immediate postpartum period
- Birth Center: A facility, institution, or place—not normally used as a residence—which is not an ambulatory surgical center or a hospital or in a hospital, in which births are planned to occur in a homelike setting
- Initial Newborn Exam: a complete and thorough physical exam of the infant completed within 12 hours of birth
- Initial Prenatal Exam: Initial prenatal exams include conducting an intake interview, obtaining history (medical, gynecological, family) and performing a physical examination
- Observer: One who is physically present and observes a labor and birth
- Out-of-hospital (OOH) Birth: A planned birth in a home, freestanding birth center, or other location not connected to a hospital
- Prenatal Exam: A complete and thorough routine examination, counseling, and education of the pregnant woman prior to birth
- Primary Under Supervision: A student midwife who provides all aspects of care as if s/he were in practice, although a supervising midwife has primary responsibility and is present in the room during all care provided
- Postpartum Exam: A physical, nutritional and socio-psychological review of the mother and baby after 24 hours and up to six weeks following the birth, and does not include the immediate postpartum exam
- Transport: Transfer of care during labor to another primary care giver prior to the birth of the baby. In the case of transfer the student must remain with the client through the birth (if possible) and continue to be present through the immediate postpartum period. The supervising preceptor must also remain present.

Southwest Wisconsin Technical College
Direct Entry Midwife
NARM and Southwest Tech Midwife Program Clinical Requirements

I, _____, have read the above document titled **NARM and Southwest Tech Midwife Program Clinical Requirements**, and I understand the minimum clinical requirements needed to graduate from the Southwest Tech Direct Entry Midwife program.

Print Student's Name: _____

Student Signature: _____ Date: _____

- Students must submit a newly dated and signed copy of this document in Typhon prior to starting each clinical course; submission is one element of the Initial Grading Rubric.
- The college reserves the right to modify/change any portion of this document. If changes or modification occurs the student will be notified.

KEEP SCROLLING TO SEE SWTC DEM PROGRAM DESCRIPTION



Program Description:

The SWTC Direct Entry Midwifery Program is a two-year associate degree program designed to equip aspiring midwives with the skills and knowledge necessary for certification and licensure in Wisconsin. This program focuses on providing comprehensive, hands-on holistic care throughout the childbearing years, with a particular emphasis on low-risk pregnancy assessment and appropriate referral practices. Throughout the program, students will develop essential competencies in various aspects of pregnancy assessment, including nutritional evaluation, overall health monitoring, risk assessment, fetal growth and development monitoring, lactation techniques, initial newborn care, and evaluating family support and child transition while identifying available community resources.

The goal of the program is to prepare graduates for the Certified Professional Midwife Credential (CPM) examination, achieved through a combination of academic education and practical experience gained during the program, focused on the perinatal period, labor, birth and postpartum in an out-of-hospital setting.

To ensure a well-rounded education, students will participate in virtual face-to-face academic classes, on-campus skills training held once per semester, and clinical internships under the guidance of NARM and SWTC-recognized preceptors. This multifaceted approach ensures that students receive both theoretical knowledge and hands-on experience essential for their future roles as competent and compassionate midwives.

Courses:

The midwifery curriculum at SWTC adopts a competency-based approach to instruction and assessment, carefully designed by our experienced faculty. Through this approach, students gain a clear understanding of the required competencies and the expected demonstration of knowledge, skills, and attitudes needed to succeed in each unit of study and ultimately become proficient entry-level midwives.

Throughout the academic and clinical program, students engage in ongoing competency-based instruction and assessment. In addition to fulfilling a minimum number of clinical hours and hands-on skill experience, students are provided with comprehensive learning plans, activities, and measurement criteria for each course. They are also equipped with performance assessment tools specific to each subject.

The midwifery program is designed with a recommended two-year timeframe. However, the actual duration may vary based on factors such as students' preferences for clinical course mapping, transferred credits, full or part-time enrollment options, availability, and volume of clinical sites.

At our institution, we are committed to providing a robust and supportive learning environment that nurtures the development of competent and confident midwives. Our competency-based curriculum ensures that graduates are well-prepared for the challenges of entry-level midwifery practice.



