# AUDIT REPORT OF SOUTHWEST WISCONSIN TECHNICAL COLLEGE DISTRICT FENNIMORE, WISCONSIN

**JUNE 30, 2011** 

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### MANAGEMENT'S DISCUSSION AND ANALYSIS UNAUDITED

Southwest Wisconsin Technical College (Southwest Tech) Management's Discussion and Analysis (MD&A) of its financial condition provides an overview of financial activity, identifies changes in financial positions, and assists the reader of these financial statements in focusing on noteworthy financial issues.

Southwest Wisconsin Technical College provides lifelong learning opportunities with an individualized focus for students and communities.

The financial resources of the College are applied to activities that support meeting the goals of the College's mission. The MD&A provides summary level financial information; therefore, it should be read in conjunction with the accompanying financial statements.

This annual report consists of a series of financial statements, prepared in accordance with generally accepted accounting principles, as stated in the Governmental Accounting Standards Board Statement 34, Basic Financial Statements-and Management's Discussion and Analysis-for State and Local Governments, and Statement 35, Basic Financial Statements-and Management's Discussion and Analysis-for Public College and Universities.

Financial Highlights for the Fiscal Year Ending June 30, 2011

- > Received 30 federal, state, or local grants totaling \$1.63 million.
- ➤ Updated official statement for borrowing and maintained the College's rating of Aa2 through Moody's.
- > Borrowed \$2,000,000 at 1.42 percent interest rate.
- > Continued participation in Districts Mutual Insurance (DMI), the insurance company formed by the colleges in the Wisconsin Technical College System.
- > Increase purchase card activity to over 5,000 annual transactions. As a result, the number of accounts payable checks being issued continues to decrease, saving time and money for the College and increasing vendor satisfaction with payment timing.
- ➤ Disbursed student financial aid totaling over \$3,258,000 in grants, \$3,350,000 in loans, and \$63,000 in college work study earnings.

Statement of Revenues, Expenses, and Changes in Net Assets

The Statement of Revenues, Expenses, and Changes in Net Assets presents the revenues earned and expenses incurred during the year. Activities are reported as either operating or non-operating. In general, a public college such as Southwest Tech will report an operating deficit or loss, as the financial reporting model classifies state appropriations and property taxes as non-operating revenues. The utilization of capital assets is reflected in the financial statements as depreciation which amortizes the cost of an asset over its expected useful life.

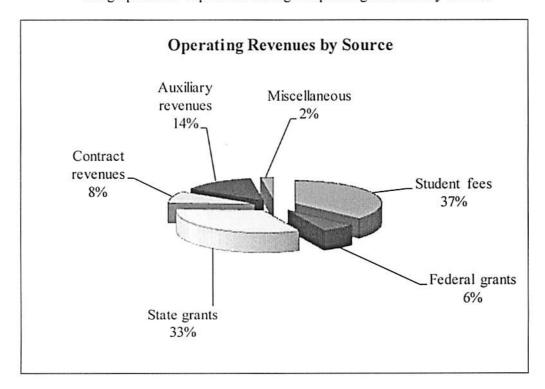
The following is a condensed version of the Statement of Revenues, Expenses, and Changes in Net Assets:

Statement of Revenues, Expenses, and Changes in Net Assets:

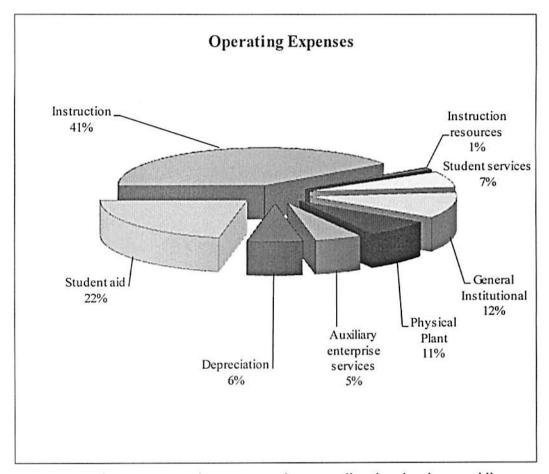
					Increase (Decreas	
	2011		2010		\$	<del>%</del>
Operating Revenue	2011	-	2010		<u> </u>	
Student fees \$	4,952,008	\$	4,558,202	\$	393,806	8.6
Federal grants	1,270,870	•	1,612,952		(342,082)	(21.2)
State grants	4,403,929		4,160,934		242,995	5.8
Contract revenues	1,101,879		1,116,467		(14,588)	(1.3)
Auxiliary revenues	1,812,682		1,529,269		283,413	18.5
Miscellaneous	311,600		334,699		(23,099)	(6.9)
Total Operating Revenues	13,852,968	_	13,312,523		540,445	4.1
Out and the Francisco		_				
Operating Expenses Instruction	13,090,452		13,608,322		(517,870)	(3.8)
Instruction Instructional resources	392,443		568,603		(176,160)	(31.0)
Student services	2,210,720		2,092,562		118,158	5.6
General Institutional	3,605,420		3,810,260		(204,840)	(5.4)
Physical Plant	2,160,067		3,700,297		(1,540,230)	(41.6)
Auxiliary enterprise services	1,691,010		1,489,397		201,613	13.5
Depreciation	2,002,102		1,625,581		376,521	23.2
Student aid	7,102,970		6,072,342		1,030,628	17.0
Total operating expenses	32,255,183	-	32,967,364		(712,180)	(2.2)
Total operating expenses	32,233,103	-	32,301,301		(12,100)	(==/
					Increase	or
					(Decrea	
	2011		2010		\$	<u>%</u>
Non-operating revenues (expenses)						
Property taxes	15,803,622		16,009,308		(205,686)	(1.3)
Federal financial aid and Other Grants	7,166,187		6,135,562		1,030,625	16.8
Investment income	72,228		225,533		(153,305)	(68.0)
Interest expense	(1,696,066)		(1,540,778)		(155,288)	10.1
Total non-operating revenues	21,345,971		21,176,264	,	516,346	2.4
Increase/(decrease) in Net Assets	2,943,756		1,521,423	\$	1,422,333	
Net assets - beginning of year	12,774,721		11,599,937			
Net assets - end of year	\$15,718,476	: :	\$12,774,721	}		

Some of the most noteworthy results of operations for the current year are reflected below:

- Operating revenues are the charges for services offered by the College. During 2011, the College generated approximately \$13.5 million of operating revenue for the offering of services. Significant items and revenue sources are as follows:
  - ✓ Tuition and fee income was strong in fiscal 2010-11 due to an increase in tuition rates of approximately 4.5% and an increase of students on a full-time equivalency basis of 1.6%. Total revenue from program, material, and other student fees exceeded \$4.9 million.
  - ✓ Nearly \$5.3 million in operating revenue from state and federal grants was earned by the College during the year. This figure is indicative of the continued efforts of the College to seek out new sources of revenue.
  - ✓ Contract revenues were approximately \$1.1 million for the year and represent revenue from instructional and technical assistance contracts with business and industry, local school districts, UW-Platteville and the Department of Corrections.
  - ✓ Auxiliary enterprise revenues include revenues generated by the bookstore, parts store, child care center, salon services, and other similar activities of the College. Revenues of over \$1.8 million were generated by these activities this year.
  - ✓ The graph below depicts the College's operating revenues by source.



Operating expenses are costs related to the program offerings of the College. During 2011, operating expenses totaled more than \$32.2 million. The majority of the College's expenses, about 60%, are for personnel related costs. Current expense accounts for an additional 23%, while auxiliary services and other expenses account for the remaining 17% of total operating expenses. The graph below categorizes operating expenses by function.



- Non-operating revenues and expenses are items not directly related to providing instruction. Net non-operating revenues for the year ended June 30, 2011 were approximately \$21.8 million. The most significant components of net non-operating revenues include the following:
  - Property taxes levied by the College for the year were approximately \$15.8 million.
  - ✓ An increase in Federal financial aid passed through to students resulted in the majority of the net increase in non-operating revenue.
- Net assets for 2011 increased by \$2,943,755 as a result of the above activity.

#### Statement of Net Assets

The Statement of Net Assets includes all assets (items that the College owns and amounts owed to the College by others) and liabilities (what the College owes to others and what has been collected from others before we have provided the services). This statement is prepared under the accrual basis of accounting, whereby revenues and assets are recognized when the service is provided, and expenses and liabilities are recognized when others provide the service to us – regardless of when cash is exchanged.

Below are highlights of the components of the Statement of Net Assets:

					Increase or		
					(Decrea	se)	
	2011		2010		\$	%	
ASSETS		-		•			
Cash and Cash equivalents	\$ 9,537,571	\$	8,857,201	\$	680,370	7.7	
Net capital assets	41,344,588		38,041,527		3,303,061	8.7	
Other assets	8,243,276	_	11,904,828	_	(3,661,552)	(30.8)	
Total Assets	59,125,435	•	58,803,556		321,879	0.5	
LIABILITIES							
Current Liabilities	7,407,490		8,600,316		(1,192,826)	(13.9)	
Long-term Liabilities	35,999,469		37,428,519	_	(1,429,050)	(3.8)	
Total Liabilities	43,406,959	-	46,028,835		(2,621,876)	(5.7)	
NET ASSETS							
Invested in capital assets, net of							
related debt	10,644,684		8,929,338		1,715,346	19.2	
Restricted for debt service	1,326,189		1,255,372		70,817	5.6	
Restricted for student financial aid	14,998		14,998		0		
Unrestricted	3,732,605	_	2,575,013		1,157,592	45.0	
Total Net Assets	15,718,476	- =	12,774,721	:	2,943,755	23.0	

A more detailed analysis would reveal the following facts:

- As shown above, the largest component of the College's assets is capital assets. Total
  cost of capital assets less accumulated depreciation at June 30, 2011 resulted in a net
  capital asset of \$43.6 million.
- The major component of the other assets category includes property taxes receivable of over \$5.8 million.
- Current liabilities include accounts payable, various types of accruals, and the portion of long-term debt due within the next fiscal year. At year end, the current portion of the College's long-term debt was \$3.3 million.

• Long-term liabilities of \$36.0 million represent the portion of long-term debt and post retirement benefits due after fiscal year 2010-11.

#### Capital Asset and Debt Administration

The College's investment in capital assets as of June 30, 2011 amounts to \$41,344,588 (net of accumulated depreciation). This investment in capital assets includes land and land improvements, buildings and improvements, and moveable equipment. Additional information on the College's capital assets can be found in Note 3 on pages 22 & 23.

At the end of the current fiscal year, the College had total general obligation debt outstanding of \$33,975,000. The College maintained its debt rating at Moody's "Aa2" rating on its current and outstanding long-term debt. Debt service requirements are current and secured by the taxing authority to levy for principal and interest expense. All general obligation debt for equipment is repaid in five years, while debt related to building and major remodeling is repaid in 10-20 years. The current debt adequately replaces and expands the equipment and facility needs of the College. Additional information on the College's long-term debt can be found in Note 4 on pages 24-27.

#### **Financial Position**

Moody's "Aa2" rating reflects the district's:

- Comparatively modestly-sized tax base in southwestern Wisconsin
- Sound financial operation supported by alternate liquidity outside the general fund; and
- Average debt burden with below average principal amortization.

"...believes the district's financial operation will remain sound due to conservative financial management that has resulted in healthy reserve levels and alternate liquidity available to the district."

#### **Economic Factors**

The current state's economy coupled with the state's continuing budget challenges causes considerable concern for future funding levels. Southwest Tech's strengths in countering an economic turndown are summarized in the following statements:

- ➤ The College has had exceptional growth in FTE's of approximately 22.3% percent since 2005-06 (5 years ago).
- > The College has articulation agreements with other institutions of higher learning that provide options for students to fulfill program requirements locally and finish with minimal time elsewhere.
- > Unique programs such as Golf Course Management, Midwifery and online programs/courses draw students from outside of the district and state.
- > Southwest Tech is 1 of 2 colleges in the state technical college system that provide student housing on campus. This benefits students that decide not to commute or reside further than reasonable daily travel distances.
- > The level of our fund balances affords us time and flexibility to adjust to changing conditions.
- > Capital financing through debt service allows us to keep pace with current technology.
- > A higher than average percentage of revenue is gained through grant opportunities.

Southwest Wisconsin Technical College faces challenges among which are:

- > Historically below the state average in equalized valuation growth.
- ➤ Declining K-12 population equating to a smaller future customer base from high school graduates.
- > Cost of budget growth likely would need to be covered by tax revenue.
- > Cost of operations continues to increase (wages, benefits, insurance, utilities, etc.).
- > Percentage of revenue from state aid likely to continue to decrease.

