



## **Proof of College Transcript**

**Note to Applicant:** You must upload an official College Transcript.

If your College has any questions please contact Kris Wubben at (608) 822-2706 or [kwubben@swtc.edu](mailto:kwubben@swtc.edu)

### **College Transcript:**

Student must have earned at least 40 accredited college credits. The college credits standard is defined in terms of semester credits. Quarter credits may be converted to semester credits by multiplying quarter credits by two-thirds. Generally, 60 quarter credits are equivalent to 40 semester credits. Applicants must provide an official college transcript. Colleges and universities that are accredited by an accrediting agency or association that is acknowledged by the United States Secretary of Education (to be a reliable authority concerning the quality of education or training) are acceptable to the LESB as a source of college credit. Identification of colleges and universities accredited by accrediting agencies approved by the U.S. Department of Education is available at: <http://ope.ed.gov/accreditation>. College credits from an overseas institution are acceptable to meet the eligibility requirement contingent upon an assessment of the transcript by a professional evaluation service agency recognized by the National Association of Credential Evaluation Services: <https://www.naces.org/members>. College credits from an overseas institution must be equivalent to associate degree level college credits or higher.