Please go to the [Curriculum and Costs](#) tab of the Midwife Program website and click the hyperlink for each course to see a brief description and any pre- or co-requisites.

<https://www.swtc.edu/academics/programs/health-occupations/midwife#curriculum-costs>

Midwife Theory Classes

Course Number	Name of Class	Method Offered	Credits
10-501-153	Body Structure and Function	Online Class	3
10-510-140	Nutrition	Online Class	3
10-510-153	Applied Pharmacology	Online Class	2
10-510-155	Introduction to Midwifery Practice	Face-to-Face Virtual Class	2
10-510-160	Antepartum Theory	Face-to-Face Virtual Class	4
10-510-146	Well Person Gynecology	Online Class	3
10-510-164	Intrapartum	Face-to-Face Virtual Class	3
10-510-165	Postpartum	Face-to-Face Virtual Class	1
10-510-166	Neonate	Face-to-Face Virtual Class	1
10-510-149	Professional Issues in Midwifery	Face-to-Face Virtual Class	2
10-510-150	OB/Medication Management	Online Class	1
10-510-154	Midwife Research	Face-to-Face Virtual Class	1

Midwifery Program Lab Classes

Course Number	Name of Class	Method Offered	Credits
10-510-156	Midwife Science Lab	Face-to-Face Virtual Class (On campus test out required)	1



Course Number	Name of Class	Method Offered	Credits
10-510-157	Physical Exam for the Midwife	Face-to-Face Virtual Class (On campus test out required)	2
10-510-161	Antepartum Lab	Face-to-Face Virtual Class (On campus test out required)	1
10-510-148	Midwife Clinic Lab I	Face-to-Face Virtual Class (On campus test out required)	1
10-510-152	Midwife Clinic Lab II	Face-to-Face Virtual Class (On campus test out required)	2

Midwifery Clinical Classes

Course Number	Name of Class	Method Offered	Credits
10-510-155	Intro to Midwife Clinic	Requires 5 Observe role	1
10-510-159	Midwife Clinic 1	Clinical Hours: 72 Requires 5 Observed Births	1
10-510-162	Midwife Clinic 2	Clinical Hours: 144 (Assistant)	2
10-510-163	Midwife Clinic 3	Clinical Hours: 72 (Assistant)	1
10-510-167	Midwife Clinic 4	Clinical Hours: 144 (Assistant)	2
10-510-168	Midwife Clinic 5	Clinical Hours: 144 (Primary)	2
10-510-169	Midwife Clinic 6	Clinical Hours: 144 (Primary)	2
10-510-170	Midwife Clinic 7	Clinical Hours: 212 (Primary)	3

General Education Courses

Course Number	Name of Class	Method Offered	Credits
10-801-195	Written Communication	Online Class	3



Course Number	Name of Class	Method Offered	Credits
10-809-172	Intro to Diversity Studies	Online Class	3
10-804-123	Math with Business Applications	Online Class	3
10-809-199	Marriage & Family	Online Class	3
10-809-198/10-809-199	Intro to Psychology 'OR' Psychology of Human Relations	Online Class	3
10-801-196	Oral/Interpersonal Communication	Online Class	3
10-809-166	Intro to Ethics: Theory & Application	Online Class	3

Total Credits: 68

Schedule:

The Direct Entry Midwife Associate degree (ASM) program typically requires a minimum of 2 years to complete; however, it's worth noting that many students opt for a slightly longer timeframe, taking around 2.5 to 3 years to finish the program. For added flexibility, students are allowed up to 5 years to complete all program requirements. For those who qualify, financial aid is available to support their educational journey.

Unlike most Southwest Tech programs, the Direct Entry Midwife program offers a unique January start, commonly referred to as the Spring Semester start. Upon program acceptance, students may have the opportunity to begin some courses early. The program primarily features face-to-face zoom virtual courses, ensuring direct interaction with instructors and peers.

