



**NURSING ASSISTANT ONLINE “WINTERIM” COURSE 30-543-300
November 2017 – January 2018**

Online Theory Instruction Begins with Required On-Campus Orientation

Wednesday, November 15, 2017, 4:00-6:00 PM

Room 3604 (ATL), Health Science Center

Students must choose one of the following course sections to complete required lab and clinical hours

| Section 0084 Atrium Boscobel Care and Rehab Instructor: Angela Starkey, RN | Section 0085 Prairie Maison, Prairie du Chien Instructor: Jill Henry, RN | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| <p>Lab at Southwest Tech:</p> <table> <tr><td>Mon</td><td>December 18</td><td>8:30 AM – 2:30 PM</td></tr> <tr><td>Tues</td><td>December 19</td><td>8:30 AM – 2:30 PM</td></tr> <tr><td>Wed</td><td>December 20</td><td>8:30 AM – 2:00 PM</td></tr> </table> <p>Clinical Tour at Boscobel Care & Rehab:</p> <table> <tr><td>Wed</td><td>December 20</td><td>2:30 – 3:30 PM</td></tr> </table> <p>Clinical:</p> <table> <tr><td>Wed</td><td>December 27</td><td>6:30 AM – 2:15 PM</td></tr> <tr><td>Thurs</td><td>December 28</td><td>6:30 AM - 2:15 PM</td></tr> <tr><td>Fri</td><td>December 29</td><td>6:30 AM – 2:15 PM</td></tr> <tr><td>Sat</td><td>December 30</td><td>6:30 AM – 2:15 PM</td></tr> <tr><td>Tues</td><td>January 2</td><td>6:30 AM – 2:15 PM</td></tr> <tr><td>Wed</td><td>January 3</td><td>6:30 AM – 2:15 PM</td></tr> <tr><td>Thurs</td><td>January 4</td><td>6:30 – 11:45 AM</td></tr> </table> <p>Lab Skills Review at Southwest Tech (Rm 2639):</p> <table> <tr><td>Thurs</td><td>January 4</td><td>1:00 – 4:00 PM</td></tr> </table> | Mon | December 18 | 8:30 AM – 2:30 PM | Tues | December 19 | 8:30 AM – 2:30 PM | Wed | December 20 | 8:30 AM – 2:00 PM | Wed | December 20 | 2:30 – 3:30 PM | Wed | December 27 | 6:30 AM – 2:15 PM | Thurs | December 28 | 6:30 AM - 2:15 PM | Fri | December 29 | 6:30 AM – 2:15 PM | Sat | December 30 | 6:30 AM – 2:15 PM | Tues | January 2 | 6:30 AM – 2:15 PM | Wed | January 3 | 6:30 AM – 2:15 PM | Thurs | January 4 | 6:30 – 11:45 AM | Thurs | January 4 | 1:00 – 4:00 PM | <p>Lab at Southwest Tech:</p> <table> <tr><td>Mon</td><td>December 18</td><td>8:30 AM – 2:30 PM</td></tr> <tr><td>Tues</td><td>December 19</td><td>8:30 AM – 2:30 PM</td></tr> <tr><td>Wed</td><td>December 20</td><td>8:30 AM – 2:00 PM</td></tr> </table> <p>Clinical Tour at Prairie Maison:</p> <table> <tr><td>Wed</td><td>December 20</td><td>2:30 – 3:30 PM</td></tr> </table> <p>Clinical:</p> <table> <tr><td>Tues</td><td>December 26</td><td>2:00 – 9:45 PM</td></tr> <tr><td>Wed</td><td>December 27</td><td>2:00 – 8:45 PM</td></tr> <tr><td>Thurs</td><td>December 28</td><td>6:30 AM – 2:15 PM</td></tr> <tr><td>Fri</td><td>December 29</td><td>6:30 AM – 2:15 PM</td></tr> <tr><td>Tues</td><td>January 2</td><td>6:30 AM – 2:15 PM</td></tr> <tr><td>Wed</td><td>January 3</td><td>6:30 AM – 2:15 PM</td></tr> <tr><td>Thurs</td><td>January 4</td><td>2:00 – 8:45 PM</td></tr> </table> <p>Lab Skills Review at Southwest Tech (Rm 2639):</p> <table> <tr><td>Fri</td><td>January 5</td><td>8:30 – 11:30 AM</td></tr> </table> | Mon | December 18 | 8:30 AM – 2:30 PM | Tues | December 19 | 8:30 AM – 2:30 PM | Wed | December 20 | 8:30 AM – 2:00 PM | Wed | December 20 | 2:30 – 3:30 PM | Tues | December 26 | 2:00 – 9:45 PM | Wed | December 27 | 2:00 – 8:45 PM | Thurs | December 28 | 6:30 AM – 2:15 PM | Fri | December 29 | 6:30 AM – 2:15 PM | Tues | January 2 | 6:30 AM – 2:15 PM | Wed | January 3 | 6:30 AM – 2:15 PM | Thurs | January 4 | 2:00 – 8:45 PM | Fri | January 5 | 8:30 – 11:30 AM |
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| Sat | December 30 | 6:30 AM – 2:15 PM | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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The textbook, workbook, and skills DVD package for the online course is available in the Southwest Tech Bookstore at a cost of **\$152.98** (tax included).

If Questions, call:

1-800-362-3322 or 608-822-3262

Student Services (Ext. 2354) or

Health Education Division (Ext. 2470)

Web Site: www.swtc.edu

Information for Students Enrolling in Nursing Assistant Online

All students will be required to attend the on-campus orientation which will include an introduction to Schoology – Southwest Tech’s learning management system. The Schoology orientation will give you an idea of what to expect in an online course and specifically orient you to the system.

Listed below are some requirements of an online student:

- Convenient access to a computer with internet access
- Frequent use of your college-issued email account
- Word processing software - Microsoft Word is preferred. Microsoft Office is available free to all Southwest Tech Students – go to this website and use your student email address to sign up - <http://www.office.com/getOffice365>.
- Self-motivation and self-discipline
- Ability to manage time to successfully complete required course work – 10–15 hours per week could be required for this online course.

Students with disabilities, who need accommodations, should contact the office of the Support Services Specialist, Knox Learning Center, (608) 822-2631 or 800-362-3322, Ext. 2631, TTY/TDD (608) 822-2072, or e-mail lqarvey@swtc.edu.

NOTICE

Online courses are treated the same as face-to-face courses. Once a student enrolls in an online class, they are obligated to pay all fees incurred. **Tuition fees must be paid prior to the first day of class.** Students who withdraw from a class must inform the **Student Services Office in person or in writing**. *Please view all policies located in the Student Handbook.*

Updated 8/25/17