

POSITION **BUILDING TRADES CARPENTRY INSTRUCTOR**
APPLY BY **APRIL 30, 2019**
HIRE DATE **AUGUST 1, 2019**

DIVISION Agriculture, Industry and Trades
REPORTS TO Executive Dean of Agriculture, Industry and Trades
CLASSIFICATION Exempt
POSTING DATE April 3, 2019

SUMMARY

This position delivers education and training in the building trades carpentry program and assumes a lead role in program marketing as well as student recruitment and retention. The instructor will promote student success by demonstrating and maintaining instructional excellence and currency in the field throughout employment at the college. This position will work a minimum of 190 days annually between July 1 and June 30. The instructional load will vary dependent upon student enrollments.

ESSENTIAL DUTIES AND RESPONSIBILITIES INCLUDE

- Provide instruction to students enrolled in the Building Trades Carpentry program in the following courses: Construction Safety & Health, Blueprint Reading, Construction Framing Fundamentals, Closing Techniques, Estimating, High Performance Building, and Interior & Exterior Design
- Prepares for assigned classes, including: developing course syllabi, writing curriculum, organizing and setting up classrooms to facilitate learning and performing related tasks.
- Design, facilitate, and revise activities that promote optimum student success and learning.
- Promote continuous quality improvement of curriculum and program operations to increase program effectiveness.
- Work cooperatively with current Southwest Tech staff & a variety of business customers to customize training.
- Continuously evaluate student progress providing informative and summative feedback through formal and informal means.
- Maintains knowledge of current industry trends by attending conferences, joining professional organizations, and performing related tasks.
- Responsible for marketing the program courses and working with the Marketing Department when applicable
- Responsible for recruitment and retention of students
- Performs institutional requirements, including: participating in events and meetings as required; orienting new instructors; and planning events to assist in advertising the College.
- Developing and managing a program budget to purchase and maintain supplies.
- Provide applications based learning activities that accommodate a variety of learning styles
- Other duties as assigned

TRAINING, EXPERIENCE AND SKILLS

- Two-year Associates degree or Technical Diploma in the building trades industry plus minimum of 5.5 years related work experience in the building trades field
- Bachelor's degree with minimum 2 years of experience in the building trades field preferred
- Wisconsin apprenticeship completion preferred
- OSHA Construction Safety certified preferred
- Experience as lead carpenter, contractor or superintendent preferred

- Employed a minimum of 1 year in the building trades field within the last 5 years
- Teaching or presentation experience preferred
- Valid Driver's License
- Excellent skills in trade competencies including rough and finish carpentry; residential and commercial
- Knowledge of writing nutrient management plans
- Thorough knowledge of blueprint reading, tools, materials, estimating, planning and trade math
- Ability to work effectively in a team-based, quality environment
- Ability to effectively communicate, both orally and in writing
- Computer knowledge of Microsoft Office, spreadsheet application software, email, and internet
- Ability to lift 50 pounds unassisted

APPLICATIONS

Internal and External applicants complete and submit the online employment application at www.swtc.edu/jobsatswtc

For questions regarding the application process please email Human Resources at humanresources@swtc.edu or **608.822.2314**.

If you need an accommodation, call 608.822.2632 (tdd: 608.822.2072) or email disabilityservices@swtc.edu

SALARY RANGES

Bachelors: \$48,304 - \$76,805

Advanced: \$50,810 - \$80,787

Masters: \$53,314 – \$84,768

BENEFITS/SERVICES

Our comprehensive benefit package includes the following and much more:

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| • Health Insurance | • Health Savings Account | • On-campus day care
(hourly rate charged) |
| • Dental Insurance | • Health Club Access | |
| • Life Insurance | • Wisconsin Retirement
System Contribution | |
| • Long-Term Disability | | |

SELECTION PROCESS

The Review Committee will screen applicants and contact them for an interview. Meeting the minimum qualifications does not assure the candidate an interview. Final candidate's employment offer will be subject to completion of a criminal background check and pre-employment drug screening.

PLEASE NOTE: All candidates selected for an interview will prepare a 10-minute classroom teaching demonstration. Information regarding this teaching demonstration will follow.

Southwest Tech does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. The Equal Opportunity/Affirmative Action Officer has been designated to handle inquiries regarding non-discrimination policies. Call 800-362-3322, Ext. 2315 (TDD: 608-822-2072) or write Southwest Tech, 1800 Bronson Blvd., Fennimore, WI 53809.