- Classes typically run from 9:00 a.m. to 5:00 p.m. (CST), with a convenient one-hour break for lunch.
- During the first semester of core courses, classes are conducted virtually via zoom two days per week
- In subsequent semesters, students have the option to schedule classes on a single day, resulting in one virtual class day per week.
- Our instructors conduct classes virtually, creating a collaborative learning environment that allows seamless interaction between students and instructors, regardless of their physical locations. It simulates the experience of being in a face-to-face classroom, fostering effective communication and engagement.
- Virtual students are expected to be actively present and logged in during all scheduled class times. Just like in a physical classroom, we encourage virtual students to eliminate distractions and treat class time with the same level of focus and participation as if they were physically present. This ensures a meaningful and productive learning experience for all students, regardless of their mode of access to the program.



- Clinical classes are done at preceptorship sites under the guidance of the SWTC-qualified preceptor who is in constant contact with the student's assigned Clinical Site Coordinator (CSC).
- The students meet with the Clinical Faculty member of the course throughout the semester to review clinical progress.
- Lab classes require on-campus time for test out to assess skills attainment.
- All general education courses have an online option.

Required Travel

As part of the program, all students are required to attend in-person classes on the Southwest Tech campus in Fennimore, Wisconsin, for three to five class days during specific semesters. For added convenience, the spring semester lab classes are also offered during a one-week on-campus summer lab class.

Prior to the start of each semester, students will receive information regarding the specific on-campus travel dates. These dates are typically scheduled in October for the Fall semester, in May for the Spring semester, and in June for the Summer semester. This on-campus time is crucial as it provides opportunities for reviewing and testing essential skills, along with engaging in other important activities related to the program.

The on-campus requirement ensures that students receive hands-on training, practice, and assessments to further enhance their learning experience and prepare them for a successful career in the field. Students are responsible for travel and lodging expenses.

Clinical Training

Clinical experiences in the Direct Entry Midwife Program are carefully structured to align with the academic theory coursework, creating a seamless progression of learning. To demonstrate proficiency in linking theory to practice, students are required to exhibit competency in all NARM skills, MANA core competencies, and linked MEAC competencies.

Timely completion of each clinical course is expected, with a recognition that academic coursework and clinical work are closely interconnected. Before proceeding to the next clinical course, students must successfully finish and receive a grade for the current course.

Clinical placements are exclusively arranged with NARM-approved preceptors with the support of the Clinical Site Coordinator (CSC). The CSC works one on one with their assigned students to support in clinical placement, clinical accountability, and preceptor support.

The preceptor must also hold recognition in their jurisdiction of practice. Furthermore, the jurisdiction in which the preceptor operates must legally recognize the CPM credential for midwifery practice or have entrance as an educational clinical site via the Department of Education.

For comprehensive information on the clinical training aspect of the Direct Entry Midwife Program, students can refer to the NARM and Southwest Tech Midwife Program Clinical Requirements document.



This document covers all relevant details related to the clinical training component, guiding students through their practical training journey in the program. [See details of enrollment and clinical course requirements found in the enrollment agreement](#)

Clinical course requirements:

It's essential to highlight that each clinical course within the program is associated with specific credit hours, competencies, and clinical experiences. This division allows students to request financial aid for each clinical course individually, making the financial process more manageable.

To progress from one clinical course to the next, students must meet several criteria. First, they are required to achieve a minimum grade of 78% in core midwifery courses. Additionally, their preceptors must approve their demonstrated competencies and skills through evaluations. Students must successfully complete all time and experience requirements for the current clinical course. Lastly, a site visit with the Clinical site coordinator and preceptor is necessary to ensure comprehensive assessment and coordination. By adhering to these guidelines, students can smoothly advance through the clinical component of the program, staying on track for their successful journey toward becoming competent and qualified midwives.

