

## *Online Driver Education Information*

This Wisconsin state-approved online course meets or exceeds the 30-hour state mandated classroom course for persons under the age of 18 and incorporates the material set forth within the Wisconsin Department of Public Instruction Driver and Traffic Safety Education Curriculum, whose goals are as follows:



- To prepare students with at least minimal capabilities for entry into the highway traffic system as vehicle operators.
- To equip students with the knowledge and thought processes to enable them to make wise decisions as drivers.
- To help students acquire the insight and motivation needed to become responsible users of the Highway Transportation System.

### **Course Requirements**

- ☞ Convenient access to a computer with internet capabilities (Smartphones, iPads, iPhones and tablets may not support the software required for course access and navigation)
- ☞ An active e-mail account for both student and parent to ensure communication between parent, student and instructor during enrollment.
- ☞ Microsoft Word (or equivalent) software (GoogleDocs is not recommended)

### **Blackboard Orientation Requirements**

- ☞ Registered students will be sent an email within 2 business days from Beth Cummins, Online Lab Assistant, with information to access the Introduction to Blackboard course. Introduction to Blackboard is completely online, takes 30 minutes to complete and will prepare students for the online Driver Education course on Blackboard (Southwest Tech's Learning Management System for online courses)
- ☞ Students who successfully complete the Introduction to Blackboard course will be sent a second e-mail from Beth Cummins, which will give access to the Driver Education Course and contain other pertinent information about the course.



### **Course Access and Expectations**

- ☞ Students will be required to take a pre-test upon logging into the Driver Education course. This pre-test is based on important information and requirements in the course itself that students should read and become familiar with before beginning any assignments.
- ☞ The pre-test is automatically graded upon submission and must have a score of 100% before any assignments will be accessible. Students will need repeat the pre-test until this score is received, which is seen on their grade sheet within the course.
- ☞ Online courses are not easier than classroom courses. The online learning process requires a joint commitment for parents and students to ensure a positive experience and course completion.

- 🔊 Online students need to be self-motivated, self-disciplined and possess the necessary technical skills to navigate the course. The successful student will view online courses as a convenient way to receive their education - not an easier way.
- 🔊 Online courses correspond with the college's semester sessions, with each online course having a start and end date. All students are to successfully complete the required coursework and the final exam by 5pm on the last day of the course.
- 🔊 Students will need to schedule sufficient time to participate in this course working no more than 2 hours per day to ensure a positive learning experience.
- 🔊 In-district students (\*) must meet specific course requirements for a permit application to be mailed to begin their driving instruction.
- 🔊 Out-of-district students (\*\*) are required to successfully complete the entire course before a permit application will be issued from the school responsible for their driving instruction in or near their residence.

### **Wisconsin Technical College System Refund Policy**

#### **OPEN ENTRY COURSE REFUNDS:**

1-7 days from the official registration date .....80%

8-14 days from the official registration date ..... 60%

15 days after official registration date ..... -0-

**With open entry courses, the amount of a refund is determined by the number of calendar days between a student's registration date and official withdrawal.**

**Non-attendance does not reduce fees owed. Further, officially withdrawing from course or courses does not eliminate a student's responsibility for any outstanding financial obligation to the College.**

## Questions?

#### Online Driver Education course

Annette L Biggin, Driver Education Mgr.

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800-362-3322 x2466

608-734-3317(H)

#### Introduction to Blackboard

Beth Cummins, Online Lab Assistant

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800-362-3322 x 2302

\*The Southwest Tech District encompasses a geographical region of 3,800 square miles that includes most of Crawford, Grant, Iowa, Lafayette, and Richland counties and part of Dane, Green, Sauk, and Vernon counties. The schools under contract for our Driver Education courses are: Barneveld, Benton, Boscobel, Cassville, Cuba City, Dodgeville, Fennimore, Highland, Iowa-Grant, Lancaster, Mineral Point, Platteville, Potosi, River Ridge, Southwestern and Wauzeka-Steuben.

\*\*Geographic region that comprises the remainder of the counties in Wisconsin.