These challenges make the execution of the budget a continuous work in progress as adjustments need to occur when revenue sources change. The College has effectively survived previous difficult times and is a stronger institution as a result of it. The current financial position of the College allows us the flexibility to adjust to change and maintain this positive status in the future.

No significant variations between original and final budget amounts and between final budget amounts and actual budget results occurred for the year ended June 30, 2011.

No currently known facts, decisions or conditions exist that are expected to have a significant effect on the financial position or results of operations.



#### **Engelson & Associates, Ltd.**

**Certified Public Accountants and Consultants** 

#### INDEPENDENT AUDITOR'S REPORT

Board of Directors Southwest Wisconsin Technical College District Fennimore, Wisconsin

We have audited the financial statements of Southwest Wisconsin Technical College District as of and for the years ended June 30, 2011 and 2010 as identified in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Southwest Wisconsin Technical College District as of June 30, 2011 and 2010, and the results of its operations and cash flows for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

As described in Note 1 of the supplementary information on page 46, the District adopted the provisions of Governmental Accounting Standard Board Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions, effective July 1, 2010.

In accordance with Government Auditing Standards, we have also issued our report dated March 21, 2012 on our consideration of Southwest Wisconsin Technical College District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and important for assessing the results of our audit.

The Management's Discussion and Analysis (MD&A) on pages 1 to 7 preceding this report and the budgetary comparison information on pages 36 through 45 are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming an opinion on the basic financial statements taken as a whole. The accompanying schedule of expenditures of federal and state awards on pages 47 through 54 is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and the State Single Audit Guidelines, and is also not a required part of the basic financial statements of Southwest Wisconsin Technical College District. The schedule of expenditures of federal and state awards have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

La Crosse, Wisconsin March 21, 2012

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# SOUTHWEST WISCONSIN TECHNICAL COLLEGE DISTRICT STATEMENTS OF NET ASSETS JUNE 30, 2011 and 2010

Assets	2011		2010		
Current assets					
Cash and cash equivalents	\$	4,437,731	\$	(343,111)	
Taxes receivable		5,844,086		6,039,222	
Accounts receivable		614,796		1,011,892	
Student accounts receivable, less allowance of \$200,000 for 2011 and \$141,123 for 2010		764,048		954,687	
Interest receivable		-		47,436	
Business, industry and school contracts receivable		27,705		178,174	
Inventory and prepaid expenses		992,642		673,417	
Total current assets		12,681,007		8,561,717	
Capital assets					
Cost of capital assets		59,757,387		54,612,879	
Less: Accumulated depreciation		(18,412,800)		(16,571,352)	
		41,344,588		38,041,527	
Other Non-current assets				3,000,000	
Certificates of Deposit		5,099,840		9,200,312	
Restricted cash and cash equivalents		59,125,435	\$	58,803,556	
Total Assets	<u>\$</u>	39,123,433	<del>*</del>	30,003,500	
Liabilities					
Current liabilities	\$	1,557,252	\$	2,716,278	
Accounts payable Accrued salaries and related items	4	555,727	•	570,117	
Accrued vacation		407,614		445,579	
Deferred revenue		1,010,410		1,160,097	
Accrued self-insurance		400,000		400,000	
Accrued interest		68,693		99,797	
Current portion of long-term obligations		3,407,793		3,208,448	
Total current liabilities		7,407,490		8,600,316	
Long-Term Obligations					
Accrued retiree health insurance premiums		4,994,469		5,053,519	
General obligation notes payable and capital lease		31,005,000		32,375,000	
Total long-term obligations		35,999,469		37,428,519	
Total Liabilities		43,406,959		46,028,835	
Net Assets		10 (11 (01		0.000.229	
Invested in capital assets, net of related debt		10,644,684		8,929,338	
Restricted for:		1 224 190		1,255,372	
Debt service		1,326,189			
Student financial assistance		14,998		14,998	
Unrestricted		3,732,605		2,575,013	
Total Net Assets	<u>\$</u>	15,718,476	\$	12,774,721	

# SOUTHWEST WISCONSIN TECHNICAL COLLEGE DISTRICT STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS FOR THE YEARS ENDED JUNE 30, 2011 and 2010

			2010	
Operating revenues				
Student program fees, net of scholarship allowances of \$27,158 for 2011	\$	3,984,828	\$	3,759,360
and \$28,958 for 2010		222 407		334,725
Student material fees, net of scholarship allowances of \$2,266 for 2011 and \$2,578 for 2010		332,487		334,723
Other student fees, net of scholarship allowances of \$4,326 for 2011 and \$3,575 for 2010		634,693		464,117
Federal grants		1,270,870		1,612,952
State grants		4,403,929		4,160,934
Business and industry contract revenue		1,008,089		1,022,037
School District contract revenue		93,790		94,430
Auxiliary enterprise revenues		1,812,682		1,529,269
Miscellaneous		311,600		334,699
Total operating revenues		13,852,968		13,312,523
Operating expenses				
Instructional		13,090,452		13,608,322
Instructional resources		392,443		568,603
Student services		2,210,720		2,092,562
General institutional		3,605,420		3,810,260
Physical Plant		2,160,067		3,700,297
Auxiliary enterprise services		1,691,010		1,489,397
Depreciation		2,002,102		1,625,581
Student aid		7,102,970		6,072,342
Total operating expenses		32,255,184		32,967,364
Operating loss		(18,402,216)		(19,654,841)
Non-operating revenues (expenses)				
Property taxes		15,803,622		16,009,308
Federal financial aid		6,672,243		5,772,425
State appropriations		493,944		363,137
Investment income earned		72,228		225,533
Interest expense		(1,696,066)		(1,540,778)
Total non-operating revenues		21,345,971		20,829,625
Increase (decrease) in net assets		2,943,755		1,174,784
Net assets - beginning of the year		12,774,721		11,599,937
Net assets - end of year	<u>_\$</u>	15,718,476	<u>\$</u>	12,774,721

#### SOUTHWEST WISCONSIN TECHNICAL COLLEGE DISTRICT STATEMENTS OF CASH FLOWS FOR THE YEARS ENDED JUNE 30, 2011 and 2010

	2011		2010	
Cash flows from operating activities				
Tuition and fees received	\$	5,142,647	\$	4,547,754
Federal and state grants received		5,825,268		5,349,611
Business, industry and school contract revenues received		1,101,879		1,116,467
Payments to employees		(18,157,612)		(17,792,780)
Payments to suppliers		(13,447,693)		(12,449,617)
Auxiliary enterprise revenues received		1,812,682		1,529,269
Other receipts		311,599		334,699
Net cash used in operating activities		(17,411,229)		(17,364,597)
Cash flows from noncapital financing activities				
Local property taxes received		15,998,758		15,215,907
Federal and state appropriations received		7,166,187		6,135,562
Net cash provided by noncapital financing activities		23,164,945		21,351,469
Cash flows from capital and related financing activities				
Net purchases of capital assets		(5,144,508)		(22,752,059)
Proceeds from issuance of capital debt		2,000,000		25,900,000
Principal paid on capital debt		(3,305,000)		(3,030,000)
Interest paid on capital debt		(1,696,066)		(1,540,778)
Net cash used in capital and related financing activities		(8,145,574)		(1,422,837)
Cash flows from investing activities				
Certificates of Deposit redeemed/(purchased)		3,000,000		(3,000,000)
Investment income received		72,228		225,533
Net cash provided by/(used in) investing activities		3,072,228		(2,774,467)
Net increase in cash and cash equivalents		680,369		136,207
Cash and cash equivalents at beginning of year		8,857,201		8,720,994
Cash and cash equivalents at end of year	\$	9,537,570	<u>s</u>	8,857,201
Reconciliation of cash and cash equivalents per statement of cash flows to the balance sheet.				
Current cash and cash equivalents	\$	4,437,731	\$	(343,111)
Restricted cash		5,099,840		9,200,312
	\$	9,537,571	\$	8,857,201

#### SOUTHWEST WISCONSIN TECHNICAL COLLEGE DISTRICT STATEMENT OF CASH FLOWS-CONTINUED FOR THE YEARS ENDED JUNE 30, 2011 and 2010

	2011		2010		
Reconciliation of operating loss to net cash used in operating					
activities			_	(00.001.400)	
Operating loss	\$	(18,402,217)	\$	(20,001,480)	
Adjustments to reconcile operating loss to net cash used in					
operating activities				1 (05 501	
Depreciation		2,002,102		1,625,581	
Changes in assets and liabilities:				(400.000)	
Accounts receivable		397,096		(488,097)	
Student accounts receivable		190,639		(10,448)	
Interest receivable		47,436		(47,436)	
Accrued interest		(31,104)		56,415	
Federal and state aid receivable		150,469		(77,636)	
Inventories		(143,674)		(246,456)	
Prepaid items		(175,551)		441,746	
Accounts payable		(1,319,680)		664,256	
Accrued payroll		(14,390)		20,897	
Accrued vacation		(37,965)		28,541	
Deferred program and material fees		(149,687)		227,867	
Accrued retiree health insurance		75,295		441,653	
Accrued retiree nearth insurance					
Net cash used in operating activities	<u>\$</u>	(17,411,229)	<u>\$</u> _	(17,364,597)	

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A summary of the District's significant accounting policies consistently applied in the presentation of the accompanying financial statements follows.

#### A. Reporting Entity

Southwest Wisconsin Technical College District ("District") operates a post secondary education school.

The reporting entity for the District is based upon criteria set forth by the Governmental Accounting Standards Board. All functions of the District for which it exercises oversight responsibility are included. The oversight responsibility includes but is not limited to, financial interdependency between the District and the governmental entity; control by the District over selection of the entity's governing authority or designation of management; the ability of the District to significantly influence operations of the entity; and whether the District is responsible for the accountability for fiscal matters.

The District is affiliated with SWTC Foundation, Inc. (Foundation), a not-for-profit corporation whose purpose is to solicit, hold, manage, invest and expend endowment funds and other gifts, grants, and bequests exclusively for the maintenance and benefit of the District. The Foundation is managed by an independent board of directors. SWTC provides office space, certain equipment and furnishings, most related utility services and some insurance coverage to the Foundation without charge. The financial resources of the Foundation are not significant to the District as a whole and accordingly, financial information related to the Foundation is not included in these financial statements.

The governing body of the District is the District Board. The District Board powers are established under the provisions of Chapter 38 of the Wisconsin Statues and include:

- Authority to borrow money and levy taxes;
- · Budgetary authority; and
- Authority over other fiscal and general management of the District which includes, but is not limited
  to, the authority to execute contracts, to exercise control over facilities and properties, to determine
  the outcome or disposition of matters affecting the recipients of the services being provided, and to
  approve the hiring or retention of key management personnel who implement Board policy and
  directives.

The accounting policies of the District conform to accounting principles generally accepted in the United States of America (US GAAP) as applicable to public colleges and universities as well as those prescribed by the Wisconsin Technical College System Board (WTCSB). The District reports are based on all applicable Government Accounting Standards Board (GASB) pronouncements as well as applicable Financial Accounting Standards Board (FASB) Statements and Interpretations, Accounting Principles Board Opinions, and Accounting Research Bulletins of the Committee on Accounting Procedures issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements. When applicable, certain prior year amounts have been reclassified to conform to current year presentation. The following is a summary of the more significant policies.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

#### B. Basis of Accounting and Financial Statement Presentation

For financial reporting purposes, the District is considered a special -purpose government engaged only in business-type activities. Accordingly, the financial statements of the District have been prepared using the economic resources measurement focus and the accrual basis of accounting. Under the accrual basis, revenues are recognized when earned, and expenses are recorded when an obligation has been incurred, regardless of the timing of the related cash flows. Property taxes are recognized as revenues in the years for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. All significant inter-district transactions have been eliminated.

#### C. Use of Estimates

In preparing basic financial statements in conformity with US GAAP, the District is required to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### D. Cash and Cash Equivalents

Cash includes amounts in petty cash, demand deposits and other short-term interest bearing deposits.

For purposes of the statements of cash flows, cash on hand, demand deposits with financial institutions, investments in the Local Government Investment Pool, and other short-term investments with maturity dates of less than ninety days from when purchased are considered cash equivalents.

#### E. Investments

Investments are stated at cost or amortized cost which approximates fair value.

#### F. Inventories

Inventories of books, supplies and food reflected in the proprietary fund types are stated at the lower of cost or market; cost is determined using the first-in, first-out method. Instructional and administrative inventories are expensed as incurred.

#### G. Capital Assets

Capital fixed assets are valued at historical cost or estimated historical cost if actual historical cost is not available. Donated fixed assets are valued at their estimated fair value at the time of receipt.