Clinical course progression:

Course	Requirements	Clinical encounters required
Introduction to Midwife Clinic.	NRP, BLS, Doula Course, Childbirth Education Classes for In and OOH birth, Lactation support groups, Background Check, Physical Exam,	5 observe births.
MWC1	Complete IMWC	72 hrs. in observation of clinical experience, 5 observe births
MWC2	Complete MWC1	Clinical Hours:144 ~ Births: 7 ~ Prenatal Exams: 10 ~ Initial Prenatal Exams: 2 ~ Newborn Exams: 7 ~ Postpartum Visits: 3 All as Assistant under Supervision
MWC3	Complete MWC2	Clinical Hours: 72 ~ Births: 3 ~ Prenatals: 5 ~ Initial Prenatals: 1 ~ Newborn Exams: 3 ~ Postpartum Visits: 2 All as Assistant under Supervision
MWC4	Complete MWC3	Clinical Hours: 144 ~ Births: 10 ~ Prenatals: 10 ~ Initial Prenatals:

		3 ~ Newborn Exams: 10 ~ Postpartum Visits: 5 All as Assistant under Supervision
MWC5	Complete MWC4	Clinical Hours: 144 ~ Births: 5 ~ Prenatals: 25 ~ Initial Prenatals: 8 ~ Newborn Exams: 5 ~ Postpartum: 10 All as Primary under Supervision
MWC6	Complete MWC5	Clinical Hours: 144 ~ Births: 10 ~ Prenatals: 20 ~ Initial Prenatals: 6 ~ Newborn Exams: 10 ~ Postpartum: 14 All as Primary under Supervision
MWC7	Complete MWC6	Clinical Hours: 212 ~ Births: 10 ~ Prenatals: 30 ~ Initial Prenatals: 6 ~ Newborn Exams: 5 ~ Postpartum: 22 Preconception visits: 10 Lactation counseling: 10 All as Primary under Supervision ~ Includes 5 Continuity-of-Care Clients (5 PN + Birth + NB Exam+ 2 PP), Exit Exam. Professional Issues exam

Graduation Requirements

To be eligible for graduation from the Midwifery Program at Southwest Tech, students must fulfill the following requirements:

1. Complete all mandatory courses specified in the program curriculum.
2. Students must satisfactorily complete the required curriculum and maintain a cumulative GPA of 2.0 or above. In some programs, students must complete every course with no lower than a "C" grade to meet graduation requirements." ([Student-Handbook.pdf](#))
3. Maintain a minimum GPA of 78% to demonstrate academic proficiency.
4. Satisfy the required number of supervised clinical hours, lab hours, and hands-on experience, in accordance with CPM (Certified Professional Midwife) requirements based on Wisconsin Act 292, NARM (North American Registry of Midwives) Skills, and MANA (Midwives Alliance of North America) Core Competencies.
5. Adhere to any additional program-specific requirements as outlined by Southwest Wisconsin Technical College.

Please note that the Southwest Technical College Direct Entry Midwife program is tailored to fulfill the licensing requirements for Certified Professional Midwives (CPM) in Wisconsin. It does not cover the specific licensure requirements of other States.



The clinical experiences must span at least two (2) years and encompass a total of clinical placement and lab hours. While prior learning credit and transfer credit for clinical experiences may be considered, they do not apply to transfer credit for academic coursework.

To progress in the program, students are required to achieve a minimum average of 78% on all tests and a cumulative average of 78% on all assignments. Additionally, a final grade of at least 78% (equivalent to a 'C' grade) is mandatory for each program course to successfully graduate. If a student has been granted prior learning credit or transfer credit, they must still complete at least 25% of the program's core courses and pass them with a minimum of 78% or 'C' grade.

Completion of the entire program must be accomplished within 5 years from the original program registration date. By adhering to these graduation requirements, students can successfully complete the Direct Entry Midwife program and move forward in their careers as skilled and qualified midwives.

The start date of enrollment and the minimum and maximum timeframes for completion

Upon enrollment, the program advisor has each student complete their preferred/goal start and preferred/goal end date and then adds the 5-year deadline on the enrollment agreement. [Enrollment Agreement](#)

Clinical training :The Midwifery Program at SWTC is committed to assisting the student in achieving student success in academic and College Obligations as seen on the Preceptor-Student Contract. Student Contract which is sent to the preceptor and student to sign prior to the start of each clinical course.

