

NURSING ASSISTANT ONLINE COURSE

September - October 2016

30543-300-0080

September 7, 2016

Classroom/Theory Portion Online

Online Instruction Begins: Wednesday, September 7, 2016, 4:30-6:30 PM
*On-Campus Orientation: September 7 from 4:30-6:30 p.m.
Room 3604 (ATL), Health Science Center*

Lab at Southwest Tech (4:00 – 9:35 PM)

Monday	October 3	4:00 – 9:35 PM
Tuesday	October 4	4:00 – 9:35 PM
Wednesday	October 5	4:00 – 9:35 PM

Clinical Experience at Good Samaritan, Fennimore

Thursday	October 6	4:00 – 9:50 PM (<i>Tour 4:00-5:00 PM</i>)
Sunday	October 9	2:00 – 9:30 PM
Monday	October 10	4:00 – 9:50 PM
Tuesday	October 11	4:00 – 9:50 PM
Wednesday	October 12	4:00 – 9:50 PM
Thursday	October 13	3:00 – 9:50 PM
Sunday	October 16	2:00 – 9:30 PM
Monday	October 17	4:00 – 9:50 PM

Required Competency Test Review at Southwest Tech:

Wednesday, October 19, 2016, 4:00 – 7:00 PM
Room 2639, 2nd Floor, Health Science Center

Note: Further lab/clinical locations may be added to this course if enrollment indicates need for additional section(s). The above dates & times may not apply to any new section(s) scheduled.

The textbook, workbook, and skills DVD package for the online course is available in the Southwest Tech Bookstore at a cost of **\$152.98** (tax included).

Phone: 1-800-362-3322 or 608-822-3262

Student Services (Ext. 2354) or Health Education Division (Ext. 2470)

Web Site: www.swtc.edu

Information for Students Enrolling in Nursing Assistant Online

All students will be required to attend the on-campus orientation which will include an introduction to Blackboard – the course management system software used by Southwest Tech for online courses. The Blackboard orientation will give you an idea of what to expect in an online course and specifically orient you to this software.

Listed below are some requirements of an online student:

- Convenient access to a computer that has at least one of the following Internet Browsers (latest versions):
 - Microsoft Internet Explorer
 - Mozilla Firefox
 - Google Chrome
 - Safari
- An active e-mail account - all Southwest Tech students are issued a free email account.
- Word processing software - Microsoft Word is preferred. Discounted software is available to all full-time Southwest Tech students through the Wisconsin Integrated Software Catalog – <http://wisc.edu/wisc>. You will need your student ID number and a credit card to order.
- Availability of 10-15 hours per week for each 3-credit course
- Self-motivation and self-discipline

Students with disabilities, who need accommodations, should contact the office of the Support Services Specialist, Building 100, Room 108, (608) 822-2631, 800-362-3322, ext. 2631, TTY/TDD (608) 822-2072, or e-mail lgarvey@swtc.edu.

NOTICE

Online courses are treated the same as face-to-face courses. Once a student enrolls in an online class, they are obligated to pay all fees incurred. **Tuition fees must be paid prior to the first day of class.** Students who withdraw from a class must inform the **Student Services Office in person or in writing.** *Please view all policies located in the Student Handbook.*