The costs of maintenance and repairs are charged to operations as incurred. Equipment assets having a cost of \$1,000 or more per unit and building or remodeling projects of \$15,000 or more are capitalized. Depreciation on buildings and equipment is provided in amounts sufficient to relate the cost of depreciable assets to operations on the straight-line basis over the estimated service lives, which range from four to ten years for equipment and are fifty years for buildings and remodeling.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

#### H. Property Tax and Taxes Receivable

The District Board, under Section 38.16 of the Wisconsin Statutes, may levy a tax not to exceed 1.5 mills on the full value of taxable property within the area served by the District for the purposes of making capital improvements, acquiring equipment and operating and maintaining schools. The mill rate limitation is not applicable to taxes levied for the purposes of paying principal and interest on general obligation debt issued by the District.

The District levied the operational tax levy at 1.5000 mills for 2010-2011 and a debt service mill rate of .62336.

#### I. Property Tax and Taxes Receivable, continued

The District communicates its property tax levy to city, village and town treasurers or clerks in October of the fiscal year for which the taxes are levied. The following dates are pertinent to the District's tax calendar:

Levy date Month of October
Tax bills are mailed Month of December

**Payments** 

Taxes paid in one installment January 31

Taxes paid in two installments:

First installment due January 31
Second installment due July 31

Historically, the District has received the majority of its property tax levy from municipalities in the fiscal year for which the taxes were levied. However, in most fiscal years, a portion of such revenues has been receivable at year-end because the second installment of real estate taxes and delinquent taxes is not required to be collected by the county treasurer until the month of August following the District's year-end.

The District recognizes its property taxes as revenue in the fiscal year for which taxes are levied.

#### J. Compensated Absences

The District accounts for compensated absences in accordance with the provisions of Statements of the Governmental Accounting Standards Board. The following is a summary of the District's accounting for significant compensated absences:

Vacation – Liabilities for vacation pay are recorded when incurred.

Sick leave - See Note 7.

#### K. Fees and Tuition

Fees and tuition are recorded as revenue in the period in which the related activity or instruction takes place. Revenues for the summer semester are prorated on the basis of student class days occurring before and after June 30. The District's student fee arrangements receivable and program and material fees receivable are stated at amounts due from student's, net of an allowance for doubtful accounts. Amounts outstanding longer than the agreed upon payment terms are considered past due. The District determines its allowance for

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

doubtful accounts by considering a number of factors including length of time amounts are past due, the District's previous loss history and the student's ability to pay his or her obligation. The District writes off receivables when they become uncollectible, and payments subsequently collected on such receivables are credited to the allowance for doubtful accounts.

#### L. Deferred Revenues

Deferred revenues include amounts received for tuition and fees and certain auxiliary activities prior to the end of the fiscal year but related to the subsequent accounting period. Deferred revenues also include amounts received from grant and contract sponsors that have not yet been earned.

#### M. Medical/Health/Self-Insurance Fund

The District has established an internal service fund to account for its medical self-insurance program. The purpose of this fund is to pay medical insurance claims of District employees and their covered dependents and to minimize the total costs of annual insurance to the District. The private insurance carrier determines the premium payments to be made by the District. Annual claims are paid from reserves and individual claims in excess of \$75,000 are paid under a reinsurance policy. Estimated claims incurred but not reported of \$400,000 have been recorded as of June 30, 2011.

#### N. State and Federal Revenues

The District receives funding from various federal and state contracts and grants. Some of these revenues are earned over fiscal periods different than that of the District and are subject to the Federal Single Audit Act and state single audit guidelines.

#### O. Scholarship Allowances and Student Aid

Financial aid to students is reported in the financial statements under the following method: All aid is reflected in the basic financial statements as operating expenses or scholarship allowances, which reduce revenues. The District receives and disburses cash and, as a result, must record all federal and state loan funds as federal and state grants, and the crediting of the funds to the student's account as student aid expense. The amount reported as operating expenses represents the portion of aid that was provided to the student in the form of cash. Scholarship allowances represent the portion of aid provided to the student in the form of reduced tuition.

#### P. Net Assets

In the government-wide financial statements, equity is classified as net assets and displayed in three components:

Invested in capital assets, net of related debt - This represents the net value of capital assets (land, buildings and equipment) less the debt incurred to acquire or construct the assets plus the borrowed resources not yet expended, but restricted for capital purchases.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

Restricted net assets - Restricted net assets include resources in which the District is legally or contractually obligated to spend resources in accordance with restrictions imposed by external third parties.

- Restricted net assets for debt service can only be used to repay debt service costs (principal and interest) as they are levied for that specific purpose.
- Restricted net assets for student financial assistance can only be used for student financial assistance activities.

Unrestricted net assets - Unrestricted net assets represent resources derived from student tuition and fees, state appropriations and sales and services provided by educational departments and auxiliary enterprises. These resources are used for transactions relating to the educational and general operations of the District and may be used at the discretion of the governing board to meet current expenses for any purpose. These resources also include auxiliary enterprises, which are substantially self-supporting activities that provide for students, faculty and staff.

#### Q. Federal Financial Assistance Programs

The District participates in federally funded Pell Grants, SEOG Grants, Federal Work-Study and Federal Family Educational Loans programs. Federal programs are audited in accordance with the Single Audit Act Amendments of 1996, the U.S. Office of Management and Budget Revised Circular A -133 Audit of States, Local Governments and Non-Profit Organizations and the Compliance Supplement.

#### R. Classification of Revenue and Expenses

The District has classified its revenue and expenses as either operating or nonoperating according to the following criteria:

Operating revenue/expenses - Operating revenues and expenses include activities that have the characteristics of exchange transactions to provide goods or services related to the college's principal ongoing operations. Operating revenues include (1) student tuition and fees, net of scholarship allowances and estimated uncollectible amounts, (2) sales and services of auxiliary enterprises, and (3) most federal, state and local grants and contracts that are essentially the same as contracts for services that finance programs of the college. Operating expenses include the cost of providing educational services, administration expenses and depreciation on capital assets.

Nonoperating revenues/expenses - Nonoperating revenues and expenses include activities that have the characteristics of nonexchange transactions. Nonoperating revenues include (1) gifts and contributions, and other revenue sources that are defined as nonoperating revenues by GASB Statement No. 9, Reporting Cash Flows of Proprietary and Nonexpendable Trust Funds and Governmental Entities That Use Proprietary Fund Accounting, and GASB Statement No. 34, such as state appropriations, the local property tax levy and investment income, and (2) any grants and contracts that are not classified as operating revenue or restricted by the grantor to be used exclusively for capital programs. Nonoperating expenses include interest on long-term obligations.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

#### S. Sales Taxes

The District reports revenue net of tax amounts collected from customers. Sales tax is collected on retail sales and remitted to government authorities.

#### T. Financial Instruments

The carrying values of cash, receivables, payables and accrued liabilities approximate fair value due to the short maturities of those instruments. The carrying value of long term debt approximates fair value because the rates approximate the District's incremental borrowing rates.

#### U. Reclassifications

Certain reclassifications have been made to the prior year financial statements in order for them to be in conformity with the current year presentation.

#### NOTE 2 - CASH, CASH EQUIVALENTS AND INVESTMENTS

#### A. Deposits

The District's cash and cash equivalents consist of the following amounts at June 30:

2011		2010
1,076	\$	625
8,380,561	-	7,702,774
8,381,637	\$	7,703,399
	8,381,637	8,381,637 \$

Custodial Credit Risk — Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, the District would not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The District's carrying values for bank deposits were \$8,380,561 and \$7,700,908 at June 30, 2011 and 2010, respectively. The bank balances were \$8,886,938 and \$7,881,535, respectively. Of the bank balance, \$500,000 was covered by federal depository insurance, and \$3,899,674 was secured by pledged securities. Additional protection provided in case of losses caused by failure of public depositories is provided by the State Deposit Guarantee Fund. The Fund provides additional coverage in each financial institution and the State of Wisconsin Local Government Investment Pool of \$400,000 above any applicable insurance coverage provided by FDIC. However, due to the relatively small size of the Guarantee Fund in relationship to the total deposits covered and other legal implications, recovery of material principal losses may be significant to individual organizations.

#### NOTE 2 – CASH, CASH EQUIVALENTS AND INVESTMENTS, CONTINUED

#### B. Investments

The Local Government Investment Pool (LGIP) is part of the State Investment Board (SIF), and is managed by the State of Wisconsin Investment Board. The SIF is not registered with the Securities and Exchange Commission, but operates under the statutory authority of Wisconsin Chapter 25. The SIF reports the fair value of its underlying assets annually. Participants in the LGIP have the right to withdraw their funds in total on one day's notice. At June 30, 2011, the fair value of the District's share of the LGIP's assets was substantially equal to the amount reported below.

The District's investments consist of the following amounts:

June 30, 2011

•		Investment	Maturities (	(in Years)
Investment Type	Fair Value	Less than 1	1-3	4-7
Wisconsin Local Government Investment Pool Certificates of deposit	\$ 1,155,934 -	\$ 1,133,971 -	\$ 21,963 -	\$ - -
Total Investments	\$ 1,155,934	\$ 1,133,971	\$ 21,963	<u>\$</u>
June 30, 2010		Investment	t Maturities (	(in Years)
Investment Type	Fair Value	Less than 1	1-3	4-7
Wisconsin Local Government Investment Pool	\$ 1,153,802	\$ 1,144,572	\$ 9,230	\$ -
Certificates of deposit	3,000,000	3,000,000		-
Total Investments	\$ 4,153,802	\$ 4,144,572	\$ 9,230	\$ -

Investments in the LGIP are covered by a surety bond issued by Financial Security Assurance, Inc. The bond insures against loss arising from principal defaults on substantially all types of securities acquired by the Pool except U.S. Government and agency securities. The bond provides unlimited coverage on principal losses, reduced by any FDIC, State of Wisconsin Guarantee Fund insurance and income on the investments during the calendar quarter a loss occurs.

Custodial Credit Risk – For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty (e.g. broker-dealer) to the transaction, the District will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The District's investment policy minimizes credit risk by limiting investments to the safest type of securities and diversifying the investment portfolio. In addition, individual securities may not exceed 5% of the market value of the portfolio at the time of purchase with the exception of U.S. Government issues fully guaranteed as to both principal and interest by the U.S. government of agencies thereof, shares of open-end investment companies, the Wisconsin Investment Pool, or the Wisconsin Investment Series Cooperative. The Wisconsin Investment Pool, Wisconsin Investment Cooperative, and Government Money Market Fund do not carry a credit quality rating.

#### NOTE 2 - CASH, CASH EQUIVALENTS AND INVESTMENTS, CONTINUED

The District is authorized by Wisconsin Statute 66.04(2) to invest in the following instruments:

- Time deposits in any bank, trust company or savings and loan association that is authorized to transact business in this state, if the time deposit maturity is not more than three years.
- Bonds or securities of any Wisconsin county, city, drainage district, technical college district, village, town, or school district.
- Bonds or securities issued or guaranteed by the federal government.
- That state's local government pooled investment fund.
- Any security maturing in seven years or less with either the highest or second highest rating category of a nationally recognized rating agency.
- Securities of open-end management investment companies or investment trusts, if the portfolio is limited to obligations of the U.S. Treasury and U.S. Agencies.
- Repurchase agreements with public depositories, if the agreement is secured by federal bonds or securities.
- Bonds issued by a local exposition district.
- Bonds issued by a local professional baseball park district.
- Bonds issued by the University of Wisconsin Hospitals and Clinics Authority.
- Bonds issued by a local football stadium district.
- Bonds issued by a local arts district.
- Bonds issued by the Wisconsin Aerospace Authority.

Interest Rate Risk. As a means of limiting its exposure to fair value losses arising from rising interest rates, the District's investment policy limits the maturity of any security to no more than five years from the date of purchase or in accordance with state and local statues and ordinances. In addition, the policy indicates that the investment portfolio should be structured so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity. The policy sets a maximum duration range of two years with a target duration of one year.

