

Three Levels of Leadership

Professional Development Series

Whether a seasoned organizational leader or someone aspiring to a leadership position this workshop series will provide personal insights, practical tools of self-management and strategies to improve leadership effectiveness. Workshop facilitator utilizes active learning techniques that immerse workshop participants in a learner-friendly, relaxed, and non-threatening environment; just the type of environment that promotes real skill development.

Level 1

KNOWING YOURSELF (Course # 47-196-469)

April 18 & 25, 2017, 2:00 to 6:00 p.m., Southwest Tech, Room 493

Registration Deadline: April 7, 2017

The DiSC model of behavioral styles is based on the observations made by Dr. William Marston, a Columbia University Professor, in the 1920s. Since that time more than 40 million people have utilized the model to become more effective in their communication and collaboration. Workshop participants will complete an on-line profile prior to the workshop and receive a detailed and personalized report that will become the source material for self-examination and to develop strategies to deal more effectively with all behavioral styles.

- DiSC Behavioral Styles
- How Others Perceive Your Style
- Recognizing Other Styles
- Adapting Communication to Different Styles

Level 2

SELF-LEADERSHIP (Course # 47-196-470)*

May 2 & 9, 2017, 2:00 to 6:00 p.m., Southwest Tech, Room 493

In order to be effective leading others, a leader must develop techniques to lead themselves first. Workshop participants will examine traits and characteristics of effective leaders, self-assess their current strengths and weaknesses, and develop an action plan to improve their leadership skills. Specifically workshop participants will be provided practical techniques to improve time management, stress management, and personal assertiveness skills.

- Time Management Strategies
- Stress Management Techniques
- Developing Personal Assertiveness
- Yourself as Leader

Level 3

LEADING OTHERS (Course # 47-196-471)*

May 16 & 23, 2017, 2:00 to 6:00 p.m., Southwest Tech, Room 493

Different situations require different approaches to leadership. In this workshop participants will examine the power bases and influence tactics they have available to them in various situations. Participants will also explore specific techniques for performance coaching and change management. Workshop participants will examine the techniques of Servant Leadership, a concept pioneered by Robert K. Greenwood and utilized by the majority of "100 Best Places to Work".

- Situational Leadership
- Performance Coaching
- Leading Change
- Servant Leadership

**Participants completing this workshop and a differential assessment may receive transfer credit in one of Southwest Tech's associate degree programs.*

COURSE FEE
\$109 Each
\$300 for all three!

REGISTER ONLINE
www.swtc.edu/bisreg

FOR MORE INFORMATION
Email Charlie Draheim
cdraheim@swtc.edu
Phone 608.822.2468

If you need an accommodation to visit our campus, call 608.822.2631 (TDD 608.822.2072)
or email accom@swtc.edu.