The College agrees to:

- Provide guidelines for clinical study expectations to the preceptor and the student.
- Provide materials and guidelines for the evaluation of the student.
- Provide individual supervision on a regular basis (not to be less than once per semester).
- Meet with the preceptor and student for a clinical site visit at least once per semester either virtually or in person to evaluate the progress of the student.
- To meet by phone or other means more often as necessary.
- Assume final responsibility for grading of the student.
- Treat all information received pertaining to the records of the preceptor in a confidential manner.
- Maintain student academic liability insurance during preceptor affiliation.
- Evaluate clinical placement site for future placements.

Preceptor/ Clinical Site placement responsibilities:

In the Introduction to Midwife Clinic, students will engage in several important tasks to secure a qualified preceptor for their clinical training. They will begin by writing an introductory letter and arranging potential preceptor interviews. Additionally, students will complete a student questionnaire to aid in finding the most suitable preceptor for their needs.



The Clinical Site Coordinator (CSC) will provide valuable assistance throughout the process of securing a vetted clinical site and a preceptor and/or utilize the roster of registered preceptors to match students with appropriate clinical placements.

Every effort is made to place students in clinical sites near their place of residence. While most students will drive a maximum of 3 hours to reach their clinical site, there may be instances where temporary relocation is necessary for a more diverse practice experience or due to limited local placement opportunities. The SWTC CSCs work diligently to minimize any personal and financial strain during the students' clinical courses.

Registered SWTC preceptors: To become preceptors in compliance with SWTC and MEAC standards, all preceptors must register with the SWTC midwifery program and complete the required steps:

1. Successfully complete the preceptor training available on the website or sent by the assigned CSC.
2. Submit necessary documents through the unique Typhon account provided, including an updated curriculum vitae, CPM certificate, NARM preceptor approval letter, current copies of BLS and NRP certification, and a copy of the state license (if applicable).
3. Sign and submit the Safety Form, Preceptor Equipment and Resources form, and Preceptor Handbook Affidavit directly to the CSC.
4. Upon completion of the SWTC preceptor training and submission of the required documents, preceptors will receive a certificate of completion. The preceptor, along with the CSC, will then schedule a one-on-one onboarding meeting and establish the student-preceptor contract, ensuring a smooth and successful clinical training experience.
5. The process for preceptor evaluation, training, and approval can be found on the Preceptor tab on the Midwifery program website: <https://www.swtc.edu/academics/programs/health-occupations/midwife#preceptor>

Administrative Fees and Tuition : Tuition and fees are established according to state statutes and Wisconsin Technical College System guidelines and may change from year to year. Students must pay all required fees according to Southwest Tech policies. The College's tuition and fees can be viewed through the following link:
<https://www.swtc.edu/student-resources/financial-resources/tuition-fees>

The Payment and Refund Schedule

The Refund Policy, including the refund schedule, can be accessed through the following:
<https://www.swtc.edu/student-resources/financial-resources/student-refunds>

The Student's Obligations, Financial and Otherwise

Estimated tuition can be found on the program page, under the "[Curriculum & Costs](#)" tab. Additional costs that students will incur include the following items:

- Textbooks: estimated at approximately \$5,000 for the full 68 credits in the program
- Charger Tech 360 program: \$300 per semester



- Travel costs: travel costs depend on where the student resides. Some students estimate that they spend approximately \$2,000 - \$6500 on travel costs throughout the program.
- Additional requirements needed at the end of the first semester: Cost of Doula Course, NRP, BLS, Physical Exam and Vaccine Information, Background Check, Childbirth Education Course.
- Approximate cost between \$1000-\$2000, depending on whether the student has prior learning experience and has access to the required documents.

Additional details about the curriculum and costs can be accessed through the following page of the Southwest Tech website:

<https://www.swtc.edu/academics/programs/health-occupations/midwife#curriculum-costs>

Release Certification Test Results

The student's permission to release certification test results to the school for the purposes of compiling student achievement data for compliance with MEAC standards. Students provide permission to release certification test results to the school for the purposes of compiling student achievement data through their signature on the enrollment agreement. [Enrollment Agreement](#)