#### **NOTE 3 – CAPITAL ASSETS**

Capital asset activity was as follows for the year ended June 30, 2011:

2011		Balance 7/1/2010	Additions	Deletions	Balance 6/30/2011
Land	\$	813,445	\$ -	\$ -	\$ 813,445
Land improvements	•	593,930	28,430	-	622,360
Buildings & improvements		35,279,068	3,607,902	-	38,886,970
Equipment		17,926,436	1,689,107	180,931	 19,434,612
Total cost of capital assets		54,612,879	5,325,439	180,931	59,757,387
Less accumulated depreciation for:					
Land improvements		339,299	25,576	-	364,875
Buildings & improvements		4,513,293	777,156	-	5,290,449
Equipment	_	11,718,760	1,199,369	160,654	 12,757,475
Total accumulated depreciation		16,571,352	2,002,102	160,654	18,412,800
Net capital assets		38,041,527			41,344,588
Less: General obligation debt		(35,280,000)			(33,975,000)
Plus: Capital project funds					
borrowed but not spent		6,167,811			3,275,096
Total invested in capital assets,					
net of related debt	_\$	8,929,338			 10,644,684

#### NOTE 3 – CAPITAL ASSETS, CONTINUED

Capital asset activity was as follows for the year ended June 30, 2010:

2010	Balance 7/1/2009	Additions	Deletions	Balance 6/30/2010
Land	\$ 20,000	\$ 793,445	\$ -	\$ 813,445
Land improvements	593,930	· -	-	593,930
Buildings & improvements	16,514,451	18,764,617	-	35,279,068
Equipment	14,830,248	3,198,062	101,874	17,926,436
Total cost of capital assets	31,958,629	22,756,124	101,874	54,612,879
Less accumulated depreciation for:				
Land improvements	314,433	24,866	-	339,299
Buildings & improvements	3,964,786	548,507	-	4,513,293
Equipment	10,764,361	1,052,208	97,809	11,718,760
Total accumulated depreciation	15,043,580	1,625,581	97,809	16,571,352
Net capital assets	\$16,915,049			\$38,041,527

#### **NOTE 4 - GENERAL OBLIGATION DEBT**

Long-term liabilities of the District consist of general obligation notes payable and retiree health insurance premiums.

The changes in long-term liabilities at June 30, 2011 and 2010 are as follows:

	Balance 7/1/2010	Additions	Payments	Balance 6/30/2011	Due Within One Year
Notes payable Retiree health insurance	\$35,280,000 5,356,967	\$ 2,000,000 378,743	\$3,305,000 303,448	\$33,975,000 5,432,262	\$ 2,970,000 437,793
Totals	\$40,636,967	\$ 2,378,743	\$3,608,448	\$39,407,262	\$ 3,407,793

#### NOTE 4 - GENERAL OBLIGATION DEBT, CONTINUED

	Balance 7/1/2009	Additions	Payments	Balance 6/30/2010	Due Within One Year
Notes payable Retiree health insurance	\$12,410,000 4,915,314	\$ 25,900,000 686,061	\$3,030,000 244,408	\$35,280,000 5,356,967	\$ 2,905,000 303,448
Totals	\$17,325,314	\$ 26,586,061	\$3,274,408	\$40,636,967	\$ 3,208,448

The District pledges full faith, credit and resources of the District to pay all outstanding general obligation bonds. The District levies taxes annually to pay the amount of principal and interest due for the debt.

General obligation debt at June 30, 2011 consists of the following:

	Year	Principal	Interest	Total
\$3,750,000 general obligation promissory note issued to UBS Painewebber, Inc. October 15, 2002 to finance remodeling, annual June 1, 2012, plus semi-annual interest at 2.5 - 3.5%, due on 6/1 and 12/1.	2011-12	\$ 200,000 200,000	\$ 7,000 7,000	\$ 207,000 207,000
\$2,750,000 general obligation promissory note issued to Harris Trust & Savings Bank, August 1, 2003 to finance equipment purchases and major remodeling. Annual principal payments of \$450,000 through August 1, 2008, annual principal August 1, 2013, plus semi-annual interest at 2.0 - 3.0% due 6/1 and 12/1.	2011-12 2012-13	100,000 100,000 200,000	6,000 3,000 9,000	106,000 103,000 209,000
\$1,800,000 general obligation promissory note issued to Bankers Bank of Madison, WI, August 1, 2007 to finance facility improvements, remodeling, and equipment purchases. Annual principal 2012, plus semi-annual interest at 4.0% due 6/1 and 12/1.	2011-12	375,000 375,000	15,000 15,000	390,000 390,000

#### NOTE 4 - GENERAL OBLIGATION DEBT, CONTINUED

	Year	Principal	Interest	Total
\$2,000,000 general obligation promissory				
note issued to Robert W. Baird of				
Milwaukee, WI, October 15, 2008				
to finance facility improvements,				
remodeling, and equipment purchases.				
through June 1, 2013, plus semi-annual	2011-12	400,000	29,500	429,500
interest at 3.25% - 3.75% due 6/1	2012-13	400,000	15,000	415,000
and 12/1.		800,000	44,500	844,500
	2011-12	285,000	320,231	605,231
	2012-13	295,000	306,694	601,694
	2013-14	310,000	292,681	602,681
	2014-15	325,000	277,956	602,956
	2015-16	340,000	262,519	602,519
	2016-17	355,000	246,369	601,369
	2017-18	370,000	229,506	599,506
	2018-19	390,000	211,931	601,931
	2019-20	405,000	196,331	601,331
\$8,000,000 general obligation school	2020-21	425,000	179,625	604,625
improvement bond issued to Sterne,	2021-22	445,000	161,563	606,563
Agee & Leach, Inc., Birmingham, AL,	2022-23	465,000	142,650	607,650
October 15, 2008 to finance new	2023-24	485,000	122,306	607,306
construction and remodeling. Annual	2024-25	510,000	100,481	610,481
principal payments of \$150,000 -	2025-26	535,000	77,531	612,531
\$585,0000 through June 1, 2028, plus	2026-27	555,000	53,456	608,456
semi-annual interest at 4.00% - 4.75%	2027-28	585,000	27,788	612,788
due 6/1 and 12/1.		7,080,000	3,209,619	10,289,619
\$2,000,000 general obligation promissory				
note issued to First Trust Portfolios,				
L.P. Lisle, IL, August 3, 2009				
to finance facility improvements,				
Annual principal payments of \$400,000	2011-12	400,000	28,000	428,000
through June 1, 2013, plus semi-annual	2012-13	400,000	19,000	419,000
interest at 2.00% - 2.50% due 6/1	2013-14	400,000	10,000	410,000
and 12/1.		1,200,000	57,000	1,257,000

NOTE 4 - GENERAL OBLIGATION DEBT, CONTINUED

	Year	Principal	Interest	Total
	2011-12	810,000	1,171,343	1,981,343
	2012-13	850,000	1,150,283	2,000,283
	2013-14	890,000	1,124,783	2,014,783
	2014-15	935,000	1,093,633	2,028,633
	2015-16	985,000	1,057,168	2,042,168
\$23,900,000 taxable general obligation	2016-17	1,040,000	1,012,843	2,052,843
school improvement bonds issued to	2017-18	1,100,000	963,443	2,063,443
Robert W. Baird, Milwaukee, WI,	2018-19	1,155,000	909,543	2,064,543
August 3, 2009 to finance new	2019-20	1,220,000	851,793	2,071,793
construction and remodeling. Annual	2020-21	1,285,000	788,353	2,073,353
principal payments of \$600,000 -	2021-22	1,335,000	720,248	2,055,248
\$1,745,000 through June 1, 2029, plus	2022-23	1,385,000	648,158	2,033,158
semi-annual interest at 1.65% - 6.125%	2023-24	1,440,000	571,983	2,011,983
due 6/1 and 12/1. The interest	2024-25	1,495,000	490,983	1,985,983
payments are reduced by a 35%	2025-26	1,555,000	403,151	1,958,151
federal subsidy through the Build	2026-27	1,615,000	308,296	1,923,296
America Bond program as authorized	2027-28	1,680,000	209,781	1,889,781
under the American Recovery and	2028-29	1,745,000	106,881	1,851,881
Reinvestment Act of 2009.		22,520,000	13,582,660	36,102,660
Promissory note (5 years) issued 8/3/10	2011-12	400,000	28,000	428,000
to M&I Marshall & Iisley Bank in the	2012-13	400,000	22,000	422,000
amount of \$2,000,000 to finance facility	2013-14	400,000	15,000	415,000
improvements, remodeling, and	2014-15	400,000	8,000	408,000
equipment purchases.		1,600,000	73,000	1,673,000
TOTALS		\$33,975,000	\$16,997,779	\$50,972,779

#### **NOTE 4 - GENERAL OBLIGATION DEBT, CONTINUED**

Future debt service requirements as of June 30, 2011 are as follows:

Year Ending			
June 30,	Principal	Interest	Total
2011-12	\$ 2,970,000	\$ 1,605,074	\$ 4,575,074
2012-13	2,445,000	1,515,976	3,960,976
2013-14	2,000,000	1,442,464	3,442,464
2014-15	1,660,000	1,379,589	3,039,589
2015-16	1,325,000	1,319,686	2,644,686
2016-21	7,745,000	5,589,735	13,334,735
2021-26	9,650,000	3,439,053	13,089,053
2026-29	6,180,000	706,203	6,886,203
TOTALS	\$ 33,975,000	\$ 16,997,779	\$ 50,972,779

All general obligation debt is backed by the full faith and taxing power of the District.

Changes in general obligation debt outstanding for the year ended June 30, 2011 were as follows:

	Balance 7/1/2010	Additions	Payments	Balance 6/30/2011
Promissory notes, bonds and capital lease	\$ 35,280,000	\$ 2,000,000	\$ 3,305,000	\$ 33,975,000

The Wisconsin State Statues Chapter 67.03(1) limits general obligation debt of the District to 5% of the equalized value of the taxable property located in the district, as last determined by the Wisconsin Department of Revenue. Chapter 67.03(9) limits bonded indebtedness of the district to 2% of the equalized valuation of the taxable property, including tax incremental districts. The legal debt limit and the margin of indebtedness as of June 30, 2011 is as follows:

	<b>Bonds</b>	Aggregate
Debt limit (2% for bonds; 5% for aggregate) Debt outstanding at June 30, 2011, net of resources	\$ 148,871,737	\$ 372,179,343
available to fund principal and interest payments	22,008,771	33,463,771
Legal debt margin	\$ 126,862,966	\$ 338,715,572
Debt outstanding as a percent of legal debt limitation		9.88%
Debt outstanding as a perncent of equalized value		0.45%

#### **NOTE 5 - EMPLOYEE RETIREMENT PLAN**

All eligible employees of the District participate in the Wisconsin Retirement System ("System"), a cost-sharing multiple-employer public employee retirement system (PERS). All permanent employees expected to work over 600 hours a year (non-teachers) and 440 hours a year (teachers) are eligible to participate in the System. Covered employees in the general/teacher category are required by statute to contribute 5.0% of their salary (3.0% for Executives and Elected Officials, 5.1% for Protective Occupations with Social Security, and 3.4% for Protective Occupations without Social Security), to the Plan. Employers may make these contributions to the Plan on behalf of the employees. Employers are required to contribute an actuarially determined amount necessary to fund the remaining projected cost of future benefits. Due to the provisions in Act 10/32, all non-represented, non-contracted (unless agreed upon in a contract amendment) employees without a collective bargaining agreement must contribute 60% to their pension plan. This is deducted on a pre-tax basis.

The payroll for employees covered by the System for the year ended June 30, 2011 was \$11,738,409 and the employer's total payroll was \$12,619,933. The total required contributions for the year ended June 30, 2011 was \$1,291,225, which consisted of \$563,444, or 4.8% of covered payroll from the employer and \$727,781 or 6.2% of covered payroll paid by the District on behalf of the employees. Total contributions for the years ending June 30, 2011 and 2010 were \$1,334,123 and \$1,232,937 respectively, which were greater than the required contributions for the year.

Employees who retire at or after age 65 (62 for elected officials and 55 for protective occupation employees), are entitled to receive a retirement benefit. Employees may retire at age 55 (50 for protective occupation employees), and receive actuarially reduced benefits. Retirement benefits are calculated as 1.6% (2.0% for Executives, Elected Officials, and Protective Occupations without Social Security) of final average earnings for each year of creditable service. Final average earnings is the average of the employee's three highest years' earnings. Employees terminating covered employment before becoming eligible for a retirement benefit may withdraw their contributions and, by doing so, forfeit all rights to any subsequent benefit. For employees beginning participation after 1/1/90 and no longer actively employed on or after April 24, 1998, creditable service in each of five years is required for eligibility for a retirement annuity. Participants employed prior to 1990 and on or after April 24, 1998 are immediately vested. Effective July 1, 2011, all new employees under the WRS are subject to a five year vesting schedule.

The System also provides death and disability benefits for employees. Eligibility for and the amount of all benefits is determined under Chapter 40 of the State Statutes. The System issues an annual financial report which may be obtained by writing to the Department of Employee Trust Funds, P.O. Box 7931, Madison, WI 53707-7931.

#### **NOTE 6 - POST RETIREMENT BENEFITS**

The District's employee fringe benefit program includes a provision which allows academic, administrative, and support staff to be carried with the group insurance plan or plans at their own expense after retirement or layoff. However, the Board will continue to pay health insurance premiums based on type of employee and years of service or number of accumulated hours of sick leave.

