



FALL ONLINE NURSING ASSISTANT COURSE FACT SHEET

Course Start Date: Nov. 12, 2018

Course End Date: Jan. 12, 2019

Class Schedule

In order to begin this class, all students must attend the mandatory orientation session.

Date: Monday, November 12, 2018 (Orientation 4-6 p.m.)

Location: Southwest Tech – Room 3604 (ATL) – 3rd Floor of Health Science Center

Labs: Labs will take place at Southwest Tech on Dec. 17, 18, and 19 from 8-1:30 p.m.

Clinical days/times will be determined the first week of class.

Additional Information for Online Students:

All students will be required to attend the on-campus orientation which will include an introduction to Schoology – Southwest Tech’s learning management system. The Schoology orientation will give you an idea of what to expect in an online course and specifically orient you to the system.

Listed below are some requirements of an online student:

- Convenient access to a computer with internet access and the capability of installing the LockDown Respondus Browser and a Webcam.
- Frequent use of your college-issued email account
- Word processing software - Microsoft Word is preferred. Microsoft Office is available free to all Southwest Tech Students – go to this website and use your student email address to sign up - <http://www.office.com/getOffice365>.
- Self-motivation and self-discipline
- Ability to manage time to successfully complete required course work – 10 – 15 hours per week could be required for this online course.

Total Course Hours (lecture, lab, and clinical) = 120 Hours

The Nursing Assistant course is regulated by the Department of Health Services - including course content and number of hours. **Attendance is mandatory** to ensure compliance with the State of Wisconsin requirements for Nursing Assistant training. Students are required to attend **ALL** 120 hours without exception to complete the course

Materials needed before first day of class (available at Southwest Tech Bookstore)

- Mosby's Textbook for Nursing Assistants, 9th edition and 120-Hour Nursing Assistant Basic Student Learning Packet
- #2 pencil for exams, small note pad, highlighter
- Watch with a second hand
- White nonskid shoes. No open toe shoes
- Scrubs: 2 sets preferred, any color or print (scrubs are needed for clinical only; street clothes are approved attire for classroom and lab portions)

Assignment to complete before the first day of class

- In Mosby's Textbook for Nursing Assistants: *Read Unit 1 assignment – Chapter 1, pages 1-11; Chapter 3, pages 21-30; Chapter 4, pages 31-37; Chapter 5, pages 38-54; Chapter 6, pages 55-66; and Chapter 56, pages 860-869*
- In the Nursing Assistant Basic Student Learning Packet: *Read introductory pages (cream-colored pages), plus study Learning Objectives for Learning Plan 1*

Topics that will be discussed the first day of class:

1. Course schedule
2. Clinical site assignments, days, times, locations, rotations
 - Clinical assignments will be explained but not finalized the first night of class
 - Clinical shifts will not follow weekday classroom schedule. Shifts will vary including Monday – Sunday day and evening shifts
3. Information regarding the Wisconsin Nurse Aide Registry

****Notice to students under 18 years of age:*** *The U.S. Department of Labor issued a ruling in 2011 that allows only nursing assistants 18 years of age and over to assist and operate client lift devices. Therefore, some nursing homes are choosing to hire only nursing assistants 18+ years of age. Please contact the nursing homes directly if you are under 18 and have questions regarding their hiring policy.*

Additional questions may be directed to Nursing Assistant Instructor:

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