For employees, any academic staff, administrative staff, or support staff with less than thirteen years of service to the District that retire under the Wisconsin Retirement System or are laid off, one-half of their unused accumulated sick leave at full pay will be used to continue the payment of health insurance premiums at the time of retirement or lay off.

#### **NOTE 6 - POST RETIREMENT BENEFITS, CONTINUED**

At time of separation, support staff with thirteen or more years of service to the District will have one years worth of health insurance premiums banked to pay future post separation premiums. Those with fifteen or

more years of service to the District will have two years worth of health insurance premiums banked to pay future post separation premiums. Those with seventeen or more years of service will have three years worth of health insurance premiums banked to pay future separation premiums.

Academic and administrative staff with thirteen or more years of service to the District will have three years worth of health insurance premiums banked to pay future separation premiums. Those with fifteen or more years of service will have four years worth of health insurance premiums banked to pay future post separation premiums. Those with seventeen or more years of service will have five years worth of health insurance premiums banked to pay future post separation premiums.

These benefits are financed on a pay-as-you-go basis. In the current year, the District paid \$304,252 of health insurance for 63 former employees.

#### NOTE 7 – OTHER POST-EMPLOYMENT BENEFITS

In addition to providing pension benefits, the District is authorized by the Board of Trustees to provide medical and dental insurance for eligible retirees (and spouses) in accordance with employee contracts. All of the District's regular employees may become eligible for these benefits if they retire from the District after accruing the required years of service. The District shall pay a portion or all of the health and dental premiums from the time of retirements until they become eligible for Medicare, provided that the participant is age 55 and has at least 10 years of service in the District, or has 10 years of service with the District and 30 years of service in the Wisconsin Retirement System.

Membership of the Plan at June 30, 2011, the date of the last actuarial valuation, was 170 active participants and 65 retired participants.

The District's annual other post-employment benefits (OPEB) cost (expense) is calculated based on the annual required contribution (ARC) of the employer, an amount actuarially determined in accordance with GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities over a period not to exceed thirty years. The following table shows the components of the District's annual OPEB cost for the year, the amount actually contributed to the plan, and changes in the District's OPEB obligation:

#### NOTE 7 - OTHER POST-EMPLOYMENT BENEFITS, CONTINUED

	2011	2010
Annual required contribution	\$ 934,740	\$ 740,854
Interest on net OPEB	32,621	30,482
Adjustment to annual required contribution	(53,860)	(42,374)
Annual OPEB cost (expense)	913,501	728,962
Contributions made	 (661,407)	 (247,019)
Change in net OPEB obligation	252,094	481,943
OPEB obligation - July 1, 2010	1,087,351	181,951
Adjustment from expected to actual contributions made	•	430,173
Adjusted July 1, 2010 balance	 1,087,351	 612,124
OPEB obligation - June 30, 2011	\$ 1,339,445	\$ 1,094,067

The District's annual OPEB cost, the percentage of the annual OPEB cost contributed to the plan, and the net OPEB obligation are as follows:

		Percentage of	
Fiscal Year Ended	Annual OPEB Cost	Annual OPEB Cost Contributed	Net OPEB Obligation
June 30, 2010	\$ 728,962	33.89%	\$ 1,094,067
June 30, 2011	\$ 913,501	72.40%	\$ 1,339,445

The funded status of the plan as of June 30, 2011, the most recent actuarial valuation date, was as follows:

Actuarial accrued libility (AAL) Actuarial value of plan assets	\$ 11,936,782
Unfunded Actuarial Accrued Liability (UAAL)	\$ 11,936,782
Funded Ratio (actuarial value of plan assets/AAL)	0%
Covered payroll (active plan members) Fiscal year 2010-2011	11,738,409
UAAL as a percentage of covered payroll	102%

Actuarial valuation of an ongoing plan involves estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future, such as assumptions about future terminations, mortality, and healthcare cost trends. Actuarially determined amounts are subject to continual revision as actuarial results are compared with past experience and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

#### NOTE 7 - OTHER POST-EMPLOYMENT BENEFITS, CONTINUED

Projection of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and the plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effect of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with a long-term perspective of the calculations.

Additional information as of the latest actuarial valuation follows:

Valuation date	June 30, 2011
Actuarial cost method	Projected Unit Credit
Amortization method	Level
Remaining amortization period	28 years
Actuarial assumptions:	
Investment rate of return	4.00%
Healthcare cost trend rate (medical)	10.0% (initial)
	5.0% (ultimate)
Healthcare cost trend rate (dental)	5.0% (initial)
	5.0% (ultimate)
Projected salary increase	5%

#### **NOTE 8 - COMMITMENTS AND CONTINGENCIES**

The District has received federal and state grants for specific purposes that are subject to review and audit by the grantor agencies. Such audits could lead to request for reimbursements to the grantor agency for expenditures disallowed under terms of the grants. The amount, if any, of liability arising from these audits is not reasonably estimable and, accordingly, no provision is included in the accompanying basic financial statements.

The District entered into a 36 month lease beginning July 1, 2011, to rent a building for instructional purposes in Richland Center, WI. Minimum future lease payments for the three years subsequent to June 30, 2011 are as follows:

#### Year Ending June 30

2012	\$ 26,680
2013	27,540
2014	 28,401
	\$ 82,621

Rent expenses under all operating leases for the years ended June 30, 2011 and 2010 were \$25,819 and \$10,758, respectively.

#### NOTE 8 - COMMITMENTS AND CONTINGENCIES, CONTINUED

Outstanding commitments at June 30, 2011 consisted of the following:

**Building projects:** 

Science Rooms \$ 52,242 Public Safety Complex 1,314,760

Other Encumbrances 577,579

Total \$1,944,581

#### **NOTE 9 - RELATED PARTY TRANSACTIONS**

The District purchases building supplies from a company owned by a member of the Board of Directors for Southwest Wisconsin Technical College. The total amount paid to this company for the years ended June 30, 2011 and 2010 was \$11,780 and \$30,267, respectively.

#### **NOTE 10 – LIMITATION ON DISTRICT REVENUES**

Wisconsin statutes limit the amount of revenues the District may derive from property taxes to 1.5 mills. This limitation does not apply to revenues needed for the payment of any general obligation debt service (including refinanced debt).

#### **NOTE 11 - RISK MANAGEMENT**

In July 2004 all sixteen WTCS technical colleges created Districts Mutual Insurance Company (DMI). Districts Mutual Insurance Company is a fully-assessable mutual company authorized under Wisconsin Statute 611 to provide property, casualty, and liability insurance and risk management services to its members. The scope of insurance protection provided by DMI is broad, covering property at \$200,000,000 per occurrence; general liability, auto, and educators' legal liability at \$5,000,000 per occurrence; and workers' compensation at the statutorily required limits.

At this time settled claims have not approached the coverage limits as identified above. The District's exposure to its layer of insurance is limited to \$5,000 to \$100,000 per occurrence depending on the type of coverage. DMI purchases reinsurance for losses in excess of its retained layer of coverage.

DMI operations are governed by a six-member board of directors. Member colleges do not exercise any control over the activities of DMI beyond election of the board of directors at the annual meeting. The board has the authority to adopt its own budget, set policy matters, and control the financial affairs of the company.

Each member college was assessed an annual premium that included a capitalization component to establish reserves for the company. For the year ended June 30, 2011, the District paid a premium of \$175,219. Future premiums will be based on relevant rating exposure bases as well as the historical loss experience by members. DMI's ongoing operational expenses, other than loss adjustment expenses, are apportioned pro rata to each participant based on equity interest in the company.

#### NOTE 11 - RISK MANAGEMENT, CONTINUED

The audited DMI financial statements can be obtained through Districts Mutual Insurance Co., 212 W. Pinehurst Trail, Dakota Dunes, SD 57049.

In July 1997, WTCS technical colleges formed the WTCS Insurance Trust to jointly purchase commercial insurance to provide coverage for losses from theft of, damages to, or destruction of assets. The trust is organized under Wisconsin Statutes 66.0301 and is governed by a board of trustees consisting of one trustee from each member college. Member entities include all sixteen Wisconsin Technical College System Districts.

The WTCS Insurance Trust has purchased the following levels of coverage from DMI for its participating members:

Foreign liability: \$2,000,000 aggregate general; \$1,000,000 auto per accident; \$1,000,000 employee benefits; includes benefit for accidental death and dismemberment, repatriation, and medical expenses; \$1,000 deductible for employee benefits.

Crime: \$750,000 coverage for employee dishonesty, forgery, computer fraud and funds transfer fraud; \$500,000 coverage for theft, robbery, burglary, disappearance and destruction of money and securities; \$25,000 coverage for investigation expenses; \$2,500 deductible for investigation, \$15,000 deductible for employee dishonesty, forgery, and fraud.

The Trust financial statements can be obtained through Lakeshore Technical College District, 1290 North Avenue, Cleveland, WI 53015.

#### **NOTE 12 – SUBSEQUENT EVENTS**

Subsequent to year end the Board of Directors authorized the following:

Bond issuance	\$2,500,000
Installation of classroom audio-visual technology	85,320
Purchase of a custom storage unit	14,040
Purchase of 10 tool sets for the Automotive Technician program	39,606
Purchase of a LED video marquee display sign	48,544
Landscaping	22,500
Total commitments subsequent to year end	\$2,710,010

Management has evaluated subsequent events have through March 21, 2012, the date the financial statements were available to be issued.



# SOUTHWEST WISCONSIN TECHNICAL COLLEGE DISTRICT OTHER POST-EMPLOYMENT BENEFIT PLAN SCHEDULE OF FUNDING PROGRESS - UNAUDITED JUNE 30, 2011

Actuarial Valuatuion Date June 30,	Act Va	l) narial nlue nssets	(2) Actuarially Accrued ability (AAL)	(2) -(1) Unfunded Accrued bility (UAAL)	(1) / (2) Funded Ratio	(3) Covered Payroll	UAAL as a Percentage of Covered Payroll
2009	S	-	\$ 7,875,549	\$ 7,875,549	0.00%	\$ 11,655,461	67.57%
2011	\$	-	\$ 11,936,782	\$ 11,936,782	0.00%	\$ 12,396,947	96.29%

The data presented above was taken from the actuarial report.

## SOUTHWEST WISCONSIN TECHNICAL COLLEGE DISTRICT OTHER POST-EMPLOYMENT BENEFIT PLAN SCHEDULE OF EMPLOYER CONTRIBUTIONS - UNAUDITED JUNE 30, 2011

		1	Annual	
Year Ended June 30,	imployer ntributions		Required bution (ARC)	Percentage Contributed
2010	\$ 247,019	\$	728,962	33.89%
2011	\$ 661,407	\$	913,501	72.40%

The data presented above was taken from the actuarial report.

SUPPLEMENTARY FINANCIAL INFORMATION
The following supplementary information is provided to document SWTC's compliance with budgetary requirements. This accountability is an essential requirement to maintain the public trust. The method of accounting used for budgetary compliance monitoring is substantially different from the method of preparing the basic financial statements of the district. At the end of this section is a reconciliation between the two methods.

# SOUTHWEST WISCONSIN TECHNICAL COLLEGE DISTRICT GENERAL FUND SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET (NON-GAAP BUDGETARY BASIS) AND ACTUAL FOR THE YEAR ENDED JUNE 30, 2011

	Original Budget	Amended Budget	Actual	Adjustment to budgetary Basis	Actual on a budgetary Basis	Variance
Revenues						
Local government	\$ 11,278,000	\$ 11,278,000	\$ 11,163,622	\$ -	\$ 11,163,622	\$ (114,378)
Intergovernmental revenue						
State	4,087,000	4,087,000	4,391,904	•	4,391,904	304,904
Federal	471,000	797,000	855,577	-	855,577	58,577
Tuition and fees						
Statutory program fees	3,900,000	3,900,000	3,984,828	-	3,984,828	84,828
Materials fees	340,000	340,000	332,487	•	332,487	(7,513)
Other student fees	450,000	450,000	405,509	•	405,509	(44,491)
Institutional	1,225,000	1,225,000	1,298,189	•	1,298,189	73,189
Total revenues	21,751,000	22,077,000	22,432,116	-	22,432,116	355,116
Expenditures						
Instruction	14,693,000	14,693,000	14,653,533	(10,404)	14,643,129	49,871
Instructional resources	391,500	391,500	386,858	-	386,858	4,642
Student services	1,674,000	2,000,000	1,939,543	-	1,939,543	60,457
General institutional	3,022,400	3,022,400	2,984,742	(1,471)	2,983,271	39,129
Physical plant	2,170,100	2,170,100	1,770,340	(5,593)	1,764,747	405,353
Total expenditures	21,951,000	22,277,000	21,735,015	(17,468)	21,717,547	559,453
Excess of revenues over expenditures	(200,000)	(200,000)	697,101	17,468	714,569	914,569
Other financing sources (uses) Operating transfers in Operating transfers out	200,000	200,000	82,276 -	<u>-</u>	82,276	(117,724)
. •	200,000	200,000	82,276	•	82,276	(117,724)
Excess of revenues and other financing sources over expenditures and other uses	-	-	779,377	17,468	796,845	796,845
Fund balance at July 1, 2010	4,051,313	4,051,313	4,755,668	(28,279)	4,727,389	676,076
Fund balance at June 30, 2011	\$ 4,051,313	\$ 4,051,313	\$ 5,535,045	\$ (10,811)	\$ 5,524,234	\$1,472,921
Fund balance Assigned for future purchases Nonspendable-prepaid items Assigned for compensated absences Assigned for state aid Asigned for operations			\$ 1,944,600 222,900 829,460 200,000 2,338,085 \$ 5,535,045	-		

# SOUTHWEST WISCONSIN TECHNICAL COLLEGE DISTRICT SPECIAL REVENUE NON-AIDABLE FUND SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET (NON-GAAP BUDGETARY BASIS) AND ACTUAL FOR THE YEAR ENDED JUNE 30, 2011

	Original Budget	Amended Budget	Actual	Adjustment to budgetary Basis	Actual on a budgetary Basis	Variance
Revenues			-			
State aids	\$ 550,000	\$ 550,000	\$ 493,944	\$ -	\$ 493,944	\$ (56,056)
Other student fees	190,000	190,000	229,184	•	229,184	39,184
Institutional	120,000	120,000	131,234	-	131,234	11,234
Federal	5,800,000	6,740,000	6,672,243	-	6,672,243	(67,757)
Total revenues	6,660,000	7,600,000	7,526,605	•	7,526,605	(73,395)
Expenditures				-		
Student services	6,660,000	7,600,000	7,374,147	(45,199)	7,328,948	271,052
Total expenditures	6,660,000	7,600,000	7,374,147	(45,199)	7,328,948	271,052
Excess of revenues over expenditures	•	-	152,458	45,199	197,657	197,657
Other financing sources (uses)						
Operating transfers in	-	-		-	-	-
Operating transfers out	-			<u> </u>	<u>-</u>	-
, -		•	-	<u> </u>	<u>.</u>	
Excess of revenues and other financing sources over						
expenditures and other uses	•	•	152,458	45,199	197,657	197,657
Fund balance at July 1, 2010	172,229	172,229	205,888	(45,199)	160,689	(11,540)
Fund balance at June 30, 2011	\$ 172,229	\$ 172,229	\$ 358,346	<u>s</u> -	\$ 358,346	\$ 186,117

# SOUTHWEST WISCONSIN TECHNICAL COLLEGE DISTRICT CAPITAL PROJECTS FUND SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET (NON-GAAP BUDGETARY BASIS) AND ACTUAL FOR THE YEAR ENDED JUNE 30, 2011

	Original	Amended		Adjustment to budgetary	Actual on a budgetary	
	Budget	Budget	Actual	Basis	Basis	Variance
Revenues						
Intergovernmental revenue						
Federal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Institutional	150,000	150,000	37,531	-	37,531	(112,469)
Total revenues	150,000	150,000	37,531	-	37,531	(112,469)
Expenditures						
Instruction	600,000	600,000	495,973	5,482	501,454	98,546
Instructional resources	150,000	150,000	5,585	-	5,585	144,415
General institutional	350,000	600,000	620,678	(77,894)	542,784	57,216
Physical plant	1,050,000	5,000,000	3,725,734	1,177,764	4,903,498	96,502
Total expenditures	2,150,000	6,350,000	4,847,970	1,105,352	5,953,321	396,679
Excess of revenues						
over expenditures	(2,000,000)	(6,200,000)	(4,810,439)	(1,105,352)	(5,915,790)	284,210
Other financing sources (uses)						
Operating transfers in	_	-		•	-	-
Operating transfers out	-	(100,000)	(82,276)	•	(82,276)	17,724
Proceeds from general obligations	2,000,000	2,000,000	2,000,000	_	2,000,000	
Conganions	2,000,000	1,900,000	1,917,724		1,917,724	17,724
Excess of revenues and other financing sources over						
expenditures and other uses	-	(4,300,000)	(2,892,715)	(1,105,352)	(3,998,066)	301,934
Fund balance at July 1, 2010	349,873	349,873	6,167,811	(828,416)	5,339,395	4,989,522
Fund balance at June 30, 2011	\$ 349,873	\$ (3,950,127)	\$ 3,275,096	\$ (1,933,768)	\$ 1,341,329	\$ 5,291,456

# SOUTHWEST WISCONSIN TECHNICAL COLLEGE DISTRICT DEBT SERVICE FUND SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET (NON-GAAP BUDGETARY BASIS) AND ACTUAL FOR THE YEAR ENDED JUNE 30, 2011

	Original Budget	Amended Budget	Actual	Adjustment to budgetary Basis	Actual on a budgetary Basis	Variance
Revenues						
Local government	\$4,640,000	\$4,640,000	\$4,640,000	\$ -	\$4,640,000	\$ -
Intergovernmental revenue						
State	8,000	8,000	12,025	-	12,025	4,025
Federal	-	-	•	-	•	•
Institutional	2,000	2,000	4,565		4,565	2,565
Total revenues	4,650,000	4,650,000	4,656,590	-	4,656,590	6,590
Expenditures						
Physical plant	4,650,000	4,650,000	4,585,772	_	4,585,772	64,228
i ny mour plant	1,050,000	1,050,000	1,505,172		1,505,172	
Total expenditures	4,650,000	4,650,000	4,585,772	-	4,585,772	64,228
Excess of revenues over expenditures	-	-	70,818	-	70,818	70,818
Other financing sources (uses)						
Operating transfers in	-	-	_	•	_	-
Operating transfers out	_	-	-	-	_	•
operating manorate out		•	-	-	•	
Excess of revenues and other financing sources over						
expenditures and other uses	-	•	70,818	-	70,818	70,818
Fund balance at July 1, 2009	478,561	478,561	1,255,372	-	1,255,372	776,811
Fund balance at June 30, 2010	\$ 478,561	\$ 478,561	\$1,326,190	<b>s</b> -	\$1,326,190	\$ 847,629

# SOUTHWEST WISCONSIN TECHNICAL COLLEGE DISTRICT ENTERPRISE FUNDS SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET (NON-GAAP BUDGETARY BASIS) AND ACTUAL FOR THE YEAR ENDED JUNE 30, 2011

	Original	Amended		Adjustment to budgetary	Actual on a budgetary		
	Budget	Budget	Actual	Basis	Basis	V	ariance
Revenues				***			
Institutional	\$1,600,000	\$1,760,000	\$1,826,869	\$ -	\$1,826,869		66,869
Total revenues	1,600,000	1,760,000	1,826,869	-	1,826,869		66,869
Expenditures							
Auxiliary services	1,440,000	1,600,000	1,528,944	•	1,528,944		71,056
Total expenditures	1,440,000	1,600,000	1,528,944	•	1,528,944		71,056
Excess of revenues over expenditures	160,000	160,000	297,925	-	297,925		137,925
Other financing sources (uses) Operating transfers out	(200,000)	(200,000)	_	-	-		200,000
	(200,000)	(200,000)	•	-	•		200,000
Excess of revenues and other financing sources over expenditures and other uses	(40,000)	(40,000)	297,925	•	297,925		337,925
Fund balance at July 1, 2009	2,466,928	2,466,928	2,504,277	-	2,504,277		37,349
Fund balance at June 30, 2010	\$2,426,928	\$2,426,928	\$2,802,202	s <u>-</u>	\$2,802,202	\$	375,274

# SOUTHWEST WISCONSIN TECHNICAL COLLEGE DISTRICT INTERNAL SERVICE FUNDS SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET (NON-GAAP BUDGETARY BASIS) AND ACTUAL FOR THE YEAR ENDED JUNE 30, 2011

	Original Budget	Amended Budget	Actual	Adjustment to budgetary Basis	Actual on a budgetary Basis	Variance
Revenues	Dudget	Duaget	Actual	Dasis	Dasis	<u>variance</u>
Institutional	\$3,650,000	\$3,800,000	\$3,568,358	<u>s</u> -	\$3,568,358	\$ (231,642)
Total revenues	3,650,000	3,800,000	3,568,358	-	3,568,358	(231,642)
Expenditures						
Auxiliary services	3,650,000	3,800,000	3,730,424		3,730,424	69,576
Total expenditures	3,650,000	3,800,000	3,730,424	-	3,730,424	69,576
Excess of revenues over expenditures		-	(162,066)	-	(162,066)	(162,066)
Fund balance at July 1, 2009	402,059	402,059	319,367	-	319,367	(82,692)
Fund balance at June 30, 2010	\$ 402,059	\$ 402,059	\$ 157,301	\$ -	\$ 157,301	\$ (244,758)

# SOUTHWEST WISCONSIN TECHNICAL COLLEGE DISTRICT SCHEDULE TO RECONCILE BUDGET (NON-GAAP BUDGETARY) BASIS FINANCIAL STATEMENTS TO BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 2011

	General Fund	Special Revenue Fund	Capital Projects Fund	Debt Service Fund	Enterprise Funds
Revenues  Local government	\$ 11,163,622	\$ -	<b>s</b> -	\$ 4,640,000	\$ -
Intergovernmental revenue	, ,			, ,	
State	4,391,904	-	-	12,025	-
Federal	855,577	-	-	415,293	•
Tuition and fees					
Program fees	3,984,828	-	-	-	•
Materials fees	332,487	-	-	-	•
Other student fees	405,509	-	•	-	-
Institutional	1,298,189	•	37,531	4,565	1,826,869
Total revenues	22,432,116	-	37,531	5,071,883	1,826,869
Expenditures					
Instruction	14,643,129	-	501,454	-	-
Instructional resources	386,858	-	5,585	-	-
Student services	1,939,543	-	•	-	-
General institutional	2,983,271	-	542,784	-	•
Physical plant	1,764,747	-	4,903,498	5,001,065	-
Auxiliary services	•	-	-	•	1,528,944
Depreciation	•	-	-	-	-
Student aid	-	-	•	-	-
Total expenditures	21,717,547	-	5,953,321	5,001,065	1,528,944
Excess of revenues					
over expenditures	714,569	-	(5,915,790)	70,818	297,925
Other financing sources (uses)					
Operating transfers in	82,276	-	-	-	-
Operating transfers out	-	•	(82,276)	•	-
Proceeds from promissory notes	•		2,000,000	-	<u> </u>
	82,276	-	 1,917,724	<u> </u>	<del></del>
Excess (deficiency) of revenues and other financing sources					
over expenditures and other uses	796,845	_	(3,998,066)	70,818	297,925
Fund balance at July 1, 2010	4,727,389	-	5,339,395	1,255,372	2,504,277
Fund balance at June 30, 2011	\$ 5,524,234	\$ -	\$ 1,341,329	\$ 1,326,190	\$ 2,802,202

	Internal Service Funds	Fiduciary Funds		Total	Reconciling items	Statement of revenues expenses and changes in net assets	-
S		<b>s</b> -	\$	15,803,622	s -	\$ 15,803,622	
	•	493,944 6,672,243		4,897,873 7,943,113	•	4,897,873 7,943,113	(1) (2)
		-		3,984,828 332,487		3,984,828 332,487	
_	3,568,358	229,184 131,234		634,693 6,866,746	(3,568,358)		(3)
	3,568,358	7,526,605		40,463,362	(3,568,358)		
	-	- - 7,328,948		15,144,583 392,443 9,268,491	(2,054,130) - (7,057,771)	392,443	
	-	-		3,526,055 11,669,310	79,365 (7,813,179)	3,605,420 3,856,132	(4)
	3,730,424 - -			5,259,368 - -	(3,568,358) 2,002,102 7,102,970	1,691,010 2,002,102 7,102,970	
	3,730,424	7,328,948		45,260,250	(11,309,001)	33,951,249	•
	(162,066)	197,657		(4,796,888)	7,740,643	2,943,755	
	-	• -		82,276 (82,276)	•	82,276 (82,276)	
_	<u> </u>	<u> </u>		2,000,000	(2,000,000) (2,000,000)	-	
	(162.066)	107 (57		(2.70/.899)	5 740 (42	2042 755	
	(162,066) 319,367	197,657 160,689		(2,796,888) 14,306,489	5,740,643 (1,531,768)	2,943,755 12,774,721	
<u>_</u> S	157,301	\$ 358,346	s	11,509,601	\$ 4,208,875	\$ 15,718,476	(5)

# SOUTHWEST WISCONSIN TECHNICAL COLLEGE DISTRICT SCHEDULE TO RECONCILE BUDGET BASIS FINANCIAL STATEMENTS TO BASIC FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED JUNE 30, 2011

(1)	State grants revenue is	presented on	the basic	financial	statements as follows:
-----	-------------------------	--------------	-----------	-----------	------------------------

	Operating Non-operating	\$	4,403,929
	14011-operating	<u> </u>	493,944
(2)	Federal grants revenue is presented on the basic financial statements as follows:		
(2)	redetal grants revenue is presented on the basic financial statements as follows.		
	Operating	\$	1,270,870
	Non-operating		6,672,243
		\$	7,943,113
(3)	Institutional revenue is reported as five separate line items on the basic financial statements		
	Business and industry contract revenue	\$	1,008,089
	School district contract revenue		93,790
	Miscellaneous revenue		311,599
	Enterprise fund reveune		1,812,682
	Special revenue fund revenue		-
	Investment income earned		72,228
		\$	3,298,388
(4)	Interest expense is reported as a component of physical plant on the budgetary statements:	_	
	Physical Plant	\$	2,160,067
	Interest expense	_	1,696,065
		\$	3,856,132
(5)	Reconciliation of budgetary basis fund balance and net assets as presented in the basic finance statements:	ial	
	Budgetary basis fund balance	\$	11,509,601
	General fixed assets capitalized - cost		59,757,387
	Accumulated depreciation on general fixed assets		(18,412,800)
	General obligation bonds payable		(34,031,347)
	Long-term portion of retiree health insurance		(4,994,469)
	Accrued interest on Long-term Debt		(68,693)
	Encumbrances outstanding at year-end		1,958,797
			4,208,875
	Net assets per basic financial statements	<u>\$</u>	15,718,476

## SOUTHWEST WISCONSIN TECHNICAL COLLEGE DISTRICT NOTES TO SUPPLEMENTARY INFORMATION JUNE 30, 2011

#### NOTE 1 – BUDGETS AND BUDGETARY ACCOUNTING

The District's reporting structure used in the preparation of the basic financial statements is different than the fund structure used for budgetary accounting. Annual budgets are adopted for all funds in accordance with the requirements of the Wisconsin Technical College System Board. The process includes an administrative compilation and review of campus and departmental requests, public hearings, and approval by the District Board prior to June 30 of each year. Capital outlays for multi-year projects are budgeted annually in the Capital Projects Fund upon planned inception of the project.

Local property taxes are levied on a calendar year basis by various taxing municipalities located in Southwestern Wisconsin. The District records as revenue its share of the local tax when levied.

Annual budgets are prepared on a different basis from the basic financial statements by recognizing encumbrances as expenditures and by recognizing revenues related to encumbrances. Also, the budget does not incorporate changes related to GASB Statements Nos. 34, 35, 37 and 38 as listed in Note 1 to the financial statements.

The legal level of control for each budget is by function and within each fund. Budget amendments during the year are legally authorized. Budget transfers (between funds and functional areas within funds) and changes in expenditures (appropriations) require approval by the Board and require publishing a Class I public notice in the District's official newspaper within 10 days according to Wisconsin Statues. The budget was modified during the year and also subsequent to the fiscal year end. These budget modifications reflect (1) actual property tax revenues in excess of estimates; (2) changes in expected state aid payments, both for the current year and prior year adjustments; (3) various other minor adjustments. Expenditures may not exceed appropriations. Unencumbered appropriations lapse at the end of each fiscal year. Management is authorized to transfer appropriations within functions without the approval of the Board.

### **NOTE 2 – NEW ACCOUNTING PRONOUNCEMENTS**

New Accounting Pronouncements – In March 2009, GASB issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. This Statement establishes fund balance classifications that comprise a hierarch primarily based on the extent to which a government is bound to observe constraints imposed upon the use of the resources reported in governmental funds. This Statement provides guidance for classifying stabilization amounts on the face of the balance sheet and requires disclosure of certain information about stabilization arrangements in the notes to the financial statements. This Statement also clarifies the definitions of the general fund, special revenue fund type, capital projects fund type, debt service fund type and permanent fund type. The District implemented this Statement beginning with calendar year July 1, 2010.

## SOUTHWEST WISCONSIN TECHNICAL COLLEGE DISTRICT NOTES TO SUPPLEMENTARY INFORMATION JUNE 30, 2011

### **NOTE 3 – FUND BALANCE**

The District has elected to implement GASB Statement 54 employing new terminology and classifications for fund balance items according to the following classification:

Nonspendable fund balance – Includes amounts that cannot be spend because they are either not in spendable form or, for legal or contractual reasons, must be kept intact. This classification includes inventories, prepaid amounts, assets held for sale, and long-term receivables.

Assigned fund balance – Amounts that are constrained by the District intent to be used for specific purposes, but that do not meet the criteria to be classified as restricted or committed. Intent can be stipulated by the governing body, another body, or by an official to whom that authority has been given. With the exception of the General fund this is a residual fund balance classification for all governmental funds with positive balances.



# SOUTHWEST WISCONSIN TECHNICAL COLLEGE DISTRICT SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2011

Federal Grantor/Pass-through Grantor/ Program or Cluster Title	Federal CFDA <u>Number</u>	Pass Through Entity Identifying <u>Number</u>	Grant <u>Award</u>	Accrued Receivable July 1, 2010
U.S. Department of Education				
Direct Programs:				
Pell Grant	84.063	-	\$ -	<b>S</b> -
Federal Student Stafford Loans	84.032	-	-	-
Federal Student Plus Loans	84.032	-	-	-
Supplemental Education Opportunity Grant	84.007	-	-	-
Academic Competitiveness Grant	84.375	-	•	•
College Work Study	84.033	• -	•	
Total SFA Cluster		_	-	-
Total Direct Programs		_	•	<u> </u>
Sector Strategy		03-183-000-010	-	31,466
Crop Insurance/Risk Management	10450	03-109-000-010		11,062
Rural Health - EMS ACLS Training	93.241	03-102-000-010		8,246
				50,774
U.S. Department of Agriculture				
Pass-through Programs from:				
University of Minnesota				
National Farm Management	10.319	03-158-000-001	98,397	
		-	98,397	-
U.S. Department of Education				
Pass-through Programs from:				
Wisconsin Technical College Systems Board				
Adult Education Act				
ABE-Community Connection	84.002	03-114-146-111 x	21,820	2,028
Forward to civic literacy	84.002	03-111-146-161 x	24,190	12,738
Adult basic education - disadvantaged	84.002	03-110-146-121 x	106,120	6,693
TOTAL 84.002		_	152,130	21,459
Wisconsin Technical College Systems Board				
Stengthening Career & Technical Program	84.048	03-193-150-251	40,300	29,568
NTO Connections	84.048	03-194-150-260	35,100	11,909
Statewide Design of Mech Design - TSA	84.048	03-196-150-220		17,526
SW Design of Medical Assistant - TSA	84.048	03-197-150-230		16,473
MSSC Champion Project	84.048	03-195-150-211	65,000	•
Student Success	84.048	03-198-150-231	126,200	40,317
TOTAL 84.048		-	266,600	115,793
Wisconsin Technical College Systems Board				
Technical Preparation Grant	84.243	03-106-150-401	117,057	39,519
		_	117,057	39,519

	Reve	nues						Accrued
	Grantor		Local					Receivable
<u>Rei</u>	<u>mbursement</u>		<u>Share</u>		<u>Totals</u>	<u>E</u> :	xpenditures	June 30, 2011
\$	3,190,087	\$	_	\$	3,190,087	\$	3,190,087	\$ -
•	3,327,443		_	•	3,327,443	•	3,327,443	
	23,403		_		23,403		23,403	_
	33,750		•		33,750		33,750	_
	34,339		•		34,339		34,339	•
	63,221		-		63,221		63,221	-
	6,672,243				6,672,243		6,672,243	•
	6,672,243		•		6,672,243		6,672,243	
	58,085		•				_	
	18,780							
	11,009							
	87,874							<u> </u>
	5,299 5,299		-		41,460 41,460		41,460 41,460	36,161 36,161
	18,679		10,079		31,899		31,899	5,169
	23,244		•		23,118		23,118	12,612
	91,491		117,800		223,923		223,923	21,325
	133,414		127,879		278,940		278,940	39,106
	44,628		_		40,012		40,012	24,952
	37,727		28		35,128		35,128	9,282
	17,526				,		33,120	7,202
	16,473							
	40,561		525		65,525		65,525	24,439
	135,124		180,100		306,440		306,440	31,533
	292,039		180,653		447,105		447,105	90,206
	124,516		388		117,444	,	117,444	32,059
	124,516	_	388		117,444		117,444	32,059

## SOUTHWEST WISCONSIN TECHNICAL COLLEGE DISTRICT SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2011

		Pass Through		
Endowed Country/Dara Abusayah Country/	Federal	Entity	Grant	Accrued Receivable
Federal Grantor/Pass-through Grantor/	CFDA	Identifying		July 1, 2010
Program or Cluster Title	<u>Number</u>	<u>Number</u>	<u>Award</u>	July 1, 2010
U.S. Department of Labor				
Pass-through Programs from:				
Southwest Workforce Development Board				
SIMS	17.261	03-182-000-110		16,818
Agriculture - Annies	17.261	03-189-000-010		20,605
Workplace Skills Center	17.261	03-191-000-010		120,110
Youthplace Skills	17.261	03-192-000-010		115,306
GROW WI - MSSC Expansion Project		03-101-000-010		12,060
MSSC	17.261	03-181-000-010		47,984
WIA - NEG	17.277	03-103-100-101	83,529	•
WIA - Skills Jump Start	17.281	03-108-100-101	61,505	•
WIA - MSSC Project	17.281	03-112-100-101	63,034	•
WIA - Title 1 - Job Centr	17.258	03-190-000-001	42,056	
WIA - Title 1 - Job Centr	17.259	03-190-000-001	112,710	
WIA - Title I - Job Centr	17.278	03-190-000-001	13,458	
Total U.S. Department of Labor			376,292	332,883
U.S. Department of Health & Human Services				
Pass-through Programs from:				
Scenic Rivers AHEC				
21st Century: Biomedical Track Planning	93.107	03-136-000-001	9,856	
Total Pass-through Programs			1,020,332	560,428
TOTAL FEDERAL FINANCIAL ASSISTAN	CE		\$ 1,020,332	\$ 560,428

Build America Bond Federal Subsidy
Prior year receivable reclassification error
Difference in prior year/current year accrued receivables

TOTAL FEDERAL FINANCIAL ASSISTANCE AS ADJUSTED

TOTAL FEDERAL REVENUE PER COMBINED STATEMENT
OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
Federal Grants
Federal Financial Aid

TOTAL FEDERAL FINANCIAL ASSISTANCE

Reven				Accrued
Grantor	Local			Receivable
Reimbursement	<u>Share</u>	<b>Totals</b>	<b>Expenditures</b>	<u>June 30, 2011</u>
16,818	_			
20,605	_			
120,110	-			
115,306	-			
12,060	•			
47,984		52.42	53,671	25,659
28,012	-	53,67		41,938
-	-	41,93		3,934
10,436	-	14,37		
20,571		39,37		18,807
55,128		105,53		50,403 6,018
6,583	<u> </u>	12,60 267,48		146,759
453,613	<del>-</del>	207,48	207,469	140,739
3,009		4,52	7 4,527	1,518
3,009	<u></u>	4,32	7,321	1,510
1,099,764	308,920	1,115,50	5 1,115,505	345,809
\$ 7,772,007	\$ 308,920	\$ 7,787,74	8 \$ 7,787,748	\$ 345,809
415 202				
415,293 (29,568)				
(214,619)				
(31.1,515)				
7,943,113				
1,270,870				
6,672,243				
\$ 7,943,113				

## SOUTHWEST WISCONSIN TECHNICAL COLLEGE DISTRICT SCHEDULE OF STATE FINANCIAL ASSISTANCE FOR THE YEAR ENDED JUNE 30, 2011

State Grant/Program Title	State Catlog Number	_	State Grant Award	Re	ccrued eceivable ly 1, 2010
Wisconsin Technical College Systems Board					
Vocation Education Instructor Competency Program	292.104	\$	-	\$	710
State Aids for technical colleges	292.105		3,723,320		-
Project Pivot	292.106		22,826		9,525
Students of Color Service and Support	292.109		9,486		1,475
Incentive grants:					
Adult Literacy - Certified Nursing Assistant	292.112				19,693
Add'l Development of Annie's Project	292.112				6,720
Adult Education: Linking Students	292.112		66,510		24,588
Youth Trade & Industry	292.112				4,842
Culinary Management Modified	292.112				103,209
Advanced Mfg Network	292.112		14,250		65,457
Graphic and Web Design	292.112				59,431
New & Expanding: Engineering Tech	292.112		146,591		•
Total 292.112			3,982,983		295,650
Transition Services	292.115		31,516		
Multi Health Care Lean Training Workforce Adv. Train.	292.116				12,814
MSSC Training/Lactalis USA Workforce Adv. Training	292.116				11,209
Small Business: Electrical Cert Workforce Adv. Training	292.116				7,263
DISC Training/BAPI Workforce Advancement Training	292.116				4,047
LEAN Training Workforce Advancement Training	292.116				9,866
Lean Manufacturing/DisC - Dillman Equipment WAT	292.116		12,358		
Lean Health - Upland Hills Health WAT	292.116		23,767		
Small Business: Multi-Company Electical Cert WAT	292.116		5,564		-
Prairie du Chien Hospital Lean Training WAT	292.116		19,447		
Lean Training - Multiple Company WAT	292.116		22,613		
Total 292.116			83,749		45,199
Faculty Development Grant	292.123		43,660		15,361
		\$	4,141,908	\$	356,210

	_Rever	nues					Accrued
	Grantor	Local					Receivable
<u>Rei</u>	<u>mbursement</u>	<u>Share</u>	_1	<u>'otals</u>	<b>Expenditures</b>	<u>J</u>	luly 1, 2011
S	710		S	_	s -	s	_
•	3,723,320	_	J	3,723,320	3,723,320	9	_
	23,858	2,501		25,006	25,006		8,172
	6,391	3,010		12,043	12,043		4,117
	-	5,010		12,045	12,043		7,117
	19,693						
	6,720						
	72,696			66,027	66,027		17,919
	4,842			00,027	00,027		17,717
	103,209						
	76,382	3,642		25,492	25,492		10,925
	59,431	3,012		25,172	20,772		10,725
	78,061	64,119		210,710	210,710		68,530
	4,175,313	73,272		4,062,598	4,062,598		109,663
	.,,			1,002,070	1,002,570	-	107,003
	17,969	23,097		46,734	46,734		5,668
	19,428						
	11,210						
	7,263						
	4,047						
	9,866						
	-	-		11,030	11,030		11,030
	-	151		23,918	23,918		23,767
	-	371		5,935	5,935		5,564
	18,020	•		18,020	18,020		•
	14,145	•		21,070	21,070		6,925
	83,979	522		79,973	79,973		47,286
					,.,.	_	
	47,345	1,121		44,721	44,721		11,616
S	4,324,606	\$ 98,012	\$	4,234,026	\$ 4,234,026	\$	174,233

## SOUTHWEST WISCONSIN TECHNICAL COLLEGE DISTRICT SCHEDULE OF STATE FINANCIAL ASSISTANCE - CONTINUED FOR THE YEAR ENDED JUNE 30, 2011

State Grant/Program Title	State Catlog Number	_	State Grant Award	Re	ccrued eceivable y 1, 2010
Wisconsin Technical College Systems Board, continued					
Healthcare: Direct Entry Midwife	292.161	\$	107,798	\$	51,313
Healthcare: Alternative Delivery	292.161		31,171		-
Personal Care Work	292.161				2,180
Total 292.161			138,969		53,493
Total Wisconsin Technical College System Board			4,141,908		356,210
Department of Revenue					
State Aid Computers	35.109		40,956		-
Department of Justice					
Beyond Off Duty Survival	455-231		5,000		-
Tactical Fitness Training	455-231		2,500		-
Homeland Security Training	455-231				3,715
			7,500		3,715
Wisconsin Higher Education Board					
HEAB - Remission of Fees for Veterans and Dependants	235.105			\$	38,046
HEAB - Indian Grant	235.132	\$	1,100		
HEAB - WHEG	235.102	\$	439,859		
HEAB - Nursing	235.117	\$	13,285		
HEAB - Talent Incentive Grant	235.114	\$	38,150		
HEAB - Minority Undergraduate Retention	235.107	\$_	1,550		
Total HEAB			493,944		38,046
TOTAL STATE FINANCIAL ASSISTANCE		<u>\$</u>	4,823,277	\$	451,464

Add Fire Service 2% Funding
Aid in Lieu of DNR Taxes
Difference in prior year/current year accrued receivables

TOTAL STATE FINANCIAL ASSISTANCE AS ADJUSTED

TOTAL STATE REVENUE PER COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE State Grants State Appropriations

TOTAL STATE FINANCIAL ASSISTANCE

<u>R</u>	<u>Reven</u> Grantor <u>eimbursement</u>	ues -	Local Share	<u>_1</u>	<u>Cotals</u>	Exp	penditures	R	Accrued eceivable aly 1, 2011
s	128,574 21,440 2,180	\$	264 2,554	\$	108,062 33,725	\$	108,062 33,725	\$	30,537 9,731
	152,194		2,818		141,787		141,787		40,268
	4,324,606		98,012		4,234,026		4,234,026		174,233
	40,956		-		40,956		40,956		-
	5,000		-		5,000		5,000		-
	2,500		-		5,000		5,000		2,500
	3,606 11,106		-		10,000		10.000		2.500
	11,100	-	•		10,000		10,000		2,500
\$	38,046 1,100			\$	1,100	\$ \$	- 1,100		
	439,859			\$	439,859	\$	439,859		
	13,285			\$	13,285	\$	13,285		
	38,150			\$	38,150	\$	38,150		
	1,550			\$	1,550	\$	1,550		
	531,990				493,944		493,944		•
<u>\$</u>	5,060,851	<u>\$</u>	98,012	\$	4,778,926	<u>\$</u>	4,778,926	\$	217,001
	20,831								
	50,654								
_	(234,463)								
	4,897,873								
	4,403,929 493,944								
_									
<u>\$</u>	4,897,873								

### SOUTHWEST WISCONSIN TECHNICAL COLLEGE DISTRICT NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS AND SCHEDULE OF STATE FINANCIAL ASSISTANCE FOR THE YEAR ENDED JUNE 30, 2011

## **NOTE 1 - BASIS OF PRESENTATION**

The accompanying schedule of expenditures of federal awards includes the federal grant activity of Southwest Wisconsin Technical College District and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.



## **Engelson & Associates, Ltd.**

Certified Public Accountants and Consultants

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS
THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON EACH
MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE
IN ACCORDANCE WITH OMB CIRCULAR A-133

To the Board of Directors
Southwest Wisconsin Technical College District
Fennimore, Wisconsin

### Compliance

We have audited the Southwest Wisconsin Technical College District's ("District") compliance with the types of compliance requirements described in the OMB Circular A-133 Compliance Supplement and the State Single Audit Guidelines issued by the Wisconsin Department of Administration (DOA) that could have a direct and material effect on each of the District's major federal and state programs for the year ended June 30, 2011. The District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal and state programs is the responsibility of the District's management. Our responsibility is to express an opinion on the District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; OMB Circular A-133, Audits of States, Local Governments and Non-Profit Organizations; and the State Single Audit Guidelines, issued by the Wisconsin Department of Administration (DOA). Those standards, OMB Circular A-133, and the State Single Audit Guidelines issued by the Wisconsin Department of Administration (DOA) require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on major federal and state programs occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the District's compliance with those requirements.

In our opinion, the District complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal and state programs for the year ended June 30, 2011.

#### **Internal Control Over Compliance**

Management of the Southwest Wisconsin Technical College District is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal and state programs. In planning and performing our audit, we considered the District's internal control over compliance with requirements that could have a direct and material effect on a major federal and state program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133 and the State Single Audit Guidelines issued by the Wisconsin Department of Administration (DOA), but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

A deficiency in internal control exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal and state program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal or state program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control that we consider to be material weaknesses, as defined above.

This report is intended solely for the information of the audit committee, management, the board of directors, federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

La Crosse, Wisconsin

Engelson and Associates Htd.

March 21, 2012



## **Engelson & Associates, Ltd.**

Certified Public Accountants and Consultants

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors Southwest Wisconsin Technical College District Fennimore, Wisconsin

We have audited the financial statements of Southwest Wisconsin Technical College District ("District") as of and for the year ended June 30, 2011, and have issued our report thereon dated March 30, 2012. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered Southwest Wisconsin Technical College's internal control over financial reporting as a basis for designing our audit procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that material misstatement of the financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District's basic financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those

provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information of the audit committee, management, the board of directors, federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

La Crosse, Wisconsin

Engelson and hisocita; Ital.

March 21, 2012

### SOUTHWEST WISCONSIN TECHNICAL COLLEGE DISTRICT SCHEDULE OF FINDINGS AND QUESTIONED COSTS YEAR ENDED JUNE 30, 2011

## A. Summary of Audit Results

Pinnerial address of			
Financial statements			7.7
Type of auditors report issued: Internal control over financial reporting			Unqualified
Material weakness(es) identified?			No
• Significant deficiency(ies) identified that are	not considered		NO
to be a material weakness(es)?	not considered		None Reported
Noncompliance material to basic financial stateme	nts noted?		No
			110
Federal awards			
Internal control over major issues:			
<ul><li>Material weakness(es) identified:?</li></ul>			No
<ul> <li>Significant deficiency(ies) identified not con-</li> </ul>	sidered to be		
material weakness(es)?			None Reported
Type of auditors' report issued on compliance	e for major programs?	?	Unqualified
Any audit findings disclosed that are required			
accordance with Circular A-133, Section 50	I (a)?		No
The programs tested as major programs include:			
	CFDA#		Amount
Federal:	<del></del>		
Pell Grant	84.063	\$	3,190,087
Federal Direct Student Loans	84.032		3,327,443
Federal Direct Student Plus Loans	84.032		23,403
Supplemental Education Opportunity Grant	84.007		33,750
College Work Study	84.033		63,221
Academic Competitiveness Grant	84.375		34,339
WIA - Title 1 - Job Center	17.258		39,378
WIA - Title 1 - Job Center	17.259		105,532
WIA - Title 1 - Job Center	17.278		12,600
Dollar threshold used to distinguish between	Types A and Type B	programs	
<ul> <li>Auditee qualified as low-risk auditee?</li> </ul>			No
State awards			
Internal control over financial reporting:			

Internal control over financial reporting:

• Material weakness(es) identified:

Material weakness(es) identified:	No

 Significant deficiency(ies) identified that are not considered to be material weakness(es)?
 Type of auditors' report issued on compliance over programs

Any audit findings disclosed that are required to be reported in accordance with the State Single Audit Guidelines:

Dollar threshold used to distinguish between Types A and Type B programs?

No \$100,000 Type A \$ 25,000 Type B

Unqualified

None Reported

### SOUTHWEST WISCONSIN TECHNICAL COLLEGE DISTRICT SCHEDULE OF FINDINGS AND OUESTIONED COSTS YEAR ENDED JUNE 30, 2011

The programs tested as major programs include

0			
S	to	10	
	u	10	

State Aid	292.105	3,723,320
Wisconsin Higher Education Board - WHEG	235.102	439,859
Adult Education - Linking Students	292.112	66,027
Advanced Mfg Network	292.112	10,925
New & Expanding: Engineering Tech	292.112	146,591
Health Care	292.161	138,969

Findings - Financial Statement Audit in accordance with Governmental Auditing Standards В.

NONE

C. Findings and Questioned Costs - Major Federal Award Programs Audit & Major State Award **Programs Audit** 

NONE

- D. Findings and Questioned Costs - Other Issues
  - Did the auditor have substantial doubt about Southwest Wisconsin Technical College's ability to continue as a going concern? No

2. Does the audit report show audit issues (material noncompliance, non-material noncompliance, questioned costs, material weakness, significant deficiencies, excess revenue or excess reserve) related to grants/contracts with funding agencies that require audits to be in accordance with State Single Audit Guidelines?

i.	Department of Health and Family Services	No
ii.	Department of the Workforce Development	No
iii.	Department of Corrections	N/A
iv.	Department of Public Instruction	No
v.	Department of Agriculture	No
vi.	Department of Education	No
vii.	Wisconsin Technical College Systems Board	No

Was a management letter or other document issued conveying audit comments 3. issued as a result of this audit? No

4. Name of partner: William J. Sherry

Signature of partner:

5. Date of report: March 21, 2012

Status of Prior Audit Findings and Questioned Costs - State and Federal Awards E.

NONE